

2. Minutes: Whangarei District Council Wednesday, 24 June 2015

Minutes of a meeting of the Whangarei District Council held in the Council Chamber Forum North on Wednesday 24 June 2015 at 10.30am

Present:

Her Worship the Mayor S L Mai (Chairperson)

Crs S J Bell, S J Bretherton, C B Christie, P A Cutforth, S J Deeming, S M Glen, P R Halse, G C Innes, C M Hermon, G M Martin, B L McLachlan, S L Morgan and J D T Williamson

Also present:

Leon Pieterse (Director) and Sam Ho (Auditor) – Audit New Zealand

In Attendance:

Acting Chief Executive (S Weston), Group Manager Support Services (A Adcock), Financial Controller (R Kerr), Governance Manager (D Kula), Economic Development Manager (P Gleeson), Property Manager (M Hibbert), Parks Manager (P McDonald), Roading Manager (J Devine), Water Services Manager (A Venmore), Senior Communications Adviser (R Pascoe), LTP Co ordinator (S Gavin), Executive Assistant (J Crocombe) and Senior Meeting Co-ordinator (C Brindle)

Deputy Mayor S L Morgan opened the meeting with a karakia.

1. Public Forum

There were no applications received for Public Forum.

2. Confirmation of Minutes of a Meeting of the Whangarei District Council held on 27 May 2015

Moved: Cr Morgan

Seconded: Cr Martin

“That the minutes of the Whangarei District Council Meeting held on Wednesday 27 May 2015, including the confidential section, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.”

CARRIED

3. Confirmation of Minutes of an Extra ordinary Meeting of the Whangarei District Council held 14, 15, 18 and 19 May 2015

Moved: Cr Deeming

Seconded: Cr Halse

“That the minutes of the Extra ordinary Whangarei District Council Meeting held on Thursday 14 May, Friday 15 May, Monday 18 May and Tuesday 19 May 2015 having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.”

CARRIED

4. Confirmation of Minutes of an Extra ordinary Meeting of the Whangarei District Council held on 11 June 2015

Moved: Cr McLachlan

Seconded: Cr Morgan

“That the minutes of an Extra ordinary Whangarei District Council Meeting held on Thursday 11 June 2015, including the confidential section, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.”

CARRIED

5. Confirmation of Minutes of the Audit and Risk Committee Meeting held on 3 June 2015

Moved: Cr Morgan
Seconded: Cr Deeming

“That the minutes of the Audit and Risk Committee Meeting held on Wednesday 3 June 2015, including the confidential section, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.”

CARRIED

6. Revenue and Financing Policy

Supplementary Agenda No 1 – additional to Item 6 was distributed separately but within the timeframe specified in LGOIMA.

The supplementary item outlined minor amendments to the agenda report and Appendix A (page 10) of the Revenue and Financing Policy.

Moved: Cr Deeming
Seconded: Cr Hermon

- “1. That the information be received.
2. That having undertaken the Special Consultative Procedure, in accordance with sections 82, 82A and 102 of the Local Government Act 2002, Council adopt the Revenue and Financing Policy.
3. That Council authorises the Acting Chief Executive to make minor amendments, drafting, typographical or presentation corrections necessary to the Revenue and Financing Policy following review of the document by Audit New Zealand.”

CARRIED

7. Amended Water Fees and Charges 2015-2016

Moved: Cr McLachlan
Seconded: Cr Morgan

- “1. That the following resolution adopted by council on 19 March 2015 now be rescinded:
 No 3 (i) Table 25, replicated below.

“Table 25 – Proposed Fees and Charges 2015/16 – Water

Water		CURRENT (\$)	PROPOSED (\$)	Total % Increase
Meter Testing	25 mm Diameter and Under	136.00	289.50	112.90%
	Over 25 mm up to 40 mm Diameter	164.00	351.00	114%

	Over 40 mm Diameter	338.00	513.00	51.8%
Meter Only Water Connections	20mm Manifold Meter Only	300.00	\$307.00*	2.3%
	20mm Manifold + Meter	676.50	692.00*	2.3%
	20mm Manifold + Meter + Box	742.00	\$759.00*	2.3%
	20mm In Line Meter + Dual Check Valve	436.50	446.00*	2.2%
	Cast Iron Meter Box (materials only)	159.00	163.00*	2.5%
Boundary Back Flow Devices	Charges for Backflow Preventers are now Targeted Rates. Refer to the Current Annual Plan or Long Term Plan for Current Costs			
Special Reading	Outside Normal Reading Cycle	49.00	50.00	2%
Standpipes Metered	Meter Reading – Monthly	41.00	51.00	24.4%
	Weekly Hire (minimum charge one week)	28.00	28.00	-
Tanker Filling Point – Kioreroa and Sime Road	Per Fill	25.00	14.00	(44%)
	Charge Rate – per m3	Standard domestic rate	Standard domestic rate	-

* *Contracts currently out to tender. Proposed fees have been estimated at 2.24% increase on prior year.*

2. That the following amended water charges for the period 1 July 2015 to 30 June 2016 be adopted under the Local Government Act 2002.

Water		CORRECTED FEE (\$)
Meter Testing	25 mm Diameter and Under	353.00
	Over 25 mm up to 40 mm Diameter	403.50
	Over 40 mm Diameter	589.50
Meter Only Water Connections	20mm Manifold Meter Only	288.50*
	20mm Manifold + Meter	575.00*
	20mm Manifold + Meter + Box	648.50*

	20mm In Line Meter + Dual Check Valve	469.00*
	Cast Iron Meter Box (materials only)	186.50*
Boundary Back Flow Devices		
Special Reading	Outside Normal Reading Cycle	50.00
Standpipes Metered	Meter Reading – Monthly	59.00
	Weekly Hire (minimum charge one week)	32.00
Tanker Filling Point – Kioreroa and Sime Road	Per Fill	16.00
	Charge Rate – per m3	Standard domestic rate.”

* Contracts now finalised.

CARRIED

8. Development Contributions Policy 2015 Adoption

Supplementary agenda No 2 – Additional to Item 8 was distributed separately but within the statutory timeframe specified in LGOIMA.

The supplementary item acknowledged a project had been entered incorrectly under Appendix 1 rather than Appendix 3 and provided replacement pages for Appendix 1 – 3 of the Policy.

Moved: Cr Deeming
Seconded: Cr Bretherton

- “1. That Council adopt the Development Contributions Policy 2015 in accordance with Section 102 of the Local Government Act 2002.
2. That Council authorises the Acting Chief Executive to make any necessary minor drafting, typographical or presentation corrections to the Development Contributions Policy 2015 prior to the document going to print.”

CARRIED

Cr Bretherton requested her vote against be recorded.

9. Adoption of the 2015-2025 Long Term Plan

The 2015-2025 Long Term Plan document was distributed separately but within the statutory timeframe specified in LGOIMA.

Moved: Her Worship the Mayor
Seconded: Cr Morgan

- “1. That the information be received.
2. That in accordance with the requirements of sections 101A and 101B of the Local Government Act 2002, Council adopts the Financial Strategy and Infrastructure Strategy as contained in the final 2015-2025 Long Term Plan.
2. That the 2015-2025 Long Term Plan be approved for signing.”

On the motion being put Cr Martin called for a division:

For the motion:

Crs Hermon, Innes, Morgan, Halse, Deeming, Martin, Williamson, Christie and Her Worship the Mayor (9)

Against the motion:

Crs McLachlan, Cutforth, Glen, Bretherton and Bell (5)

The motion was CARRIED

The meeting adjourned at 11.36am and reconvened 11.41am, during which time Her Worship the Mayor S L Mai, the Deputy Mayor S L Morgan, Cr Deeming, S Weston, A Adcock, L Pieterse and S Ho left the room for the signing of the approved Long Term Plan.

Moved: Cr Deeming

Seconded: Cr Morgan

“5. That Council adopt the 2015-2025 Long Term Plan in accordance with Section 93 of the Local Government Act 2002.

6. That Council authorises the Acting Chief Executive to make any necessary minor drafting, typographical or presentation corrections to the 2015-2025 Long Term Plan prior to the document going to print.”

CARRIED

Cr Bell requested his vote against be recorded.

10. Rates Resolution 2015-2016

Moved: Her Worship the Mayor

Seconded: Cr Williamson

“That the Whangarei District Council, in pursuance of its powers under the Local Government (Rating) Act 2002 hereby resolves to set the following rates and charges on rating units in the Whangarei District for the period 1 July 2015 to 30 June 2016, and resolves the due dates and penalties as set out.

The rates will be set in accordance with the relevant provisions of the funding impact statement covering the financial year 1 July 2015 to 30 June 2016.

All rates and charges include Goods and Services Tax (GST). Penalties added to unpaid rates are exempt from GST but will be applied to the GST inclusive amount.

General rates and charges

General Rates

Type of rate	Basis of Assessment Sec 13, 14, 15 and Schedule 2	Rate or charge 2015-2016
GENERAL RATES		
Uniform Annual General Charge	Per separately used or inhabited part of a rating unit	\$406.00
Residential category	Per \$ of land value	\$0.0032991
Residential Step 1	Per \$ of land value	\$0.0016496
Residential Step 2	Per \$ of land value	\$0.0008248
Multi – Unit category	Per \$ of land value	\$0.0065982
Rural category	Per \$ of land value	\$0.0026691

Commercial/Industrial category	Per \$ of land value	\$0.0171967
Miscellaneous category	Per \$ of land value	\$0.0032991

Targeted rates

Council resolves to set the following targeted rates under Sec 16 of the Local Government (Rating) Act 2002.

Sewage Disposal

The targeted rate will be set and assessed per separately used or inhabited part of a rating unit connected to Council's wastewater system on a differential basis based on the number of toilet pans. All residential connections will pay a fixed amount regardless of the number of toilet pans. Other premises, i.e. not residential, having no more than two toilet pans or urinals will pay a fixed amount. Where other premises have more than two pans, the charge will be based on the number of pans or urinals.

Type of rate	Basis of Assessment Sec 16, 17, 18, and Schedule 2 and 3	Rate or charge 2015-2016
SEWERAGE RATES		
Residential	Per separately used or inhabited part of a rating unit	\$639.00
Other – non-residential up to two pans	Per separately used or inhabited part of a rating unit	\$639.00
Other – non residential three or more pans	Per pan or urinal	\$416.00

District-Wide Refuse Management

The targeted rate will be applied on a uniform basis to all rateable properties and assessed to all separately used or inhabited parts of a rating unit.

Type of rate	Basis of Assessment Sec 16, 17, 18, and Schedule 2 and 3	Rate or charge 2015-2016
DISTRICT WIDE REFUSE MANAGEMENT CHARGE		
All categories	Per separately used or inhabited part of a rating unit	\$166.00

Water Supply

Water Supply rates are set under Section 19 of the Local Government (Rating) Act 2002. The water consumption is charged as a targeted rate on the basis of water consumed as recorded by a water meter. For all connected properties a uniform targeted rate set under Sec 16 for the annual supply charge will also apply.

For those premises where consumption of water is not recorded through a meter, but they are connected to any of the District's water supply systems, a uniform targeted rate set under Sec 16 will apply. Where premises are capable of being connected as they are situated within 100 meters of any public water supply reticulation system, and capable of connection, a targeted rate for availability will apply.

A targeted rate set under Sec16 for back flow prevention applies to all properties which have a back flow preventer connected. The rate will be calculated on a scale of charges based on the size of the back flow preventer.

Type of rate	Basis of Assessment Sec 16, 17, 18, 19 and Schedule 2 and 3	Rate or charge 2015-2016
WATER RATES		
Consumption Charge	Volume of metered water consumed per cubic metre	\$2.18
Supply charge	Provision of service per separately used or inhabited part of a rating unit	\$31.00
Availability charge	Availability of service per separately used or inhabited part of a rating unit	\$31.00
Uniform charge (unmetered)	Provision of service per separately used or inhabited part of a rating unit.	\$426.00
Backflow preventer charge	Provision of service per connection based on the nature of connection	
	15/20mm connection	\$75.71
	25mm connection	\$76.74
	32mm connection	\$90.78
	40mm connection	\$92.91
	50mm connection	\$96.39
	80/100mm connection	\$242.78
	150mm connection	\$284.21
200mm connection	\$470.72	

Special rates and roading schemes

Targeted rates are set for specific activities under Sec 16 of the Local Government (Rating) Act 2002 and apply to properties within a defined area of benefit either for the provision of a service, or where they are capable of being connected to the service.

Rates for the schemes noted below recover a contribution of the costs of capital works over a five year period. They are:

- Acacia Park roading remediation
- Roading – Seal extensions – Whangaruru North Road
- Roading – Seal extensions – McKinley Road
- Ruakaka sewerage extension

SPECIAL RATES Roading Schemes Acacia Park Roading Remediation (Year 5 of 5)	Per rating unit in a specified and defined area of benefit	\$400.00
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Whangaruru North Road Seal Extension (Year 1 of 5)	Per rating unit in a specified and defined area of benefit	\$575.00
McKinley Road Seal Extensions (Year 1 of 5)	Per rating unit in a specified and defined area of benefit	\$575.00
Mains Extension – Sewer		
Ruakaka South Wastewater (Year 4 of 5)	Per separately used or inhabited part of a rating unit in a specified and defined area of benefit which is connected or capable of being connected.	
	- Residential	\$2,342.95
	- Non-Residential	\$3,466.87

Hikurangi Swamp Rating District

A targeted rate applies to properties in the Hikurangi Swamp Special Rating District. The land within this special rating district is divided into classes based on benefit or effect of the scheme on a property. The targeted rate is based on a differential graduated scale according to the class of the property and the area of land within the rating unit. Some properties may have land which falls into several classes. A second targeted rate applies to properties in the Hikurangi Swamp Drainage Rating District, based on a differential graduated scale according to the class of the property and the area of land within the rating unit. The revenue is used to defray the costs and charges of the schemes.

Hikurangi Swamp Major Scheme Rating District to defray costs and charges within the Hikurangi Swamp special rating area.	Per hectare of land in the Hikurangi Swamp Special Rating area	
	Class A approx 2,814ha	\$149.31
	Class B approx 1,499 ha	\$134.09
	Class C approx 1,470 ha	\$104.53
	Class D approx 1,931 ha	\$14.96
	Class E approx 921 ha	\$7.53
	Class F approx 32,450 ha	\$3.01
Hikurangi Swamp Drainage Rating District to defray costs and charges within the Hikurangi Swamp drainage rating area	Per hectare of land in the Hikurangi Swamp Drainage Rating District	
	Class A approx 5,190 ha	\$17.27
	Class F approx 11,956ha	\$1.73

Discount for full payment of annual rates

Council resolves to apply a policy for early payment of rates under Sec 55 of the Local Government (Rating) Act 2002. Where the total year's land rates and any arrears are paid in full by the due date of the first instalment a discount will apply.

	Due Date	Discount
Full payment of annual land rates and any arrears.	20 August 2015	Discount 3.0%

Penalty dates for rates paid by instalments

Due dates and penalty dates for land rates

Council resolves the following due dates and to add penalties to rates not paid by the due date under Sec 57 of the Local Government (Rating) Act 2002. A penalty will be added to each instalment or part thereof which remains unpaid after the due date for payment.

	Due date	Late payment penalty	Date penalty applied
Instalment One	20 August 2015	Penalty 10%	25 August 2015
Instalment Two	20 November 2015	Penalty 10%	25 November 2015
Instalment Three	22 February 2016	Penalty 10%	25 February 2016
Instalment Four	20 May 2016	Penalty 10%	25 May 2016

Due dates and penalty dates for water rates

Water accounts are processed monthly, two-monthly or six-monthly. The due dates of these accounts will be relative to the consumer's cyclic billing period and will show on the water rates invoice. A penalty of 10% will apply to amounts unpaid after the applicable due date.

Penalty dates for previous years

Additional penalty on arrears for land rates

All rates (including penalties previously added) from the previous rating year ended 30 June 2015 that still remain unpaid as at 1 September 2015 will have a further 10% penalty added.

Additional penalty on arrears for water rates

A further penalty of 10% will be added to any water rates (including penalties previously added) which continue to remain unpaid at every six monthly interval after the due date."

CARRIED

Cr Bell requested his vote against be recorded.

11. Northland Events Centre – Appointment of Trustee

Moved: Cr Martin
Seconded: Cr Deeming

- "1. That Council appoints Ken Wilson to the Northland Events Centre Trust under the standard indemnity applying to Trustees.
2. That Council thanks Greg Gent for his contribution to the Trust."

CARRIED

Cr Cutforth abstained from voting on Item 11.

12. Appointment of Trustees to Parua Bay Cemetery Board

Moved: Cr Innes
Seconded: Cr Glen

"That the proposed appointments of Murray Ernest Jagger and Trevor Peter Hutchinson as trustees of the Parua Bay Cemetery Board be approved."

CARRIED

13. Recommendation for extension of contracts: Con12001, Con12002 Con 12003

Moved: Cr Martin
Seconded: Cr Deeming

- “1. That the extension of the contract for North Maintenance Area (Contract 12001) for the period of one year from 1 July 2015 to 30 June 2016 be authorised and the contract value be increased by the sum of \$3,500,000 and the total contract value increased to \$ 17,099,588.75 exclusive of GST.
2. That the extension of the contract for South Maintenance Area (Contract 12002) for the period of one year from 1 July 2015 to 30 June 2016 be authorised and the contract value be increased by the sum of \$3,300,000 and the total contract value increased to \$ 16,269,852.35 exclusive of GST.
3. That the extension of the contract for Central Maintenance Area (Contract 12003) for the period of one year from 1 July 2015 to 30 June 2016 be authorised and the contract value be increased by the sum of \$2,100,000 and the total contract value increased to \$ 9,631,277.03 exclusive of GST.”

CARRIED

Presentation – 100 Year Gallipoli Commemoration 25 April 2015 - Photograph

Her Worship presented Councillors Greg Martin and Sue Glen with a photograph of the historic 100 Year Gallipoli Commemoration ceremony held on 25 April 2015 at Laurie Hall Park. The ceremony was photographed and donated to the council by Sue Shepherd.

Her Worship acknowledged the significant work undertaken by Councillors Greg Martin and Sue Glen and the project team involved in the relocation of the World War One War Memorial project.

Exclusion of the public

Moved: Cr Williamson
Seconded: Cr Hermon

“That the public be excluded from the following parts of proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
C.1	Confidential Minutes of the Whangarei District Council Meeting held 27 May 2015	Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C.2	Confidential Minutes of the Extra ordinary Whangarei District Council Meeting held 20 May 2015		
C.3	Confidential Minutes of the Extra ordinary Whangarei District Council Meeting held 11 June 2015		

C.4	Confidential Minutes of the Audit and Risk Committee Meeting held 3 June 2015		
C.5	Confidential Minutes of the Civic Honours Committee Meeting held 11 June 2015		
C.6	Property Matter		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item	Grounds	Section
C.1	For the reasons as stated in the open minutes	
C.2	To enable the Council to carry on without prejudice or disadvantage negotiations	Section 7(2)(i)
C.3	For the reasons as stated in the open minutes	
C.4	For the reasons as stated in the open minutes	
C.5	To protect the privacy of natural persons	Section 7(2)(a)
C.6	To enable the Council to carry on without prejudice or disadvantage negotiations To enable the Council to carry on without prejudice or disadvantage commercial activities	Section 7(2)(i)."

CARRIED

Cr Cutforth left the meeting at 12.01pm.

The meeting closed at 12.24pm

Confirmed this 22nd day of July 2015

S L Mai (Chairperson)