

## 10. Minutes: Extra-ordinary Whangarei District Council Tuesday 14 June 2016

---

*Minutes of an Extra-ordinary Whangarei District Council meeting held in the Council Chamber, Forum North on Tuesday 14 June 2016 at 12.30pm*

**Present:**

Her Worship the Mayor S L Mai

Crs S J Bell (12.32pm), S J Bretherton, C B Christie, P A Cutforth, S J Deeming, S M Glen, P R Halse, C M Hermon, G C Innes, G M Martin, B L McLachlan, S L Morgan and J D T Williamson

**In Attendance:**

Chief Executive (R Forlong), Group Manager Support Services (A Adcock), Group Manager District Living (P Dell), Group Manager Positive Growth (J Thompson), Group Manager Infrastructure and Services (S Weston), Financial Controller (R Kerr), Governance Manager (J Marris), Community Services Manager (O Thomas), Roading Manager (J Devine), Planning and Management Accountant (B Jeeves), Management Accountant (N Butturini), Media Relations Adviser (A Midson), Contractor (K Gilman), Strategic Planning Co ordinator (G Chapman), Executive Assistant (J Crocombe) and Senior Meeting Co ordinator (C Brindle)

### 1. 2016-2017 Draft Annual Plan Deliberations

**Moved:** Her Worship the Mayor

**Seconded:** Cr Innes

“That Council notes the information in the Deliberations Report.”

**CARRIED**

*Cr Bell joined the meeting at 12.32pm.*

#### 1. Submissions relating to key issues

**Key issue – Lower rates rises than anticipated, but impacts of revaluations will mean that some will receive rates rises higher than the average**

**Moved:** Cr Deeming

**Seconded:** Cr Morgan

“That Council notes the submissions and that no change to the proposed rates increase be made to the 2016-2017 Annual Plan.”

**CARRIED**

***Key issue – adjustments to reflect the impact of the Okara sale not proceeding***

**Moved: Cr Deeming**  
**Seconded: Cr Williamson**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

*Cr Innes requested it be recorded that it be noted the Okara (Old Boys site) is a potential future funding source.*

***Key issue – Public Debt***

**Moved: Cr Deeming**  
**Seconded: Cr Glen**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

**2. Submissions relating to Funding Requests**

Funding requests:

- Northland Rugby Union & Old Boys
- Marist
- Forum North Childcare Centre’
- Marae
- Equitable distribution funding – Ruakaka to Waipu
- Volunteering Northland
- Blue Orb Charitable Trust
- ONEONESIX Bank Street
- Waipu Golf Club
- Bank Street Revitalisation
- Oakura Bay
- Northland Badminton Association
- Whangarei Men’s Shed
- Whangarei Migrant Centre
- Ruakaka – projects & facilities
- Northland Athletics and Gymnastics Stadium
- Pohe Island Bike Park and Parihaka Mountain Bike Club
- Northern Football Federation
- Ngunguru Skate Park
- Hockey
- Whangarei Harbour Marina Management Trust
- Waipu cycleway/walkway
- Waipu 2000 and Beyond Association
- Northland Inc
- Letting Space “Urban Dream Brokerage” Programme

**Moved: Her Worship the Mayor**  
**Seconded: Cr Martin**

- “1. That Council funds \$30,000 towards continuing the cycleway/walkway route through Waipu Cove.
2. That Council funds \$20,000 to the Whangarei Harbour Marina Management Trust towards planning for additional marine berths.
3. That Council funds \$10,000 to the Bank Street Revitalisation Group towards Heritage implementation.

4. That Council notes the submissions and that no other changes be made to the 2016-2017 Annual Plan.

*Issues noted by Council for action:*

- *That staff review all fund allocations within the Community Funding Budget and report back to the Community Funding Subcommittee who will recommend any required changes back to Council.*
- *That staff report to Council for further consideration on funding for Marae.*
- *That staff review all current concession activity, including the requirements for assisting with resource and building consents, and report back to the Community Funding Subcommittee who will recommend any required changes back to Council.*
- *That staff work with the Northland Rugby Union (NRU) and Old Boys Marist (OBM) on funding, design and costs, and report back to council, noting that any financial impacts will fall in the 2017/18 financial year.*
- *That staff continue to support Northland Inc., in partnership with the Northland Regional Council, to co ordinate economic development in Northland.”*

**CARRIED**

### **3. Submissions relating to Infrastructure and Services**

#### ***Transportation***

##### ***Bridge Strengthening***

Beach Road Bridge Ruakaka  
Cove Road Waipu

**Moved: Cr McLachlan**  
**Seconded: Cr Hermon**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issue noted by Council for the 2018-2028 Long Term Plan:*

*That staff review replacing the one lane bridges at Waipu and Ruakaka (and including the Russell Road Bridge) for consideration in the 2018-2028 Long Term Plan.”*

**CARRIED**

#### ***Car Parking***

- Ngunguru Promenade and Tutukaka Green
- Bollards on footpaths where there is parallel parking
- Signage Otuihau, Whangarei Falls carpark
- Bylaw prohibiting parking by heavy trucks in residential streets
- Trucks not to have access to Town Basin
- Ruakaka Hub car park needs resealing
- More car parking in the CBD area
- Kamo – development of new electric car charging park or parks

**Moved: Cr Deeming**  
**Seconded: Cr Morgan**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

*Issues noted by Council for action:*

- *That staff continue the CBD parking strategy review and report back to Council for consideration.*
- *That staff investigate resealing the Ruakaka Hub carpark for consideration as soon as practicable.*
- *That the matters raised by submitters are considered in Council’s Parking and Traffic Bylaw review.*
- *That staff continue to identify and investigate opportunities for boat trailer parking at Tutukaka.”*

**CARRIED**

### ***Cycleways / Walkways***

- Path between Tikipunga and Glenbervie (past Pehiaweri Marae)
- Development cycleways at William Fraser Memorial Park on Pohe Island
- Develop board walk and move away from traffic areas

**Moved: Cr Martin**  
**Seconded: Cr Hermon**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issues noted by Council for action:*

- *That staff review the shared path from the Town Basin up to the Whangarei Falls along the Hatea River, in conjunction with the Walking and Cycling Strategy review.*
- *That staff note the submission relating to the existing walkway from Tikipunga to Glenbervie School.”*

**CARRIED**

### ***Footpaths***

- Kiteone Road, Parua Bay
- Reotahi Road
- Footpaths (district wide)
- Ruakaka (repairs & maintenance)
- Te Maika Road (Ngunguru) beach access
- Onerahi
- Kamo – continue remedial works & paving design.

**Moved: Her Worship the Mayor**  
**Seconded: Cr Glen**

“That \$165,000 is added to the new footpath programme with the funds transferred from the Parks Mobilisation Project.

*Issue noted by Council for action:*

- *That staff review and undertake an analysis of the footpath programme (including safety issues) and report to the Infrastructure Committee in July 2016.”*

**CARRIED**

### **Roads – Seal Extensions**

- Dust suppression on unsealed roads
- Rural Roads – priority for resealing
- Seal Franklin Road to Kohinui Road
- Wright & McCardle Roads – reinstate sealed road projects
- Review timing of capital projects and new footpaths. Prioritise seal extensions programme.
- Attwood Road
- Nook and Tahunatapu Roads

**Moved: Cr Martin**  
**Seconded: Cr Morgan**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issues noted by Council for action:*

1. *That the Chief Executive formally requests NZTA to review the decision on funding road sealing for Wright and McCardle Roads.*
2. *That staff report back to Council on the road sealing prioritisation programme and road sealing standards.”*

**CARRIED**

### **Roads – Public Safety**

- Kauika Road and Third Avenue – road safety issues
- Nook and Tahunatapu Roads – roading infrastructure
- Navigation of roundabouts – public education
- Adequate lighting for safety

**Moved: Cr Halse**  
**Seconded: Cr Glen**

- “1. That Council brings forward funding of \$100,000 from the 2015-2025 Long Term Plan for lighting work on the Hatea Loop.
2. That Council notes the submissions and that no other changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### ***Roads – Re-sealing***

- Maunu Road – treatment of section SH1 to Porowini Ave
- Maunu Road – noise

**Moved: Cr Hermon**  
**Seconded: Cr Deeming**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### ***Transportation general***

- Reinvest savings from the designation of the Managahia Route back into the roading network in the District
- Develop a Regional Integrated Transport Plan with NZTA
- Traffic lights at Hospital entrance and at Hospital Road
- Heavy traffic noise in residential area on route to Marsden Point
- Bus shelter roundabout of SH1 and SH15a
- Rose Street bus terminus upgrade
- Ruakaka Intercity bus stop upgrade
- Bush shelter SH1 junction & public toilets
- Recommend NRC provide more bus services
- CBD limited parking and provision of small van for CBD circuit
- Transport linking Town Basin, CBD and Okara Park.

**Moved: Her Worship the Mayor**  
**Seconded: Cr Morgan**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issues noted by Council for action:*

1. *That staff continue to work with the Northland Regional Council on bus shelters.*
2. *That staff continue to work with the Northland Regional Council on the location of the CBD bus terminus and report back to Council for further consideration.*
3. *That Council forward all submissions relating to the Inner City Bus loops to the relevant Northland Regional Council staff.*
4. *That the issues raised by submitters be considered in the Parking and Traffic Bylaw review.”*

**CARRIED**

*Cr Halse requested his vote against be recorded.*

## ***Parks and Recreation***

### ***Cemeteries***

- Procure land to build a cemetery in Ruakaka

**Moved: Cr Deeming**

**Seconded: Cr Halse**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issue noted by Council for action:*

- *That staff research appropriate land and opportunities for a Cemetery at Ruakaka.”*

**CARRIED**

### ***Coastal Protection and Structures***

- Coastal and river protection needed at One Tree Point West, Tamure Street, Princes Street and Ruakaka Holiday Camp
- Disability access to Ngunguru at Te Maika Road
- One Tree Point boat ramp
  - Upgrade
  - wave protection.

**Moved: Cr Deeming**

**Seconded: Cr Halse**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issue noted by Council for action:*

- *That staff continue to investigate design and feasibility options for the One Tree Point Boat Ramp.”*

**CARRIED**

### ***Parks and Recreation – General***

- Development of the Parihaka Mountain Bike Park
- Support for a Marine Park
- Parks and recreation - overspending on the upkeep of parks and green areas. Work with service clubs and public etc to reduce costs
- Snell's Point Reserve – redesign entrance
- Control of commercial activities on public land
- Street lighting Boundary Road
- Otangarei field lighting
- Water foundations as a project requirement

**Moved: Cr Hermon**  
**Seconded: Her Worship the Mayor**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issue noted by Council for action:*

- *That staff consult with the Parihaka Mountain Bike Club with regard to using external contractors.”*

**CARRIED**

### ***Playgrounds and Skateparks***

- Upgrade Waihoihoi Park
- Skatepark at Ruakaka
- Playgrounds at Ruakaka
- Community consultation – Otangarei
- Onerahi walkway
- Playgrounds & Skateparks
- Te Maika Reserve signage
- Playgrounds – safety/fencing

**Moved: Cr Halse**  
**Seconded: Cr Deeming**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issue noted by Council for action:*

- *That staff engage in discussions with the Ruakaka Community with regards to allocating funding for the Ruakaka Skatepark.*

*Issue noted by Council for the 2018-2028 Long Term Plan:*

- *That staff review funding for playground renewal and skateparks for consideration in the 2018-2028 Long Term Plan.”*

**CARRIED**

### ***Walkways and Tracks***

- Move walkers off Ngunguru Road
- More shared use pathways
- Ngunguru Hill tracks and drainage improvements
- Continued support for Otangarei – Fishbone Park and public walkway
- Adequate safety lighting
- Walkways and Tracks – restore the National Walkway

**Moved: Cr Martin**  
**Seconded: Cr Glen**



“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### ***Sports Facilities***

- Ruakaka sportsfields – maintain at the same level of service as urban fields
- Parua Bay sportsfields
- Whangaruru Sport Complex acknowledge Council support
- Indoor Sports Stadium
- Otaika Sports Park Quarry – Whangarei Motorcycle Club request use of

**Moved: Cr Martin**

**Seconded: Cr Morgan**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issue noted by Council for action:*

- *That staff provide Council with interim development plans for Ruakaka and Parua Bay sports community areas in the 2016-2017 year.*

*Issue noted by Council for the 2018-2028 Long Term Plan*

- *That staff progress the Otaika Sports Park for motocross for consideration in the 2018-2028 Long Term Plan and that should it transpire the site is unsuitable, staff investigate suitable options.”*

**CARRIED**

### ***Solid Waste***

- Reduce transfer station charges to reduce illegal dumping
- Transfer Station Tongatu Road – opening hours
- Whangarei Falls Scenic Park – rubbish
- Kamo – increase rubbish collection

**Moved: Her Worship the Mayor**

**Seconded: Cr Williamson**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issue noted by Council for action:*

- *That staff review the Kamo business rubbish collection times (with a view to increasing the level of service to the Commercial area North of the Kamo traffic lights).”*

**CARRIED**

### **Stormwater**

- Clean harbour programme
- Water course between Railway Station and Carters yard

**Moved: Cr Morgan**  
**Seconded: Cr Hermon**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issue noted by Council for the 2018-2028 Long Term Plan*

*That staff review stormwater initiatives for consideration in the 2018-2028 Long Term Plan.”*

**CARRIED**

### **Wastewater**

- Upgrade wetland at the Ruakaka wastewater treatment plant
- Kioreroa Road – odour emissions
- Hikurangi Swamp scheme

**Moved: Cr Martin**  
**Seconded: Cr Deeming**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### **Water**

- Self sufficiency – water, waste etc outside of CBD/urban areas
- Strategy to replace asbestos waters mains
- Protect water supplies from fluoridation
- Water fluoridation

**Moved: Cr Deeming**  
**Seconded: Cr Martin**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### **Other Services**

- Engagement on location for new airport
- Support work undertaken by council
- Move airport and replace with a high school

**Moved: Cr McLachlan**  
**Seconded: Cr Glen**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issue noted by Council for action:*

- *That where there are opportunities for Job Skill Training Council should consider utilising them where possible.”*

**CARRIED**

### **Libraries**

- Extend hours during school term to allow more study time
- Library internet service
- Maintenance Kamo Library

**Moved: Cr Bell**

**Seconded: Cr Cutforth**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

## **4. Submissions relating to District Living**

### **Sense of Place and 20/20**

- Be mindful of the districts aging population
- Spaces for Youth – Maunu & Ruakaka
- Continue upgrading the Loop walkway
- Increased accessibility for disabled
- Child Friendly street – including Rust Avenue & surrounding area
- Freedom Camping signage & facilities
- Include shower facilities in public toilets
- Locate HAC at Quarry Arts Centre
- Review Council’s plan/policy/Memorandum of Understanding with Creative Northland

**Moved: Cr Hermon**

**Seconded: Cr Cutforth**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issue noted by Council for action:*

- *That staff review safety options in Rust Avenue outside the Old Library.”*

**CARRIED**

### **Village Planning**

- Otangarei
- Parua Bay
- Onerahi
- Bring forward Otangarei

**Moved: Cr Bretherton**  
**Seconded: Cr Cutforth**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### ***CCTV Network***

- Additional CCTV cameras
- Request for CCTV for Kamo car park and public toilet area

**Moved: Cr Williamson**  
**Seconded: Cr Martin**

1. That Council brings forward \$100,000 from the 2015-2025 LTP for CCTV work on the Hatea Loop.
2. That consideration of other community based CCTV proposals for future Annual Plans be reported to Council within six months.
3. That Council notes the submissions and that no other changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### ***Policy, Monitoring and Regulation***

- Change Development Contributions Policy
- Climate change impacts
- District Plan issues

**Moved: Cr Deeming**  
**Seconded: Cr Innes**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issues noted by Council for action:*

- *That staff review the alignment between the development contribution policy and the Environmental Engineering Standards 2010 and report back to the Infrastructure Committee.*
- *That Council continues to work with the BBLOA regarding waste water demand in Ruakaka, and the renewal of the BBLOA agreement.”*

**CARRIED**

### ***Beach Access***

- Vehicle free beaches
- Ruakaka

**Moved: Cr Hermon**  
**Seconded: Cr Williamson**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### ***Resource Consents***

- Resource Consent and building permit applications to consider rising sea levels
- staff communication and timeliness of inspections
- Green subdivisions

**Moved: Cr Innes**  
**Seconded: Cr Glen**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### ***District Plan***

- Replace empty CBD shops and encourage inner city living
- Keep Hihiaua Peninsula as ‘green space’
- Revegetation of subdivided areas

**Moved: Cr Deeming**  
**Seconded: Cr Innes**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### ***District Living - Other***

- Continue to support Northland PHO’s
- Sugar fee policy (WDC) & council owned land smoke free
- Appoint independent Commissioner to the District Licensing Committee

**Moved: Cr Cutforth**  
**Seconded: Cr Hermon**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

## ***Submissions relating to Positive Growth***

### ***Partnership with Maori***

- Support for economic development scoping policy
- Support and contestable seed funding for economic activities
- Support for a scoping study and report on marae including Civil Defence capabilities
- Support for contestable marae fund
- Early engagement in new airport study
- Support for Te Huinga secretariat
- Request for funding for more support for the Maori engagement unit.

**Moved: Cr McLachlan**

**Seconded: Cr Deeming**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### ***Venues and Events***

- Funding and resource for CBD activities and events
- Larger performance venue

**Moved: Cr Cutforth**

**Seconded: Cr Glen**

“That staff undertake a CBD review on what can be done within the existing budget and report back to Council for consideration.”

**CARRIED**

*Crs Halse and Hermon requested their votes against be recorded.*

### ***Tourism***

- assistance in creating tourist packages and help for operators

**Moved: Cr Cutforth**

**Seconded: Cr Innes**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

*Cr Hermon left the meeting at 2.54pm.*

### ***Economic development***

- Review types of industries incentivised to relocate to Whangarei
- Request Fair Trade signage for district
- Whangarei District to be the first Fair Trade district
- Support private/public organisations working together

**Moved: Cr Cutforth**  
**Seconded: Cr Bretherton**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### ***Positive Growth - General***

- WDC request NRC to purchase land in Finlayson Road/Lower Dent Street
- concerns over potential sale of council owned land subject to future Treaty of Waitangi claims
- Land banking in the Port Hills area for Treaty of Waitangi settlement requested
- Proposal for Saorsa Trust to sell sections in Waipu to Council
- Car parking in Waipu

**Moved: Cr Williamson**  
**Seconded: Cr Deeming**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.

*Issue noted by Council for action:*

- *That staff investigate further with the Saorsa Retirement Village Trust and report back to Council for consideration.”*

**CARRIED**

*Cr Halse declared a potential conflict of interest in regards to Saorsa Retirement Village and withdrew from the table taking no part in discussions or voting on this item.*

## **5. Submissions relating to Support Services**

### ***Council Premises***

- Oppose new council premises for administrative functions
- Combining resources with other Council's. What is the \$4m going to be spent on?

**Moved: Her Worship the Mayor**  
**Seconded: Cr Morgan**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### ***Community Engagement***

- General support for the way Council has engaged
- Minor suggestions for improvements

**Moved: Cr Williamson**

**Seconded: Cr Cutforth**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### ***Support Services - General***

- LTP Community outcomes
- NRC acknowledges Councils LiDAR Survey for Northland support
- Shared costs with other Council's
- Health & Safety – contractors complying?
- CRM system enhancements
- Tender cost analysis available to public

**Moved: Cr Deeming**

**Seconded: Cr McLachlan**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

### ***6. Submissions relating to the McLeod Bay Sewer Extension Scheme***

- 7 of 11 affected parties either rejected or did not respond to the proposal

**Moved: Cr Williamson**

**Seconded: Cr Martin**

“That Council recommend that the proposal to set a targeted rate be withdrawn from the 2016 – 2017 Annual Plan.

*Issue noted by Council for action:*

- *That staff continue to engage/discuss this issue with the community and report back to Council.”*

**CARRIED**



### ***Submissions relating to the Proposed Fees and Charges***

- Consents Department – run on a cost recovery basis and charge less than the private sector
- Adequate information
- Oppose increase to professional fees
- Revise and reduce fees and focus on improving processes
- Land Use consents more equitable
- Support WDC removing some LIM administrative charges
- Reduce LIM and Contaminants Site Search fees for farms
- Processing time excessive, don't charge for inefficiencies

**Moved: Cr Williamson**

**Seconded: Cr Glen**

“That Council notes the submissions and that no changes be made to the Proposed Fees and Charges.”

**CARRIED**

### ***7. Submissions relating to the Rates Remission and Postponement Policies***

#### ***Extreme Financial Hardship – Existing Policy – 09/410***

- Extend Policy to cover Dairy Farms
- Defer rates instalment (Dairy Farms) to align with the dairy payout schedule (without penalty)

**Moved: Cr Deeming**

**Seconded: Cr Martin**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

#### ***Policies – General***

- 09/413 amend to use hazard, rather than calamity
- 16/414 – rates on voluntarily protected land – delete condition 2 (no buildings)  
Expand to cover ‘informal’ protection measures eg wetland, riparian planting
- Policy 12/101 – change wording from Adult Child to Child.

**Moved: Cr Williamson**

**Seconded: Cr Deeming**

“That Council notes the submissions and that no changes be made to the 2016-2017 Annual Plan.”

**CARRIED**

## **Recommendation**

**Moved: Cr Deeming**

**Seconded: Cr Martin**

“That Council:

1. Incorporates the recommendations in the Deliberations Report, after any amendments, into the 2016-2017 Annual Plan;
2. Requests the Chief Executive review operating and capital budgets based on the outcomes of the deliberations process as well as any changes to Council’s financial position since the 2016-2017 draft Annual Plan was prepared, and that these changes are incorporated into the final 2016-2017 Annual Plan for the adoption meeting.”

**CARRIED**

**The meeting closed at 3.05pm**

Confirmed this 27<sup>th</sup> day of July 2016

S L Mai (Chairperson)