



## Community Associations Fund

Please refer to the Community Funding Programme for criteria and details of the community projects component.

Summary information	
<b>Organisation name</b>	
Incorporated Societies registration number	
Group's postal address	
<b>Name of person completing this form</b>	
Email	
Phone	
<b>Name of chairperson</b>	
Email	
Phone	
<b>Name of secretary</b>	
Email	
Phone	

**What you did last year**

How many people are on your committee? If you have separate membership, how many members do you have?

Tell us what your group has achieved or worked on in the last 12 months. Please be specific and provide relevant detail.

**What you plan to do this year**

What do you intend to do with this year's grant, if approved, and specifically the community projects component?

Tell us how you engaged with the community to identify the proposed community project component.

**Documents required**

- your latest AGM minutes including chairperson's and treasurer's reports
- your latest financial statements
- bank deposit slip or similar (new applicants only or if details have changed)

**Disclosure of Interest**

Please provide details of any councillor, council staff member, or immediate family member of a councillor or staff member, that has any interest or involvement in the project or activity you are seeking funding for.

**Terms and Conditions**

If the application is successful, I / we agree to:

- provide a tax invoice to Whangarei District Council for the grant amount within two months of being advised. I understand that grant payments will only be made to a bank account in the name of the applicant group.
- acknowledge Whangarei District Council in all publicity
- spend the grant on the purpose for which the application was made within 12 months of funding being approved
- return any unspent money to Whangarei District Council if the project is completed under budget
- meet any additional terms and conditions that may be set by Whangarei District Council
- keep all invoices and receipts accounting for the full amount of the grant or loan for 12 months and provide these if requested.
- return any monies granted should any breach of the above conditions occur.

**Declaration**

I declare that I have authority to make this application on behalf our organisation and that the information supplied here is true and correct.

I accept the Terms and Conditions above.

**Signature:**

### ***Privacy statement***

As part of the grant application process the Whangarei District Council collects information, including contact details, to assist in processing applications.

Information obtained as part of the grants process may be used by Council to communicate with applicants about future community funding opportunities, publicise the grants process and inform the community about successful grants.

The Privacy Act 2020 gives you rights to request access to and correction of any personal information we hold about you. Likewise, if you wish to opt out of receiving communication from Council please let us know.

Information held by Council may also be subject to the Local Government Official Information and Meetings Act 1987 and may need to be released where a formal request is received under that Act.

### ***Submit your application***

Deliver your completed application to one of our service centres or post to:

Attention: Community Funding  
Whangarei District Council  
Private Bag 9023  
Whangarei 0148