

WHANGAREI DISTRICT COUNCIL

Forum North • Private Bag 9023 • Whangarei • New Zealand
Telephone: (09) 430 4200 • 0800 WDC INFO • 0800 932 463 • Facsimile: (09) 438 7632
Website: <http://www.wdc.govt.nz> • E-mail: mailroom@wdc.govt.nz



APPLICATION FORM COMMUNITY GRANTS FUND

Vision for the Whangarei District

To be a vibrant attractive and thriving District by developing sustainable lifestyles based around our unique environment, the envy of New Zealand and recognised worldwide.

Mission for the Whangarei District

Creating the ultimate living environment

Applications may be made, and are dealt with on an ongoing basis. The community Funding and Liaison Committee generally meet monthly to assess applications.

Please post or deliver your application to:

Post



Whangarei District Council
Private Bag 9023
WHANGAREI

Deliver



Customer Services Counter
Forum North Complex
Rust Avenue
WHANGAREI

Ruakaka Service Centre
Takutai Place
RUAKAKA

Hikurangi Service Centre
7 King Street
HIKURANGI

*For Attention:
Community Liaison Officer*

This community fund is available to groups or projects of District wide significance and promoting community activities or well-being. These grants are funded from the general rates. They will assist the Whangarei District Council in achieving its Mission, Vision and Values for the District and Key Business Drivers. These drivers are identified in the Council's LTCCP document as 'Community Outcomes 1-5' which are:

- C.O.1. A community which enjoys and treasures its natural and cultural values.
- C.O.2. A district which is safe and crime free.
- C.O.3. A district with growing business and employment opportunities.
- C.O.4. A community which is healthy and educated.
- C.O.5. A district with lots of community facilities and programmes for all ages.

Community Grants Fund

Each application is considered under two priorities:

1. Projects which have value to the community in general - \$40,000.00 total fund - priority 1 with a maximum project grant of \$10,000.00
2. Projects which have value to a specific group within the community - \$10,000.00 total fund - individual project grant of \$2,000.00.

Eligibility criteria

The following eligibility criteria have been applied to all applications:

- Groups/organisations must be locally based, non profit, non private, non central government funded, has legal entity status (e.g. Incorp. Society, Charitable Trust. A Copy of an IRD approval letter would confirm this.) and/or association with a national body, and provides for community development in accordance with Council's Mission Statement (i.e. 'Creating the ultimate living environment'). The policy of excluding organisations receiving central government funding relates to projects that are directly primary health or education orientated.
- Organisational governance and management structure and policies should be demonstrated.
- The Common Seal should be affixed to the application (if applicable).
- Evidence of collaborative relationships and/or approaches should be demonstrated.
- Reports from previous grants are received and accepted.
- Each project or activity should have at least 25 percent (25%) self funding.
- The latest audited financial accounts must be supplied with each application along with the latest organisation/company bank statements (Note: Personal bank statements are not required).

A. Your Details

Name of Organisation:

Kamo Community Inc.

Postal Address:

P.O. Box 4234 Kamo,
Whangarei.

Street Address:

Grant St, Kamo,
Whangarei

Contact Names

Please give the names of two people who we can contact if we need more information. The first contact must be the person who filled out the form. Under the Privacy Act 1993, consent from these people must be given before their details are recorded here.

Name:

Graeme Whitena

Position:

Treasurer

Phone (Day):

0274 366 358.

Name:



Position: _____
Phone (Day): _____
Mobile: _____
Postal address: _____

Chairperson/President: Warren Sinclair Phone: 4356468
Chief Executive: Kate Bell Phone: 4355186
Secretary: Tanine Parkinson Phone: cf-Distraction Northland
Treasurer: Graeme Whiteman Phone: _____
Accountant: Ray Shand
Phone (Day): _____

Is your organisation attached to, or controlled by any other organisation? (Please specify)
No -

GST number if applicable: 83-352-647

How many members belong to your club/organisation? 100+ approx

Tell us about your organisation – purpose and objectives

Refer to Draft Community Plan &
Community Plan brochure attached.



B. Project Details (please describe fully)

1. What your organisation wants funding for:

Kamo Christmas Parade - This event is an Icon for Whangarei, the district & Northland. NOTE: It's now the largest Community Christmas event in the North.

2. Why funding is necessary:

To provide for shortfall in funding the Parade, for 2004.

3. How your project will benefit the organisation and the community:

The Parade has existed for the past 25 yrs & more. Kamo is well recognised for hosting the Christmas event providing joy & wholesome event for all people of all ages & families espec

4. Start date of your project:

11 December 2004.

Finish date of your project:

11 December 2004.

Project Costs	\$	Income	\$
List all the costs eligible to this project		How will your group contribute financially to the project	
		- Float fees.	
		- Subscriptions.	
(A) Total Cost of the project is	\$13500	(B) Your contribution is	\$3500 (26%)

5. How much money are you applying for?

\$10,000

To find out how much money you should apply for, subtract **your contribution (B)** from the **total cost of the project (A)**. The answer is the amount of money you need in order for your project to go ahead.



C. Financial Details

1. What permanent income do you have?

- Membership subscriptions
 - C.E.G.
 } refer to audited accounts

2. What funds are you seeking from other sources for this project?

- Local Businesses sponsoring prizes
 - Float fees for the parade from participants

3. What grants / loans have you received in the last three years?

- C.E.G. for labour related outcomes.

Funding Organisation	Project	\$ Received	Year
C.E.G.		43611.	03/04



D. Declaration (please provide two signatures)

We hereby declare that the information supplied here on behalf of our organisation is correct.

Name: Graeme Joseph Whitman
 Position: Treasurer
 Signature: [Handwritten Signature]
 Date: 28th Sept. 2004.

Name: _____
 Position: _____
 Signature: _____
 Date: _____

Please Attach:

- Quotes or schedules of materials and relevant plans and details (all A4 size please).
- The organisations last two years accounts audited by a member of NZ Society of Accountants.
- A general letter and / or any other information you consider relevant or helpful to your case, eg. management plan or policy, aims and objectives, maps etc.



History

Kamo has always had a strong business community, which can be traced back to the 1800s. Coal was first discovered in Kamo in 1873, creating an industry which employed a large number of people for eighty years.

As the town developed, the settlers petitioned the Auckland Education Board for permission to open a school in Kamo. A school was opened, using rented premises, in 1873.

A few years later, in 1881, the new school buildings were opened. The school stood on the site bounded by Hall, Grant and Farmer Streets. The oak trees that still stand today were planted on Arbor Day, 1882 by the teacher, Miss Tristram and her students.

1874 saw the first farmer and blacksmith established in Kamo, respectively by Thomas Wakelin, Murdoch Madness replaced him in 1887. The post office was opened by Alexander McGregor in 1877, and three years later, John Beckland was appointed postmaster.

In the early 1880s Kamo had three hotels: the Kamo Hotel, the Exchange and the Star. The Kamo Hotel was owned by Bill & Peter Barton, when it was destroyed by fire in 1935. The hotel was rebuilt and is today known as the Stobcock family restaurant & bar. During World War II, the hotel was used as the local army headquarters.

Kamo's first policeman was Constable Patrick Bourke, who was stationed in Kamo in 1882 and 1883.

The earliest recorded bakery was opened in Kamo by Joseph Knight in 1887. In 1906 Harry Wilkinson entered the bakery business, and developed his company into what is today known as Northern Bakers. Wilkinson was said to have owned the first commercial motor vehicle in Whangarei, when he bought his delivery van in 1913.

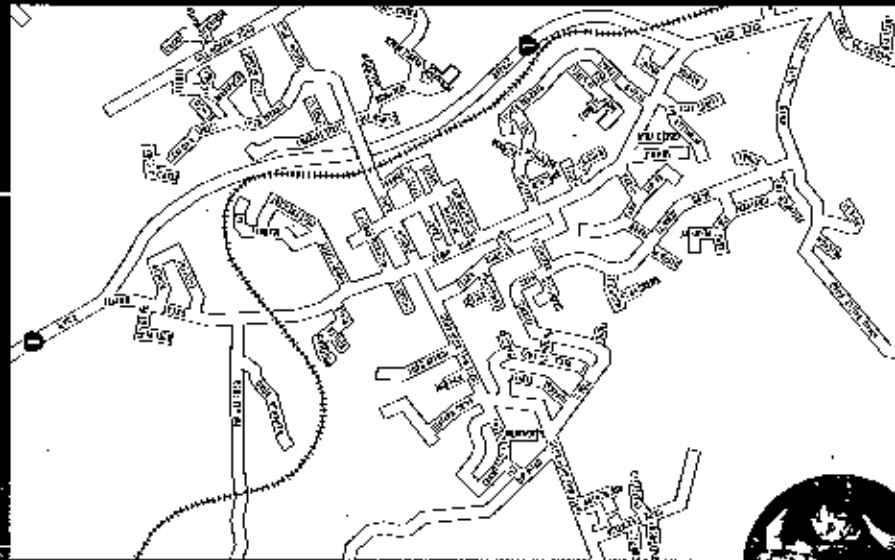
In 1890, Alfred Freeman was the first vet to establish a practice in Kamo.

Banking facilities were slow to arrive. The Bank of New South Wales opened its first Whangarei branch in Kamo in 1954. It was open for business for only two days per week.

Today there is a wide range of businesses in Kamo. Many are still locally owned, reflecting the strong community spirit which has always been present in Kamo.



Kamo Map



Membership

Anyone who lives or works in Kamo is welcome to join Kamo Community Inc. Membership is \$20 (individual) or \$100 (business/corporate) per year. Benefits include:

- Voting rights at all Kamo Community Inc. meetings
- Advertising discounts as negotiated with the Kamo Community Inc. Co-ordinator
- Preferential placement on the Kamo website
- Certificate and membership card, which can be presented in Kamo businesses for discounts
- Priority information on any further opportunities that become available.

To join, contact Kamo Community Inc. on 435 5186 or visit: www.kamo.co.nz

Acknowledgements



Photographs courtesy of
The Northern Advocate

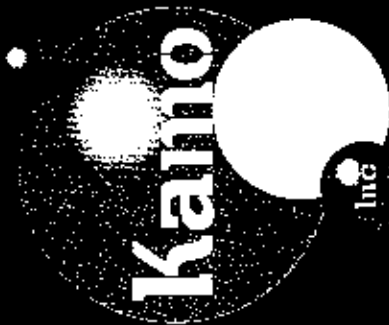
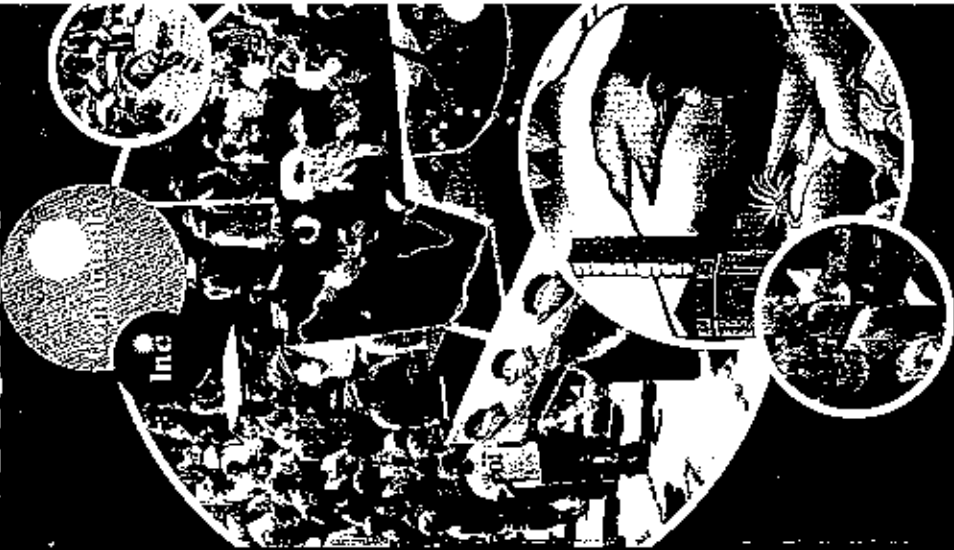
Contact Details

Kamo Community Inc.
2A Grant Street
PO Box 4234, Kamo, Whangarei.
Ph/Fax (09) 435 5186
info@kamo.co.nz
www.kamo.co.nz

Office Hours:
Tues-Fri 9.00-5.00

Kamo Community Inc. Community Plan

Kamo



www.kamo.co.nz

Kamo



Background

Kamo is one of the biggest suburbs in Whangarei, with a population of over 7000 and more than 170 business organisations. It has a number of education and recreation facilities, catering for people of all ages. Kamo is one of the four key communities identified by Activa Northland, a development group created by Enterprise Northland. Their goal is to work alongside communities, assisting with leadership skills and business development. The first step in this process was to form a steering group for Kamo. Kamo Community Inc. was created in 2002 to foster growth and development in the suburb. The group is run by committee with elections held annually. Any person who lives or works in Kamo can join Kamo Community Inc.

This is a summary of the Community Plan created by Kamo Community Inc. Five key focus areas have been identified for development:

- Communication
- Community
- Economic Development
- Organisation & Management
- Physical Enhancement

Mission Statement:

Kamo Community Inc. will build a vibrant future for the business and wider community. We will work alongside the community with pride and passion for the future enhancement of the Kamo environs.

Vision:

Kamo will become the most desirable suburb within Whangarei to live, visit and do business before 2010.

Community

One of the most defining characteristics of Kamo is its community spirit. The local area is home to a great range of people, businesses, organisations and groups. It is a recognised centre of learning with excellent schools and community education programmes, a source of civic pride which engages the entire community.

AIMS:

- To provide regular activities that involve the wider community.
- To support other organisations within the community.
- To support the development of new facilities and programmes that provide a better future for the youth of Kamo.

ACHIEVEMENTS:

The annual Kamo Christmas Parade was again a great success in 2003, and was widened to incorporate a street festival. The Kamo Christmas Parade is the largest in Northland, and attracted thousands of spectators. The Kamo Community Inc. Co-ordinator has developed excellent working relationships with all schools in the area, who now contribute regularly to the community newsletters. In the next eight years, Kamo Community Inc. is also planning to develop a Village Green in the centre of Kamo. A community calendar and events directory are being planned as well. Kamo Community Inc. recognises that the youth of Kamo need to have an involvement in the suburb's development. Options for youth representation and youth-focused events are currently being explored.

Communication

Kamo Community Inc. has undertaken a key task in community consultation - regular communication. Information on local initiatives will continue to be publicised, inviting everyone who has an interest in the Kamo community to share their views.

AIMS:

- To provide a regular communication link across the community.
- To develop a theme that indelibly defines Kamo, work and visit.

ACHIEVEMENTS:

The position of Kamo Community Co-ordinator has been established with funding support from the Community Employment Group. The Co-ordinator is based in a Grant Street office, and is available four days per week. The Co-ordinator's role is to implement the community plan and recommendations of the governing committee, and serve as a central hub for communications across Kamo.

ACHIEVEMENTS:

The Kamo Community Newsletter was established in 2003 and is produced bi-monthly. It contains news, profiles on local business, updates from schools within the suburb, and historical accounts of Kamo. The Kamo website is also up and running at www.kamoco.nz, providing a business directory, community noticeboard and contact details for Kamo Community Inc. The group is developing a range of marketing materials for Kamo, including brochures, bumper stickers, welcome signs and information packs for new residents.



Economic Development

Self-contained as a retail and business centre with direct access to the larger business community of Whangarei, Kamo is strategically placed to benefit from economic growth in the region.

AIMS:

- To maintain, enhance and attract a desirable business mix.
- To encourage support of Kamo businesses.
- Identify business needs with the aim of expanding businesses to access employment opportunities for the Kamo community.
- To provide opportunities for business development.

ACHIEVEMENTS:

Kamo Community Inc. has been working on the Activate Northland project, with many local businesses registering interest. Local workshops have been arranged in order to support small businesses in Kamo. Business needs have been identified through interviews and questionnaires. Kamo Community Inc. has also worked closely with the Whangarei District Council. In the coming year, Kamo Community Inc. is aiming to facilitate bi-monthly networking functions, and encourage participation in business development and training courses.



Organisation & Management

A vital and thriving community evolves through individuals and groups creating solutions to specific needs. To date, many people in Kamo have combined their skills, talents, time and vision to establish Kamo Community Inc., a progressive and viable organisation with a mandate to speak for the whole Kamo community.

AIMS:

- To establish a representative structure for the organisation.
- To develop an understanding of roles and responsibilities.
- To employ a paid community co-ordinator.
- To focus on specific projects.

ACHIEVEMENTS:

A working group was established in 2001 to develop a draft community plan. In 2002, the group was established as an incorporated society, creating Kamo Community Inc. Members are now being accepted, and annual membership drives are planned. Funding assistance from the Community Employment Group has helped to establish the Co-ordinator's role.



Physical Enhancement

People moving to Northland often cite 'lifestyle' reasons for their decision to settle, and view Kamo as the benchmark of work/lifestyle balance. Kamo provides a unique base for urban and rural, business and family activity. Maintaining the excellent access to civic amenities and the area's natural environment are key considerations in the planning process.

AIMS:

- To work with the businesses and community to identify and support physical enhancement improvements.
- To make a long term commitment to the physical improvement of Kamo, and plan appropriately.
- To have a theme reflected within the Kamo environment.

ACHIEVEMENTS:

Kamo Community Inc. has successfully lobbied for State Highway One to be returned to the jurisdiction of the Whangarei District Council. This will occur later this year. We have also worked with Council on a Traffic Management Study for Kamo, and commissioned the Town Centres Association of New Zealand to carry out a Town Centre Assessment. This year, Kamo Community Inc. aims to improve both promotional and direction signage, and continue working with Whangarei District Council developing a design plan for the Kamo business area.

For more information
phone 435 5186

www.kamoco.nz





Kamo Community Inc.

Draft Community Plan

(Last amended March 2004)

Vision Statement

Kamo will become the most desirable suburb within Whangarei to live, visit and do business before 2010.

Mission Statement

Kamo Community Group will build a vibrant future for the business and wider community. We will work alongside the community with pride and passion for the future enhancement of the Kamo environs.

Key Focus Areas

- Community
- Communication
- Physical Enhancement
- Economic Development
- Organisation & Management

Key Focus Area *Community*

Key Goal

To develop and foster a sense of identity and pride amongst those who live, work in, and visit Kamo.

Aims

- To provide regular activities that involve the wider community
- To support other organisations within the community
- To support the development of facilities and programmes that provide a better future for the Youth of Kamo

Aims	Actions	Achievement/Measure	Timeframe
To provide regular activities that involve the wider community	Facilitate and grow existing events: ██████████	Events held and continuing	2003/04
	Develop two new events per annum - Hatea Harriers Fun Run/Walk - Researching Trolley Derby ██████████	Events held	July 2004 March 2005
	██████████	Green area purchased	April 2004
	Liaise with schools on a regular basis	Liaison undertaken	On going
	Investigate the opportunity of managing the community hall, income stream for Kamo Community Inc.	Investigating, report being constructed to present to Executive	May 2004
To support other organisations within the community	Collate an events and activities inventory	Inventory collated	On going
	Developing a community calendar	Calendar produced	On going
	Provide support of local community groups where appropriate through regular liaison	Support provided	On going
	Work with Sporting Clubs to investigate opportunities to attract new sporting events	New event(s) successfully bid for	On going

To support the development of facilities and programmes that provide a better future for the youth of Kamo	If appropriate, coordinate meeting with youth reference groups within the community to discuss activities and identify issues	Meeting held	May 2004
	Co-opt a youth representative onto the organisation	Representative coopted	May 2004
	Explore what other towns are doing in regard to youth activities	Case studies reported on	December 2004
	Hold one event annually which is youth focussed - Outdoor Concert	Event held	December 2004
	Identify ways to actively involve the surrounding schools in activities undertaken by the Kamo Community Group	Activities identified	On going

Key Focus Area *Communication*

Key Goal

To provide an effective means of communication to businesses, residents and visitors.

Aims

- To provide a regular communication link across the community.
- To develop a theme that indelibly defines Kamo
- To position & promote Kamo as a desirable place to live, work and visit

Aims	Actions	Achievement/Measure	Timeframe
To provide a regular communication link across the community	[REDACTED]	Newsletter produced	On going
	Regular column in the community news of the local papers	Column appears	On going
	[REDACTED]	Coordinator employed, premises established	Achieved
	Erect noticeboard within main centre	Noticeboard in place	October 2004
	Attendance annually at community group meetings where appropriate	Meetings attended	On going
	Coordinate other media opportunities as they arise	Other stories covered	On going
To develop a theme that indelibly defines Kamo	Determine most appropriate way to progress theme development 1. internal workshop 2. enlist outside professional advice 3. community consultation	Best approach decided, Theme developed	Achieved

<p>To position & promote Kamo as a desirable place to live, work and visit</p>	<p>Develop kit which provides ideas for business and community to participate with the theme</p> <ul style="list-style-type: none"> • Kamo brochure - promotion/directory combined • Kamo Community website • "Welcome To Kamo" signs with positioning/theme • Logo for Kamo • e) Kamo theme stickers • "Proud to live in Kamo" stickers with branding • Kamo envelopes for businesses and schools • Investment pack for potential business investors • "Welcome to" pack for new residents • Local Radio Station promotion • Community artwork, high school theme • Work with Whangarei Tourism Trust on appropriate initiatives eg. Summer festival, wine & food festival • Promotional presence in Whangarei Visitor Centre 	<p>Kit produced</p> <p>Marketing material produce</p> <p>Logo developed</p> <p>Logo stickers produced</p> <p>Bumper stickers produced</p> <p>Welcome signs being planned</p> <p>Researching envelopes</p>	<p>Dec 2004</p> <p>On going</p>
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Key Focus Area *Physical Enhancement*

Goal

For Kamo to become a more attractive & functional place that invites people to visit and do business.

Aims

- To work with the businesses and community to identify and support physical enhancement improvements
- To make a long term commitment to the physical improvement of Kamo and plan appropriately
- To have a theme reflected within the Kamo environment

Aim	Actions	Achievement/Measure	Timeframe
To work with the businesses and community to identify and support physical enhancement improvements	<p>[REDACTED]</p> <p>Identify and prioritise projects from the design plan i.e.</p> <ol style="list-style-type: none"> 1. Purchase and development of village green 2. Request for decent and regular cleaning of existing toilet blocks 3. Development of new toilet block 4. Make parking and traffic improvements <p>[REDACTED]</p>	Design plan produced	On going
	<ol style="list-style-type: none"> 1. Purchase and development of village green 2. Request for decent and regular cleaning of existing toilet blocks 3. Development of new toilet block 4. Make parking and traffic improvements 	Village green purchased & developed Cleaning improved New toilet block built	On going
	[REDACTED]	SH1. returned to WDC	July 2004
	<ol style="list-style-type: none"> 1. Erection of directional signage at northern and southern approaches 2. Development of "welcome to" signage at northern and southern approaches 	Directional signage in place Welcome to signs in place	Dec 2004 Dec 2004

Aim	Action	Achievement/Measure	Timeframe
	[REDACTED]	Assessment completed	Achieved
	[REDACTED]	Study completed	Achieved
	Make submission(s) to WDC regarding priority items for improvements	Submissions made	Ongoing
	Encourage and coordinate the improvement of the presentation of buildings: i.e. cleaning, painting	Buildings improved	On going
	Liaise with the community to identify and support beautification projects	Meetings attended, project identified	Ongoing
To make a long term commitment to the physical improvement of Kamo and plan appropriately.	Identify and establish, short, medium and long term timeframes for the implementation of projects i.e. development plan	Development plan completed	December 2004
To have a theme reflected within the Kamo environment	To maintain and develop a "village" environment and atmosphere Kamo Village at Your Service Kamo Top Town Kamo Village Your Service Centre	Potential themes identified Theme reflected and strengthened	Ongoing

Key Focus Area *Economic Development*

Goal

To foster sustainable prosperity within a supportive environment to meet the needs of the Kamo community.

Aims

- To maintain, enhance and attract a desirable business mix
- To encourage support of Kamo businesses by the community
- Identify business needs with the aim of expanding businesses to increase employment opportunities for the Kamo community
- To provide opportunities for business development

Aim	Action	Achievement/Measure	Timeframe
To maintain, enhance and attract a desirable business mix	Develop consumer survey to determine customers needs	Survey completed - refer TCANZ community audit	Achieved
	Recognising business success through : - 1. Welcome certificates for new businesses 2. Certificates recognising long service to Kamo Village 3. Special awards for participation in promotions and activities 4. Facilitating media coverage of success stories 5. Customer service awards	Certificate developed and awarded Media stories printed Awards presented	Ongoing

Encourage support of Kamo businesses by the community	Develop programmes to encourage shopping locally 1. Top Shop programmes 2. Kamo dollars 3. Loyalty competitions	Programmes held	Ongoing Nov 2004
	Encourage coordination of shopping hours Re-introduce late night Thursday	Shopping hours coordinated	Dec 2004
	Work with business owners/managers/staff and other stakeholders to address parking concerns	Parking problems alleviated	Ongoing
Identify business needs with the aim of expanding businesses to increase employment opportunities for the Kamo community	[REDACTED] 1. Business capability & skills 2. Potential for growth 3. Staff recruitment and training 4. Attracting new businesses	Business assessments carried out in partnership with Enterprise Northland Questionnaires developed and circulated	Dec 2004
To provide opportunities for business development	[REDACTED]	Functions held	First function July 2004
	[REDACTED] i.e. customer service training Facilitate business seminars	Business registrations Seminars held	First training seminar June 2004 Liaising with Enterprise Northland
	Liaise with WDC to address zoning and planning issues [REDACTED]	Zoning which supports business growth	On going

Key Focus Area *Organisation and Management*

Key Goal

To provide leadership in an effective and efficient manner supported by the community

Aims

- To establish a representative structure for the organisation
- To develop an understanding of roles and responsibilities
- To employ a paid community coordinator
- To focus on specific projects

Aims	Actions	Achievement/Measure	Timeframe
To establish a representative structure for the organisation	To form a working group to develop a community plan	Working group formed Plan developed	Achieved
		Proposed Kamo Community Group Incorporated	Achieved
	To establish an Executive Committee	Committee in place	Achieved
	To establish appropriate Sub Committees	Sub committees selected	Achieved
		Membership support Membership Drive in March of each year	Ongoing
To develop an understanding of roles and responsibilities for the organisation	To develop a policies and procedures document	Draft Document produced	Achieved
To employ a paid community coordinator	To appoint a sub committee to process the application for funding for a community coordinator	Sub committee formed	Achieved
	Job description prepared	Employment procedures in	Achieved

	<p>Premises and administration support/partnership investigated</p> <p>[REDACTED]</p> <p>Coordinator Appointed</p>	place	
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KAMO COMMUNITY INCORPORATED

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1	Statement of Financial Performance
2	Statement of Financial Position
3	Notes to the Accounts
4	Auditors Report

Kamo Community Incorporated

Statement of Financial Performance
for the year ended 29 February 2004

Income

Subscriptions	4,720
Interest	425
C E G Grant	<u>43,611</u>
	48,756

Expenses

Christmas Parade	2,666
Sundry Expenses	189
Postage	203
Newsletter	3,620
Travel/Conferences	2,503
Printing	70
Bank Fees	76
Branding/Logo	3,684
Town Centre ASS. Fees	295
Insurance	250
Stationery/Office Supplies	804
Post Office Box Rental	111
Advertising	1,328
Wages	15,731
Postage	36
Phone & Tolls	1,628
Power	489
Rental	4,500
Depreciation	<u>408</u>
	<u>38,591</u>
Surplus for Year	<u><u>\$10,165</u></u>

Kamo Community Incorporated

Statement of Financial Position
As at 29 February 2004

	2004	2003
ACCUMULATED FUNDS		
Brought forward from 2003	4,884	7,442
Plus Current Year Operating Surplus/Deficit	10,165	(2,558)
Total Capital Funds	<u>\$15,049</u>	<u>\$4,884</u>
REPRESENTED BY		
Current Assets		
ASB Cheque Account	613	1,292
ASB Accelerator Account		
- Savings	2,458	
- CEG Grants not spent	<u>9,403</u>	
	11,861	4,039
Petty Cash	27	-
Branding Logo (Asset)	400	400
Bond Meridian Power	133	-
Goods & Services Tax	<u>419</u>	<u>(747)</u>
	13,453	4,984
Less Current Liabilities		
PAYE Tax Payable	355	-
Dues in Advance	89	89
GST Received	-	<u>11</u>
	<u>444</u>	<u>100</u>
Net Working Capital	<u>13,009</u>	<u>4,884</u>
Fixed Assets		
Desk, Chair & Shelves	413	-
Computer/Printer etc	1,299	-
Heater	56	-
Conference Table	194	-
Chairs	<u>78</u>	<u>-</u>
	<u>2,040</u>	<u>-</u>
Net Assets	<u>15,049</u>	<u>4,884</u>

Kamo Community Incorporated

Notes to Accounts
for the year ended 29 February 2004

STATEMENT OF ACCOUNTING POLICIES

General Accounting Policies

The measurement base adopted is that of historical cost. Reliance is placed on the fact that the entity is a going concern.

Accrual accounting is used to match expenses and revenues.

SPECIFIC ACCOUNTING POLICIES

NOTE 1

Valuation of Assets

Fixed assets are valued at cost less depreciation.

NOTE 2

Depreciation

Rates of depreciation as allowed by the Inland Revenue Department have been used.

NOTE 3

Goods & Services Tax

These accounts have been prepared on a G.S.T. exclusive basis.

AUDIT REPORT

To the Readers of the financial report of Kamo Community Incorporated.

I have audited the financial report. The financial report provides information about the past financial performance of the Association and its financial position as at 29 February 2004. This information is stated in accordance with the accounting policies.

Committee Responsibilities

The Committee is responsible for the preparation of a financial report which gives a true and fair view of the financial position of the Association as at 29 February 2004 and of the results of operations and cash flows for the year ended 29 February 2004.

Auditor's Responsibilities

It is my responsibility to express an independent opinion on the financial report presented by the Committee and report my opinion to you.

Basis of Opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial report. It also includes assessing:

- ◆ the significant estimates and judgements made by the Committee in the preparation of the financial report, and
- ◆ whether the accounting policies are appropriate to the Association's circumstances, consistently applied and adequately disclosed.

I conducted my audit in accordance with generally accepted auditing standards in New Zealand. I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial report is free from material misstatements, whether caused by fraud or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial report.

Other than in my capacity as auditor I have no relationship with or interest in the Association.

Qualified Opinion

Opening Balances

The comparative figures for the year ended 28 February 2003 were unaudited. I am therefore unable to express an opinion on those figures or on the results for the year ended 29 February 2004 to the extent that they might be affected by balances at 28 February 2003.

In this respect alone I have not obtained all the information and explanations that we have required.

In my opinion, except for any adjustments that might have been found necessary had the comparative figures been audited, the financial statements of Kamo Community Incorporated on pages 1 to 3,

- Comply with generally accepted accounting practice; and
- Fairly reflect the:
 - financial position as at 29 February 2004
 - results of its operations (and cash flows) for the year ended on that date.

My audit was completed on 25 May 2004 and my qualified opinion is expressed as at that date.

R D Shand
Chartered Accountant
WHANGAREI

