

Your proposal

Tell us in detail what you are seeking funding for. Your proposal should include:

- What you want to do and why
- When and where it will take place
- Who in the community it will benefit, how many, and how they will benefit
- How you will deliver it
- The people or groups involved to make it happen
- What the costs are.

Other ways to apply

You can also submit your proposal as a video, visual storyboard, or other written proposal – attach this at the end or provide links below.

If you would like to present your proposal in person to us (verbal pitch), please state this below and we will be in touch to make an appointment with you for this.

Important

Please note that anything you provide may be used by us for promotional purposes. If you are submitting a video, make sure you have the consent of people appearing in it and that they understand it may be used publicly.

Amount requested

Enter the amount are you requesting from us: \$

Project budget

Provide a budget of what your project is expected to cost, listing all expenses (such as printing) and any income or contributions to your project (such as donations, fundraising or ticket sales).

We may ask you for quotes or other evidence for the project costs.

Documents required:

- Bank deposit slip or similar in your name
- Proof of identity (or confirmation of your name and date of birth from your school)
- Your proposal if not already provided above
- At least one letter of support for your project.

Terms and Conditions

If the application is successful, I agree to:

- be responsible and accountable for the grant given
- spend the grant on the purpose for which the application was made
- successfully complete the project within 12 months of funding being approved
- promote this Fund and acknowledge the support received on social media
- return any unspent money if the project is completed under budget
- meet any additional terms and conditions that may be set by Whangarei District Council
- keep all invoices/receipts accounting for the full amount of the grant or loan for 12 months and provide these if requested.
- return any money granted should any breach of the above conditions occur.

Declaration

I confirm that what I have provided in my application is true and correct.

I accept the Terms and Conditions above.

Signature:

Privacy statement

As part of the grant application process the Whangarei District Council collects information, including contact details, to assist in processing applications.

Information obtained as part of the grants process may be used by Council to communicate with applicants about future community funding opportunities, publicise the grants process and inform the community about successful grants.

The Privacy Act 2020 gives you rights to request access to and correction of any personal information we hold about you. Likewise, if you wish to opt out of receiving communication from Council please let us know.

Information held by Council may also be subject to the Local Government Official Information and Meetings Act 1987 and may need to be released where a formal request is received under that Act.

Submit your application

Deliver your completed application to one of our service centres or post to:

Attention: Community Funding
Whangarei District Council
Private Bag 9023
Whangarei 0148