

1. Minutes: Audit and Risk Committee Wednesday 29 March 2017

Minutes of a meeting of the Audit and Risk Committee held in the Council Chamber Forum North on Wednesday 29 March 2017 at 9.00am

Present:

Cr Sharon Morgan (Chairperson)

Her Worship the Mayor Sheryl Mai, Crs Crichton Christie, Shelley Deeming, Sue Glen, Cherry Hermon and Greg Innes

Also present:

Cr Phil Halse, Cr Tricia Cutforth (9.08am) and Cr Vince Cocurullo (9.09am)
Sam Ho (Audit New Zealand)

In Attendance:

Chief Executive General Manager Corporate (Alan Adcock), General Manager Strategy and Democracy (Jill McPherson), General Manager Community (Sandra Boardman), Financial Controller (Rich Kerr), Governance Manager (Jason Marris), Health and Safety Manager (Desarae Williams), Audit and Risk Analyst (Pieter Labuschagne) and Senior Meeting Co ordinator (C Brindle)

1. Appointment of Independent Advisor to the Audit and Risk Committee

Moved: Cr Morgan

Seconded: Her Worship the Mayor

“That the Audit and Risk Committee:

- a) Approves the recruitment of an independent advisor to the Audit and Risk Committee.
- b) Notes that the independent advisor will not be classed as a member of the committee and will therefore have not voting rights but will have speaking rights.
- c) Delegates the interview and appointment of the independent advisor to a panel consisting of the Committee Chair Sharon Morgan and Councillors Shelley Deeming and Greg Innes.”

CARRIED

2. Health and Safety

Moved Cr Deeming

Seconded Cr Hermon

“That the Audit and Risk Committee notes the report and the top ten health and safety risks.”

CARRIED

Cr Cutforth joined the meeting at 9.08am

Cr Cocurullo joined the meeting at 9.09am

3. ICT Risk Report

Moved Cr Hermon
Seconded Cr Glen

“That the Audit and Risk Committee notes the report and the top ICT risks.”

CARRIED

4. Financial Management Activity Update Report

Moved Cr Deeming
Seconded Cr Innes

“That the Audit and Risk Committee notes the financial management activity over the previous six months.”

CARRIED

5. Audit New Zealand – 2016 Audit Report

Moved Her Worship the Mayor
Seconded Cr Innes

“That the Audit and Risk Committee note the Audit Report issued by Audit New Zealand.”

CARRIED

6. Report on the status of outstanding audit issues

Moved Cr Deeming
Seconded Cr Hermon

“That the Audit and Risk Committee notes the status of outstanding audit issues outlined in the report.”

CARRIED

7. Key Risk Report

Moved: Cr Morgan
Seconded Cr Deeming

“That the Audit and Risk Committee notes the top ten identified risks for the Whangarei District Council and their mitigation strategies.

CARRIED

Secretarial Note: The Chief Executive clarified that council's responsibilities in regard to the risk contamination by private landowners wastewater only apply to the extent of Council's Building Act responsibilities.

8. Report on Internal Audit Methodology, Strategy and Three-Year Rolling Plan

Moved Cr Innes
Seconded Cr Hermon

“That the Audit and Risk Committee agrees with the Internal Audit Methodology, Strategy and Three-year Rolling Plan.”

CARRIED

9. Internal Audit Report

Moved Her Worship the Mayor
Seconded Cr Glen

“That the Audit and Risk Committee notes the findings of the Internal Auditor’s Report on Council’s open order purchasing process and policies.”

CARRIED

Cr Halse left the meeting at 10.36am following Item 9.

10. Service Delivery Review Update

Moved Cr Hermon
Seconded Cr Deeming

“That the Audit and Risk Committee notes the progress with the Service Delivery Review programme.”

CARRIED

11. Council Policy Status Report for March 2017

Moved Cr Deeming
Seconded Her Worship the Mayor

“That the Audit and Risk Committee notes the status of the policy review work.”

CARRIED

The meeting closed at 10.47am

Confirmed this 28th June 2017

Sharon Morgan (Chairperson)