

OFFICE USE ONLY

Application ID

Fee

Customer Service Rep

Receipt number

Application for Manager's Certificate

Section 219, Sale and Supply of Alcohol Act 2012

To: The Secretary
District Licensing Committee
Whangarei District Council
Private Bag 9023
WHANGAREI 0148

Application for a **Manager's Certificate** is made in accordance with the details set out below.

Details of Applicant

Full legal name

Driver Licence number

 Male Female

Also known as

Residential address

Postal address if different from above

Occupation

Date of Birth

Mobile

Daytime phone

 Home Work

Email

Criminal convictions (state all criminal convictions other than convictions for offences against provisions of the Land Transport Act 1998 not contained in Part 6, and offences to which the Criminal Records (Clean Slate Act) 2004 applies):

Experience and Training

Does the applicant intend, at this time, to be the manager of any particular licensed premises? Yes No

If YES, please state current place of employment

- If it is a club, what is the extent of the applicant's involvement in its management and activities?

Has the applicant had any experience, (in particular recent experience), in controlling any premises or conveyance in respect of which licence was in force? Yes No

If YES, what are the details and dates of that experience?

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Has the applicant had any relevant training, in particular, recent training? Yes No

If YES, what are the details of that training and on what dates was it taken?

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Does the applicant hold the Licence Controller Qualification (or a prescribed qualification within the meaning of section 218 of the Sale and Supply of Alcohol Act 2012)? Yes No

If YES, on what date was that qualification obtained?

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Signature

Signature of applicant

Date

Name of applicant

Please provide the following

Applicant	WDC	
<input type="checkbox"/>	<input type="checkbox"/>	Completed, signed and dated application form
<input type="checkbox"/>	<input type="checkbox"/>	Application fee
<input type="checkbox"/>	<input type="checkbox"/>	Copy of Work Visa if applicant is not a permanent resident or NZ Citizen
<input type="checkbox"/>	<input type="checkbox"/>	Copy of Driver Licence (or Passport if no Driver Licence)
<input type="checkbox"/>	<input type="checkbox"/>	Previous and current Employer References showing evidence of experience managing a licensed premise
<input type="checkbox"/>	<input type="checkbox"/>	Character Reference (must not be from your Employer or a family member)
<input type="checkbox"/>	<input type="checkbox"/>	Current CV
<input type="checkbox"/>	<input type="checkbox"/>	Copy of Licence Controller Qualification Certificate (LCQ)
<input type="checkbox"/>	<input type="checkbox"/>	Copy of LCQ Bridging Test Certificate (required if your LCQ certificate was issued under the Sale of Liquor Act 1989)

An application is not duly made (complete) unless the information listed above has been provided, and payment has been made in full. An incomplete application will be put on hold.