



**Whangarei**  
District Council

**FEE S**  

**A N D**  

**C H A R G E** 

**2021-22**

# Contents

<b>Animals</b> . . . . .	<b>3</b>	Abatement notices . . . . .	34
Dogs . . . . .	3	<b>Official information</b> . . . . .	<b>35</b>
Stock ranging/impounding . . . . .	4	<b>Parks and reserves</b> . . . . .	<b>36</b>
<b>Building Control</b> . . . . .	<b>5</b>	Playing field rentals . . . . .	36
Project Information Memorandum (PIM) application . . . . .	5	Barge Park Show Grounds, Maunu . . . . .	37
Building consents . . . . .	6	Other . . . . .	37
Other applications, functions or services .	10	All parks and reserves . . . . .	37
Building Warrant of Fitness and compliance schedules . . . . .	11	Botanica Whangārei . . . . .	37
Subscriptions and publications . . . . .	11	Mair Park . . . . .	38
<b>Bylaw enforcement</b> . . . . .	<b>12</b>	Laurie Hall Park . . . . .	38
Seizure of property under bylaws . . . . .	12	Sign parks . . . . .	38
<b>Cameron Street Mall permits</b> . . . . .	<b>12</b>	<b>Pensioner housing</b> . . . . .	<b>38</b>
<b>Cemetery</b> . . . . .	<b>13</b>	<b>Photocopying and file handling charges.</b> .	<b>39</b>
Plot fees . . . . .	13	<b>Public places bylaws</b> . . . . .	<b>39</b>
Ash interment fees. . . . .	14	Licences issued under any Whangarei District Bylaw . . . . .	39
<b>Council professional fees.</b> . . . . .	<b>15</b>	<b>Resource management administrative charges</b> . . . . .	<b>40</b>
<b>District plan</b> . . . . .	<b>18</b>	<b>Rubbish disposal</b> . . . . .	<b>43</b>
Private plan change . . . . .	18	<b>Sale and Supply of Alcohol; Licenses and Certificates</b> . . . . .	<b>44</b>
<b>Drainage</b> . . . . .	<b>20</b>	Alcohol licensed premises. . . . .	44
<b>Food premises.</b> . . . . .	<b>22</b>	<b>Searches</b> . . . . .	<b>46</b>
Fees for functions under the Food Act 2014. . . . .	22	Land Information Memorandum (LIM) . . .	47
Fees and charges under the food businesses grading bylaw 2016 . . . . .	24	<b>Swimming pool/spa pool barrier inspections</b> . . . . .	<b>48</b>
<b>Forum North venue hire</b> . . . . .	<b>25</b>	<b>Transport</b> . . . . .	<b>49</b>
<b>Gambling Act and Racing Act application</b>	<b>26</b>	Parking . . . . .	49
<b>Health Act registered premises</b> . . . . .	<b>27</b>	<b>Water</b> . . . . .	<b>50</b>
Fees for functions under the Health Act 1956: Registered Premises . . . . .	27	Water connections/disconnections . . . . .	50
<b>Laboratory testing</b> . . . . .	<b>28</b>	Meter testing. . . . .	50
Chemical . . . . .	28	Meter only water connections. . . . .	50
Microbiological . . . . .	29	Boundary back flow devices. . . . .	50
Sample collection . . . . .	29	Special meter reading . . . . .	50
<b>Library</b> . . . . .	<b>30</b>	Standpipes metered . . . . .	51
Membership . . . . .	30	Tanker filling point – Kioreroa and Sime Road . . . . .	51
Rental items . . . . .	31	Water consumption rates . . . . .	51
Other pay services – library . . . . .	31	<b>Abbreviations and acronyms.</b> . . . . .	<b>51</b>
Room hireage . . . . .	33		
<b>Monitoring and land use consent conditions – RMA</b> . . . . .	<b>34</b>		
Monitoring and land use consent conditions . . . . .	34		

# Animals

## DOGS

Registration fee	(\$)	
	Earlybird 1-31 July 21	If paid on or after 1 August 21
Standard owner	100.00	150.00
Discounted fee owner (desexed dog)	86.00	129.00
Working dogs	64.00	96.00
Dangerous dog	150.00	225.00
Service dogs	No fee	No fee
Puppy fees	1/12th the relevant fee for each complete month remaining in the registration year	
Note: Infringement for non-registration applicable for failure to renew registration on or after 1 August (registration fee additional)		300.00
Replacement tags	6.00	6.00

Other charges	(\$)
First impounding	146.00
Second impounding	165.00
Impound fee for third and any subsequent impounding	203.00
Dog sustenance fees – per day	25.00

## STOCK RANGING/IMPOUNDING

	(\$)
Impound fee for first impounding (driving charges additional)	146.00
Impound fee for second impounding (driving charges additional)	165.00
Impound fee for third and any subsequent impounding (driving charges additional)	203.00
Stock Control Impound Charges - per hour rate (driving charges and impound fees additional)	162.00
Stock sustenance fees - per day	20.00
Stock control - driving charges - per hour	170.00
Transportation charges	Actual

# Building Control

## PROJECT INFORMATION MEMORANDUM (PIM) APPLICATION

	(\$)
<b>PIM Commercial</b>	
All works for new, existing and alterations to existing buildings described in the terms of the Building Regulations under the classifications of commercial, industrial and communal residential. In short, if the works are not solely and expressly residential then it is deemed commercial.	565.00
Examples of such include, but are not limited to: show homes, milking sheds and other farm buildings, residential accommodation in or attached to a commercial building, schools, changing a bedroom so it can be used as part of a home occupation, retaining walls and bridges for sub divisional development, communal buildings within retirement villages.	
<b>Residential PIM – Type 1</b>	
All works for new, existing and alterations to existing buildings described in the terms of the Building Regulations under the classifications of housing, outbuilding and ancillary.	455.00
Examples of such include, but are not limited to: dwellings, minor residential dwellings, farm worker’s accommodation, sleep outs, garages, carports, and any alterations affecting or changing the exterior footprint of the building, pergolas, decks, swimming pools, retaining walls and bridges not for sub divisional development.	
<b>Residential PIM – Type 2</b>	
Internal alterations with a change of use, re-roof with a change of pitch, re-cladding, drainage or re-piling.	201.00
Examples of such include, but are not limited to: altering a wardrobe or bedroom to become an en-suite/bathroom or laundry, closing in a carport to become a garage, changing from tiles to long run or corrugated iron roofing.	

	(\$)
<b>Residential PIM – Type 3</b>	
Minor alterations, fireplaces and plumbing. Removal or demolition of buildings.	125.00
Examples of such include, but are not limited to: replacing a window with a ranch slider, constructing or altering of a non-load-bearing wall without a change of use (see PIM – type 2 for examples of change of use), repositioning of kitchen or bathroom fixtures within existing kitchen or bathroom, wet area showers within existing bathroom, taking out a bath and replacing it with a shower.	

## BUILDING CONSENTS

The below fees are instalments only and may attract additional processing or inspection fees charged on a time basis.

Building consent applications with a market value in excess of \$19,999.00 will be subject to BRANZ and applications with a market value in excess of \$20,444.00 subject to MBIE levies in addition to the fees shown (see below).

Any external services that are required through the consenting process to be evaluated by an appropriate engineer or an agency such as Fire and Emergency New Zealand, will be invoiced at the actual cost incurred through the review or regulatory process. Inspection fees are charged at the scheduled rate below per inspection and any additional inspections will be charged at the rate at the time of service. Please note inspections are charged per inspection type and not per site visit.

## Building Consent Applications

A Building Consent Fee Calculator is available on Council's website:

[www.wdc.govt.nz/BC-Calculator](http://www.wdc.govt.nz/BC-Calculator)

### RESIDENTIAL

The below fees are instalments only and may attract additional processing or inspection fees charged on a time basis.

		(\$)		
		Building Consents		Certificate of Acceptance
		Building Consent (Includes PA)*	Building Consent (Includes PIM) *	Certificate of Acceptance (Includes PA)*
Estimated value of the building project	Estimated number of inspections required	Includes inspection instalment based on estimated inspections required		Includes 1 Inspection. Additional inspection fees may apply
Heating and/or Solar Appliances	1	367	367	510
\$0 to \$5,000	2	1,357	1,373	1,165
\$5,001 to \$10,000	3	1,716	1,792	1,423
\$10,001 to \$50,000	5	2,715	2,878	2,189
\$50,001 to \$100,000	7	3,527	3,690	2,741
\$100,001 to \$250,000	9	4,231	4,394	3,258
\$250,001 to \$500,000	12	5,801	5,964	4,194
\$500,001 to \$900,000	18	7,979	8,142	5,860
\$900,001 and over	25	10,704	10,867	8,177
* BRANZ levies apply on applications in excess of \$19,999.00.				
* MBIE levies apply on applications in excess of \$20,444.00.				
† Accreditation Levy apply to all Building Consent applications				See page 8 for calculations
* Costs for use of the Customer Consent Management Portal apply after August 2021				

**BRANZ levy**

Calculated at \$1.00 per \$1,000.00 or part thereof of projects with an estimated value of building work exceeding \$19,999.00 (or as amended by BRANZ). The BRANZ levy is not subject to GST.

**MBIE levy**

Calculated at \$1.75 per \$1,000.00 or part thereof of projects with an estimated value of building work exceeding \$20,444.00 (or as amended by the MBIE). The Building (MBIE) levy includes GST.

**Accreditation levy**

21 cents per \$1,000.00 of project value or part thereof. The accreditation levy includes GST.

**Building Consent Customer Portal charges**

A fixed fee of \$75.00 + GST will be charged for projects that have an estimated value of work between \$1 - \$125,000 (including GST). For projects where the estimated value of work exceeds \$125,000 the charge is a fee of 0.065% of the estimated value of work. The estimated value of work is capped at \$2.5M.



## COMMERCIAL

The below fees are instalments only and may attract additional processing or inspection fees charged on a time basis.

		(\$)		
		Building Consents		Certificate of Acceptance
		Building Consent (Includes PA)*	Building Consent (Includes PIM)*	Certificate of Acceptance (Includes PA)*
Estimated market value of the building project	Estimated number of inspections required	Includes inspection instalment based on estimated inspections required		Includes 1 Inspection. Additional inspection fees & hourly rate may apply
\$0 to \$5,000	2	2,213	2,409	2,427
\$5,001 to \$10,000	3	2,861	3,057	3,464
\$10,001 to \$50,000	4	3,756	3,952	4,176
\$50,001 to \$100,000	5	4,308	4,504	4,703
\$100,001 to \$250,000	7	5,784	5,980	6,319
\$250,001 to \$500,000	9	7,165	7,361	7,751
\$500,001 to \$1,000,000	12	10,134	10,330	11,954
\$1,000,001 to \$1,500,000	18	14,584	14,780	17,373
\$1,500,001 and over	25	20,605	20,801	24,664
* BRANZ levies apply on applications in excess of \$19,999.00.				
* MBIE levies apply on applications in excess of \$20,444.00.				
† Accreditation Levy apply to all Building Consent applications.				See page 8 for calculations
* Costs for use of the Customer Consent Management Portal apply after August 2021				

## OTHER APPLICATIONS, FUNCTIONS OR SERVICES

The below fees are instalments only and may attract additional processing fees charged on a time basis.

	(\$)
Amendment to a Building Consent – residential	402.00
Amendment to a Building Consent – commercial	402.00
Certificate for Public Use Application – commercial (note additional time may be charged out at standard hourly rate).	391.00
Notification of change of use	137.00
Exemption under Schedule One (1) from the requirement for Building Consent	367.00
Extension of time application fee	N/A
Certificate of title registration or removal of registration (e.g. natural hazards identification or the binding of two or more allotments)	401.00
Vehicle crossing application to Council’s engineering standards	428.00
Notice to fix issuance only (additional fees will be charged on a time basis)	295.00
Building code certificate under section 100(f) of the Sale and Supply of Alcohol Act 2012	188.00
Change of certifier – residential review (including two inspections)	1,040.00
Change of certifier – commercial review (including two inspections)	1,172.00
Change of certifier – heating appliance (including one inspection)	312.00
Building inspection fee – residential (per inspection)	224.00
Building inspection fee – commercial (per inspection)	290.00
Code compliance certificate (CCC) – residential	296.00
Code compliance certificate (CCC)– commercial	296.00
Potential contaminants site search (file review only) – residential (allowance of two (2) hours only)	344.00
Potential contaminants site search (file review only) – commercial (allowance of three (3) hours only)	516.00
Oakura Sewerage Charge	482.00
Deposit for Minor Works requiring Building Consent (examples available)	629.00

## BUILDING WARRANT OF FITNESS AND COMPLIANCE SCHEDULES

The below fees are instalments only and may attract additional processing fees charged on a time basis.

	(\$)
Independent qualified person (IQP) – new application to be registered	399.00
Specified system registration for an IQP (note: this is per system)	168.00
IQP annual renewal to remain registered (per person) not company	168.00
Compliance schedule statement	103.00
Building Warrant of Fitness (BWOFF) receipt and administration fee	102.00
Amendment to compliance schedule	102.00
BWOFF site audits (allowance of one (1) hour only) Std Inspection Fee	290.00
NEW: Property Filing fee (to Council Property File) for lodgement of information from Exempt projects (e.g. Shed).	102.00

## SUBSCRIPTIONS AND PUBLICATIONS

	(\$)
Issued building consent register – monthly	40.00
Issued building consent register - annual	340.00

# Bylaw enforcement

## SEIZURE OF PROPERTY UNDER BYLAWS

		(\$)
Seizure and confiscation of signs under the Local Government Act 2002 and bylaws (fixed fee)	Signs under 1m <sup>2</sup>	69.00
	Signs over 1m <sup>2</sup>	139.00
Seizure of other property (hourly)		Actual cost recovery at \$92/hr. and mileage of \$0.79/km plus any additional specialist contractor's cost
Seizure of skateboards, bikes and similar (fixed fee)		67.00
Where otherwise not specified any application for a permit, consent or exemption application or request under a Whangarei District Bylaw. Fee is for one hour of processing, with additional time charged at \$172.00 per hour.		172.00/hr

## Cameron Street Mall permits

	(\$)
Cameron Street Mall permits	20.00
Preferred busking permit	20.00
Bond for power charge	20.00

# Cemetery

## PLOT FEES

Purchase and maintenance of plot fees	(\$)
Standard Burial plot	2,927.00
Family Burial plot	3,660.00
Natural Burial plot	2,927.00
Children's Burial plot (available up to 12 years)	769.00
Stillborn Burial plot	156.00
Standard Cremains plot	680.00
Family Cremains plot	889.00
Premium Cremains plot	732.00
Rose garden Pillar	262.00
Transfer of ownership fee	42.00

Burial (digging fees) Maunu, Onerahi and Kamo	(\$)
Standard Digging	941.00
Off-site Digging	1,464.00
Children's Digging	362.00
Stillborn and Babies Digging	No charge
Lowering device fee	74.00
Grave mats	No charge
Weekend Surcharge	305.00
Late Arrival Surcharge	249.00
Special Circumstances Surcharge	554.00
Oversize casket (extra)	187.00
Obstruction Surcharge	Actual Cost recovery
Dis-interment (burial plot)	1,968.00
Headstone or memorial permit fee (burial or ashes plot)	46.00

Other fees	(\$)
Memorial bench	3,066.00
Pop-up gazebo	57.00

## ASH INTERMENT FEES

	(\$)
Book of Remembrance entry	72.00
Cremaains Interment	108.00
Cremaains Scatter	61.00
Cremaains Disinterment	124.00
A fee may be charged for the compilation of large amounts of information	

# Council professional fees

Hourly rates charged in 6 minute intervals	(\$)
Manager, RMA Consents	216.00/hr
Manager, Parks and Recreation	
Manager, Infrastructure Development	
Manager, Infrastructure Planning & Capital Works	
Manager, Roading	
Manager, District Plan	
Manager, Health and Bylaws	
Manager, Building Control	
Manager, Libraries	
Manager, Water Services	
Manager, Waste and Drainage	
RMA Planning Specialist	193.00/hr
Team Leader RMA Consents	
Senior Specialist Resource Consents	
District Plan Specialist	
Senior Planner (District Plan & Consents)	
Team Leader Development Engineering	
Senior Development Engineering Officer	
Development Engineer	
Engineering Officer, Water	
Senior Water Technician	
Infrastructure Asset Engineer	
Infrastructure Project Engineer	
Infrastructure Senior Engineer	
Distribution Engineer	
Solid Waste Engineer	

Hourly rates charged in 6 minute intervals	(\$)
Asset Engineer, Water	193.00/hr
Waste and Drainage Engineer	
Waste and Drainage Asset Engineer	
Wastewater Projects Engineer	
Senior Building Controls Officer	
Team Leader Building	
Team Leader Infrastructure Planning	
Team Leader Landscape Architects	
Team Leader, Environmental Health	
Cemetery and Botanica Manager	
Senior Asset Engineer	
Planner (District Plan and Consents)	172.00/hr
Team Leader RMA Approvals and Compliance	
Landscape Architect	
Post-Approval Subdivision Officer	
Development Contributions Coordinator	
Infrastructure Planner	
Development Engineering Officer	
Distribution Technician	
Engineering Officer (Drainage and Water)	
Team Leader RMA Support	
Strategic Asset Coordinator - Parks	
Infrastructure Technical Officer	172.00/hr
Senior Roding Engineer (Traffic and Parking)	
Traffic Projects Engineer	
Building Control Officer	
Approvals and Compliance Officers (Building Control)	
Compliance Officer (RMA Consents)	
Architect/Urban Designer	
Environmental Health Officer	
Property Assessment Officer	



Hourly rates charged in 6 minute intervals	(\$)
Infrastructure Asset Systems Technician	148.00/hr
Compliance Officer (Regulatory Services)	
Planning Assistant (RMA Consents)/Support Assistant (District Plan/Health and Bylaws/Building Processing)	102.00/hr
Building Administrator (BCA and TA)	102.00/hr
Mileage	79 cents/km
Disbursements	At cost charged to department by provider

- Hearings required for any resource consent or other permission will be charged at actual cost.
- Cost of any consultant/hearings commissioner will be charged at actual cost.
- Miscellaneous charges will be charged at actual cost.
- All costs will be itemised.
- All figures are standard fees inclusive of GST; the final fee in any one application will be determined by the Resource Consents Manager or his/her appointee.
- Council reserves the right to interim invoice applications where significant costs have been incurred over a period of one month or more without progress on the application.

# District plan

## PRIVATE PLAN CHANGE

All fees and charges are DEPOSITS unless otherwise stated. Processing may require further charges that exceed the initial lodgement deposit.

	(\$)
Private Plan Change – on receipt of a request to change the Plan	20,000.00
Private Plan Change – before commencement of notification	20,000.00
Private Plan Change – before commencement of a hearing	20,000.00
Disbursements	At cost charged to Department by provider
Hourly rates charged in six-minute intervals.  Hours over the above advance fee and mileage, plus disbursements, which may also involve work by other specialist planning, parks and engineering staff will be charged at a rate specified in Council’s Professional Fee Schedule.	See pages 15-17

### ***Hearings required for any plan change***

Any and all costs of third party or independent Commissioners will be recoverable as well as the cost associated with the hearing (i.e. staff time, consultant’s costs, venue hire, printing).

When a Councillor is appointed as a Hearings Commissioner the cost set by Regulation will be charged.

All figures are standard fees inclusive of GST, the final fee in any one change to the District Plan will be determined by the District Plan Manager or his/her appointee.

In the case where a consultant(s) is required, Council will charge the actual and reasonable costs incurred by the consultant, plus 5% for supervision and administration.

## Notes

Private plan changes may be processed by consultants. In this situation, an applicant will be asked to undertake, at the submission stage, to pay the full cost of such processing in addition to the normal cost of Council to process its part of the application. Fees are charged to defray the cost of:

- a) Initial receipt of the application
- b) Cost of allocation of the application and distribution of information
- c) Site visits
- d) All professional and administrative staff costs at the hourly rate, mileage and disbursements in handling the application
- e) Request for additional information and review or peer review such information
- f) Notification procedure
- g) Summarising submissions and input into database
- h) Notification of submissions for further submissions
- i) Summary of further submissions and input into database
- j) Preparation of staff report to a Hearings Committee and/or Council
- k) Preparation of hearing, notices, hall hire, appointment of commissioners, etc
- l) Attendance and any cost of hearings plus secretarial services
- m) All cost of the hearing including full cost of independent commissioners
- n) Preparation and finalising the Hearings Committee's recommendation to Council
- o) Submission to Council of the hearings report and cost of any subsequent requirements of Council
- p) Updating of database with all the decisions of Council on submissions
- q) Distributing decision replies to all submitters
- r) Council may on-charge cost of an appeal where the decision of Council was in favour of the applicant, but was appealed by a submitter
- s) All costs will still be payable notwithstanding the outcome of the application, i.e., if an application is declined or only partially accepted/adopted/granted the cost still has to be recovered
- t) Cost can be reduced if all information is provided electronically and distributed electronically where applicable.

# Drainage

Services location	(\$)
Where work is done by Council to locate connections and the connection is found to be within 1.5 meters horizontally and 0.5 meters vertically of the 'as-built' position, work done will be charged at cost.	Actual cost of contractor

Septage treatment	(\$)
For disposal and treatment of septage at Council's treatment facility – types 1.02, 1.03 & 1.14	39.00/m <sup>3</sup>
For disposal and treatment of septage at Council's treatment facility – types 1.04 & 14.01	11.75/m <sup>3</sup>
Consent monitoring hourly rate	89.00
Trade Waste uniform annual charge	492.00
Trade Waste Consent Application Fee (controlled & conditional)	188.00
Trade Waste Consent Application Fee (permitted)	65.00

Pan charge	(\$)
Pan charge for discharge of wastewater into Council's wastewater system where connection cannot be charged as targeted rate**	513.00
**An approved connection may be provided but as the building is not on land, no certificate of title exists therefore the charge cannot be levied as a rate under the Local Government Rating Act 2002	

Part year wastewater charge	(\$)
Part year wastewater fee for properties connected to the public wastewater system during the year. After connection, properties are charged on 1 July as part of the rates.	
Sewer connection date	(as a % of annual pan fee)
July	92%
August	83%
September	75%
October	67%
November	58%
December	50%
January	42%

<b>Part year wastewater charge</b>	<b>(\$)</b>
February	33%
March	25%
April	17%
May	8%
June	0%

<b>Trade waste discharges</b>	<b>(\$)</b>
By Volume	1.63/m <sup>3</sup>
By Total Kjeldahl Nitrogen (TKN)	0.81/kg
By Total Suspended Solids (TSS)	0.64/kg
By Chemical Oxygen Demand (COD)	0.44/kg

# Food premises

## FEES FOR FUNCTIONS UNDER THE FOOD ACT 2014

Registration – food control plan	(\$)
New application for registration of food control plan based upon a template (fee includes up to 2.75 hours of processing time, supply of thermometer and printed food safety plan).	473.00 fixed fee
Fee for additional time in processing the application	172.00/hr
Additional food control plan document pack	27.00 per pack
Thermometer	30.00
Registration Renewal fixed fee for two hours of processing	344.00

Registration – national programmes	(\$)
Application for registration of model issued by MPI of a business subject to a national programme (includes up to 2.75 hours of processing time).	473.00 fixed fee
Fee for additional time in processing the application	172.00/hr
Additional national programme document pack	27.00 per pack
Thermometer	30.00
Registration Renewal fixed fee for two hours of processing	344.00
Hourly fee for additional processing time National Programme Registration – All levels	172.00/hr

<b>Amendment to registration</b>	<b>(\$)</b>
Significant amendment to registered food control plan based on a template or model issued by MPI or an amendment to the registration of a business subject to a national programme (includes up to 1 hour of processing time)	172.00/hr
Fee for additional time in processing the application	172.00/hr
<b>Verification of food control plan</b>	<b>(\$)</b>
Verification including site visits and compliance checks with food control plans (includes up to 3.5 hours of processing and traveling time).	602.00 fixed fee
Where a verification results in the issue of a Corrective Action Request (CAR), that requires a return visit, then this follow up visit to check remedial actions and every additional visit is subject to additional compliance and monitoring fees.	172.00/hr
Fee for additional time of verification activity	172.00/hr
Failure to attend scheduled verification	172.00/hr
Unscheduled verification	172.00/hr
<b>Verification of national programme</b>	<b>(\$)</b>
A fixed fee for up to 2.5 hours of verification activity for National Programmes	430.00
Where a verification results in the issue of a Corrective Action Request (CAR) that requires a return visit, then this follow up visit to check remedial actions and every additional visit is subject to additional compliance and monitoring fees.	172.00/hr
Fee for additional time of verification activity	172.00/hr
Failure to attend scheduled verification.	172.00/hr
Unscheduled verification	172.00/hr

<b>Compliance and monitoring</b>	<b>(\$)</b>
Complaint driven investigation resulting in issue of improvement notice by food safety officer.	172.00/hr
Application for review of issue of improvement notice.	172.00/hr
Second and subsequent return to business to check on compliance with CAR.	172.00/hr
Monitoring of food safety and suitability.	172.00/hr

## **FEES AND CHARGES UNDER THE FOOD BUSINESSES GRADING BYLAW 2016**

	<b>(\$)</b>
Re-grading of premises under the Food Businesses Grading Bylaw 2016	193.00/hr



# Forum North venue hire

Venue	Session	(\$)
Expo Hall	Day	1,097.00
	Evening	820.00
Cafler Suite	Day	461.00
	Evening	346.00
Bounty Room	Day	272.00
	Evening	203.00
Theatre	Day - peak	1,230.00
	Evening - peak	923.00
	Day - off-peak	974.00
	Evening - off-peak	731.00
	Day & evening - off-peak	1,218.00
Equipment Hire		Price on Application
A community venue hire rate may be available to eligible organisations upon application		

# Gambling Act and Racing Act application

	(\$)
Application for TLA consent under Gambling Act 2003 (s 99) and Racing Act 2003 (s 65B) – Deposit provides for a maximum of 7 hours of processing.	1,521.00
Additional processing time	216.00/hr

# Health Act registered premises

## FEES FOR FUNCTIONS UNDER THE HEALTH ACT 1956: REGISTERED PREMISES

<b>Funeral directors</b>	<b>(\$)</b>
On application (annual fee) and renewal	243.00
Transfer	65.00
<b>Hairdressers</b>	<b>(\$)</b>
On application (annual fee) and renewal	203.00
Transfer	65.00
<b>Camping grounds</b>	<b>(\$)</b>
On application (annual fee) and renewal	355.00
Transfer	65.00
<b>Offensive trades</b>	<b>(\$)</b>
Offensive trades	243.00
Transfer	65.00
<b>Miscellaneous</b>	<b>(\$)</b>
Consultation work including inspection undertaken by request and other inspections under the Health Act 1956	Hourly rate of 172.00/hr plus mileage 79 cents/km

# Laboratory testing

## CHEMICAL

	(\$)
#Biochemical Oxygen Demand (B.O.D.) (5)	47.00
#Carbonaceous Biochemical Oxygen Demand (C.B.O.D.) (5)	51.00
Chemical Oxygen Demand (C.O.D.)	40.00
Solids – total	24.00
Solids – suspended	24.00
Solids – total dissolved	24.00
Hardness – total	26.00
Hardness – calcium	26.00
Hardness – magnesium	No charge
Calcium	26.00
Total alkalinity (to pH 4.5)	26.00
Chloride	26.00
Free available chlorine	18.00
Total chlorine	18.00
Dissolved oxygen	13.00
Conductivity	13.00
Salinity	13.00
pH	13.00
Turbidity	13.00
Colour	13.00
Iron	22.00
Manganese	22.00
Ammonia nitrogen	17.00
Nitrate + nitrite (total oxidised nitrogen)	22.00
Dissolved reactive Phosphorous	22.00
Corrosive index (lsi)	73.00
Routine water profile (sub-contracted)	170.00

## MICROBIOLOGICAL

	(\$)
Faecal coliform (presumptive)	36.00
Escherichia coli & total coliform	40.00
Enterococci	51.00
Total plate count @ 35°C	38.00
Total plate count @ 20°C	38.00
Pseudomonas aeruginosa (presumptive)	38.00
Staphylococcus aureus (presumptive)	38.00

## SAMPLE COLLECTION

	(\$)
Sample collection – per hour	84.00
Mileage	79 cents/km

# Library

## MEMBERSHIP

<b>Membership</b>	<b>(\$)</b>
Residents and ratepayers	Free
Non-ratepayers/visitors	Free
<b>Inter-library loans</b>	
	<b>(\$)</b>
From a cooperating library – per item	6.50
From a non-cooperating New Zealand library – per item	Minimum of 20.00
From an Australian library – per item	40.00
Urgent requests – per item	25.00-30.00
<b>Lost/non-returned items</b>	
	<b>(\$)</b>
Replacement value of item plus administration fee	Replacement value of item plus 10.00 admin fee
Uncollected hold charge	1.00
<b>Overdue charges (per non-rental item)</b>	
	<b>(\$)</b>
Overdue fine (per item) – per day	0.40
Overdue fine – maximum	15.00

## RENTAL ITEMS

<b>Bestseller books (green stickers)</b>	<b>(\$)</b>
1 week	3.00
Overdue fine (per item) – per day	1.10
Overdue fine - maximum	20.00
<b>DVDs</b>	<b>(\$)</b>
Per week	2.00
Hearing impaired – 1 item per visit	No charge
Overdue fines (per item) – per day	0.50
Overdue fine - maximum	20.00
<b>New release DVDs</b>	<b>(\$)</b>
3 days	4.00
Overdue fine (per item) – per day	1.10
Overdue fine - maximum	20.00

## OTHER PAY SERVICES – LIBRARY

<b>Self-help computer services</b>	<b>(\$)</b>
Internet – per 3 minutes	0.20
<b>Photocopy/printing services</b>	<b>(\$)</b>
Black and white A4	0.10
Black and white A3	0.20
Colour A4	1.00
Colour A3	2.00
Scanning per page	0.10
Laminating per A4 sheet	2.00
Laminating per A3 sheet	4.00

Miscellaneous	(\$)
Sales	Prices as marked
Book mending & covering services	Prices on application
Sundry items	Prices as marked

Fax	(\$)
0800 numbers – first page	2.00
Local – first page	2.00
National – first page	2.50
International – first page	3.00
Receiving – first page	1.00
All additional pages	0.20

Display	(\$)
Display cabinet – per week	12.50



## ROOM HIREAGE

<b>May Bain Room</b>	<b>(\$)</b>
Booking fee	25.00
Plus, room hire per hour	25.00
50% discount on room hire fees for local non-profit community groups	
Sundries supplied (per booking period)	12.00
Data projector hire (per booking period)	30.00
Wi-Fi access – per day	Free
<b>Leonard Room</b>	<b>(\$)</b>
Room hire per hour	10.00

# Monitoring and land use consent conditions – RMA

## MONITORING AND LAND USE CONSENT CONDITIONS

	(\$)
<b>Deposit</b> invoiced at the time a resource consent decision is issued. Should the cost of monitoring (based on Council staff hourly rates and mileage) exceed the deposit an invoice will be issued for the additional amount.	
Residential deposit	425.00
Commercial deposit	610.00
Hours over the above advance fee and mileage, which may also involve work by other specialist planning, parks and engineering staff will be charged at a rate specified in Council’s Professional Fee Schedule plus any additional specialist contractor costs.	See pages 15-17

## ABATEMENT NOTICES

	(\$)
Charge applied to issue an abatement notice	150.00
Charge to cover seizure, impounding, transporting and storing of property under Section 366, Resource Management Act 1991	239.00

# Official information

Where no other fee applies	(\$)
<b>Fee set out by statute</b>	
Time spent by staff searching for relevant material, extracting and collating, copying, transcribing and supervising access where the total time involved is more than one hour should be charged out as follows:	38.00/half hour
Photocopying	(\$)
First 20 pages of A4 black and White copies	Free
	Thereafter - see Photocopy charges (page 39)
Other costs	
All other charges incurred will be fixed at an amount which recovers the full costs involved	
Fee in advance	
A fee in advance may be required where the charge is likely to exceed \$76.00 or where some assurance of payment is required to avoid waste of resources	

# Parks and reserves

## PLAYING FIELD RENTALS

Seasonal hire to parent sporting codes		(\$)
Cricket	Senior wickets	560.00
	Twilight wickets	100.00
	Artificial wickets	50.00
Softball and baseball	Diamond	250.00
Rugby	Senior field	565.00
	Junior field	460.00
Touch rugby	Field	250.00
Five-aside soccer	Field	250.00
Soccer	Senior field	565.00
	Junior field	460.00
Rugby league	Senior field	565.00
	Junior field	460.00
Casual usage of sporting fixtures by businesses, social clubs and other groups during appropriate season. i.e., using existing field		42.00
Note: Rugby, soccer, hockey, touch, league, twilight and artificial cricket wicket per field, softball per diamond, netball per court		
Schools and pre-school groups		No charge

## BARGE PARK SHOW GROUNDS, MAUNU

	(\$)
Equestrian Federation and New Zealand Pony Club Association events cross country and dressage events etc per day per group	50.00 per day including set up day

## OTHER

	(\$)
Annual community/sports lease fee	510.00
Grazing license	By negotiation

## ALL PARKS AND RESERVES

	(\$)
Gala days and fundraising events by non-profit making organisation (all venues).	100.00
Fund raising events by non-profit orgs – bond	500.00
Filming on reserve (depending on scale of event)	Up to 550.00 per day
Events by profit making or commercial organisations, with the intention of making a profit (all venues): Plus, bond \$500.00	Up to 600.00 depending on scale of event

## BOTANICA WHANGĀREI

	(\$)
Booking fee – per hour (or part thereof) and minimum fee	75.00

## MAIR PARK

	(\$)
Use of power. Key available ex Parks – per day	26.00

## LAURIE HALL PARK

	(\$)
Use of power. Key available ex Parks – per day	26.00

## SIGN PARKS

	(\$)
Community events – single site 1.2m x 1.2m – per 3 weeks	40.00
Community events – double site 1.2m x 2.4m – per 3 weeks	76.00

## Pensioner housing

Pensioner Housing rents are set in accordance to Council's Pensioner Housing Policy 0050, as a percentage of the tenant's superannuation entitlement.

Increases are implemented annually with the required notification period as detailed in the Residential Tenancies Act 1986.

Note: GST does not apply to pensioner housing rents.

Council's Pensioner Housing is administered by the Whangarei A&P Society, Whangarei.

# Photocopying and file handling charges

Photocopying and printing		(\$)
Black & white	A4	0.10
	A3	0.20
Colour	A4	1.00
	A3	2.00
Double sided – charge each side as a single page		

## Public places bylaws

### LICENCES ISSUED UNDER ANY WHANGAREI DISTRICT BYLAW

These are annual fees unless otherwise stated	(\$)
Any application for a permit, consent, exemption or request under a Whangarei District Bylaw, includes up to one hour of processing time. Additional time will be charged at \$172.00/hr.	172.00 site or application
Alfresco dining application fee	238.00
Alfresco dining monitoring fee	131.00
Animal powered vehicle license	190.00

# Resource management administrative charges

All fees and charges are DEPOSITS unless otherwise stated	(\$)
<p>You will be charged a final processing fee when council has reached a decision on your application. Interim billing may also occur. The processing charge covers tasks such as site visits, report preparation, information searches and input from other council staff. Mileage is also charged.</p>	
<p>Applications under the Resource Management Act as follows:</p> <ul style="list-style-type: none"> <li>• Non-notified or Limited Notified Resource Consent applications (Land Use and/or Subdivision)</li> <li>• Non-notified or Limited Notified Notices of Requirement for designations and alterations to existing designations under Sections 168, 168A, and 181</li> <li>• Applications for Certificates of Compliance under Section 139</li> <li>• Applications for Existing Use Rights Certificates under Section 139A</li> </ul>	2,000.00
<p>Applications requiring public notification under the Resource Management Act</p> <p>Note: Where a determination is made requiring notification of an application where \$2,000.00 advance fees have already been paid, Council will require an additional \$8,000.00 advance fee to be paid before public notification proceeds</p>	10,000.00
<p>Applications under the Resource Management Act as follows:</p> <ul style="list-style-type: none"> <li>• Non-notified or Limited Notified Change or Cancellation of Consent Condition/s under Section 127</li> <li>• Extension of time under Section 125</li> <li>• Outline Plans 176A</li> <li>• Review of Consent Condition/s under Section 128</li> <li>• Vary or cancel a consent notice under Section 221(3)</li> </ul>	1,250.00



All fees and charges are DEPOSITS unless otherwise stated	(\$)
<ul style="list-style-type: none"> <li>• Certification that Subdivision complies with District Plan under Section 226</li> <li>• Cancellation of covenant against transfer of allotment &amp; Cancellation of Amalgamation of allotments under Sections 240(4) and 241</li> <li>• Grant, Surrender, Transfer, Vary or Cancel Easements under Section 243</li> <li>• Applications under section 100 of the Sale and Supply of Alcohol Act 2012</li> <li>• Applications under sections 327A (Cancellation of Building Line Restriction) and 348 (Creation of right-of-way easement) of the Local Government Act</li> <li>• Applications under sections 94 and 114 (Conservation Covenants) of the Reserves Act</li> <li>• Applications under the First Schedule of the Overseas Investment Regulations 1995</li> </ul>	1,000.00
<ul style="list-style-type: none"> <li>• Application for Boundary Activity under section 87B</li> </ul>	500.00 (set fee)
<ul style="list-style-type: none"> <li>• Application for Marginal or Temporary Activity under section 87BB</li> </ul>	500.00 (set fee)
<p>Applications under the Resource Management Act as follows:</p> <ul style="list-style-type: none"> <li>• Approval of Survey Plan under Section 223</li> <li>• Completion Certificate for subdivision under Section 224</li> <li>• Surrender of Consent under Section 138</li> <li>• Monitoring of NES permitted activities</li> </ul>	Actual and reasonable costs
<p>Pre-Application meetings with Council staff</p> <p>Applicants can request to meet relevant Council staff to discuss potential resource consent matters prior to preparing and lodging an application, in accordance with Councils Pre-Application meetings process</p>	<p>One pre-application meeting free of charge*.</p> <p>All meetings requested thereafter (including preparation and follow-up) will be charged at actual and reasonable costs</p>
<p>Rejection of Application with the information Requirements of Schedule 4</p> <p>Council will charge actual and reasonable costs at the relevant hourly rate in the event that any application lodged is required to be rejected because it does not comply with the information requirements of Schedule 4.</p>	Actual and reasonable costs

All fees and charges are DEPOSITS unless otherwise stated	(\$)
Hours over the above deposit, plus mileage, and disbursements (which may also involve work by other specialist planning, parks and engineering staff), will be charged at a rate specified in Council's Professional Fee Schedule. Consultants will be on-charged at actual costs.	See pages 15-17

\*This includes all meeting preparation, staff attendance, and any follow-up actions undertaken by Council staff as a result of the first meeting. It does not include the cost of any technical assessments required by third parties acting on behalf of Council (i.e. use of consultants).

***Hearings required for any resource consent or other permission***

- Cost of third party/hearings commissioners will be charged at actual cost.
- All staff will be charged at the rate specified in Council's Professional Fee Schedule and Consultants will be on-charged at actual cost.
- Miscellaneous charges will be charged at the rate specified in Council's Professional Fee Schedule and Consultants will be charged at actual cost.
- All costs will be itemised.

***Notes***

All figures are standard fees inclusive of GST; the final fee in any one application will be determined by the Resource Consents Manager or his/her appointee.

Council reserves the right to interim invoice applications where significant costs have been incurred over a period of one month or more without progress on the application.

# Rubbish disposal

Rubbish service at kerbside	(\$)
Official rubbish bag (65-litre) or sticker	3.00
Small rubbish bag (35-litre)	1.80
Replacement recycling crate	15.00
Replacement recycling bin	N/A

Rubbish services at all WDC transfer stations	(\$)
Standard rubbish bag (65 litre) - rubbish	3.00
Standard rubbish bag (65 litre) - vegetation	2.00
Small rubbish bag (35 litre) - rubbish	1.80
Car boot - rubbish	20.00
Car boot - vegetation	12.00
Station wagons, people movers - rubbish	45.00 per m <sup>3</sup>
Station wagons, people movers - vegetation	22.50 per m <sup>3</sup>
Utes, vans, 4 wheel drives - rubbish	45.00 per m <sup>3</sup>
Utes, vans, 4 wheel drives - vegetation	22.50 per m <sup>3</sup>
Trailers - rubbish	45.00 per m <sup>3</sup>
Trailers - vegetation	22.50 per m <sup>3</sup>
Loaded vehicle plus loaded trailer - rubbish	45.00 per m <sup>3</sup>
Car tyre	7.00
Truck tyre	22.00
4WD and light commercial tyre	12.00
Tractor tyre	38.00
Tyres on rim	As above + 3.50
Earthmover tyres	Not accepted
Televisions/screens/other e-waste	20.00
Whiteware/gas bottles (de-gassing)	7.00

# Sale and Supply of Alcohol; Licenses and Certificates

## ALCOHOL LICENSED PREMISES

The alcohol fees stated here are set under the Whangarei District Council Alcohol Fees Bylaw 2016. These fees replace the fees payable as stated under Regulation 7 of the Sale and Supply of Alcohol (Fees) Regulations 2013.

The above Regulations, however, continue to determine and define the various application and annual risk categories for the various premises and does so by allocating a numeral weighting to each category, depending on the perceived risk. In addition, the Regulations also allocate a higher risk rating to premises that operate longer hours; or those that have in the past suffered some enforcement action.

The sum total of each of these then translate into five (5) different risk categories ranging from “very low” to “very high”. A very low risk category premises will pay a substantially lower application and annual compliance monitoring fee than premises in a higher risk category.

For Special licensed events, the Regulations provides for three (3) Classes, dependent upon the number of attendees. With Class 1 being the highest risk and Class 3, the lowest.

For a more detailed explanation and in order for applicants to predetermine their individual application and/or annual risk categories, please see the Sale and Supply of Alcohol (Fees) Regulations 2013.

Application fee (set by bylaw)	(\$)
Very low	600.00
Low	994.00
Medium	1,456.00
High	1,669.00
Very high	1,969.00

Annual fee (set by bylaw)	(\$)
Very low	262.00
Low	637.00
Medium	1,031.00
High	1,687.00
Very high	2,344.00

<b>Special license fee (set by bylaw)</b>	<b>(\$)</b>
Class 1	937.00
Class 2	337.00
Class 3	102.00

<b>Other fees (set by regulations)</b>	<b>(\$)</b>
Temporary Authority*	484.00
Temporary License*	484.00
Manager's Certificate*	316.25

\*This fee is set through the regulations not through the bylaw but is included here for completeness.

# Searches

Note: Photocopy charges may also apply, see photocopying and file handling fees on page 39.

Basic property search	(\$)
Residential	50.00 per search up to 30 mins
Commercial	50.00 per search up to 30 mins
(Contains site plan, floor plan, drainage plans and CCC information).	

Specific searches	(\$)
Historical LIM (as scanned for record purposes)	50.00 per search up to 30 mins
Historical PIM	
Building File	
Subdivision or Resource Consent	
Engineering reports	
Dangerous goods/health/licensing	
GIS consultancy	
Deposited plans	Free

## LAND INFORMATION MEMORANDUM (LIM)

The below fees are instalments only and may attract additional processing fees charged on a time basis.

<b>Residential (including lifestyle blocks less than 20 hectares)</b>	<b>(\$)</b>
<b>Used principally for residential purposes or lifestyle residential purposes</b>	
A lifestyle block includes properties of variable size, but generally comprise of 20 hectares or less, which might otherwise be categorised as rural, but which are used for non-economic (in the traditional farming sense) lifestyle residential purposes	394.00
LIM - Cancellation fee	100.00
<b>Commercial (including farms over 20 hectares)</b>	
Large commercial/industrial LIMs will be assessed and may incur additional costs	711.00
LIM - Cancellation fee	100.00

# Swimming pool/spa pool barrier inspections

	(\$)
Certificate of acceptance or building consent for pool barriers recorded on Council's register	645.00
First inspection of pool barrier	172.00
Follow up inspections	Direct recovery of actual cost for each inspection with time recovered at 172.00/hr
Administration of empty pools (admin)	102.00



# Transport

## PARKING

As per Council parking policy (Parking Management Strategy 2011), charges reflect demand and therefore may change throughout the year.

<b>Trade cards – per day</b>	<b>(\$)</b>
Parking meter cards (trades)	16.00

  

<b>Road corridor – licence to occupy</b>	<b>(\$)</b>
Residential/non-commercial applicant	460.00
Commercial applicant	1,329.00

  

<b>Overweight vehicles</b>	<b>(\$)</b>
Overweight vehicles – standard	135.00
Overweight vehicles – HPMV	175.00

# Water

## WATER CONNECTIONS/DISCONNECTIONS

	(\$)
Service connection to or disconnection to the public utility infrastructure	428.00

## METER TESTING

	(\$)
25mm diameter and under	401.00
Over 25mm up to 40mm diameter	458.00
Over 40mm diameter	667.00

## METER ONLY WATER CONNECTIONS

	(\$)
20mm manifold meter only	340.00
20mm manifold + meter	656.00
20mm manifold + meter + box	736.00
20mm In line meter + dual check valve	538.00
Cast iron meter box (materials only)	204.00

## BOUNDARY BACK FLOW DEVICES

Charges for backflow preventers are now targeted rates. Refer to the current Annual Plan or Long Term Plan for current costs.

## SPECIAL METER READING

	(\$)
For special meter readings requested by customers for each meter reading outside the normal reading cycle	66.00

## STANDPIPES METERED

	(\$)
Meter reading - (monthly)	79.00
Weekly hire (minimum charge one week)	37.00

## TANKER FILLING POINT – KIOREROA AND SIME ROAD

	(\$)
Per fill	17.00

## WATER CONSUMPTION RATES

	(\$)
Water consumption - per m <sup>3</sup> (standard domestic charge)	2.32
Water supply charge	35.00

# Abbreviations and acronyms

B.O.D	Biochemical Oxygen Demand	MBIE	Ministry of Building Innovation and Employment
BC	Building Consent		
BRANZ	Building Research Association of New Zealand	PIM	Project Information Memorandum
		PAT	Project Assessment Team
BWOF	Building Warrant of Fitness	TLA	Territorial Local Authority
CAR	Health Corrective Action Request		
C.B.O.D	Carbonaceous Biochemical Oxygen Demand		
CCC	Code Compliance Certificate		
COD	Chemical Oxygen Demand		
DBH	Department of Building and Housing		
GIS	Geographic Information Systems		
HPMV	High Productivity Motor Vehicles		
IQP	Independent Qualified Person		
LIM	Land Information Memorandum		
LSI	Langelier Saturation Index		



Private Bag 9023, Whangarei 0148, New Zealand  
Forum North Building, Rust Avenue, Whangarei  
Ruakaka Service Centre, Takutai Place, Ruakaka  
P +64 9 430 4200  
[mailroom@wdc.govt.nz](mailto:mailroom@wdc.govt.nz) | [www.wdc.govt.nz](http://www.wdc.govt.nz)  
[Facebook.com/WhangareiDC](https://www.facebook.com/WhangareiDC)