

## Application for change or cancellation of resource consent condition (Form 10)

### Application made under Section 127(1) of the Resource Management Act 1991

To: RMA Consents  
 Whangarei District Council  
 Private Bag 9023  
 Whangarei 0148

[consentsadmin@wdc.govt.nz](mailto:consentsadmin@wdc.govt.nz)

Office Use only	
Date Received:	
Time received:	
Payment Received:	
Tech 1 App #:	
Property #:	
Land #:	
Planner:	
Engineer:	

*This form should be used when making an application to change or cancel condition(s) of a resource consent. This form is designed to provide us with your contact information and details about your proposal that are required for us to process your application. If you fail to complete this form and provide the necessary information, including the deposit fee, your application may not be accepted for processing. Prior to paying your deposit fee you may request an invoice from us.*

Applicants should refer to our guide 'Guide to completing application forms' in completing this application Form. [www.wdc.govt.nz/RCAAppGuide](http://www.wdc.govt.nz/RCAAppGuide)

#### 1 Application details

Full name of applicant(s): \_\_\_\_\_

Postal address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**I hereby apply to Whangarei District Council for** (select all relevant):

- Change to a condition of resource consent       Cancellation of a condition of resource consent  
 Other (please state): \_\_\_\_\_

**My application relates to resource consent (reference):** \_\_\_\_\_

#### 2 The proposal

My application relates to the following conditions of the resource consent (*condition number(s)*):

\_\_\_\_\_

The proposed change is as follows (*provide details*):

\_\_\_\_\_

\_\_\_\_\_

Where an additional application is made as part of this application to change / cancel a condition of a resource consent, describe the activity proposed under that application:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### 3 The site

Physical address: \_\_\_\_\_

Legal description(s): \_\_\_\_\_

Is there a locked gate or security system restricting access?  Yes /  No

Is there a dog on the property?  Yes /  No

Are there any entry restrictions or hazards that Council staff should be aware of?  Yes /  No

*If yes, please provide details so Council staff can take the necessary precautions:*

\_\_\_\_\_  
\_\_\_\_\_

### 4 Owner / Occupier details (if different from applicant)

**Owner(s):**

Full Name: \_\_\_\_\_

Postal address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Occupier(s):**

Full Name: \_\_\_\_\_

Postal address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### 5 Other activities

*Select the statement that applies:*

There are no other activities that are part of the proposal to which this application relates

There are other activities that are part of the proposal to which this application relates

*Where there are other activities, describe these and provide an explanation of how any permitted activities comply with requirements, conditions, and permissions such that a resource consent is not required.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the activity need a connection to Council infrastructure (e.g., water, wastewater or stormwater)?  Yes /  No

Does the activity need a connection to infrastructure through or over reserve land administered by Council (e.g., for access, drainage, water, electricity, or telecommunication purposes)?  Yes /  No

**6 Other consents**

Select the statements that apply:

- No additional resource consents are needed for the proposal to which this application relates
- Additional resource consents under a Regional Plan or National Environmental Standard are needed for the proposal to which this application relates and have/have not (delete one) been applied for.

Provide details as applicable:

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- I have / have not (select one) applied for a building consent or PIM in relation to my proposal
- Building consent / PIM reference: \_\_\_\_\_

**7 Information requirements**

- Have you attended a pre-application meeting in relation to this application?     Yes /  No
- Are you requesting that your application be publicly notified?     Yes /  No

**I attach:**

- Assessment of the effects of the proposed change/ cancellation on the environment  
*Prepared in accordance with requirements of clause 6 and clause 7 of schedule 4 to the Resource Management Act 1991 and with a level of detail that corresponds with the scale and significance of the effects of the activity may have on the environment.*
- Assessment of the proposed change/ cancellation against matters set out in Part 2 of the Resource Management Act 1991
- Assessment of the proposed change/ cancellation against any relevant provisions of: a national environmental standard; other regulations; a national policy statement; a New Zealand coastal policy statement; a regional policy statement or proposed regional policy statement; and a plan or proposed plan  
*Prepared in accordance with the information requirements of clause 2(2) of schedule 4 to the Resource Management Act 1991.*
- Certificate of title and relevant interests  
*Search copy must be dated within the last 3 months*
- A Scheme Plan detailing any proposed changes (for Subdivision)
- Plans detailing the location and extent of proposed changes to approved works (for Land use)
- Suggested revised wording for any conditions proposed to be changed
- Other information or specialist reports  
*As required by the District Plan, and / or to assess in detail any actual or potential effect on the environment, and/or for any other reason. Please list below:*

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**8 Declaration of applicant or authorised agent****Privacy:**

We require the information you have provided on this form to process your application under the Resource Management Act 1991 and to collect statistics. We will hold and store the information, including the form and all associated reports and attachments, on a public register. The details of your application may also be made available to the public on our website.

The details are collected and disclosed to inform the general public and community groups about all applications which have been processed or issued through us. If you would like to request access to, or correction of any details, please contact us.

A link to Council's full Privacy Statement is as follows: [www.wdc.govt.nz/Privacy](http://www.wdc.govt.nz/Privacy)

**Fees and charges:**

Subject to rights to object to, or appeal a decision on costs, in making an application you undertake to pay all costs associated with your application.

This includes:

- paying an advance fee deposit at time of lodgement
- paying any additional costs of processing the application, including any interim invoice or invoice issued at the time a decision is made on your application
- paying all fees associated with monitoring the conditions of an approved consent, including payment of an advance deposit fee for monitoring at the time that a decision on an application is issued
- paying all costs (including debt collection or legal fees) of recovering any unpaid costs.

All fees are payable in accordance with our 'Schedule of Fees and Charges':

[www.wdc.govt.nz/FeesandCharges](http://www.wdc.govt.nz/FeesandCharges)

**Please note:** Where the advance fee paid is a deposit fee, you will be invoiced for any outstanding costs associated with processing the application when a decision on your application is issued.

An advance fee for costs associated with monitoring the conditions of your consent is payable at the time of a decision on your application is issued.

In some cases, interim billing for processing costs may also occur. You will need to pay any such invoice to enable the application to continue to be processed.

Payment options: [www.wdc.govt.nz/PayApplication](http://www.wdc.govt.nz/PayApplication). Please quote the type of application and name of the applicant when making your payment.

**Development contributions:**

By making this application you take responsibility for payment of any required development contribution (levied under the Local Government Act 2002 and in accordance with our Development Contributions Policy) at the time it comes due unless we are advised otherwise.

[www.wdc.govt.nz/DevContributions](http://www.wdc.govt.nz/DevContributions)

**Site visit:**

By signing this form, you confirm that we are permitted to undertake a site inspection(s). In relation to any such site inspection, you are responsible for providing us with information as necessary to ensure we can undertake a safe and accessible site visit.

In the case that we visit the site and are unable to undertake the site visit because of safety or access issues that have not been disclosed, you will be responsible for any costs associated with re-visiting the site, in addition to those associated with the initial visit.

**Applicant declaration:** (required where authorised agent is not acting on your behalf)

I / we confirm that I / we have read and understood the above.

Subject to rights to object to or appeal a decision on costs under section 357B and section 358 of the Resource Management Act 1991, I undertake to pay all costs associated with this application. I also agree to pay all the costs (including debt collection or legal fees) of recovering any unpaid costs.

Applicant name: \_\_\_\_\_

Applicant signature \_\_\_\_\_ Date: \_\_\_\_\_

Applicant name: \_\_\_\_\_

Applicant signature \_\_\_\_\_ Date: \_\_\_\_\_

**Authorised agent declaration:**

As authorised agent for the applicant, I confirm that I have read and understood the above information and have fully informed the applicant of their obligations in connection with this application, including obligations relating to payment of fees and other charges. I confirm that I have the applicant's authority to sign this application on their behalf.

Agent's signature \_\_\_\_\_ Date: \_\_\_\_\_

Name of agent: \_\_\_\_\_

Company name \_\_\_\_\_ Reference: \_\_\_\_\_

Postal address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**9 Address for service**

Please send all correspondence to (select one):

- The applicant
- The authorised agent
- Other (*please provide details*)

Full Name: \_\_\_\_\_

Postal address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_