

# Extra-ordinary Whangarei District Council

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## Notice of Meeting

A extra-ordinary meeting of the Whangarei District Council will be held in the Council Chamber, Forum North, Whangarei on:

**Tuesday  
14 June 2016  
12.30pm**

## Committee

Her Worship the Mayor (Chairperson)  
Cr S J Bell  
Cr S J Bretherton  
Cr C B Christie  
Cr P A Cutforth  
Cr S J Deeming  
Cr S M Glen  
Cr P R Halse  
Cr C M Hermon  
Cr G C Innes  
Cr G M Martin  
Cr B L McLachlan  
Cr S L Morgan  
Cr J D T Williamson

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# 1 2016-2017 Draft Annual Plan Deliberations

**Reporting officer:** Alan Adcock (Group Manager Support Services)

**Date of meeting:** 14 June 2016

## 1 Purpose

To deliberate on 2016-2017 Draft Annual Plan feedback.

## 2 Recommendation

That Council:

1. Incorporates the recommendations in the attached Deliberations Report, after any amendments, into the 2016-2017 Annual Plan;
2. Requests the Chief Executive review operating and capital budgets based on the outcomes of the deliberations process as well as any changes to Council's financial position since the 2016-2017 draft Annual Plan was prepared, and that these changes are incorporated into the final 2016-2017 Annual Plan for the adoption meeting.

## 3 Background

Whangarei District Council's 2016-2017 draft Annual Plan was adopted by Council for consultation on 17 March 2016. The feedback period was from 23 March 2016 to 29 April 2016.

Council received 271 submissions on the 2016-2017 Draft Annual Plan. We held 16 community meetings and a Have Your Say Event (HYSE) which attracted 70 attendees. We also took feedback from social media and held traditional public hearings, where 78 submitters verbally presented their feedback to Council.

## 4 Process

It is now for Council to consider the feedback received to enable the completion of the final annual plan document for audit and adoption. Feedback from the HYSE, social media and written submissions have been summarised and grouped according to key issues and Council's various activity areas, and are presented in a deliberations report at attachment one to this report.

A Council workshop was held on 24 May. Recommendations from staff have now been included in the Deliberations Report to assist Council in its decision making.

The process from here is as follows:

- Council is now being asked to consider written and verbal feedback received, and to deliberate on the submissions.
- The final Annual Plan will incorporate the decisions of Council and is scheduled to be presented to Council for adoption on 22 June 2016.
- Following adoption, submitters will be advised of the decisions made and the 2016-2017 Annual Plan will be made publicly available.

## **5 Significance and Engagement**

### **5.1 Significance**

Decisions from deliberations will flow through to the Annual Plan which is scheduled to be presented to Council for adoption on 22 June 2016. These decisions are part of Council's statutory planning processes. Options considered in the development of the Annual Plan, and the potential impact of those options, were outlined in the Consultation Document. The level of public interest through consultation was comparable to previous Annual Plan processes.

### **5.2 Engagement**

An engagement plan was completed for this Annual Plan which included using social media and a HYSE along with engagement through the normal channels and methods such as newspaper, community meetings and radio. The results of the engagement, along with staff analysis and recommendations, are now being presented to Council for consideration.

## **Attachments**

1. Deliberations Report (Trim 16/57145)

# 2016-2017 Annual Plan

## Deliberations Report

### Attachment 1

## Table of Contents

<b>1</b>	<b>Submissions relating to key issues.....</b>	<b>4</b>
	Key issue – Lower rates rise than anticipated, but impacts of revaluations will mean that some will receive rates rises higher than the average .....	4
	Key issue – adjustments to reflect the impact of the Okara sale not proceeding .....	5
	Key issue – Public Debt.....	6
<b>2</b>	<b>Submissions relating to Funding Requests.....</b>	<b>7</b>
<b>3</b>	<b>Submissions relating to Infrastructure and Services.....</b>	<b>12</b>
	<b>Transportation.....</b>	<b>12</b>
	Bridge Strengthening.....	12
	Car Parking .....	12
	Cycleways / Walkways .....	13
	Footpaths .....	13
	Roads – Seal Extensions .....	15
	Roads – Public Safety .....	16
	Roads – Re-Sealing .....	17
	Transportation - General .....	17
	<b>Parks and Recreation .....</b>	<b>18</b>
	Cemeteries.....	18
	Coastal Protection and Structures .....	19
	Parks and Recreation - General .....	19
	Playgrounds and Skateparks.....	20
	Walkways and Tracks .....	21
	Sports Facilities.....	22
	<b>Solid Waste .....</b>	<b>22</b>
	<b>Stormwater .....</b>	<b>23</b>
	<b>Wastewater.....</b>	<b>23</b>
	<b>Water.....</b>	<b>24</b>
	<b>Other Services.....</b>	<b>24</b>
	Libraries .....	25
<b>4</b>	<b>Submissions relating to District Living.....</b>	<b>26</b>
	Sense of Place and 20/20 .....	26
	Village Planning .....	27
	CCTV Network.....	27
	Policy, Monitoring and Regulation.....	28
	Beach Access.....	29
	Resource Consents .....	29

District Plan .....	29
District Living - Other .....	30
<b>5 Submissions relating to Positive Growth.....</b>	<b>31</b>
Partnership with Maori .....	31
Venues and Events.....	31
Tourism.....	31
Economic Development .....	32
Positive Growth - General .....	32
<b>6 Submissions relating to Support Services .....</b>	<b>34</b>
Council Premises .....	34
Community Engagement .....	34
Support Services – General .....	34
<b>7 Submissions relating to the McLeod Bay Sewer Extension Scheme.....</b>	<b>35</b>
McLeod Bay Sewer Extension .....	35
<b>8 Submissions relating to the Proposed Fees and Charges .....</b>	<b>35</b>
Proposed Fees and Charges .....	35
<b>9 Submissions relating to the Rates Remission &amp; Postponement Policies .....</b>	<b>36</b>
Extreme Financial Hardship – Existing Policy - 09/410 .....	36
Policies - General .....	36

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## 1 Submissions relating to key issues

The Consultation Document highlighted the fact that the Draft Annual Plan closely followed Year Two of the 2015 – 2025 Long Term Plan (LTP). Adjustments were required for the following:

- A lower rates rise than expected, as the LGCI was only 1.9% compared to the estimated 2.25% in the LTP. This will lead to an average increase in general rates of 3.9%. The impact of the tri-annual rating revaluations was discussed.
- Changes to both operating and capital budgets were required due to the \$10.5m sale of Okara not proceeding as planned.
- Operating budgets were also modified to reflect the change in inflation.
- Capital project budgets have been modified to reflect:
  - The sale of Okara not proceeding.
  - Uncompleted projects being carried forward from previous years.
  - Some re-scheduling of projects to reflect changes in priority.
- Forecast closing debt was reduced slightly compared to the LTP as a result of the changes above.

Very few submitters commented on these issues directly, with the bulk commenting on specific topics, rather than the overall plan and the issues noted above. However, the feedback that was received is summarised in this document.

<b>Key issue – Lower rates rise than anticipated, but impacts of revaluations will mean that some will receive rates rises higher than the average</b>	
<b>Issue:</b> In the Consultation Document we explain that Council’s rate increase will now be 3.9%, rather than the 4.45% forecast in the LTP.	
<b>General comments and issues raised:</b>	<b>Staff analysis:</b>
Some submitters seek relief for specific sectors, claiming their share of the rates is too high compared to others e.g. Commercial (CBD), Rural, Dairy sector specifically.	There appears to be general acceptance of the financial strategy, which sees rates rising by inflation plus 2%.
Others questioned the impact the recent rating valuation has had.	
Overall, there was very little comment on the size of the overall rates increase.	
Council to do a Rates review.	The first few issues are inter-related, in that any significant change would impact other parts of the rating system. Until Council chooses to undertake a comprehensive rates review it will be difficult to make any of the changes requested.  More details about the UAGC, in particular how close it is to the cap of 30% can be included in the Annual Plan document.
Rates reduction for Landlords who have vacant space.	
Commercial rates and differentials very high.	
Introduce mixture of Capital and Land Value for rating.	
More information/options on Uniform Annual General Charge.	
Opportunity for people to pay a targeted rate for projects – particularly community projects.	

Objects to rates increases for dairy farms over \$2m.	<p>The main submitter on the issues, Federated Farmers, is advocating for various methods of relief for the dairy sector given current economic conditions. While acknowledging the issues the sector faces, making any changes to the rating system for one sector would have the opposite effect on all other ratepayers.</p> <p>Average rate rises are in line with the wider rating base, although there are 'outliers' in each sector. They have compared value movements from the previous 12 months, rather than the 36 months period for rating revaluations.</p> <p>Providing relief or different payment options for one sector e.g. Dairy, is possible under legislation. However, it would require a change to current policy, which would itself require a further consultation process. This could not be completed in the time available. It would also introduce complications in terms of definitions, subjective assessments of eligibility and equity with other ratepayers.</p>
Objects to large increases in rates for properties over \$2m.	
Rural affordability for farmers.	
Validity of the recent revaluations questioned for Rural.	
Retain 9.5% split for Rural.	
Cap Rural rates increases at 5%.	
Category 3 -Rural, frailty of the definition of rural category is to be eliminated.	
<p>Dairy Farmer and general relief</p> <ul style="list-style-type: none"> <li>- Extension of the early payment period to 20 October (first dairy payout).</li> <li>- No penalties until 20 October.</li> <li>- Extend postponement of rates for hardship to Rural sector.</li> </ul>	
If the Maori land is held in trust then is deemed a single owner and as such cannot apply for rates relief.	
<p><b>The staff recommendation for the above issues is:</b></p> <p>1. That Council notes the submissions and that no changes to the proposed rates increase be made to the 2016 - 2017 Annual Plan.</p>	

<p><b>Key issue – adjustments to reflect the impact of the Okara sale not proceeding</b></p>	
<p><b>Issue:</b> The LTP assumed we would be receiving a net \$10.5m for the sale of the Okara site. The sale is now not proceeding and this will reduce revenue, which was targeted to fund the capital program. This program has been adjusted accordingly.</p>	
<p><b>General comments and issues raised:</b></p> <p>Several submitters criticised Council for including the sale in our budgets before it was unconditional.</p> <p>There was very little comment about the way the capital program was amended to cover this funding gap.</p>	<p><b>Staff analysis:</b></p> <p>We acknowledge the submitters concern. There does not appear to be any reason to alter the planned approach.</p>
<p><b>The staff recommendation for the above issues is:</b></p> <p>1. That Council notes the submissions and that no changes be made to the 2016 - 2017 Annual Plan.</p>	

<b>Key issue – Public Debt</b>	
<b>Issue:</b> In the Consultation Document we propose a slightly lower debt than forecast in the LTP (\$161.3m compared to \$162.1m).	
<b>General comments and issues raised:</b>	<b>Staff analysis:</b>
Again, this topic attracted very few submissions.	There does not appear to be any reason to alter the planned approach.
Some still hold the view that Council's debt is too high, but this is a minority.	
Not happy with the way council fund debt and proposes lobbying reserve bank for low interest rate loans.	The recent upgrading of our credit rating to AA (the highest possible in New Zealand) suggests that our debt is being managed appropriately.
How is Council addressing this issue?	
Purchase and Sale of vehicles as a separate entry in Plant and equipment assets.	
Supports Council exercising financial prudence.	
Rates could be used to service debt.	
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 - 2017 Annual Plan.	

## 2 Submissions relating to Funding Requests

Issues raised from submissions:	Staff analysis:
Northland Rugby Union & Old Boys Marist proposed community facility at William Fraser Memorial Park.	The land stability at Pohe Island was raised with the NRU at the onset of planning the building. Council has provided for a \$450k grant to Old Boys RFU to relocate with NRU however no additional grant was budgeted in the LTP as requested by the submissions. Construction of the fields and lights is complete at Pohe Island.
The Forum North Childcare Centre requests funding assistance of \$39,813 excluding GST to cover a portion of the project costs or 3.4% of the total project outlay of \$1,169,894 excluding GST for the development of a new childcare facility at 60 Riverside Drive.	<p>The Forum North Childcare Centre has had a very long relationship with Council. They have been re-located on two separate occasions by Council in the past 31 years. Initially from Forum North to Lovers Lane and then to 10 Dent Street.</p> <p>In September 2014, Council, after a lengthy special public consultation process, resolved to support the Forum North Childcare Centre (FNCC) and agreed to a 33 year ground lease at 60 Riverside Drive to enable a purpose built Centre to be developed. FNCC has secured over \$1m in Central Government funding and contributed over \$40K of their own operational funds.</p> <p>This organisation is seeking a concession on resource consent fees and other compliance costs. These would require the provision of a concessions budget within Community Services. The group are seeking a concession for a project where they have secured an excess of \$1million dollars funding from outside the district. WDC has had a long standing relationship with Forum North ChildCare.</p>
Marae support and development.	Council could direct staff to investigate this further and bring a report with recommendations to Council for consideration in the 16/17 year.
Request for funding for Marae Fund to assist in maintenance - similar to community hall fund.	
For a Marae fund.	
Asks for a more equitable distribution of funding for communities, particularly between Ruakaka to Waipu.	This funding varies based on need and is reported on, by ward, in the organisation's Annual Community Funding report annually. It does not look at the difference in expenditure between Ruakaka and Waipu.
Volunteering Northland request additional funding from the Transition Fund of \$10,000.	This organisation provides a valuable service to the district as volunteerism is critical to the district's community sector and wider economy. There is room in the transition budget to accommodate this increase.

<p>Funding request from the Blu Orb Charitable Trust.</p>	<p>Has requested funding of \$175k towards toilets at Camp Kiwi in Admirals Bay, Whangaruru. Blu Orb has recognised the tight fiscal environment so if that request is not approved, has further requested \$12k as a contribution toward initial design and preliminary work. Further indication that a grant of \$175k would then be requested through the 2018-2028 LTP process. This request would be conditional on the 50/50 balance of \$175k being secured first.</p> <p>There is no fund in the Community Services budget (community grants) that could meet this request.</p>
<p>Request for funding for ONEONESIX bank street creative space. Maintenance and operational.</p>	<p>Assistance requested is \$22,137.50. This is based on 23 hours / week at \$19.25 (living wage) for 50 weeks.</p> <p>There is not currently any budget in the Annual Operating Fund. If the budget were increased a grant would need to be decided on too as the decision on this funding is made in for the forthcoming financial year e.g. applying in the 16/17 year will mean a grant will be paid out in the 17/18 year.</p> <p>The organisation could also be invited to apply to the Transition Fund but there would be a time factor associated with this as this will be decided on in the new calendar year.</p>
<p>Funding assistance towards Waipu golf club irrigation project.</p>	<p>Council is currently working with Waipu Golf Club to address concerns with the loan they have with WDC.</p>
<p>The Bank Street Revitalisation Group seeks support to develop an implementation programme for the inner City.</p>	<p>Identified Bank Street has potential to be a Heritage Precinct Street – currently have \$20,000. An additional \$10,000 in the 2016 – 2017 year would enable implementation (story boards, painting – heritage colours etc.)</p>
<p>Funding assistance for the Oakura Bay Community Hall refurbishment.</p>	<p>Council currently provides \$60k per annum to 30 community halls across the district through the Community Halls maintenance fund. Oakura Bay Community Hall has regularly received grants from this Fund.</p>
<p>The Northland Badminton Association requests a review of the Community Fund Loan and asks if there is an option to make the outstanding amount (\$125,000) a non-repayable grant to the association. Accumulation of major maintenance on the property and the upgrades needed due to the introduction of the new Health and Safety Act is approximately \$201,000.</p>	<p>This is a large outstanding loan for this club.</p>

Funding assistance for the Whangarei Men's Shed.	This organisation is seeking a concession on resource consents fees and other compliance costs. These would require the provision of a concessions budget within Community Services. The group are seeking a concession of approximately \$6k or more.
Whangarei Migrant Centre requests a rent concession to allow a focus on new migrants and that council support this work.	Council previously received a grant from Immigration which funded a Settlement Support Coordinator who was instrumental in establishing, working from and supporting the Migrant Centre. Council provides minimal and limited support with occasional printing support. If Council wished to support a rent concession for the Migrant Centre, additional funding would need to be allocated to the existing Rent concession budget within Community Services.
Funding assistance in Ruakaka. Waipu gets more funding for projects with half of the population of Ruakaka.	This varies based on need and is reported on, by ward, in the organisation's Annual Community Funding report annually. It does not look at the difference in expenditure between Ruakaka and Waipu.
Roof for the Ruakaka Recreation Centre, maintenance of the car park area, and unhappy with land sale without leaseholders consent.	Currently no budget is allocated in the LTP for roof repairs to community owned facilities such as the Ruakaka Recreation Centre. Consent for the sale of the land was requested from the Ruakaka Recreation Centre, local Hapu and Northport. The adjoining carpark will be inspected for priority repairs in the 2016 - 2017 year.
Funding assistance for the Northland Athletics and Gymnastics Stadium.	Currently the LTP provides no budget for financial assistance to the NAGST facility. Council did contribute capital for the building of the facility. The submission compares to Northland Hockey, Northland Hockey do not receive a formal grant however Council has traditionally contributed land, capital and renewal funding for turfs.
For a Pohe Island Bike Park and development of the Parihaka Mountain Bike Park.	Current Annual Plan includes budgeted \$300k towards the cycling network through Pohe Island, creating links also for the wider shared paths. Staff can work with Bike Northland to develop facilities which complement the bike park in 2017 - 2018.
Funding assistance to the Northern Football Federations towards sport field upgrades.	<p>The submitter requests upgrades to fields. Most of the requested upgrades are programmed in the LTP. Otaika is scheduled in the LTP for 2 new sand based fields in 2017 which is in line with the submitter's request.</p> <p>An additional two fields were originally planned in Ruakaka through the sale of land at the park. As this has now not been realised there is no provision in the current LTP for upgrades to Ruakaka, however staff agree it is a priority for work.</p> <p>Tikipunga, Onerahi, Morningside and Ngunguru are all scheduled for renewals work in the LTP.</p>

Funding assistance for a skatepark in Ngunguru.	A skatepark for Ngunguru is scheduled in the LTP as part of the Community Amenities Development Programme which begins in 2017.
Growth of player numbers is increasing by 4% each year. Will require a fourth hockey turf within 7 years.	The current LTP does not provide funding for this activity.
Whangarei Harbour Marina Management Trust funding assistance for additional marina berths in Whangarei.	Feedback suggests a grant of \$20k is adequate at this stage to enable more data analysis. The project is in planning for the Tai Tokerau Northland Economic Action Plan, with a view to moving it to the main plan. Early indications are the economic benefit to Whangarei of more berths is significant.
Continue cycleway/walkway route though Waipu Cove.	\$105k was granted towards construction of the Waipu cycleway in 2015/16. In addition, support was given for land purchase, project management and health and safety management. No additional funding for the continuation of this project has been made in the LTP.
Waipu 2000 and Beyond Association funding assistance for the mowing and up-keep of the three entrances to Waipu.	<p>Waipu 2000 and Beyond currently receive a number of grants from Council to undertake community works to maintain civic areas of the Waipu township. These include mowing, litter collection and roadside maintenance. They have requested a further grant of \$12,000 per annum to mow the roadside berms at the three SH entrances to Waipu.</p> <p>They have been undertaking this service at their own cost for over 20 years and are now asking for assistance.</p>
Northland Inc. asks that Council reinstate an annual contribution to enable it to build capacity.	<p>0.25% of Council's rating income is approximately \$220,000k. Northland Inc. currently receives annual WDC funding of \$105,000 plus a formalised agreement for staff time, which has been at the same level for more than ten years. Northland Inc. is coordinating the implementation of the Northland Economic Action Plan drawing on existing resources. Currently the NRC is undertaking a S17A Review of Regional Economic Development with a report due mid-September which could recommend future change.</p> <p>Whangarei has a number of projects in the plan with significant benefits to the District. If Council wishes to support the request, additional funds would need to be allocated.</p>
Introduction of the Letting Space "Urban Dream Brokerage" programme. Funding requested is \$7,500 (excl GST) for phase 1, and \$29,500 (excl GST) for phase 2 (if phase 1 is funded).	A workshop was held in February on this topic. If Council wishes to support the programme additional funding would need to be allocated.

**The staff recommendation for the above issues is:**

1. That Council funds \$30,000 towards continuing the cycleway/walkway route through Waipu Cove.
2. That Council funds \$20,000 to the Whangarei Harbour Marina Management Trust towards planning for additional marine berths.
3. That Council funds \$10,000 to the Bank Street Revitalisation Group towards heritage implementation.
4. That Council notes the submissions and that no other changes be made to the 2016 - 2017 Annual Plan.

**Issues noted by Council for action:**

- That staff review all fund allocations within the Community Funding Budget and report back to the Community Funding Sub-committee who will recommend any required changes back to Council.
- That staff report to Council for further consideration on funding for Marae.
- That staff review all current concessions activity, including the requirements for assisting with resource and building consents, and report back to the Community Funding Sub-committee who will recommend any required changes back to Council.
- That staff investigate further with NRU on options and report back to Council for further consideration.
- That staff continue to support Northland Inc., in partnership with the Northland Regional Council, to coordinate economic development in Northland.

### 3 Submissions relating to Infrastructure and Services

This section of the document captures comments made on topics other than key issues and the capital works programme.

#### Transportation

Bridge Strengthening	
Issues raised from submissions:	Staff analysis:
Beach Road Bridge at Ruakaka needs to be made a two lane bridge due to increased population and safety risk. Also a formed road is needed for an alternative escape route in emergency situations.	Replacing the one lane bridges at Cove Road in Waipu and Ruakaka South with two lane bridges is not currently a subsidised project by NZTA as funding is only available for structurally deficient bridge replacements. Both bridges are considered to be sound, and would cost approximately \$1.3 million each to replace. Should Council choose to include these items in the capital programme funding to other activities would need to reduce.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	
<b>Issues noted by Council for the 2018-2028 Long Term Plan (LTP):</b>	
1. That staff review replacing the one lane bridges at Waipu and Ruakaka (and including the Russell Road Bridge) for consideration in the 2018 – 2028 Long Term Plan.	

Car Parking	
Issues raised from submissions:	Staff analysis:
Car parking at Ngunguru Promenade and Tutukaka Green.	Demand for carparks in the summer creates conflict for use of the Tutukaka Green. There have been many proposals to retain the area as green space. To do so would require land acquisition nearby and changes to the current parking layout. Council has not budgeted for this activity in the current LTP.
Parallel parking requires installing bollards on footpaths for public safety.	Normally kerb and channel separates parallel parking from footpaths and pedestrian areas. Where there is no separation, bollards may be a practicable solution.
Signage required at Otuihau, Whangarei Falls carpark.	As part of the LTP this work is planned for year 2016 – 2017.
Bylaw prohibiting parking by heavy trucks in residential streets.	Council's Parking and Traffic Bylaw review is scheduled to commence later this year and will include a review of heavy truck parking in residential streets and noise in relation to heavy trucks driving through residential streets.
Trucks not to have access to the Town Basin.	
Ruakaka Hub car park needs resealing.	Resealing the Ruakaka Hub car park will be considered for the 2018 – 2028 Long Term Plan.

Need more car parking in CBD area.	Council is currently undertaking a review of the Parking strategy in the CBD.
Kamo - Development of new electric car charging park or parks.	Council supports the installation of electric car charging stations with the industry, and a number of charging sites have already been developed across the District.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	
<b>Issues noted by Council for action:</b>	
1. That staff continue the CBD parking strategy review and report back to Council for consideration.	
<b>Issues noted by Council for the 2018-2028 Long Term Plan (LTP):</b>	
1. That staff investigate resealing the Ruakaka Hub Carpark for consideration in the 2018 – 2028 Long Term Plan.	

Cycleways / Walkways	
Issues raised from submissions:	Staff analysis:
Wants to see a continuous path on one side of road between Tikipunga and Glenbervie past Pehiaweri Marae to support safety and access. Attendant had heard some funding had been made available but that was being allocated to a back country bike track.	The current cycleway construction programme is funded by NZTA and is committed to the implementation of Councils Walking and Cycling Strategy as approved by NZTA. No additional funding is currently available. New cycleway projects can be considered for the 2018-28 Long Term Plan.
Request to develop cycleways at Pohe Island.	The current Loop walkway is a combined Walking and Cycling pathway that connects with the new cycleways on Riverside Dr and Port Rd.
Look at developing a board walk and move away from traffic areas.	Development of the Urban cycleway networks includes the separation of pedestrian and cycle traffic from the vehicle traffic on the roadways. For example a wire rope barrier will separate the cycleway from the traffic on Riverside Drive.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	
<b>Issues noted by Council for the 2018-2028 Long Term Plan (LTP):</b>	
1. That staff review the walkway from the town basin up to the Whangarei Falls along the Hatea River for consideration in the 2018 – 2028 Long Term Plan.	

Footpaths	
Issues raised from submissions:	Staff analysis:
Kiteone Road, Parua Bay lacks a footpath.	During the 2015-2025 LTP submissions, a petition was received requesting a footpath along Kiteone Rd from Muritai Rd to the kindergarten. Council's decision at that time

	<p>was that the request be added to the Footpath Programme and prioritised in accordance with current criteria.</p> <p>Council's policy is for requests for new footpaths to be added to the database of proposed future works and assessed at the start of each financial year to determine that year's programme. This request will require 625m of footpath at a cost of approximately \$210,000 which includes the cost of roadside drainage which would be required. The draft Annual Plan has included \$275,000 towards funding footpaths.</p>
Reotahi Road footpath is unsafe and dangerous.	<p>Council's policy is for requests for new footpaths to be added to the database of proposed future works and assessed at the start of each financial year to determine that year's programme. This request will require 950m of footpath at a cost of approximately \$300,000 which includes the cost of roadside drainage which would be required. The draft Annual Plan has included \$275,000 towards funding footpaths.</p>
New footpaths for the district.	<p>Council's policy is for requests for new footpaths to be added to the database of proposed future works and assessed at the start of each financial year to determine that year's programme. Requests for footpaths are included in an ongoing footpath programme, and priorities are determined by safety and need. Currently Council holds over \$7.5 million of footpath requests in the database. The LTP has \$100,000 allocated in year three of the Plan. Any new footpath requests may be added to the footpath programme for consideration by Council.</p> <p>No funding has been allocated in the LTP for the installation of new kerb and channelling works. The draft Annual Plan has included \$275,000 towards funding footpaths.</p>
Footpaths in residential streets require kerbing and channelling.	
Footpaths in Ruakaka in need of repair.	
Footpath to the beach at Te Maika Road, Ngunguru.	
New footpaths at Onerahi.	
Kamo- remedial works and paving design to continue in Kamo Road.	<p>No funding has been allocated in the LTP for footpath upgrading as part of the Kamo Township project. The draft Annual Plan has included \$275,000 towards funding footpaths.</p>
<p><b>The staff recommendation for the above issues is:</b></p> <p>1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.</p>	
<p><b>Issues noted by Council for action:</b></p> <p>1. That staff review and undertake an analysis of the footpath programme (including safety issues) and report to the Infrastructure Committee in July 2016.</p>	

<b>Roads – Seal Extensions</b>	
<b>Issues raised from submissions:</b>	<b>Staff analysis:</b>
Adequately provide for dust suppression on unsealed roads.	Dust suppression has proved to be an uneconomic method of dust control.
Priority should be provided for resealing Rural roads.	Council maintains a prioritised list of requests for road sealing that depends on available funding from Council, as sealing is not a subsidised activity by the NZTA.
Franklin Road from Owhiwa Road to the Kohinui Road to be sealed.	Franklin Road is included on this list along with approximately 100 other requests. If further funding is approved by the NZTA, Council has signalled a desire to review the list and re-assess priorities before making any further decisions on seal extensions.
Reinstate sealed roads project for Wright and McCardle Roads.	<p>For the 2015-2018 LTP, Council applied to NZTA for 100% subsidy to seal the Wright/McCardle forestry route. This was an 8.7Km length costing \$4.5 Million. This application was not approved.</p> <p>Council also applied for subsidy to cover 100m seal strips in front of individual house sites for dust protection on unsealed heavy vehicle traffic routes. Although this application was also not approved, NZTA have allowed 100m seals to be completed from the existing maintenance budgets if maintenance cost reductions could be shown. Ten 100m strips were completed on the Wrights/McCardle route this last year.</p> <p>The funding for the Wrights/McCardle Roads sealing has been removed from the 2016 - 2017 Annual Plan as the application for the 100% subsidised project was not approved by NZTA.</p>
Oppose to timing of capital projects and new footpaths. Request priority for seal extensions programme.	Council maintains a prioritised list of requests for road sealing that depends on available funding by Council, since this category has not been subsidised by NZTA for some time.
<b>The staff recommendation for the above issues is:</b>	
<ol style="list-style-type: none"> <li>That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.</li> </ol>	
<b>Issues noted by Council for action:</b>	
<ol style="list-style-type: none"> <li>That the Chief Executive formally requests NZTA to review the decision on funding road sealing for Wright and McCardle Roads</li> <li>That staff report back to Council on the road sealing prioritisation programme and road sealing standards</li> </ol>	

<b>Roads – Public Safety</b>	
<b>Issues raised from submissions:</b>	<b>Staff analysis:</b>
Roading Safety issues in Kauika Road and Third Avenue.	The installation of slow-street facilities for Kauika Rd and Third Ave will be considered as part of the minor improvement programme in 2017/18. Each of these projects need to be investigated and approved by NZTA before inclusion into that programme. The programme for 2016 - 2017 has already been committed with NZTA.
Roading infrastructure on Nook and Tahunatapu Roads.	The submitter requests seal extensions, new footpaths and general safety improvements for the Nook and Tahunatapu Roads. Council maintains a prioritised list of requests for footpaths and road sealing that depends on available funding by Council.
Public education on how to navigate roundabouts.	The submitter requests Council undertakes an education programme for the proper use of roundabouts. Council supports this and will liaise with the Road Safe Northland programme.
Adequate lighting for safety.	<p>Staff are constantly reviewing safety requirements for lighting. The Hatea Loop was identified as needing more lighting and recent activity confirms this. Staff are formally requesting funding be brought forward for lighting on the Hatea Loop.</p> <p>No funding has been allocated in the LTP for improvements in Street lighting. New amenity lights (i.e. lights that are not required for traffic safety) are not a subsidised activity. General improvement in lighting standards is also not a subsidised activity. New lights cost approximately \$1,000 each and \$4,000 if a pole is required. Council currently has 375 requests in the database for new amenity lights. Council is investigating changing existing lights to LED's to achieve up to 50% in power and maintenance cost savings. This is a subsidised activity and will also allow the opportunity to achieve a general improvement in lighting standards for existing lights. No funding has been allocated in the LTP until 2019-2020 for the replacement of lights with LEDs.</p> <p>The Whangarei Urban Cycleways Construction programme subsidised by NZTA includes lighting of the route in the overall programme budget.</p>
<b>The staff recommendation for the above issues is:</b>	
<ol style="list-style-type: none"> <li>That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.</li> <li>That Council brings forward funding of \$100,000 from the 2015-2025 Long Term Plan for lighting work on the Hatea Loop.</li> </ol>	

Roads – Re-Sealing	
Issues raised from submissions:	Staff analysis:
Whangarei District Council now admits full excavation, milling and rebuilding of Maunu Road (State Highway One to Porowini Avenue) should have been attended to in conjunction with development of the through route via Porowini Ave from Maunu to Okara Park. Sale of WDC land along Porowini Avenue now occupied by Big Brand Motor Vehicle Businesses (and others) recouped capital to defray projects elsewhere.	The submitter considers Council should have completely rebuilt this section of Maunu Rd rather than the reseal operation completed over the last couple of years. Council is required to manage its roading assets to the most economic solution over a 40 to 50 year cycle. NZTA who provide 53% of Council's funding for roading works requires each activity to be analysed to determine the least cost solution over the life of each section of road. In this situation the reseal option provided the best value for money solution for this site.
Residents on lumpy Maunu Rd suffer truck noise from 3am as these (often) logging vehicles bang and rattle along the uneven and substandard surface.	

**The staff recommendation for the above issues is:**

1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.

Transportation - General	
Issues raised from submissions:	Staff analysis:
NZTA to re-designate roads, reinvest into other roading projects.	The submitter requests that all savings from the designation of the Mangakahia Route as SH15 by NZTA, be reinvested back into the Roothing network in the District. Staff would support this request.
Develop a Regional Integrated Transport Plan with NZTA.	Council is working closely with NZTA to develop a joint Regional Integrated Transport Plan for the Whangarei District and Northland. All Northland Councils are also involved and this study includes connectivity with the Auckland Region, safety, resilience, future planning, alternative transport modes, and levels of service.
Traffic lights at Hospital Entrance and at Hospital Road.	NZTA has a project in its forward works plan and is working with Council staff and the NDHB to install traffic lights at the Hospital Road / Maunu Road intersection to address the congestion at this location during peak traffic times.
Problems with noise due to heavy vehicles going through residential streets to reach Marsden Point.	Council's Parking and Traffic Bylaw review is scheduled to commence later this year and will include a review regarding noise from heavy vehicles and heavy vehicles driving through residential streets.

Asks for a bus shelter at the roundabout of SH1 and SH15a.	The provision of bus shelters to support the Whangarei Bus Services is managed by the Northland Regional Council (NRC) through their Public transport section. Council provides the local share (50%) of costs of infrastructure and undertakes the works. Council will liaise with the NRC on these requests.
Reinstalling the bus shelters at the Otangarei route.	
Rose Street bus terminus upgrade.	The NRC has made provision for a \$100,000 upgrade of the Rose St Bus terminus in the 2016 - 2017 year, but council will need to decide if the location is still suitable and make provision for the \$46,000 share from the property maintenance budget.
Ruakaka Intercity Bus Stop upgrade.	The bus stop at Ruakaka (at the roundabout of SH1 and SH15a) is an Intercity Bus Stop which is a privately run Company. No provision has been made in the LTP for the construction or ongoing maintenance of intercity bus facilities. Land adjacent to the road at this location is privately owned.
At the junction of SH1 with Port Marsden highway, request for a bus shelter and public toilets. Also the shops should not be responsible to reseal the road as it is part of SH1.	Council is working closely with NZTA to develop a joint Regional Integrated Transport Plan for the Whangarei District and Northland. All Northland Councils are also involved and this study includes connectivity with the Auckland Region, safety, resilience, future planning, alternative transport modes, and levels of service.
Recommendation to NRC for more bus services.	The provision of Bus services in the Whangarei urban area are the responsibility of the Northland Regional Council.
University of the third age raise the issue of limited parking in the CBD and request a small van be supplied that loops around the CBD.	
Transport linking to the town basin, CBD and Okara Park.	
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	
<b>Issues noted by Council for action:</b>	
1. That staff continue to work with the Northland Regional Council on bus shelters.	
2. That staff continue to work with the Northland Regional Council on the location of the CBD bus terminus and report back to Council for further consideration.	

## Parks and Recreation

Cemeteries	
Issues raised from submissions:	Staff analysis:
Asks that council procure land to build a cemetery in Ruakaka.	In accordance with the Burials and Cremations Act Council's Sanitary Assessment for Cemeteries and Crematoria states residents should have access to a cemetery within 30km.

	Ruakaka is within 30 km of the Maunu Cemetery. Provision of a cemetery in the area would require purchase of large blocks of flat land at substantial cost. The Current LTP includes no provision for this purchase in Ruakaka.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submission and that no changes be made to the 2016 – 2017 Annual Plan.	

Coastal Protection and Structures	
Issues raised from submissions:	Staff analysis:
Coastal and river protection needed at One Tree Point West, Tamure Street, Princes Street and Ruakaka holiday camp.	Coastal protection programmes are revised every LTP on the basis of highest priority. Currently Council has funded for renewals to walls and limited new seawall work.

Disability access to Ngunguru Beach at Te Maika Road.	Access will be reviewed during planned seawall work at Ngunguru in 2016 – 2017.
Upgrade to the one tree point boat ramp.	One Tree Point boat ramp wave protection cost estimates are \$1.4 Million. The LTP contains \$700k towards this project. Further feasibility and options are being investigated.
Wave protection measures needed at One Tree Point Boat Ramp.	
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

Parks and Recreation - General	
Issues raised from submissions:	Staff analysis:
Development of the Parihaka Mountain Bike Park.	Renewals to existing tracks will continue as programmed with some scheduled in 2016 - 2017. New tracks are awaiting removal of pine prior to works starting, also expected to be in 2016 - 2017. A development plan is being created in consultation with the Mountain Bike Club.
Support for a marine park.	A Marine Park would complement many scenic and land based reserves.
Parks and recreation is over spending on the upkeep of existing parks and green areas. Work with service clubs, organizations and public to help out with projects, which in turn will reduce costs.	Parks work currently with a variety of service organisations, and many opportunities exist for increasing this shared approach.
Re-design the entrance to Snell's Point Reserve.	Snell's point will be investigated for safety concerns and design options considered.

Control of commercial activities on public land.	Commercial activities on Parks are governed by the Reserves Act 1966 and may also require a resource consent.
Mermaid Pools signage to create safer access.	Mermaid Pools has no official access track. The access is controlled by Department of Conservation (DOC). LTP budgets do contain \$20k contribution to DoC for any works to provide a track.
Street lighting on boundary Road from Kiripaka Road to Haruru Place. Also provide lighting through the park.	Park lighting will be assessed on the basis of safety at Haruru place park.
Otangarei Field lighting both at Fishbone Park and Central Reserve.	Renewal of Otangarei Field lighting is currently scheduled for 2023 in the LTP.
Water fountains mandatory as part of Council's planning process.	Water fountains are considered in relation to overall project requirements and costs.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

<b>Playgrounds and Skateparks</b>	
<b>Issues raised from submissions:</b>	<b>Staff analysis:</b>
Waipu, Waihoihoi Park requires an upgrade.	Waihoihoi playground is programmed for renewal in 2022.
Request a skatepark at Ruakaka.	Ruakaka has recently received a skatepark built and funded by community groups. Community amenity funding for a skatepark in Ruakaka was within the LTP as part of the programme from 2017.
Investigate and build fenced playgrounds where needed in Ruakaka.	No new playgrounds are budgeted for in Ruakaka, other than the Community Amenities Programme starting in 2017, originally for a skatepark proposal.
Request for community consultation.	Parks work with several groups in the Otangarei Area, and are currently working through the Village Plan process.
Otangarei area.	
Onerahi walkway.	
Playgrounds & Skateparks.	<p>Playgrounds &amp; Skateparks: Playgrounds and Skateparks are funded through the following ways in the LTP:</p> <ul style="list-style-type: none"> <li>- Playground Renewals: This programme replaces playgrounds according to age and condition and use. It covers all existing playgrounds and skateparks. The Onerahi Skatepark was a renewal example.</li> <li>- Community Amenities Programme: \$680k is budgeted over 7 years from 2017 for skatepark and activity zone development in the LTP. It includes skateparks in Ruakaka, Waipu, Ngunguru, Tikipunga, Kamo, Otangarei.</li> </ul>

Signage for Te Maika Reserve.	Te Maika Reserve is undeveloped. Additional budget would be required to upgrade this facility. Staff will ensure the site is safe.
Concern over lack of safe(fenced) quality playgrounds for young kids 1-5.	New playground funding within the existing LTP covers a few new play area in growth areas from about 2018, fences are considered at building time dependant on the play value and risk assessment.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	
<b>Issues noted by Council for the 2018-2028 Long Term Plan (LTP):</b>	
That staff review funding for playground renewal and skateparks for consideration in the 2018-2028 Long Term Plan.	

<b>Walkways and Tracks</b>	
<b>Issues raised from submissions:</b>	<b>Staff analysis:</b>
Move walkers off Ngunguru Road.	Alternative routes are being developed through old Kaiatea Road. A lack of accessible public land prevents alternative routes.
Shared use pathway for bikes, skaters, scooters, walkers and mobility scooters.	Additional shared paths will be developed on Pohe Island during 2016-2018.
Ngunguru Hill tracks and drainage improvements.	Council staff will discuss requirements with the Ngunguru Recreation Society who lease the land.
Continue to support Otangarei with the fishbone Park enhancement and public walkway.	Otangarei Walkway will be incorporated into Councils standard maintenance contract in July 2016.
Adequate lighting for safety.	Safety lighting is being addressed within priority areas. For example, dark areas of the Hatea Loop are currently being designed for lighting. Other parks with existing lighting will have renewals done over 2016 through 2019 as part of the renewals programme in the LTP.
Walkways and Tracks- Restore the National Walkway (ex Doc land).	National Walkway, Waikaraka Walkway; This route is not a maintained route within existing services provided. To develop the route to a standard it would require additional investment and also maintenance budgets. Not currently budgeted in the LTP.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

<b>Sports Facilities</b>	
<b>Issues raised from submissions:</b>	<b>Staff analysis:</b>
Ruakaka sportsfields need to be maintained to the same level as city ones.	Ruakaka fields are maintained to the same level of service, however the base standard of the field is worse than many others due to lack of irrigation and drainage. A proposal was endorsed by Council to remove a sand hill and provide two new fields. However lack of support from the Ruakaka Recreation Centre has meant the Northport offer has lapsed.
Parua Bay sports field needs funding to be brought forward for drainage and lighting improvements.	Whangarei Heads Sports field is privately owned, however widely used by the public. The trust is willing to continue this arrangement. Council has budgeted upgrades to the fields during 2022 in the LTP.
Thanking Council for supporting the sport complex in Whangaruru.	Whangaruru Sport Complex grant which was allocated in the LTP is carried forward for 2016 -2017.
Indoor sports stadium.	An Indoor sports stadium as requested in the NRC owned facility is not currently budgeted within the LTP.
Interest from Whangarei Motorcycle Club to use the quarry at Otaika Sports Park for motor cross.	Whangarei Motorcycle Club wishes to use the quarry at Otaika Sports Park for motor cross. The Interim development plan assessed this as possible, subject to a noise assessment. Staff support the location and use, provided it is not an annoyance to neighbours.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	
<b>Issues noted by Council for the 2018-2028 Long Term Plan (LTP):</b>	
1. That staff progress the Otaika Sports Park for motocross for consideration in the 2018 – 2028 Long Term Plan.	

## Solid Waste

<b>Issues raised from submissions:</b>	<b>Staff analysis:</b>
Asks for a reduction in transfer station charges to reduce illegal dumping.	Council have reviewed transfer station charges and the occurrence of illegal dumping. There does not appear to be a strong correlation between the two. Transfer station charges are set to recover operating costs and avoid diversion of rubbish from the privately run to Council stations by maintaining cost parity. Currently the transfer station operation is subsidised through the solid waste targeted rate and charge reductions are not being considered at this stage.
Opening hours at Tongatu Road.	Council undertook an extensive consultation and trial process to find the most effective

	transfer station opening hour's format. The hours chosen were based on usage and community feedback and have only recently been implemented. Previous trials indicate that people take time to adapt to a new schedule, however once imbedded the new times can work effectively. Council will continue to monitor the operation of the transfer stations.
Lots of rubbish at Whangarei Falls Scenic Park.	Council staff are working with Tiki Pride to find the most effective way to handle rubbish volumes at various times through the year.
Kamo - Rubbish Collection to be increased by 1 day.	Extension of the Kamo business rubbish pick-up times will be reviewed within existing budgets.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

### Stormwater

<b>Issues raised from submissions:</b>	<b>Staff analysis:</b>
Clean harbour programme.	Council is working in collaboration with the NRC and other stakeholders on the Whangarei Harbour water quality management group to look at ways to improve water quality in the harbour. It is also currently looking at gross pollutant traps to reduce rubbish entering the stormwater network. This is an ongoing programme.
What is planned for the water course between the railway station in Carters backyard.	The option of piping the water course between the railway station and Carters backyard has been considered in the past however Council has no current plans to undertake this work.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	
<b>Issues noted by Council for the 2018-2028 Long Term Plan (LTP):</b>	
1. That staff review stormwater initiatives for consideration in the 2018 – 2028 Long Term Plan.	

### Wastewater

<b>Issues raised from submissions:</b>	<b>Staff analysis:</b>
Need to upgrade the wetland at the Ruakaka waste water treatment plant.	The performance of the Ruakaka wastewater system is regularly monitored by the NRC and it is operating in compliance with its consent. Currently there does not appear to be a requirement to upgrade the wetland, however this will be continually monitored.
An idea to remove smells from the Kioreroa port. Council's support to investigate this initiative.	A project to reduce odour emissions at Kioreroa Rd treatment plant is scheduled for 2019 in the LTP. Options such as that

	suggested in the submission will be considered in the evaluation.
Hikurangi Swamp Scheme - clean rivers/waterways to improve scheme and reduce flood risk, WDC to support this scheme/position.	Council has budgeted for an upgrade of the Hikurangi sewer network. The aim of the project is to reduce the risk of sewer spills which will improve waterway quality and flood protection.  Also Council is working with Doc, Fonterra, NRC and Tangatawhenua too improve waterways by constructing wetland treatments.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

## Water

Issues raised from submissions:	Staff analysis:
Council should be working towards creating self-sufficiency with water, waste etc. outside already developed areas. Put a circle round the CBD / urban centre and everyone outside there should be self-sufficient.	Generally rural areas are required to provide on-site water and waste water systems. As urban areas grow so do the reticulated networks but extending the networks into rural areas is not cost effective.
Council should invest money into a proactive programme to replace water pipes without asbestos in them.	Council has a long term water main replacement strategy which targets the replacement of mains in poorest condition first. Asbestos cement water mains pose no threat to water quality and consequently these mains are being replaced as they reach the end of the useful lives. It is likely that the majority of asbestos cement water mains will have been replaced in twenty years' time.
Protection of existing water supplies from fluoridation.	The Government has indicated that DHBs will be legislated to decide whether local water supplies are fluoridated. Whilst the timeframe for this legislation is not known, the Northland DHB has suggested that WDC prepare for this. Another submitter has requested water remain free of fluoride. Staff will be looking at the potential scenarios to ensure any legislative requirements can be achieved through the LTP process.
Water fluoridation to improve oral health.	
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

## Other Services

Issues raised from submissions:	Staff analysis:
Engagement on location for new airport.	The New Airport Evaluation project commenced last financial year. Currently
Supports the work currently being undertaken by	

Council.	council is progressing the identification and evaluation of potential aerodrome sites. During this phase of the project potential sites will be short listed and reported to council. It is expected that a new site will be required within the next 10 to 12 years.
Move airport and replace with a high school.	
Regent Training Centre offered to have students remove wildling pines from MTB/Parihika as part of their training when trees are small, this offer is not accepted, now a contractor will have to do the job at considerable expense to WDC. WDC have MOU with People potential for similar job on Onerahi walking track project.	Forestry work was tendered according to Councils procurement policy to ensure the best price with professional loggers within strict timeframes.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

Libraries	
Issues raised from submissions:	Staff analysis:
Extend hours during school term to allow more study time.	Current daily hours are 9.00am – 6.00pm Monday to Friday also open weekends 9.00am – 2.00pm. Currently you can view the catalogues and books through the internet and can download e-books through the internet. As it stands we are phasing out CD's as they are not popular however DVD's are still popular and we are maintaining this service.
Look at using the internet more for library services.	We have free Wi-Fi and we have an internet service available at \$4.00 per hour.
Request to spend some money on tidying up the Kamo Library.	There is provision in the budget for minor paint jobs and repairs.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

## 4 Submissions relating to District Living

Sense of Place and 20/20	
Issues raised from submissions:	Staff analysis:
Ask that Council keep in mind the districts aging population.	Council has recently adopted a Positive Aging Policy and is currently working with the members of its Positive Aging Advisory Group on council issues.
Spaces for youth supported in Maunu and Bream Bay.	This may align with the requests for assistance from Ruakaka Recreation, otherwise we will assist on a case by case basis.
Council to continue upgrading the loop track.	Staff are currently working on lights, CCTV cameras and public art on the Hatea Loop.
Increased access for the disabled.	This is recognised within WDC's Accessibility Policy and is considered in all public space projects. However, It is a difficult issue to address retrospectively in many cases.
Child Friendly street in Whangarei including Rust Ave and surrounding areas.	<p>The submitter has asked that a community needs survey be conducted and that Rust Ave be made more Child Friendly. It is suggested this include a street scape project reductions in speed e.g. more traffic calming, improved CPTED and connectivity between Youth Space, Library, Whangarei Youth Music, Whangarei Intermediate, Quarry Craft Trust and WBS &amp; WGHS.</p> <p>This is a big project and difficult to identify costs. It is understood that some improvements will occur on Rust Ave from Lovers Lane to the Railway bridge when the Kamo Cycle way is developed.</p> <p>The submitter also highlighted two areas for loading zones that could be implemented. Staff will investigate those options further.</p>
Freedom campers signage, showers in public toilet areas and safe places to park.	Council is currently developing a bylaw on freedom camping and signage will be part of the implementation of the bylaw.
Look to include more shower facilities in public toilets e.g. lower Hatea Bridge (Freedom Campers).	
Put HAC at Quarry Arts Centre where it fits better than at the Town Basin. We should be celebrating our heritage around the harbour and maritime with a maritime museum. Slogan for Whangarei could be 'Heads and Harbour'.	This is not a Council owned project.

To review Council's plan/policy/MoU with Creative Northland on arts, culture and heritage.	Council's Arts Culture and Heritage Policy is due to be reviewed and staff are currently working to review the 'value proposition' of Creative Northland as requested by Council.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

Village Planning	
Issues raised from submissions:	Staff analysis:
Otangarei.	Council should continue to support the working group. There are significant gains from a multi-agency approach both in terms of resources but also community buy-in. To support the working group additional funding could be made available to assist in the provision of a playground which is beyond the current Village Plan budget. Sportsfield renewals are assessed annually for priority based on usage and condition.
Parua Bay.	
Onerahi.	
Request for projects to be bought forward which benefit Otangarei and asks for collaboration with councillors to help support Kainga Ora o Otangarei to achieve their goals.	
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

CCTV Network	
Issues raised from submissions:	Staff analysis:
Additional CCTV cameras.	Council is currently providing \$50k per annum (80% renewals) for its CCTV network (central city and some carparks such as AH Read). This does not meet demand at times. Staff are constantly reviewing safety requirements for CCTV. The Hatea Loop was identified as needing additional CCTV and recent activity confirms this. Staff are formally requesting funding be brought forward for CCTV on the Hatea Loop. Further surveillance in suburban areas such as Kamo, Tikipunga, Onerahi etc would require an additional \$50k capital expenditure per annum and would need a phased approach to make it successful e.g. Kamo year 1, Onerahi year 2, Tikipunga Year 3, etc. Council would also need to consider its operational funding commitments. Currently this is provided through two contracts: Maintenance and Data Management. The total cost of these contracts is approximately \$50k. Additional expenditure to maintain levels of service across different communities could cost a further \$20k per annum (approximately).
CCTV request for Kamo at car park and public toilets areas.	

**The staff recommendation for the above issues is:**

1. That Council brings forward funding of \$100,000 from the 2015-2025 LTP for CCTV work on the Hatea Loop.
2. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.

Policy, Monitoring and Regulation	
Issues raised from submissions:	Staff analysis:
For Council to make changes to the development contribution policy and the environmental engineering standards 2010 to provide consistency within and between these policies.	<p>In the Development Contributions Policy one household unit equivalent (HUE) is 2.7 person per house (StatsNZ). The Development Contributions Policy water allocation of 750 litres/day is based on one household equivalent (HUE) of demand. An extra 50 litres/day per HUE (a total of 800 litres/day) is allocated for wastewater disposal due to the disposal of this water plus any intake due to stormwater infiltration.</p> <p>While the Environmental Engineering Standards also mention Household Unit (hu), but the number of people per “hu” is undefined. However the volume of wastewater discharge allocated per hu is also at 800 litres/day, which matches the Development Contribution Policy.</p> <p>As part of the review staff will clarify the alignment between the two documents and the Asset Management Plans.</p>
Climate change impacts.	The District Plan (DP) still has to be amended to give effect to the Regional Policy Statement. Plan changes are being developed to update the District Plan. Until then, Council planners can only apply the present provisions in the DP. When applications are considered, the additional matters are taken into account.
District Plan issues.	
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	
<b>Issues noted by Council for action:</b>	
1. That staff review the alignment between the development contribution policy and the environmental engineering standards 2010 and will report back to the Infrastructure Committee.	

Beach Access	
Issues raised from submissions:	Staff analysis:
Vehicle-free beaches.	Vehicles on beaches in the District are controlled through Council's Vehicles on Beaches Bylaw. This bylaw is currently scheduled for review and will go out for public consultation in July 2016.
Ruakaka.	
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

Resource Consents	
Issues raised from submissions:	Staff analysis:
Resource consent and building permits applications need to keep in mind rising sea levels.	Resource Consents and Building Consents do consider rising sea levels. Subdivision standards are addressed through the district plan process, not Annual Plan.  The District Plan (DP) still has to be amended to give effect to the Regional Policy Statement. Plan changes are being developed to update the District Plan. Until then, Council planners can only apply the present provisions in the DP. When applications are considered, the additional matters are taken into account. However when building consents are considered the latest information can be taken into account. A resource consent cannot, however, be demanded as the latest information is not yet in the District Plan.
Sea level rises need to be more thoroughly considered when granting consents.	
Unhappy with the level of communication and time taken for planning staff to inspect.	
Having green subdivisions.	
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

District Plan	
Issues raised from submissions:	Staff analysis:
Replace empty CBD shops and encourage inner city living in apartments.	Inner city living is already allowed in the CBD and business owners can convert the buildings into living. Urban design criteria are being developed to guide inner city living and mixed use development.
Keep the Hihiaua Peninsula as "green space".	Hundertwasser will be on the west and the Hihiaua Cultural Centre in the East. Both have different functions and both are connected to the Hatea Loop. Hundertwasser will have a gallery whilst Hihiaua will be an activity space where things are made and displayed. These are all beads on a string – stations on the loop which will include the Ball Clock and Camera Obscura. Hihiaua peninsula is earmarked for

	active open space by allowing the Hihiaua Cultural Museum and Carving School as the opposite pole of the Hundertwasser gallery on the West. It will complete the Cultural and Heritage precinct of the Town Basin.
Requests replanting of vegetation when areas destroyed for subdivision.	Replanting of vegetation can be a condition of consent if warranted.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

District Living - Other	
Issues raised from submissions:	Staff analysis:
Council's support continues with Northland PHO's.	Council are currently considering this and will report the NDHB's support back at forthcoming future workshop.  The sugar free policy is an internal policy and does not affect customer facing services. This internal policy has been implemented to affect healthier lifestyle choices of our staff while at work.  It is the opinion of staff that the current structure of the District Licensing Committee serves council's alcohol licensing obligations appropriately.
Sugar sweetened beverages extended to all council facilities. Council owned land to be smoke free.  Appoint an independent commissioner on the District Licensing Committee.	
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

## 5 Submissions relating to Positive Growth

Partnership with Maori	
Issues raised from submissions:	Staff analysis:
Support for an economic development scoping study.	Council is committed to the hapu-based strategic relationship through Te Kārearea where these issues have been raised. For Council to support the scoping studies, contestable economic and marae funds, secretariat services and further support for the Maori Engagement Unit, additional funding would need to be allocated. Several marae requested a marae fund and that it sit alongside (albeit separate to) the Community Halls Fund. Te Huinga has nominated members who sit on a Manawhenua Advisory Group for the new airport project.
Support and contestable seed funding for economic initiatives.	
Support for a scoping study and report on marae including Civil Defence capabilities.	
Support for a contestable marae fund including civil defence preparedness.	
Early engagement re new airport study.	
Support for Te Huinga Secretariat Services.	
Request for funding for more support for the Maori engagement unit.	
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

Venues and Events	
Issues raised from submissions:	Staff analysis:
Funding and resource assistance to manage proposed CBD activities and events. This idea has full support from NZ Chambers of Commerce.	A CBD Revitalisation Committee predominantly self-funded an inaugural event programme this summer season. Council contributed \$4000 to the programme over the summer period. If Council wishes to support this request, additional funds would need to be allocated and additional resourcing in Venues and Events. Funds are already allocated within the LTP for a conference/performance venue in year 2021 – 2022.
Need for a larger performance venue for concerts and social events e.g. school ball.	
<b>The staff recommendation for the above issues is:</b>	
1. That staff undertake a CBD review on what can be done within the existing budget and report back to Council for further consideration.	

Tourism	
Issues raised from submissions:	Staff analysis:
Need more effort in creating tourist packages and help for operators.	This feedback has been provided to the District Promotions and Tourism team and our Regional Tourism Office who we suggest meet with the submitters for further discussion.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submission and that no changes be made to the 2016 – 2017 Annual Plan.	

Economic Development	
Issues raised from submissions:	Staff analysis:
Council to review the types of industries incentivised to move into the district.	Council has budgeted in this financial year to undertake further work regarding skill gaps and key industries.
Request Fair Trade signage for the district.	Whangarei already meets the requirements to become NZ's First Fair Trade District and signage would be key to supporting this. Additional funding would need to be allocated.
Whangarei District to be the first Fair Trade District.	
Support private/public organisations working together.	Council has previously indicated its willingness to give consideration to private/public partnerships.
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

Positive Growth - General	
Issues raised from submissions:	Staff analysis:
Attendees want WDC to request NRC to sell them the land in Finlayson Road/Lower Dent Street. Not owning the properties acts as a discouragement for lessees investing in the properties and making them nicer. Current lessees need incentives to improve on the current developments. Land for sale needs to be at a realistic price. The uncertainty is having an overall negative impact on economic development in Whangarei.	Northland Regional Council property decisions are independent of WDC We acknowledge the submission and will convey the messages to NRC re encouraging. Valuations are determined by independent advice using market evidence. The perpetual nature of these leases are reflected in the Lessors interest, and that the Lessors interest and Lessees interest does not always align with the freehold valuation.
Concerns over potential sale of council owned land that may be subject to future TOW claims - need transparency of intended sales to advise Maori.	It is Crown owned-land which can be considered for possible use in Treaty Settlements. Council is engaging with the Office of Treaty Settlements and supportive of the settlement process. In the Long Term Plan Council does not have any land sales identified for the future.
Land banking in the port hills area for TOW settlement requested.	
Proposal for Saorsa Retirement Village Trust (SRVT) to sell sections to Council for parking use. In exchange, the SRVT would utilise the funds to finance the upkeep of the Council owned rental units.	The Saorsa Trust under a deed of lease manage on behalf of WDC the day to day operation, maintenance and tenancy issues for 21 retirement units. The last calculated cost to upgrade the units was estimated at \$825k.
Car parking in Waipu.	The purchase of the land identified for \$365K would provide the Trust with funds to reinvest into the Council units. The Trust are in support of staggering funds possibly over a three year period. Any agreement would need to be conditional on removing any future financial obligations of

	<p>Council for the 21 Council owned units and that while it could provide future parking (if only temporary in the short term) there would be no obligations Council would ever be required to form and seal the property for parking purposes.</p> <p>Future ownership models for the units will need to be explored as they are identified as strategic assets in the LTP and by definition under the LGA. To sell the units to the Trust it would at a minimum require a special consultative process. This could be considered at the next LTP review.</p>
<p><b>Issues noted by Council for action:</b></p> <ol style="list-style-type: none"> <li>1. That staff investigate further with the Saorsa Retirement Village Trust and report back to Council for consideration.</li> </ol>	
<p><b>The staff recommendation for the above issues is:</b></p> <ol style="list-style-type: none"> <li>1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.</li> </ol>	

## 6 Submissions relating to Support Services

Council Premises	
Issues raised from submissions:	Staff analysis:
Opposes new council premises for administrative functions.	A separate process is being run to assess options for WDC premises. Possibilities of shared space with other councils will continue to be investigated.
Combining resources with the other Councils. What is the \$4M going to be spent on?	
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

Community Engagement	
Issues raised from submissions:	Staff analysis:
General support for the way Council has engaged.	Feedback will be noted and used to plan future engagement processes.
A few minor suggestions for improvement made.	
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.	

Support Services – General	
Issues raised from submissions:	Staff analysis:
LTP Community outcomes do not offer a robust evidence that Council shares the same goals.	Issues noted and feedback will be incorporated into operational plans. Contractors have to meet accreditation standards before they are engaged by Council.
NRC knowledge's Councils LiDAR Survey for Northland support.	
Shared costs to be explored with other Council's.	
Are contractors complying to the H&S standards?	
Enhancements to CRM system, connecting where 'multiple' calls received, connected intelligence.	Our CRM system already allows us to connect where multiple calls for one area, person, type or other are received. Staff can report or choose to view requests easily based on area, customer or incident reported, however this does rely on the staff to make sure they record the necessary details into the CRM system, such as the customer name etc. As we continue to build on our E-Services solutions during 2017 – 2018, customers will also be able to view other requests across the district, their progress and create their own requests on line and track these.
Tender cost analysis to be available for ratepayers for projects.	Council records are typically public details and can be made available on request.

**The staff recommendation for the above issues is:**

1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.

**7 Submissions relating to the McLeod Bay Sewer Extension Scheme**

McLeod Bay Sewer Extension	
Issues raised from submissions:	Staff analysis:
7 of 11 affected parties either rejected or did not respond to the proposal.	<p>Feedback received indicated limited support and those that were in support opted for one-off payment rather than equal instalments over a 5 year period.</p> <p>It is recommended that the proposal to set a targeted rate be withdrawn.</p> <p>Council staff will discuss further with those indicating support if they wish to fund servicing their properties directly.</p>
<b>The staff recommendation for the above issues is:</b>	
1. That Council recommend that the proposal to set a targeted rate be withdrawn from the 2016 - 2017 Annual Plan.	

**8 Submissions relating to the Proposed Fees and Charges**

Proposed Fees and Charges	
Issues raised from submissions:	Staff analysis:
One submitter believes that an efficient consents department run on a cost recovery basis should have a charge-out rate of 25% less than the private sector since Council doesn't seek to make a profit.	<p>In reviewing fees staff follow the Auditor Generals guideline document and the various legislative requirements. Council's fees cannot have a "profit" element and are required to be actual and reasonable. As the majority of the cost in the various activities is staff time the hourly charge out rates need to be adjusted to reflect the movement in salary cost. Council regularly compares its cost against other Councils and in the majority of cases sits around the midpoint. Overheads are regularly reviewed and are a legitimate component of evaluating and setting fees. For resource consents if an application exceeds the time period set in the Act a refund must be paid. Council's RMA timelines are independently assessed by the Ministry for the Environment (MfE). In the most recent review some new fees have been added while others have been removed. If the fees are reduced then the ratepayer will need to contribute more.</p>
Adequate information.	
Oppose to increases in professional fees.	
Review and reduce professional fees.	
Revise and reduce fees and focus on improving processes.	
Land Use consents more equitable.	
Supports WDC removing some LIM administrative charges.	
Reduce LIM and Contaminants Site Search fees for farms.	
Processing time takes more than 20 days and should not be charged for these inefficiencies. Developments are hindered.	
<b>The staff recommendation for the above issues is:</b>	
1. That Council notes the other submissions and that no changes be made to the 2016 - 2017 Fees and Charges.	

## 9 Submissions relating to the Rates Remission & Postponement Policies

No submissions were received on the Rates Remission & Postponement Policies we asked for feedback on. However, submissions were received on other policy changes.

Extreme Financial Hardship – Existing Policy - 09/410	
Issues raised from submissions:	Staff analysis:
One submitter believes that this policy should be extended to cover Dairy Farmers.	<p>Staff already work with ratepayers having difficulty in paying their rates e.g. arranging payment plans to clear arrears or setting up monthly direct debits to smooth cash flow.</p> <p>The current policy clearly distinguishes between properties used exclusively for residential purposes and all others. While many farmers live on the property they farm, any policy extension would introduce complications in assessing eligibility given the different ownership structures many farms operate under. It may also lead to many other sector groups wanting similar relief in the future.</p> <p>Staff's view is that the current arrangements work adequately in most cases, and they will work with sector groups (where they can be identified) to discuss how we can work with individual ratepayers when required.</p>
Related to this, they have also requested that Dairy Farmers be allowed to defer their first rates instalment to match the dairy payout schedule without penalty.	
<p><b>The staff recommendation for the above issues is:</b></p> <p>1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.</p>	

Policies - General	
Issues raised from submissions:	Staff analysis:
09/413 Amend to use hazard, rather than calamity.	Policy applies to natural calamities. To use the term hazard would be too wide reaching.
16/414 - New policy –Rates on voluntarily protected land. Delete Condition 2 (No buildings). Expand to cover 'informal' protection measures e.g. wetland, riparian planting.	Condition 2 is there to make it clear this is undeveloped / conservation land and not in general use. Policy only applies where there is a recognised conservation covenant in place that is registered on the title. Any other arrangement would be impractical to administer.
Policy 12/101 – Change wording from Adult Child to Child.	Policy covers all first degree relatives. Change to wording not supported by staff.
<p><b>The staff recommendation for the above issues is:</b></p> <p>1. That Council notes the submissions and that no changes be made to the 2016 – 2017 Annual Plan.</p>	

**RESOLUTION TO EXCLUDE THE PUBLIC**

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

1.	The making available of information would be likely to unreasonably prejudice the commercial position of persons who are the subject of the information. {Section 7(2)(c)}
2.	To enable the council (the committee) to carry on without prejudice or disadvantage commercial negotiations. {(Section 7(2)(i)}.
3.	To protect the privacy of natural persons. {Section 7(2)(a)}.
4.	Publicity prior to successful prosecution of the individuals named would be contrary to the laws of natural justice and may constitute contempt of court. {Section 48(1)(b)}.
5.	To protect information which is the subject to an obligation of confidence, the publication of such information would be likely to prejudice the supply of information from the same source and it is in the public interest that such information should continue to be supplied. {Section7(2)(c)(i)}.
6.	In order to maintain legal professional privilege. {Section 2(g)}.
7.	To enable the council to carry on without prejudice or disadvantage, negotiations {Section 7(2)(i)}.

**Resolution to allow members of the public to remain**

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

**Move/Second**

“That \_\_\_\_\_ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item \_\_\_\_\_.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because \_\_\_\_\_.

*Note:*

*Every resolution to exclude the public shall be put at a time when the meeting is open to the public.*