

# Planning Committee

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## Notice of Meeting

A meeting of the Planning Committee will be held in the Council Chamber, Forum North, Whangarei on:

**Wednesday  
12 August 2015  
10.00am**

## Committee

Councillor G C Innes (Chairperson)  
Her Worship the Mayor  
Cr S J Bell  
Cr S J Bretherton  
Cr C B Christie  
Cr P A Cutforth  
Cr S J Deeming  
Cr S M Glen  
Cr P R Halse  
Cr C M Hermon  
Cr G M Martin  
Cr B L McLachlan  
Cr S L Morgan  
Cr J D T Williamson

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# Planning Committee

## Terms of Reference

### Chairperson

Councillor G C Innes

### Members

#### Mayor

Section 41A(5) of the Local Government Act 2002 provides that the Mayor is a member of each committee of the territorial authority

Councillors S J Bell, S J Bretherton, C B Christie, P A Cutforth, S J Deeming, S M Glen, C M Hermon, P R Halse, G M Martin, B L McLachlan, S L Morgan and J D T Williamson

### Attendance at Meetings

The Chief Executive Officer, Group Managers, Department Managers and such other Council Officers as deemed necessary may attend committee meetings.

### Quorum

A quorum for a meeting of this Committee shall be:

- half of the members if the number of members, including vacancies, is even or,
- a majority of members, including vacancies, if the number of members is odd.

### Delegated Authority

1. Does not have the powers of Council to act in the following instances as specified by Clause (32) Schedule 7 of the Local Government Act 2002:
  - a) the power to make a rate; or
  - b) the power to make a bylaw; or
  - c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan; or annual plan; or
  - d) the power to adopt a long-term plan, annual plan, or annual report; or
  - e) the power to appoint a chief executive; or
  - f) the power to adopt policies required to be adopted and consulted on under this Act in association with the Long Term Plan or developed for the purpose of the local governance statement; or
  - g) the power to adopt a remuneration and employment policy.
2. Does have the power of Council to enter into contracts up to a value of \$3 million + GST, provided that such contracts are in accordance with the Long Term Plan and Annual Plan.
3. Does have the ability to appoint Sub-committees to deal with any matters of responsibility within the Committee's terms of reference and areas of responsibility and to make recommendations to the Committee on such matters and provided that the Sub-committee shall not have power to act other than by a resolution of the Committee with specific limitations where there is urgency or special circumstances.

4. Does have the ability to make decisions in accordance with the Terms of Reference.
5. The powers and functions of council to act in respect of the following:
  - Local Government Act 1974 and Local Government Act 2002
  - Health Act 1956 and Regulations
  - Hazardous Substances and New Organisms Act 1996
  - Dog Control Act 1996
  - Fencing of Swimming Pools Act 1987
  - Building Act 2004
  - Council Bylaws
  - Resource Management Act 1991
  - Food Act 1981
  - Such other legislation relevant to the committee's terms of reference.

### **Terms of Reference**

The determination and implementation of policies in respect of the regulatory functions and responsibilities of Council.

The approval for public notification of proposed reviews, designations, removal of designations and changes to the District Plan.

To hear and determine objections, appeals and applications as required in respect of the regulatory functions and responsibilities of Council (sub-delegated to the Exemptions and Objections Committee).

### **Areas of Responsibility**

- Environmental Health
- Building Control (including Property Information and Land Information Memoranda)
- Subdivision, Land Use and Development Control
- District Plan Changes
- District Plan Administration
- Village Planning
- General Bylaw Administration
- Animal (dog and stock control)
- Hazardous Substances and New Organisms Control
- Parking Enforcement
- Noise Control
- Food Act
- Submissions on relevant legislation
- Strategic Planning and Policy related to the issues listed above
- Community sector liaison and support
- Community Safety, City Safe, CCTV
- Community Funding
- Community Halls
- Museum/Art Museum liaison
- Heritage, Culture, Arts and Creative Industries sector liaison
- Such other functions as may be delegated by Council from time to time.

**OPEN MEETING**

**APOLOGIES**

**CONFLICTS OF INTEREST**

Members are reminded to indicate any items in which they might have a conflict of interest.

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**PUBLIC EXCLUDED BUSINESS**

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C.1 Appointment of Independent Hearing Commissioners Panel .....	1

**Local Government Act 2002 Amendment Act 2012 – Decision making**  
*Full consideration has been given to the provisions of the Local Government Act 2002 Amendment Act 2012 in relation to decision making and in particular the current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost effective for households and businesses. Consideration has also been given to social, economic and cultural interests and the need to maintain and enhance the quality of the environment in taking a sustainable development approach.*

**Recommendations contained in this agenda may not be final decisions.  
Please refer to the minutes for resolutions.**

# 1. Minutes: Planning Committee

## Wednesday, 8 July 2015

*Minutes of a meeting of the Planning Committee of the Whangarei District Council held in the Council Chamber, Forum North on Wednesday 8 July 2015 at 10.00am*

**Present:**

Cr G C Innes (Chairperson)

Her Worship the Mayor S L Mai, Crs S J Bell, S J Bretherton, C B Christie, P A Cutforth, S J Deeming, S M Glen, C M Hermon, P R Halse, G M Martin, B L McLachlan and S L Morgan

**Apology:**

Cr J D T Williamson

**Moved: Cr Innes**

**Seconded: Cr Martin**

“That the apology be sustained.”

**CARRIED**

**Also present:**

Campbell Norman, Ebony Peeni, Holly Cook, Jessica Fowleer, Justice Hetaraka, Molly Alford, Rebeca McKean, Richard Young and Vanamali Joseph (Youth Advisory Group)

**In Attendance:**

Chief Executive (R Forlong), Acting Group Manager (A Hartstone), Building Compliance Manager (P Cook), Policy and Monitoring Manager (P Waanders), Team Leader Environmental Health (R Mussle), Community Funding Manager (O Thomas), Community Services Advisor (C Janssen), Media Relations Adviser (A Midson), Executive Assistant (J Crocombe) and Senior Meeting Coordinator (C Brindle)

### 1. Confirmation of Minutes of a Meeting of the Planning Committee held on 10 June 2015

**Moved: Cr Deeming**

**Seconded: Cr Morgan**

“That the minutes of the meeting of the Planning Committee held on Wednesday 10 June 2015 having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.”

**CARRIED**

### 2. District Living Group Monthly Report – June 2015

**Moved: Cr Hermon**

**Seconded: Cr Christie**

“That the report be received.”

**CARRIED**

### 3. Annual Operating Fund – June 2015 Quarterly Reporting

**Moved: Cr Deeming**

**Seconded: Cr Morgan**

“That the information be received.”

**CARRIED**

#### 4. Community Services Annual Report on Advisory Groups

**Moved:** Cr Cutforth  
**Seconded:** Cr Glen

“That the information is received.”

**CARRIED**

#### 5. Community Loan Application – Whangarei Museum & Heritage Trust (Kiwi North)

**Moved:** Cr Christie  
**Seconded:** Cr Cutforth

“1. That the information be received.

2. That Whangarei Museum & Heritage Trust be approved a loan of \$60,000 from the Whangarei District Council’s Community Development Fund 2 subject to the following terms and conditions:
- a) The loan shall be interest free.
  - b) The loan shall be for a period of 8 years.
  - c) Loan repayments shall be made in equal quarterly instalments.
  - d) Security is taken over the land and buildings of the Whangarei Museum & Heritage Trust.
  - e) Whangarei Museum & Heritage Trust meets all legal expenses in relation to the loan documentation throughout the term of the loan including its subsequent discharge.
  - f) Whangarei Museum & Heritage Trust will undertake to provide to Whangarei District Council a copy of its audited financial accounts no later than five months after the end of its financial year throughout the term of the loan.”

**CARRIED**

#### 6. Community Loan Application – Whangarei Cruising Club Incorporated

**Moved:** Her Worship the Mayor  
**Seconded:** Cr McLachlan

“1. That the information be received.

2. That Whangarei Cruising Club Incorporated be approved a loan of \$30,000 from the Whangarei District Council’s Community Development Fund 1 subject to the following terms and conditions:
- a) The loan shall be interest free.
  - b) The loan shall be for a period of 8 years.
  - c) Loan repayments shall be made in equal quarterly instalments.
  - d) Security is taken over the land and buildings of the Whangarei Cruising Club Incorporated.
  - e) Whangarei Cruising Club Incorporated meets all legal expenses in relation to the loan documentation throughout the term of the loan including its subsequent discharge.
  - f) Whangarei Cruising Club Incorporated will undertake to provide to Whangarei District Council a copy of its audited financial accounts no later than five months after the end of its financial year throughout the term of the loan.”

**CARRIED**

#### 7. Amended Road Name – Resource Consents

**Moved:** Cr Christie  
**Seconded:** Cr Martin

“That the following resolution adopted by the Planning Committee on 13 May 2015 be rescinded:

“6. *That the new Public Road at Corks Road, Tikipunga be named Pahua Place.*”

And that the following motion be adopted:

That the Public Road at Corks Road, Tikipunga, Whangarei be named Pahau Avenue.”

**CARRIED**

**The meeting closed at 10.50am**

Confirmed this 12<sup>th</sup> day of August 2015

G C Innes (Chairperson)

## 2 District Living Group Monthly Report July 2015

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**Reporting officer** Paul Dell (Group Manager District Living)

**Date** 20 July 2015

### **Significance and Engagement**

Having considered the Significance and Engagement Policy this proposal or decision is not considered significant and the public will be informed via agenda publication on the website and Council News.

### **Resource Consents Manager**

The volume of consent applications being lodged remains at a high level when looking back over the past 12 months. We have not experienced the usual seasonal fluctuation where the winter months tend to be quieter. This suggests the high number of applications being received may be sustained through towards the summer months when it is generally busier.

Notably, there has been a significant spike in the number of Section 223 and 224 applications being lodged – the reason for this is not entirely clear, other than a suggestion that the conveyancing for a number of subdivisions being completed has followed through from the end of the construction season.

It is unfortunate to see a relatively high number of applications being rejected for the month, although none of them were lodged by agents familiar with the RMA.

Two decisions were issued by hearing commissioners during the month as follows:

- Commissioner Les Simmons declined a one lot subdivision application lodged by F and M James located on Three Mile Bush Road, Kamo
- Commissioner Giles Bramwell approved in part an application lodged by J Coote for a new camping ground facility located at Pataua North. The proposal was presented in two stages – the commissioner granted consent to the first stage but declined the second stage.

### **Policy and Monitoring Manager**

Notwithstanding the fact that it is very time consuming, good progress can be reported on matters lodged as appeals to the Environment Court. The Court has confirmed a hearing date of 12 October 2015 for Plan Change 130 Bulk Format Retail environment (Okara).

A judicial conference on GMOs will be conducted on 12 August in the High Court. The Planning Committee workshop provided guidance to staff to progress the rural plan changes and new matters will now be consulted with affected parties.

The Regional Policy Statement is progressing though its consent orders and the weighting become higher as a consequence. Various departments are regularly updated to start to implement its provisions. Staff from those departments are also involved in the development of the Regional Plans which will contain the rules that will require resource consents including for the operation of the District's assets.

Various District Plan Plan Changes to give effect to the RPS and the RP's will be developed over the next two years.

### **Building Compliance Manager**

The month of July has seen 151 building consent applications received and a combined project value of \$20,780,851.00. This represents a 37% increase in building consent application activity volume and an increase in value of \$6,015,104.00. This continues to represent a more complex type of building consent application and activity. The majority of building work issued is in the residential area and the split between residential and commercial building is at 85/15. The industry remains busy with 552 inspections performed and Council's delivery within 48 hours of customer request is at 100%. It is expected to continue at this level and possibly increase with the building consent applications increase.



The LIM area timeframe is at 96%, 125 LIM applications were received and 140 LIMs were issued. This shows what the media is reporting on a national level that house enquiry is increasing and more due diligence is being performed inline with this. It is most likely that the LIM activity will remain at these levels and continue to be in high demand.

## Regulatory Services Manager

The Regulatory Services Department undertakes a wide range of auditing, inspection and monitoring work as well as complaint investigation across a wide range of statutory areas including environmental health, alcohol licensing, parking control, animal and noise control, land use management and bylaw administration. The last 12 months has seen the department continue to maintain an extensive programme of audit and inspection work to ensure that licensed premises such as those selling food and alcohol are properly authorised and operating in accordance with legislation set down by government, while also attending to the maintenance of the District Licensing Committee (DLC), development and implementation of alcohol licensing policies (both under the old and new alcohol laws) and a one way door system. The work that the department undertakes contributes to the social and economic wellbeing of the district. For example the department commences the new financial year with almost all food premises (81%) such as restaurants, takeaways and the like now operating under food safety programmes under the Food Act 2014, ahead of a March 2016 deadline when these premises must commence registration under a new quality management system. Food safety programmes will enhance food safety in the domestic food industry which has a positive flow on effect in the district economy.

July continued to be busy for the department across all areas of its work and progress continued in the development of the Local Alcohol Policy (LAP) and the alcohol fees bylaw.

## Community Services Manager

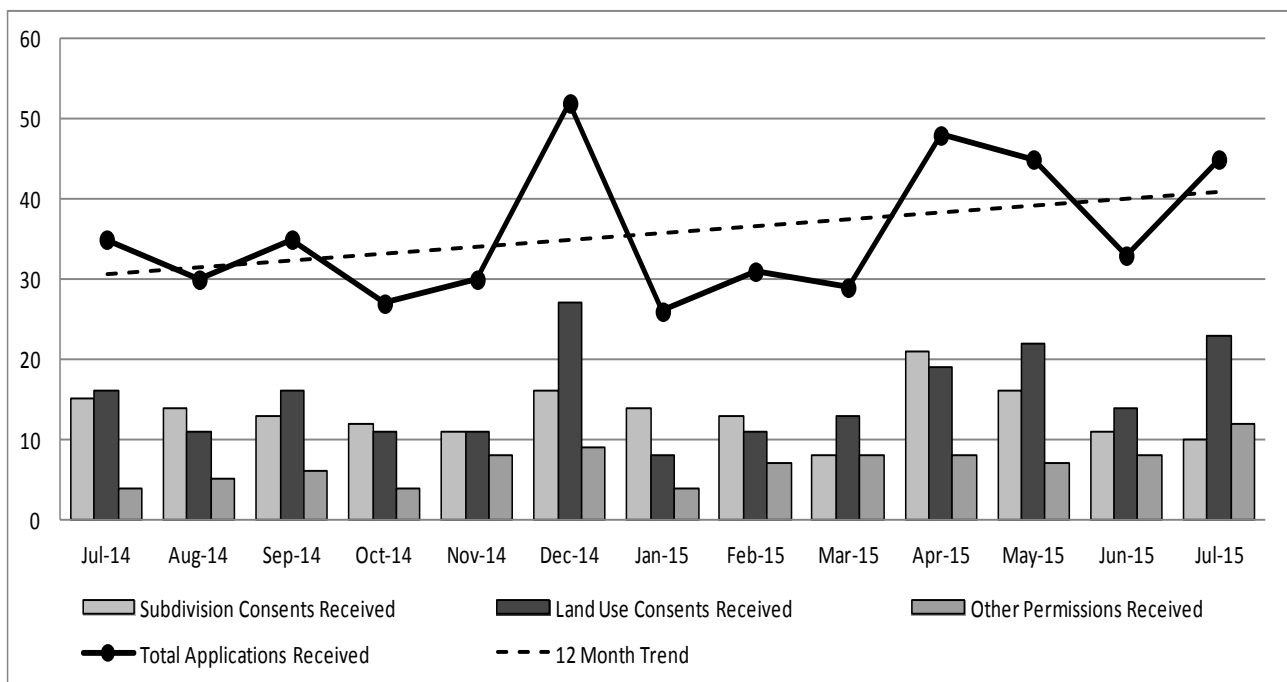
The first month of the financial year has been busy as the Annual Operating Grants are rolled out and the one off capital grants, approved through the Long Term Plan deliberations, are progressed.

Our community safety activity continues to show positive trends in most areas. Currently we are looking at a promotion drive for City Safe. Including a presentation to Councillors, this work will aim to increase community awareness around the collaborative community safety work council is involved in with Police, Chamber of Commerce, NRC, various security providers, education services and community groups.

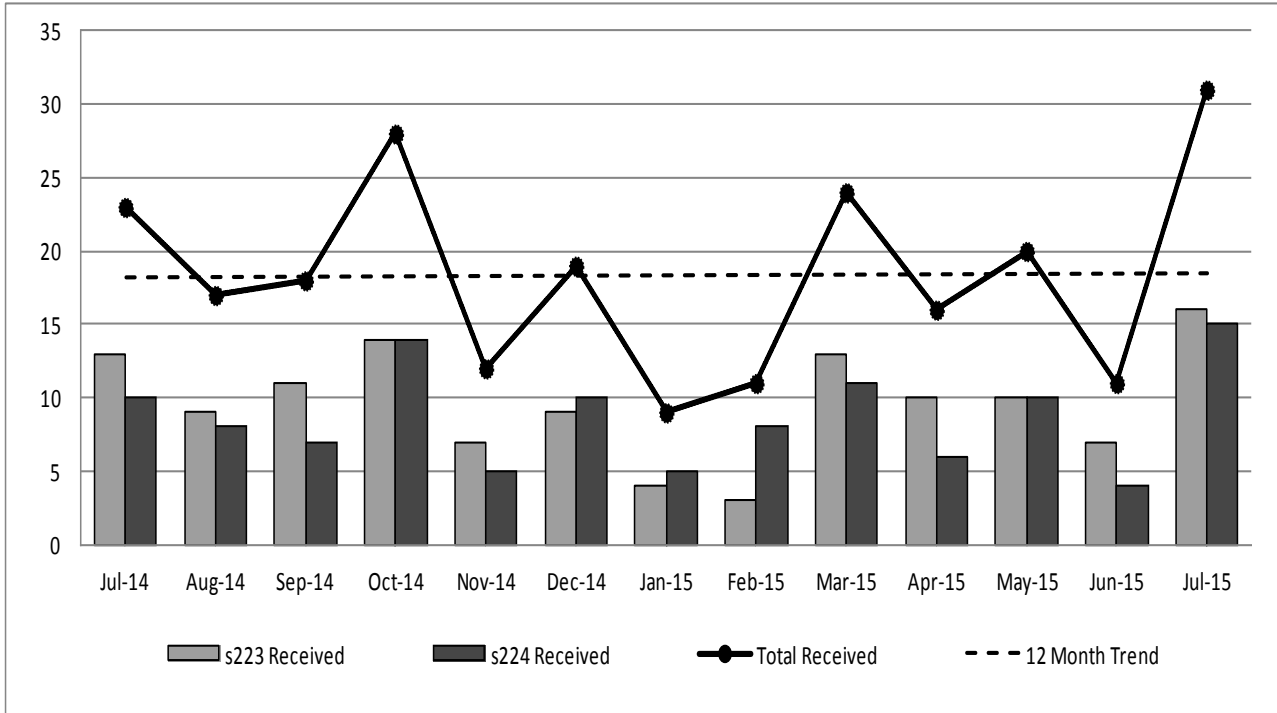
## Resource Consents

### The Resource Consents Manager (A Hartstone) reports for July 2015

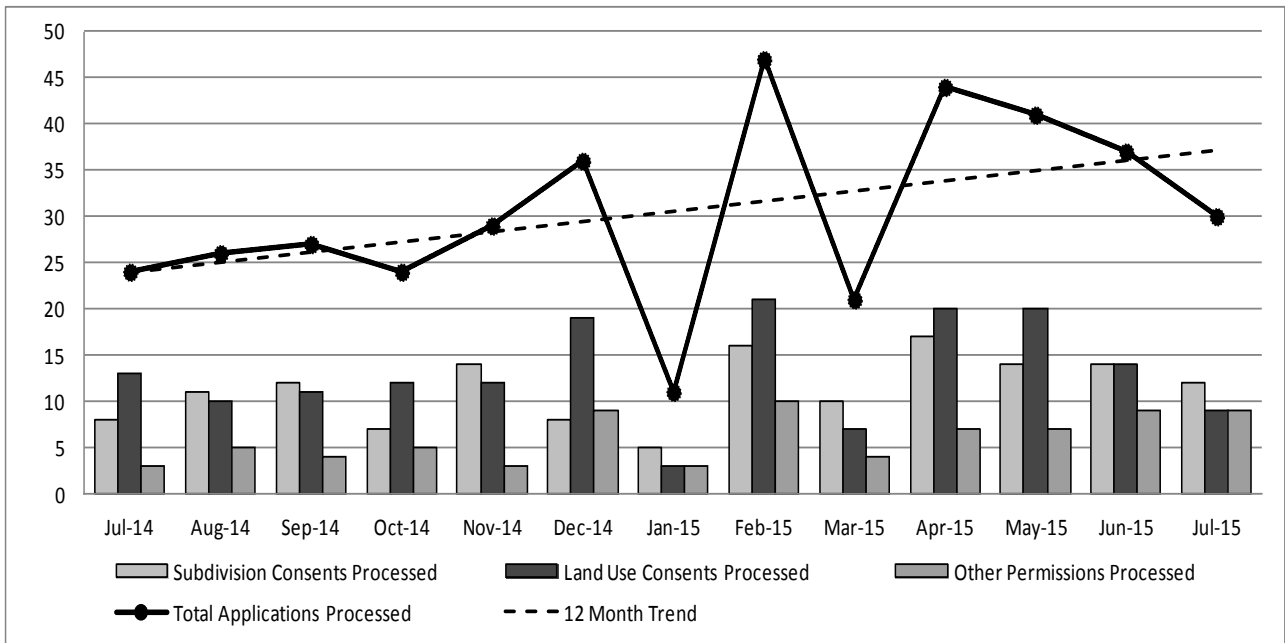
#### Volume of Resource Consents Received



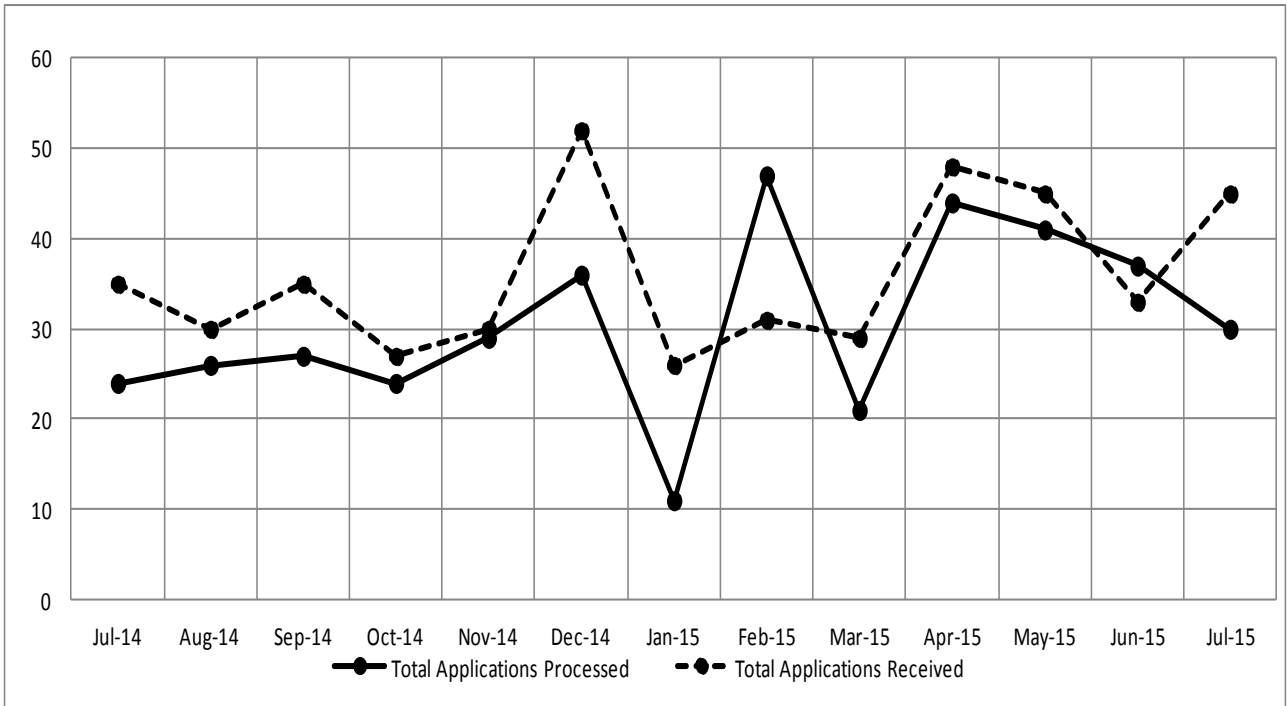
### Volume of Post Approval (S223/S224) Applications Received



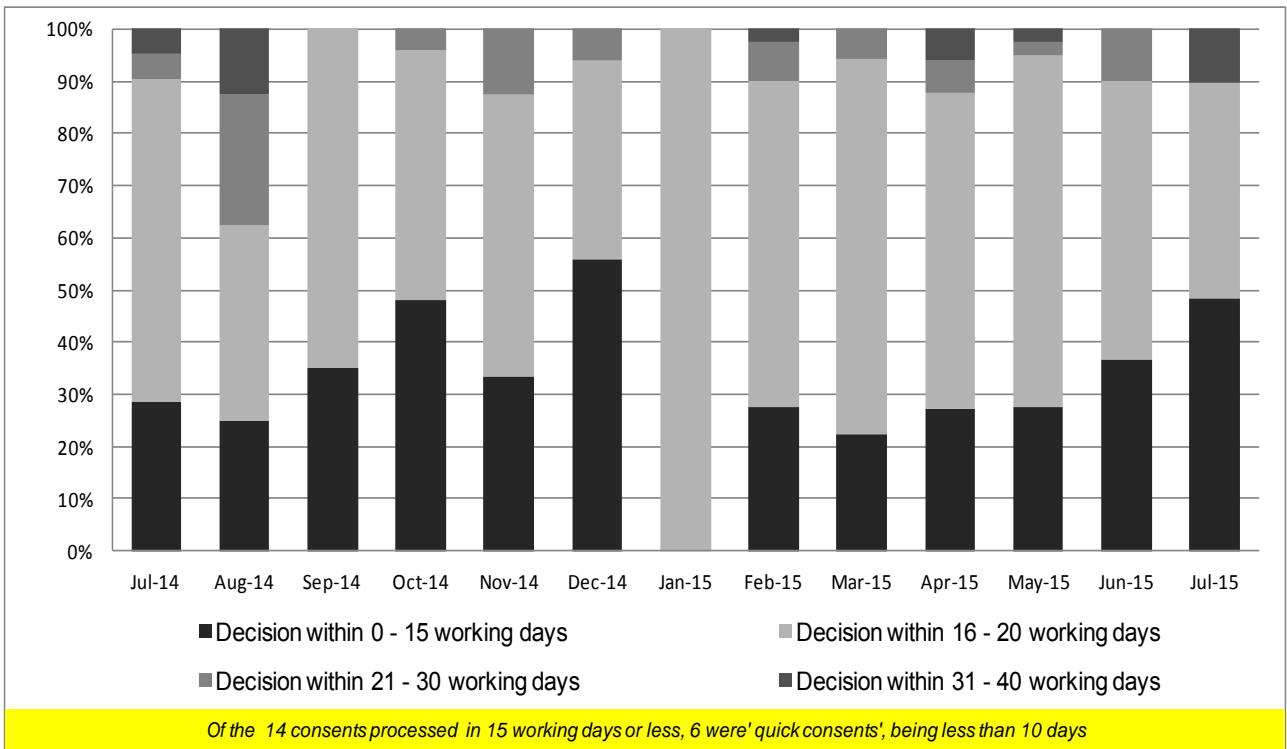
### Volume of Resource Consents Processed



**Difference between Consents Received and Processed**



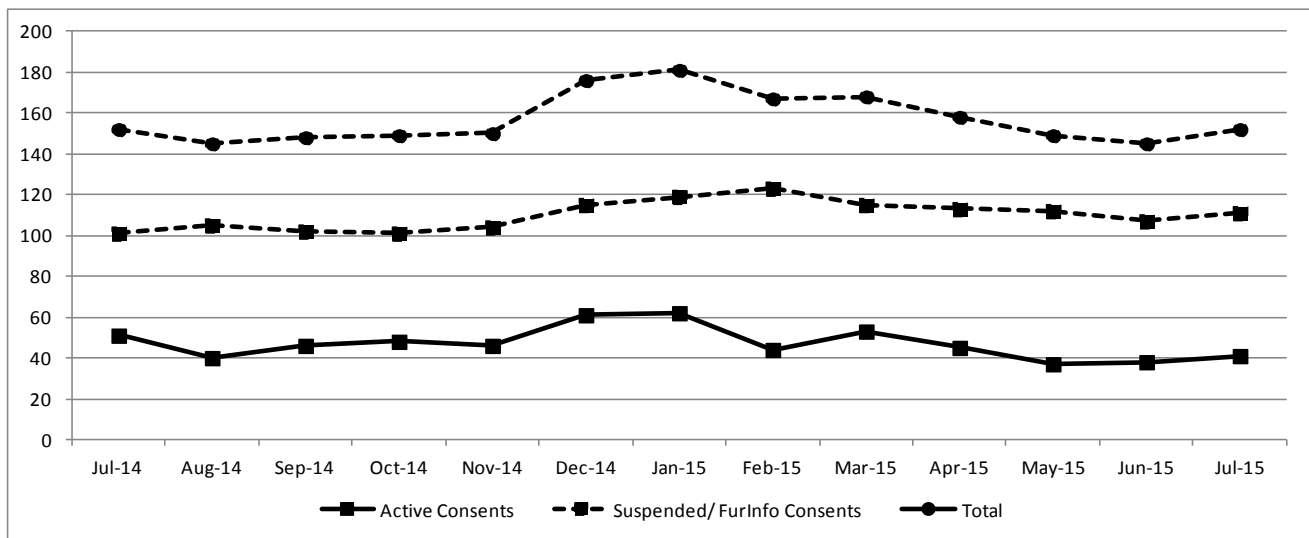
**Distribution of when a decision is made for Non-Notified Resource Consent and other Permission Applications**



## Performance Indicators

Application	Timeframes	Volume	July 2015 (%)	Year's average to date (%)
Resource Consents	Non-notified consents processed within statutory timeframes	20	100	100
Other Permissions	Processed within statutory timeframes	9	100	100
223 Issued	Within 10 working days	16	89	89
224 Issued	Within 10 working days	10	83	83

## Current Volume of Consent Applications



## Rejected Applications

Date received	Type	Agent	Reason
25/06/15	LC	N/A	Information required for existing use rights, permitted activity and existing RC
29/06/15	SD	Northlaw	Full copies of consents notice required; evidence of ROW required
07/07/15	LU	N/A	Information required for AEE/CT with site/relevant criteria to District Plan/Part 2 RMA assessment
10/07/15	LU	R Cooke	Information required AEE/NES/Rules/Part 2 RMA Assess
14/07/15	CC	N/A	No cover letter, Information required AEE/NES/CT/Plans/DP/Part 2

## Appeals and other Matters

The Environment Court has approved a Consent Order which grants a 3 lot subdivision consent to R and J Donald, located at Symons Road, Whatitiri. The original application for 5 lots was declined by a commissioner, and the Donalds then appealed that decision to the Court. As a result of last-minute mediation assisted by the Court, agreement was reached on 3 lots. The Donalds have applied for costs against Council which will be determined by the Court in due course.

With regard to the appeal by J Panoho against conditions of a granted subdivision consent located at Puwera, the matter is still on hold awaiting further advice from the appellant.

## Policy and Monitoring

### The Policy and Monitoring Manager (P Waanders) reports for July 2015

#### District Plan

During July Council workshops were held on various topics to progress further plan changes in the rolling review. Work on the rolling review continues to progress slowly with section 32 evaluations and the preparation of sec 42 hearings reports. Further legal work was required with regard to those applications that have been appealed to the Environment Court.

#### Plan Changes

The following illustrates progress on the more significant plan changes presently being undertaken:

**i) Plan Changes 85, 85 A – D Rural**

A Planning Committee workshop was completed on 14 July reviewing the pre-consultation feedback on the draft provisions. Staff now have sufficient direction to continue to prepare the proposed plan changes and complete section 32 evaluations.

**ii) Plan Change 86 Rural Urban Interface**

The Rural Urban Interface Environment (RUIE) and proposed residential rezoning on the urban fringe of Whangarei City was presented to the Planning Committee at the rural workshop in July. Staff are now preparing an information package for non-statutory consultation, to be undertaken during August and September.

**iii) Plan Change 87 Coast**

Proposed draft provisions for the Coastal Environment were introduced to the Planning Committee via a workshop on 14 July 2015. The Coastal Environment overlay seeks to replace the Coastal Countryside Environment and implement the new RPS. Staff are preparing information for non-statutory consultation with stakeholders in August and September.

**iv) Plan Change 94B Papakainga**

A submission to the draft Te Ture Whenua Māori Bill has been prepared and reviewed by the Chair of the Planning Committee.

The potential influence of this legislation on PC94B is considerable; therefore the plan change will be progressed slowly over the next six months to monitor outcomes of the Bills consultation. In the meantime Council staff have attended workshops regarding regional approaches to papakāinga and the Bills reform.

**v) Plan Change 100 – Sites of Significance to Maori**

To date some data has been received from three hapu/iwi while other groups are at various stages of their research or in the process of digitising data. Some problems with system compatibility remain for some of the groups. A meeting has been held with the consultant to discuss progress of this project and more information is expected to be provided over the coming weeks.

**vi) Plan Change 110 – Noise and Vibration**

The plan change hearing took place on 15 and 16 June 2015. Hearing commissioners are currently deliberating and preparing a recommendation report. We are awaiting the report.

**vii) Plan Change 112 – Te Hape Village**

The plan change hearing took place on 8 and 9 June 2015. Hearing commissioners are currently deliberating and preparing a recommendation report. We are awaiting the report.

**viii) Plan Change 113 – Ruakaka Racecourse**

In response to concerns raised by the Environment Court Judge on the use of Management Plans a revised draft consent order is being prepared by legal counsel.

**ix) Plan Change 130 - Okara Park Plan Change**

The Environment Court has confirmed a hearing date of 12 October 2015. Expert witnesses continue to prepare evidence and caucus in preparation for the hearing.

**x) Plan Change 131 - GMO**

The Environment Court hearing on the RPS jurisdiction over GMOs was conducted on 24 April 2015. A decision was released on 12 May. The Court found in favour of jurisdiction against Federated Farmers. This decision has now been appealed to the High Court by Federated Farmers. A Case management Conference will be conducted 12 August 2015 to arrange the process to determine this matter. The District Plan Changes will be affected by the outcome of the RPS process and an updated joint hearing timetable for Council's own Plan Change with the Far North District Council has been sent to all submitters for a hearing in mid-2016. By that time the High Court appeal should be resolved and a recommendation on the Auckland Unitary Plan hearing on GMO's will have been made.

**xi) Plan Change 124 - Built Heritage**

Staff are finalising the proposed plan change documentation and section 32 evaluation with an aim to reporting PC124 to the Planning Committee for acceptance for notification next month.

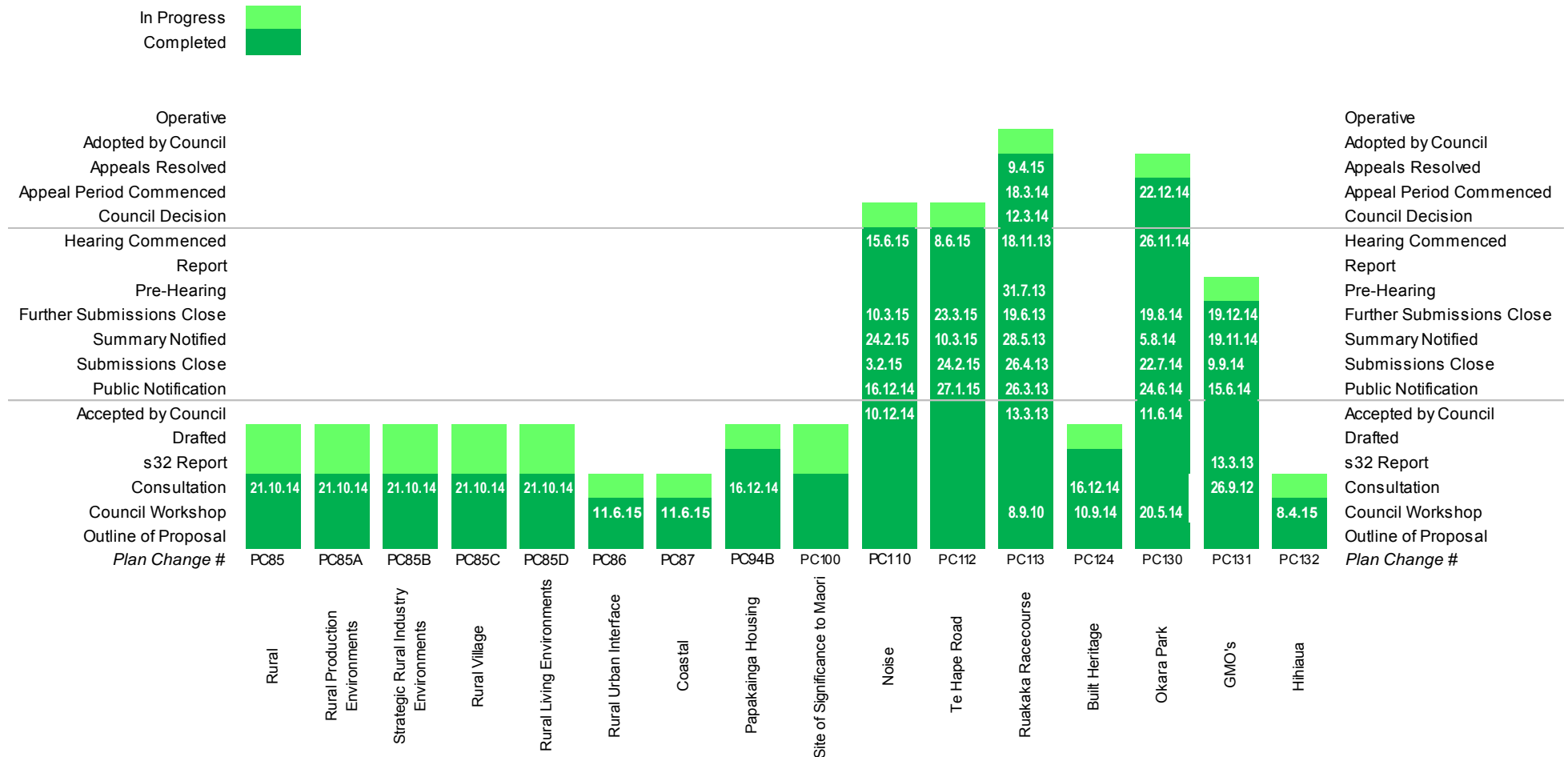
**xii) Plan Change 109 - Transport**

Initial talks are underway with internal Council departments on the direction of the Transport Plan Change. After drafting, initial talks with key industries will begin (e.g. roading, airport, port, NZTA). Input into the NZTA Network Plan is ongoing with a draft document expected later this year. This should also contribute to the direction of the plan change.

**xiii) Plan Change 132 – Hihiaua**

Following the adoption of the Hihiaua Precinct Plan the section 32 report required further studies to be undertaken and the precinct plan has to be modelled into the District Plan format before becoming a legal document. Experts have been appointed to undertake the required work.

### District Plan Change Progress



## Plan Formulation

**a) Implementing the Urban Growth Strategy**

The puzzle pieces are coming together, with the recommendations of PC86 seeking to complete more rezoning around the urban fringe of Whangarei City working to implement the Urban Growth Strategy and Urban Structure Plans as presented and discussed at the Planning Committee Workshop on 14 July 2015.

**b) Coastal Management Strategy**

The Proposed Regional Policy Statement (RPS) contains maps defining the extent of the coastal environment tested against the New Zealand Coastal Policy Statement 2010. These maps and the associated draft policies **will be given effect** to through the District Plan rolling review in terms of sec 75(2)(c) of the RMA, once the RPS is operative. Draft Plan Change PC87 the Coastal Environment and provisions were introduced to the Planning Committee at the workshop of 14 July 2015. These provisions coupled with the rural plan changes 85 A-D will seek to appropriately implement the Coastal Management Strategy and give effect to the RPS.

**c) Landscape**

The Regional Council has adopted the Proposed Regional Policy Statement where areas have been identified as Outstanding Natural Landscapes, Outstanding Natural Features and Natural Character Areas through the Northland mapping project. The District Plan will ultimately have to be amended **to give effect to** the RPS in terms of sec 75(3)(c) of the RMA, when operative, and will prescribe the performance standards. All appeals in the Whangarei District have been settled and the provisions are now beyond challenge with the Court hearing being cancelled. The Outstanding Natural Features have been accepted but precise mapping of these continue. The three territorial authorities and the Regional Council will meet again to co-ordinate the performance methods in the Coastal Environment.

**d) Urban Design**

Our architect/urban design scholarship student will complete her studies at the end of this year while urban design work will have to be undertaken by consultants where required although some projects are being undertaken by her during breaks and free time. Mentoring contracts with local architects will be established to assist the fresh graduate.

**e) Preparations for the Northland Regional Policy Statement (RPS)**

Court Consent Orders are being issued in a continuous stream but the Regional Council opted not to make the RPS partially operative and will probably wait until all appeals have been settled. When the RPS becomes operative the territorial authorities have to do plan changes to the District Plan **to give effect** to the RPS ie the **District Plan has to implement** the RPS, not only having to be consistent. Policy 6 of the RPS also directs the District Plans and the consenting processes to be cost effective and expedient. While the RPS is not operative it is a proposed plan to which the District Councils have to have regard to.

The RPS will also trigger the revision of the regional plans such as the Water and Soil Plan, Air Quality Plan and the Coastal Plan – all which will require further District Plan amendments as well. The District Plan **can not be inconsistent** in terms of sec 75(4)(b) of the RMA, with these regional plans. Staff remain involved with the RPS, the various regional plans, and will ultimately incorporate these into the District Plan which is at the bottom of the hierarchy.

Staff are doing a gap analysis to compare regional plan provisions with the District Plan to identify areas of inconsistencies and required amendments through the rolling review.

**Strategic Planning****a) Sustainable Futures 30/50**

Various actions from the Whangarei Growth Strategy Sustainable Futures 30/50 Implementation Plan are being implemented, including those mentioned below.



**b) Central Whangarei Structure Plan**

Drafting of the Inner City Development Plan continues alongside other projects. A presentation was made to Te Huinga on 2 July 2015, and information has been sent to Te Parawhau representatives. Input is sought from Te Huinga and Te Parawhau representatives on the Plan as it is developed, especially as it relates to strengthening areas or aspects of historical and cultural significance. Information will be presented to PAG, DAG and YAAG at the next available meetings in August. Staff met with NRC on 23 July regarding transport.

**c) Village Plans**

The newly appointed Senior Strategic Planner started on 27 July. The village plans have been and are being managed by other staff while the new Senior Strategic Planner settles in.

**d) Catchment Reports****Whangarei Harbour Catchment Group**

WHCG meets on a 6 weekly basis. A meeting was held on 28 July. The Kaipara Harbour Catchment Group meets on a Quarterly basis. A meeting was held on 9 June

**e) State of the Environment Monitoring and Reporting**

Work is continuing on the Blue/Green Network (Emerald Necklace) Strategy. The project outline has been sent to Te Parawhau for consultation. A presentation was given to the CBD Upgrade Project meeting on 21 July.

Changes to Tech 1 regarding the no dog/cat condition have been implemented and are now live.

Staff will be attending the EDS conference in August and will be presenting a poster on behalf of the Kiwi Coast Think Tank.

Staff are involved with assisting the Auckland University Geography field trip which moved from the Hawkes Bay to Northland. Students will undertake various assignments as part of their academic curriculum.

**f) Socio-Economic Profile**

The first draft of the socio-economic profile is now complete and being peer reviewed by staff. The profile provides data on economic activity, employment, education, income, health and deprivation of the residents in our District. The socio economic profile follows on from the demographic profile and both documents will be used in the update of the Growth Strategy: Sustainable Futures 30/50.

**g) UNISA**

A meeting of CEs and Mayors was attended on 7 August.

**h) Kamo Village Street Design Project**

The Kamo Village Street Design final draft report was presented at a Council workshop on 28 July 2015. Funds for implementation have been allocated in year 6 and 7 of the LTP. Staff are also assessing whether Kamo may be included in the Village Planning programme to allow some early funding to be made available.

**i) GMOs**

Expert witness statements for the hearings on the Auckland Unitary Plan and the Whangarei and Far North District Plans are being commissioned collaboratively by the three councils. Hearings on the GMO provisions are scheduled for the end of September 2015 in Auckland and mid-2016 in Whangarei and Far North.

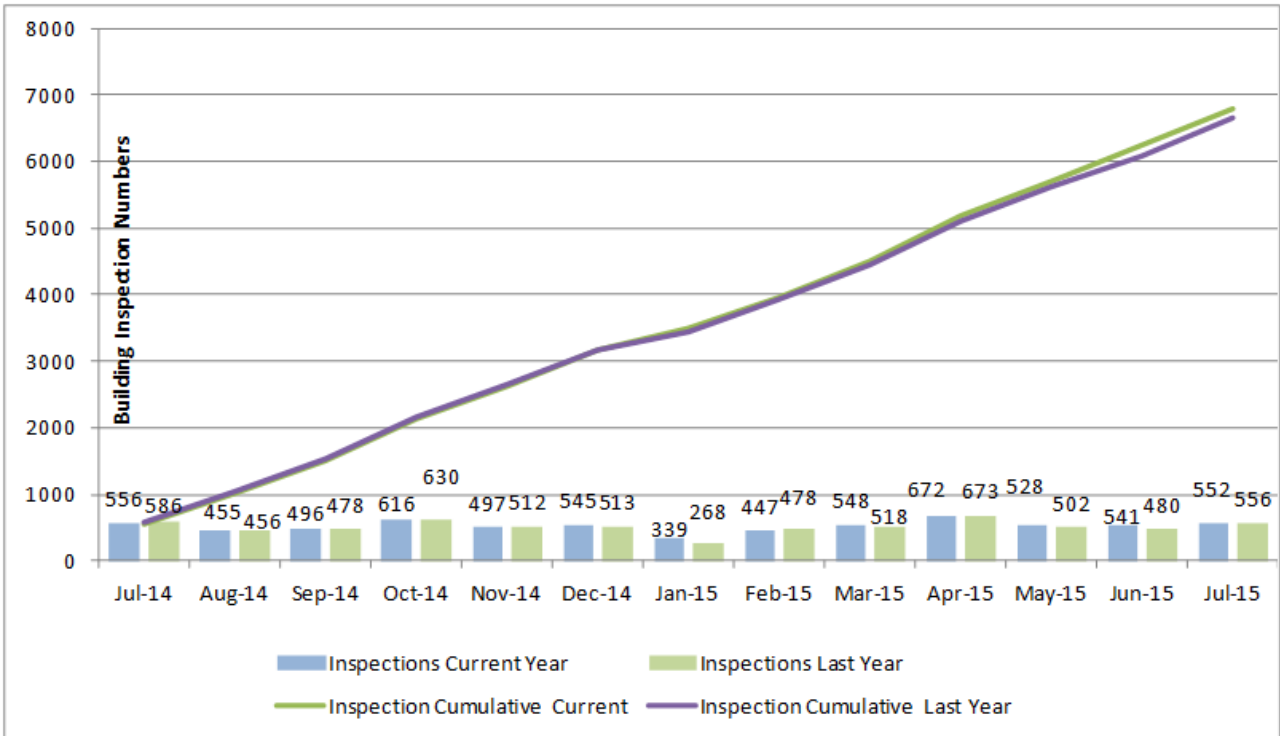
**j) National Monitoring System 2014-2015**

Staff have completed the requirements as outlined by the Ministry for the Environment for the annual monitoring in the National Monitoring System. The information has been sent to the Ministry for the Environment for further analysis and reporting in terms of Sec 35 for the Resource Management Act 1991.

## Building Compliance

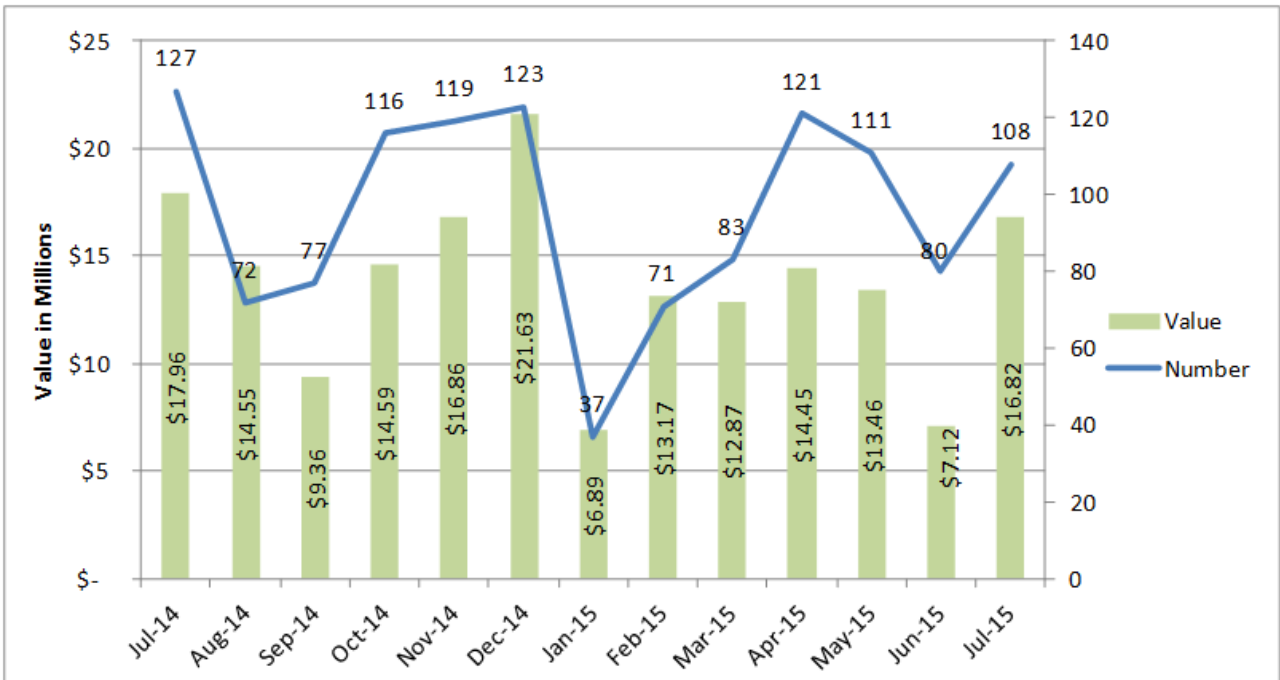
The Building Consents Manager (Paul Cook) reports for July 2015

### Building Inspection Numbers

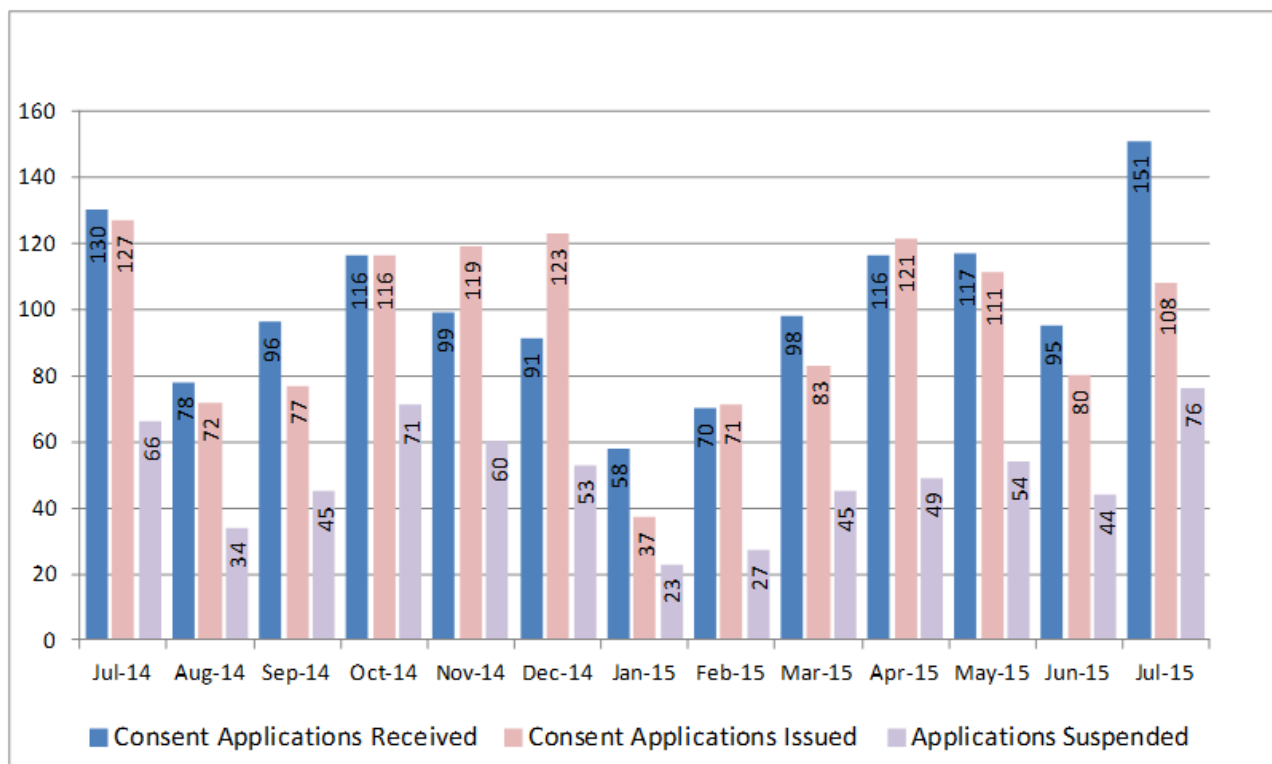


Please note: July 2015 has been included with the last government year's data to assist interpretation.

### Value of Building Consents



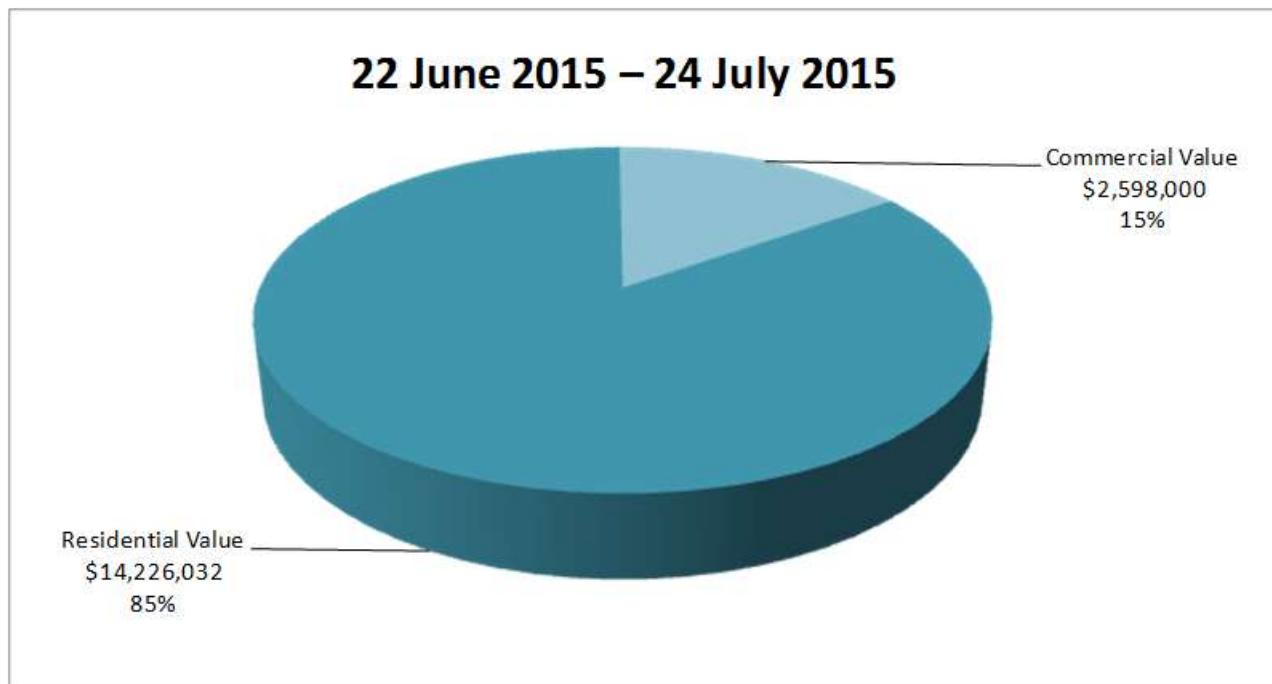
## Lodged Issued Suspended



## Performance Indicators

		July 2015 (%)	Year's average to date (%)
Building Consents	Processed in 20 working days	87.03%	87.03%
LIMs	Within 7 working days	0.71%	0.71%
LIMs ( <i>Statutory Requirement</i> )	% within 10 days	96.42%	96.42%
PIMs	Within 5 working days	20.66%	20.66%
Inspections	Completed within 2 working days	100%	100%

## Building Consents Issued - Commercial and Residential Percentages



## Regulatory Services

### The Regulatory Services Manager (G Couchman) reports for July 2015

#### Environmental Health

The following is a summary of inspections/samples/notifications addressed

Item	July 2015	Year to date cumulative
Number of inspections carried out on food premises	84	84
New VIP exemptions granted	6	6
Total number of VIP exemptions	236	236
Number of inspections carried out on other premises e.g. hairdressers, mobile shops, camping grounds	10	10
Number of water samples taken either at non-reticulated food premises or marine sampling/fresh water sampling	11	11
Number of Health Act nuisances e.g. odour, noise, dust, drainage, rodents, offal etc	10	10
Number of infectious diseases notified	13	13
AEE – Assessments of environmental effects including monitoring	8	8

#### Premises Inspection Grading

Each month inspections of food premises are undertaken prior to their annual registration

This annual registration inspection includes an assessment of the premises in terms of Council's Food Premises Risk Evaluation System which assesses four areas of performance

- 1 Premises layout
- 2 Food hygiene conduct and practices
- 3 Cleaning and sanitising
- 4 Food handler training.

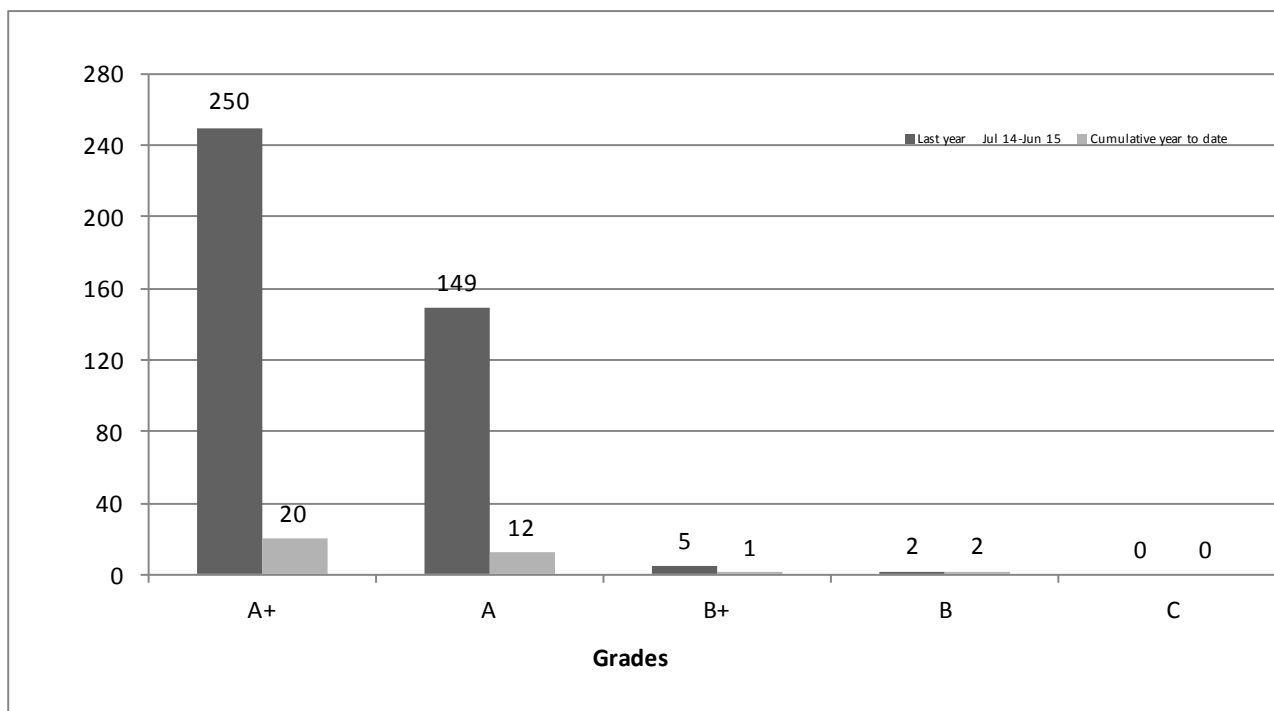
A grade is allocated to the occupier of each premise from this assessment

### Food premises gradings

<b>Grade A+</b>	Kamo Takeaways	569 Kamo Road, Kamo, Whangarei
	The Baker's Crust	81 Port Road, Whangarei
	Land & Sea Cafe, Bar & Eatery	Unit 1 & 2A, 30 Rauiri Drive, Marsden Cove, Whangarei
	Walton Street Cafe	67 Walton Street, Whangarei
	Topsail	204 Beach Road, Onerahi, Whangarei
	Parua Bay Fish & Chip Shop	1037 Whangarei Heads Road, Parua Bay, Whangarei
	Gas Point Ltd @ Wortelboer's	596 Port Marsden Highway, One Tree Point, Whangarei
	NZ Fudge Farm	Shop 3, Quay Street, Town Basin, Whangarei
	The Bakehouse Cafe	21 Rathbone Street, Whangarei
	Tikipunga Hot Bread Shop	Kiripaka Road, Tikipunga, Whangarei
	Great Wall Takeaways	95 Kamo Road, Kensington, Whangarei
	Jessica's Takeaways	95 Kamo Road, Kensington, Whangarei
	Caffeine Espresso Cafe	4 Water Street, Whangarei
	Bank St Lunchbar & Takeaways	Bank Street, Whangarei
	Shed Seven and Dive! Tutukaka	Marina Road, Tutukaka, Whangarei
	The Piano Bar and Restaurant	Rust Avenue, Whangarei
	Miner's Restaurant Cafe	George Street, Hikurangi, Whangarei
	Suk Jai Thai Restaurant	93 Kamo Road, Kensington, Whangarei
	Bacio	31 Bank Street, Whangarei
Pantry Cafe	50 Kiroreora Road, Whangarei	
<b>Grade A</b>	Tornado Youth Community Trust	2A George Street, Hikurangi, Whangarei
	Cafe Narnia	74 Kamo Road, Kensington, Whangarei
	Kingsway Dairy	11A King Street, Hikurangi, Whangarei
	D'nari Foods Tikipunga	81 Paramount Parade, Tikipunga, Whangarei
	Meadow Park Store	1 Meadow Park Crescent, Tikipunga, Whangarei
	Oakura Bay Store	Oakura Road, Oakura, Whangarei
	Hell on Wheels	Mobile Shop, Whangarei
	BP2GO Whakapara	609 State Highway 1, Whakapara, Whangarei
	The Little Kitchen	Mobile Shop, Whangarei
	Northland Hockey	Western Hills Drive, Kensington, Whangarei

	Association	
	Black Stag Deli	1024 Cove Road, Waipu, Whangarei
	Reduced to Clear	Tarewa Shopping Centre, Whangarei
Grade B+	T-Cam Takeaway	State Highway 14, Maungatapere, Whangarei
Grade B	Korna Store	45 Morningside Road, Morningside, Whangarei
	Hook Inn	386 Kamo Road, Kamo, Whangarei
Grade C		

### Food Premises Grades



### Liquor Licensing Monthly Statistics

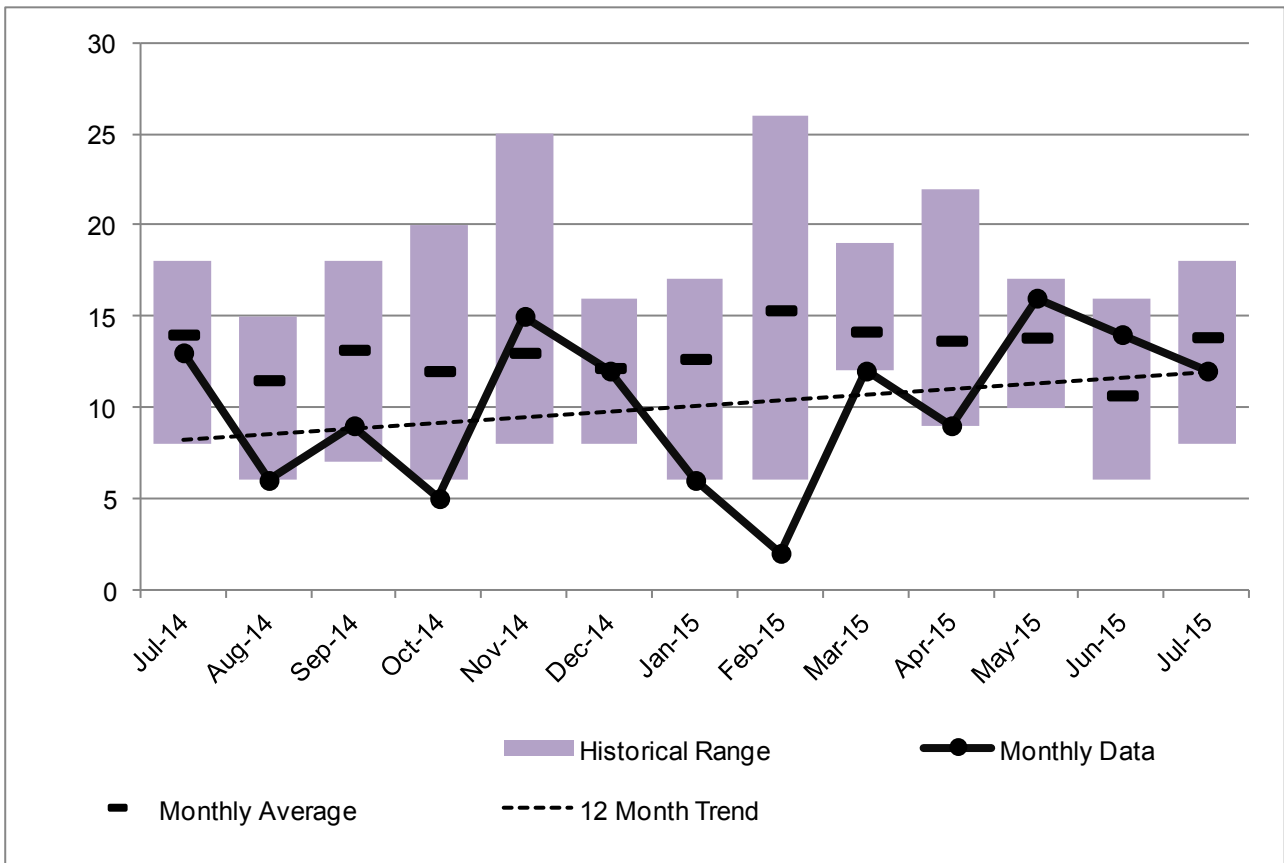
Item	July 2015	Year to date cumulative
Number of liquor licensing applications received	79	79
Number of premises inspections (routine)	20	20
Number of premises inspections (monitoring operations)	9	9

### Regulatory Compliance

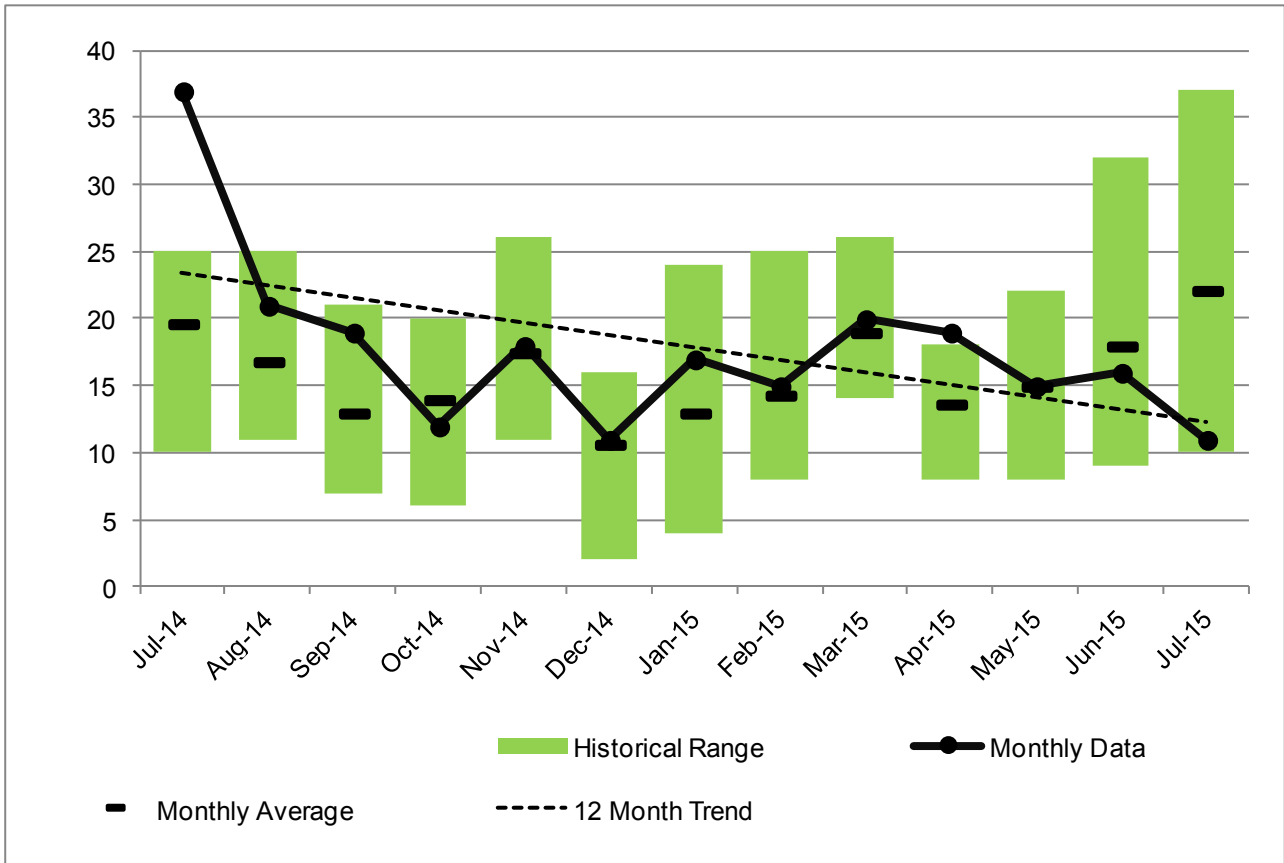
Complaints investigation	July 2015	Year to date cumulative
Total number of complaints received	23	378
Number of Building Act 2004 complaints	11	233
Number of Resource Management Act 1991 complaints	12	131
Number of Fencing of Swimming Pools Act 1987 complaints	0	14
Number of complaints resolved during the month	14	340
Total number of complaints still under investigation	48	

<b>Compliance inspections</b>		
Number of land use resource consent conditions monitored	25	352
Number of Fencing of Swimming Pools Act 1987 inspections	27	334
<b>Enforcement actions</b>		
Number of abatement notices issued	0	1
Number of infringement notices issued	0	0
Number of Building Act – Notices to fix	1	8
Number of Building Act – warrants to alleviate immediate danger	0	0
Number of Building Act – dangerous/insanitary buildings	0	16
Number of prosecutions/other applications	0	0

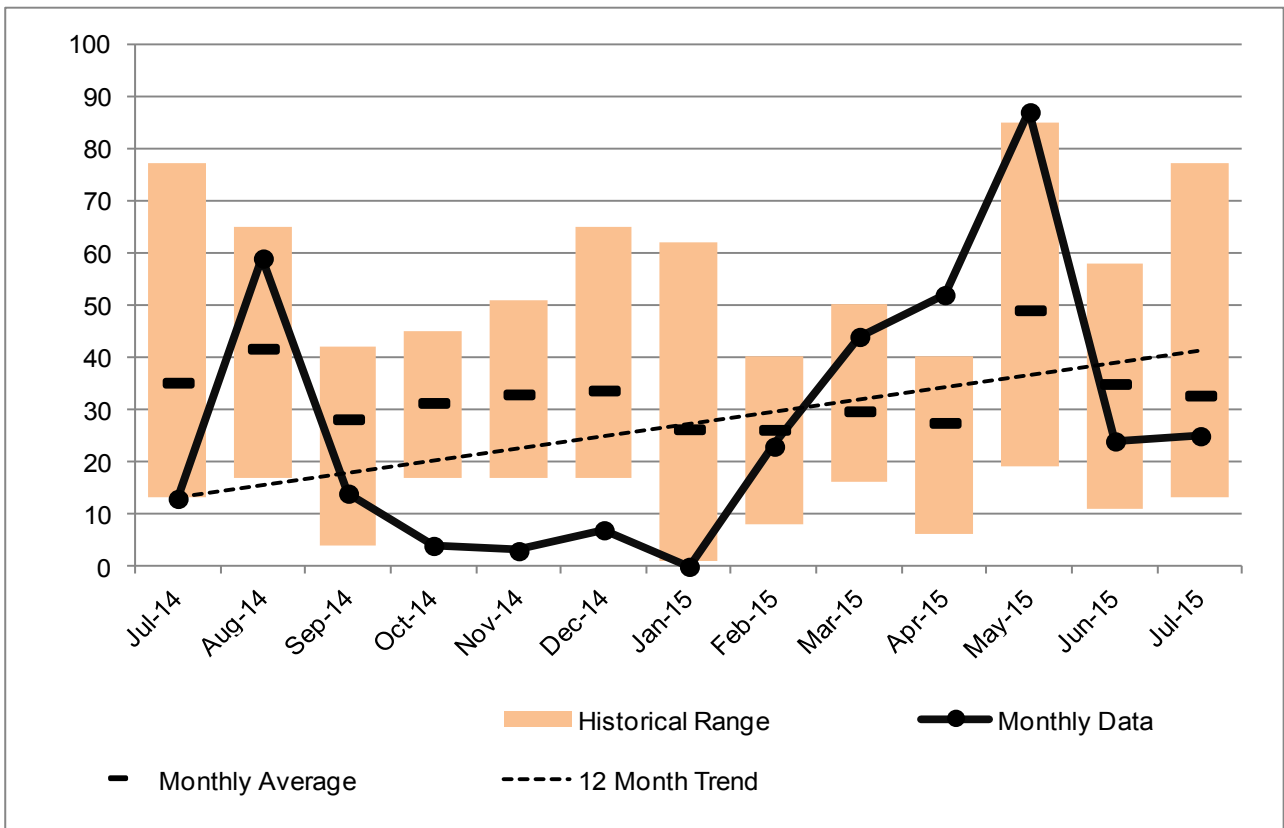
**Resource Management Act/District Plan Complaints**



### Building Act Complaints Investigated

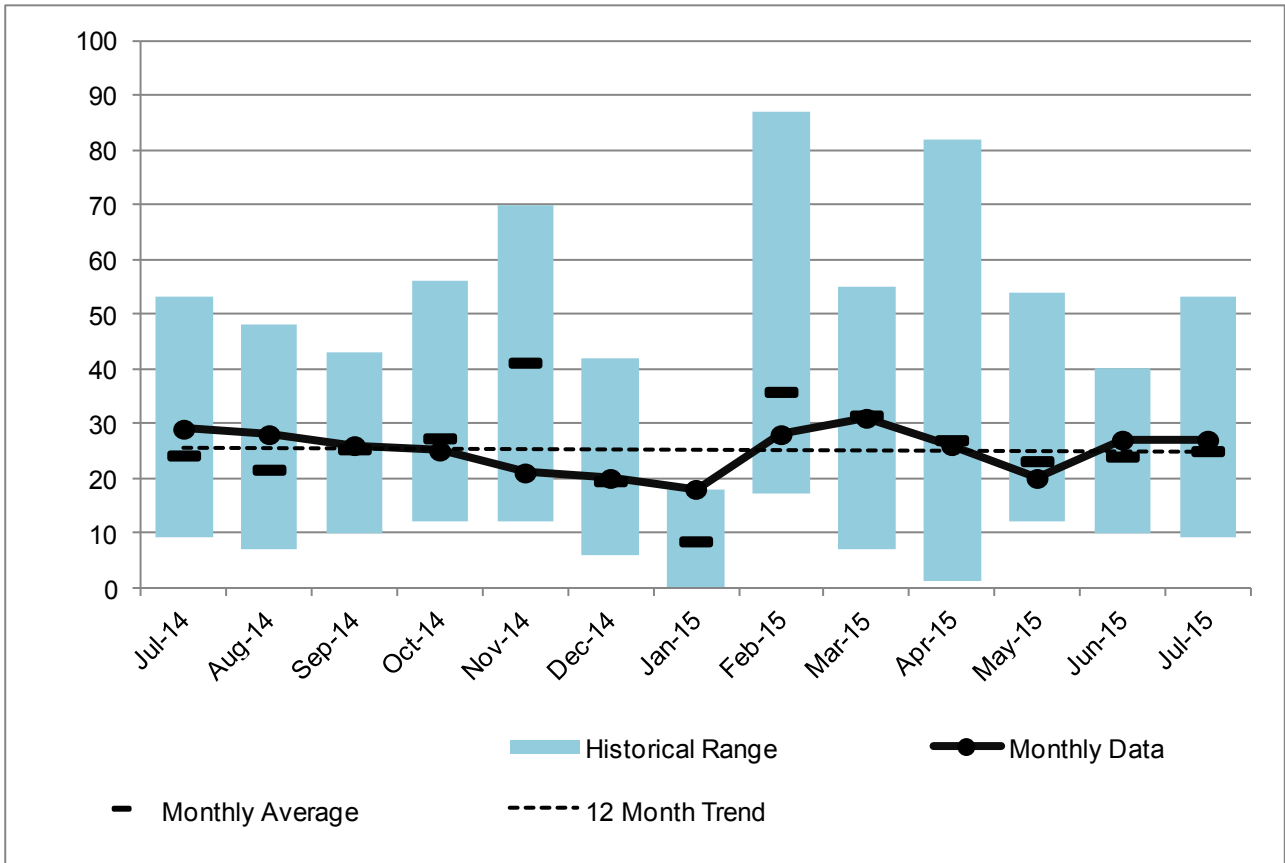


### Land Use Resource Consents Monitored



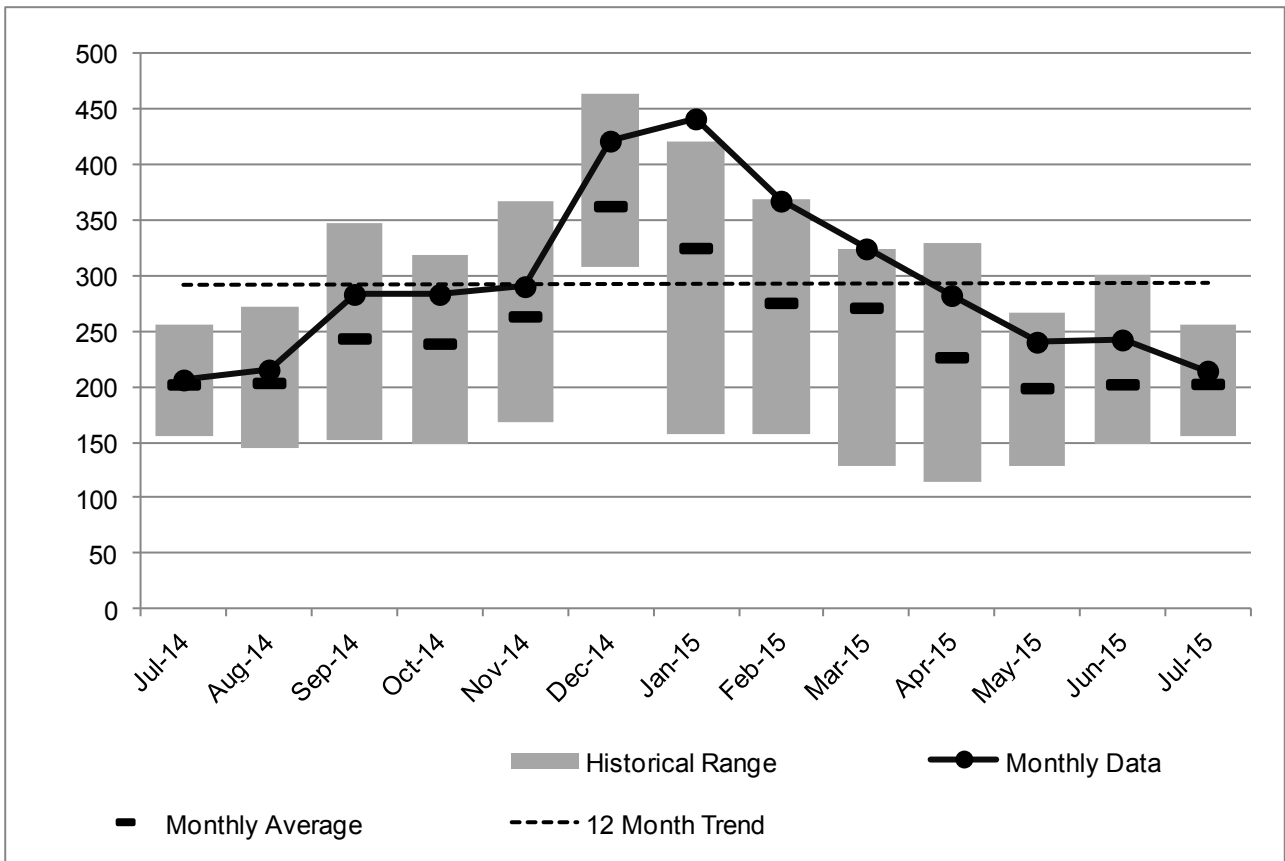


**Pool Inspections**

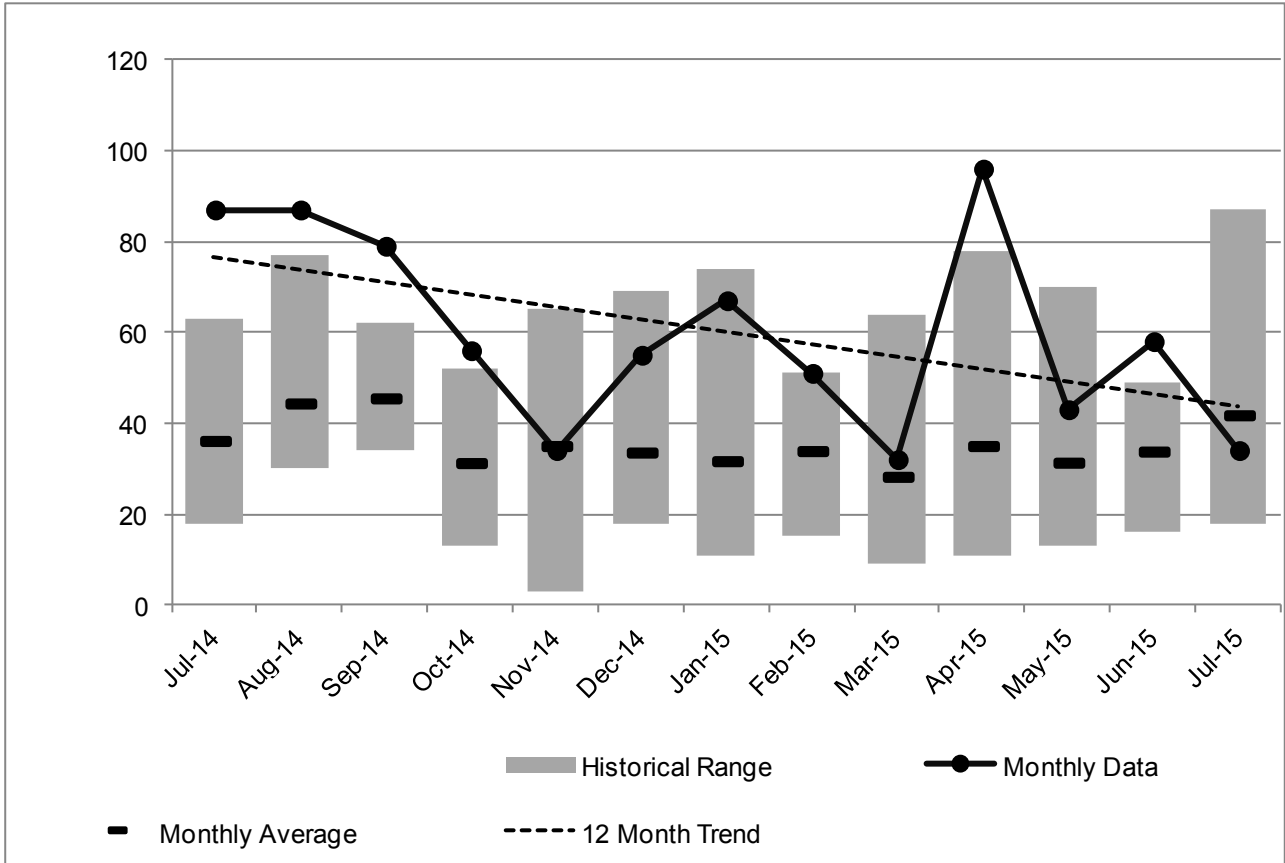


**Environmental Northland**

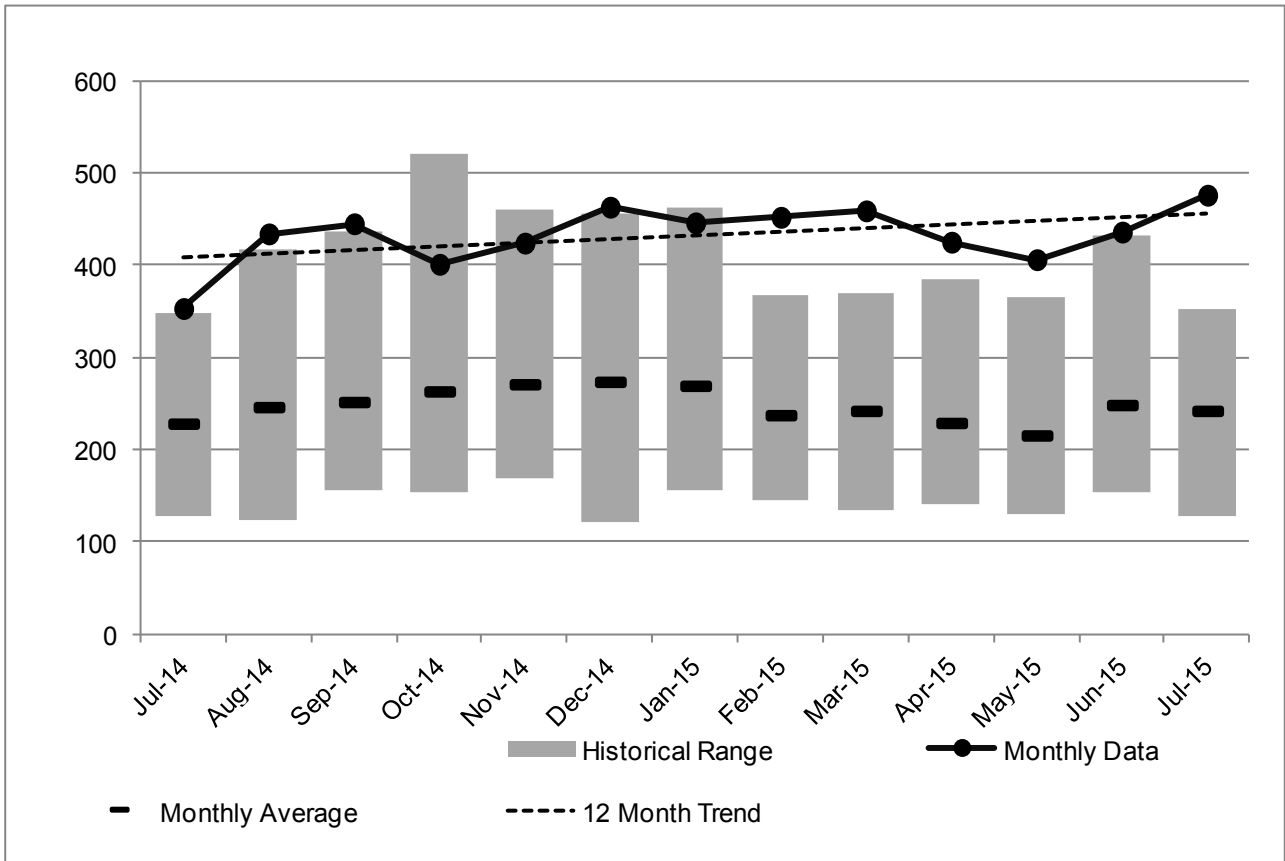
**Excessive Noise Complaints**



**Stock Complaints**



**Dog Complaints**



## Community Services

### The Community Services Manager (O Thomas) reports for July 2015

#### Funding

Two Community Loans were approved at the last Planning Committee; \$30,000 to Whangarei Cruising Club Incorporated toward its Main Jetty Replacement – Kissing Point project; and \$60,000 to Whangarei Museum and Heritage Trust (Kiwi North) towards the completion of the Stage Two Accessibility Project. Both loans are going through the execution process.

A revised version of the Community Loans Form and Guidelines has been developed, and it now published on WDC's website. This new version aligns with the Grants Concessions and Loans Policy adopted in May 2015.

Operational Guidelines to the Grants, Concessions and Loans Policy have been prepared. This includes extensive guidance and examples, and is intended to assist each Council department in implementing the Grants, Concessions and Loans Policy. These guidelines will be rolled out to the affected departments as soon as possible, to ensure that the new Policy is followed in the 2015-2016 year and beyond.

Several Capital Grants were approved in the 2015-2016 Long Term Plan. The condition of most of these grants is that the recipient enters into a Funding Agreement with Council in order to access the funds. The drafting of these funding agreements is currently being worked through; some occurring before others due to the nature of the respective projects.

The 2015-2016 Performing Arts Fund is currently open for applications, and closes on 14 August.

Round 1 of the 2015-2016 Creative Communities Scheme is currently open for applications, and closes on 28 August. A workshop is being held on 4 August to support potential applicants. In addition, the Assessment Committee is seeking additional members. Nominations for this close on 14 August.

The 2015 Civic Honours process is now sitting with the Mayor's office. All nominations received by Council have also been forwarded on for Kiwibank New Zealander of the Year and Local Heroes Awards consideration.

Most of the 2015-2016 Annual Operating Fund grant recipients have accepted the Draft Performance Measures Reporting for 2015-2016, and submitted invoices. The few that haven't yet have been reminded.

CHART has recently advised that it has officially changed its name to Creative Northland. Council staff have also be advised that it is no longer accepting bookings for the Old Library. These changes will likely result in changes to the documentation and reporting for its 2015-2016 Annual Operating Grant.

#### Safety

The reported City Safe Call Centre activities are at the second lowest level for the past 13-month period and are slightly below the six-monthly average, which is attributed to the continued low levels of antisocial behaviour being reported in the city.

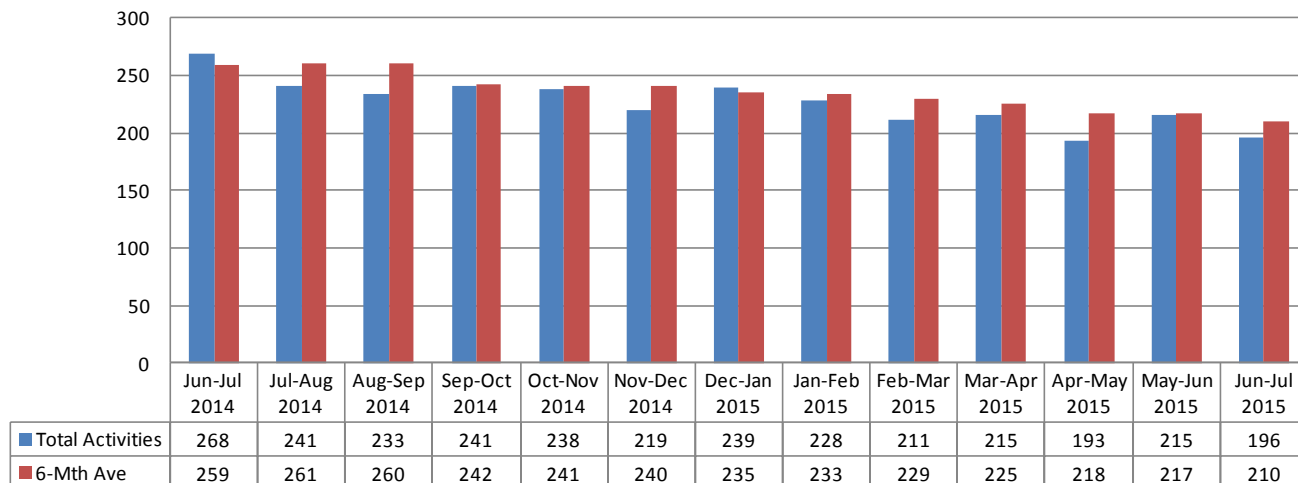
There has been a slight increase in suspicious behaviour, people wearing gang patches or gang supporters clothing and bikes being ridden in the Mall (mostly by adult visitors to the CBD who were advised of the bylaws), but these remain to be at relatively low levels as well.

Our City Safe Community Officers reported that youths were well behaved during the first week of the school holidays; however, they had to deal with several instances of dishonesty and disorder during the second week of the holiday period. Cafler Park and the Forum North area have featured in this period, with several instances of dishonesty, disorder and truanting being reported.

The City Safe Community Officers continue to have a significant impact in patrolling the CBD, particularly to ensure truants are identified to the schools and Police advised. The night City Safe Community Officer Patrols, operating from midnight to 4:00am over the weekends, are having a positive effect on safety in the CBD, where, again for this period, they are reporting less youths out and about in the early hours of the morning; however, they are reporting a high number of liquor containers being found in the CBD, as well as several people breaching the liquor ban. Both the day and night City Safe Community Officer Patrols are networking with the CCTV volunteers and Police, which ensures that the best deployment of resources is allocated to where they are required most.

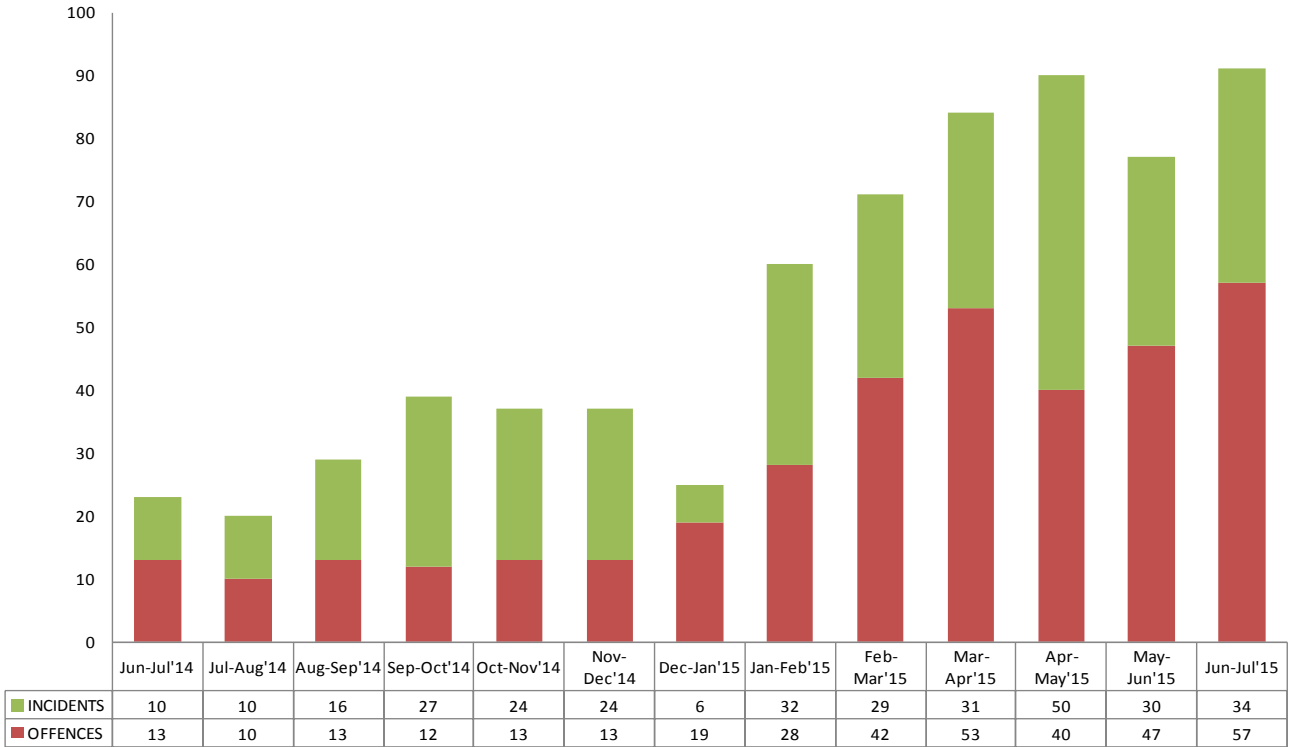
An approach by the Community Safety Officer to the Ministry of Education and Police has seen the recommencement of the “Rock-on” truancy programme. This is a coordinated focus between education providers, Police and CYFS on truants and their families to ensure youths attend school. This programme should see a decrease in the numbers of youths truanting in Whangarei over the remainder of the school year.

**City Safe Call Centre Totals V's 6-Month Average**

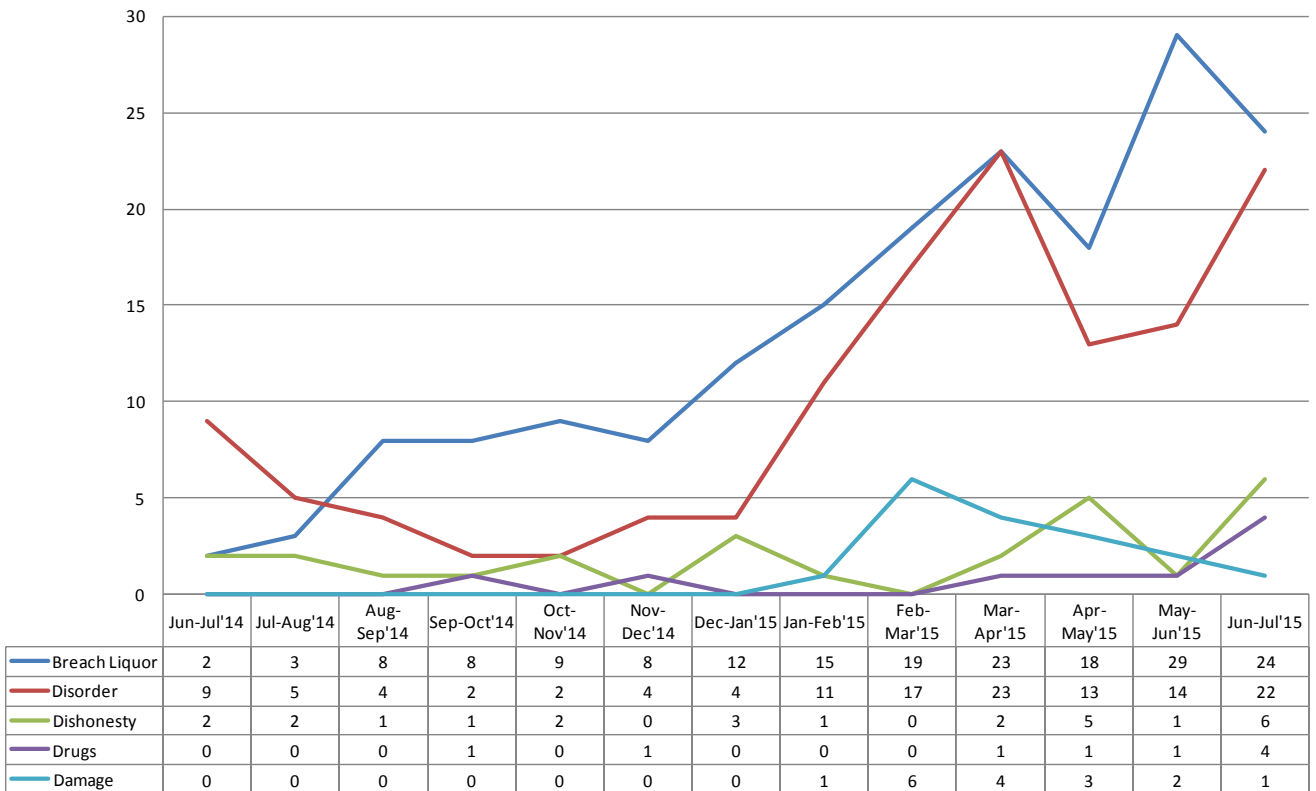


The CCTV volunteers have reported a slight increase in both offences and incidents observed, with an increase in disorder, but a slight decrease in breach of liquor ban offending. This increase in disorder is attributed to the information received from the City Safe Community Officer Patrols in the CBD. The CCTV Volunteers work closely with the Community Officer Patrols and through this partnership, they have been able to direct Police to diverse incidents of offending, ranging from breach of liquor ban offending, disorder, intoxicated persons and suspected drug offending. In respect to reported incidents, there has been a continued decrease in the amount of bikes and skateboards being ridden in breach of the bylaws, but a slight increase in truants, vehicles and intoxicated persons. The One Way Door Policy appears to have been generally well received by the public, with few people having to be turned away by the doormen when trying to enter licensed premises after the 1:00 a.m. deadline.

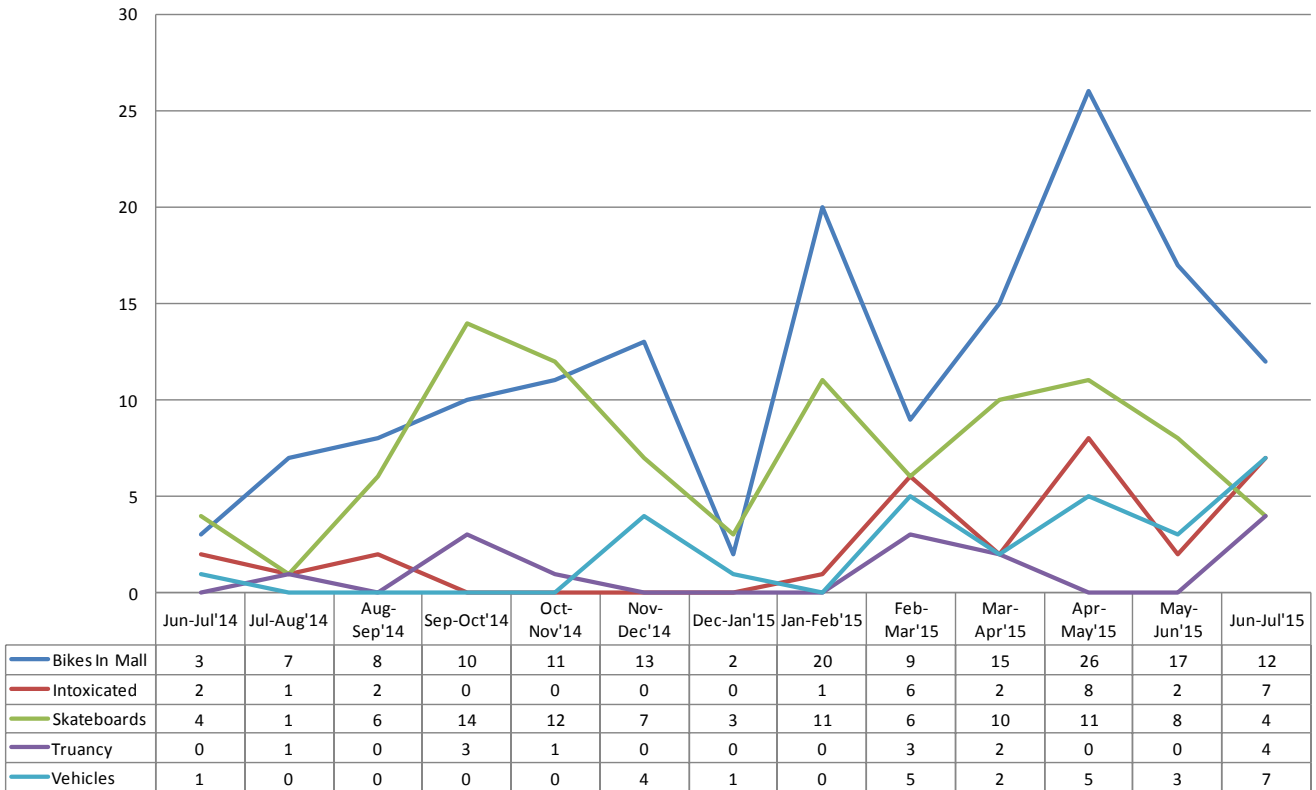
Reported Total CCTV Activity - Incidents & Offences: Jun-Jul'14 to Jun-Jul'15



Total CCTV Offences: Jun-Jul'14 to Jun-Jul'15

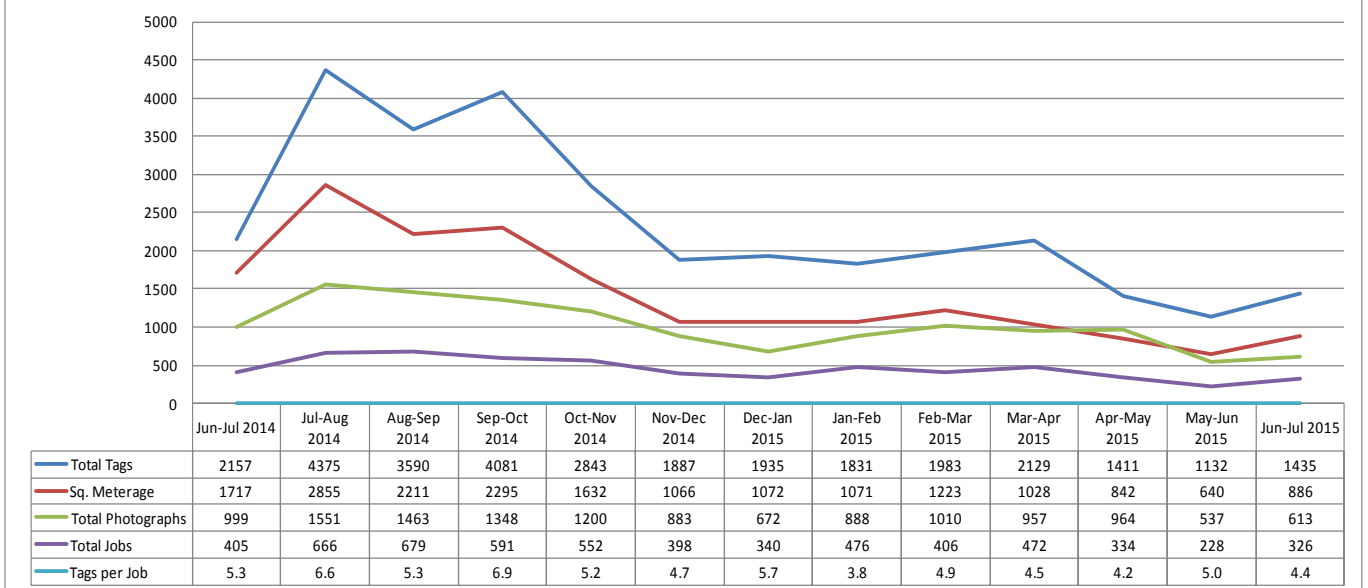


**Total CCTV Incidents: Jun-Jul'14 to Jun-Jul'15**



Although graffiti vandalism has risen slightly during this period, with 326 jobs attended and 1,435 tags removed, it continues to be at the lowest recorded levels in the 13-month period and is well below the mean (average) levels since the Stop Tags Database commenced in July 2013, returning a mean of 432 jobs attended per month and a mean tag removal rate of 2,490 removed per month. This success is due to the great work being carried out by D'Tag and our other graffiti removal contractors and partners, together with constant identification of tags and reporting of our recidivist offenders to Police, as well as, the partnerships formed with the Youth Space and youth networks in Whangarei in providing alternative avenues for graffiti art expression.

**StopTags Graffiti Database**



## Advisory

Members of the Youth Advisory Group (YAG) enjoyed, what was for most their first experience of a Council meeting, attending the monthly Planning Committee meeting on 8 July. This was followed by the opportunity to meet Councillors over lunch before visiting youth services hub, The Pulse, to learn about the programmes provided by Te Ora Hou and other agencies.

On 10 July, in lieu of the monthly Positive Ageing Advisory Group (PAAG) meeting, members of the three advisory groups met to share perspectives on youth, ageing and disability. The objectives for the workshop were to provide an opportunity for greater insight into these perceptions and to strengthen the advisory groups in their role as communicators. The workshop engendered some interesting and stimulating discussions amongst participants.

At the monthly Disability Advisory Group (DAG) meeting on 21 July, Sonya Seutter, WDC Environmental Trends Analyst, presented the Whangarei District Demographic Profile Report. The report highlighted the disproportionate numbers of our community living with impairments, presenting ramifications for Council. The DAG expressed their appreciation for Council's capital grant to Sport Northland for a second disability changing room at the Aquatic Centre for patrons of the hydrotherapy pool.

## Arts Culture and Heritage

### WAM

The exhibition Kermadec – Lines in the Ocean, showing from 5 July to 28 August 2015, presents some key works produced by a group of 9 New Zealand artists who were invited to voyage upon the HMNZS Otago from Auckland, northward through the Kermadec region, towards the Kingdom of Tonga in May 2011. The 'seariders' - Phil Dadson, Bruce Foster, Fiona Hall, Gregory O'Brien, Jason O'Hara, John Pule, John Reynolds, Elizabeth Thomson and Robin White - all had strong connections to the Pacific, through art, ancestry, upbringing and everyday life. Their works reflect a wide range of approaches and responses, as well as using a range of media including video, tapa-making, painting, photography, etching, film, sound-recording and poetry. The exhibition celebrates the artists' journey and shines a spotlight on the extraordinary and special features that define the Kermadec region and connect us to the Pacific. This exhibition will be supplemented with a collaborative public programme including a range of local performance groups, and a Kermadec themed Pecha Kucha evening.

### Kiwi North

The story of nine Jewish women, their survival of Auschwitz and creation of new lives here in New Zealand was told in the exhibition 'Auschwitz to Aotearoa - Survival in Nazi Concentration Camps, curated by Anne Chapman and Dr Simone Gigliotti of the Holocaust Centre of New Zealand. The exhibition, open from 19 April to 3 July 2015, was closed with a lecture on "The Miraculous Holocaust Survival - The Story of Shmuel and Fredja Rothbard on 4 July.

From 26 June Matariki 2015 has been celebrated with a display, "Kaimoana - Nga tirohanga a mua ki muri - Seafood - Looking back to the future", and other activities that draw attention to the once seemingly endless supply of kaimoana that sustained the people throughout the year. What seafood was caught and harvested, how it was cooked and eaten, and the future of this taonga resource are explored in this exhibition.

Kiwi North hosted "School Holiday Happenings" from 6 to 17 July. These holiday programmes with the Educator provided opportunities to meet Kapua and Puna, the new pair of young Kiwi, enjoy encounters with Tuatara and watch kiwi feeding, alongside all the other displays and experiences that Kiwi North has to offer.

### Creative Northland (formerly CHART)

Council has been informed that CHART has officially changed its name to Creative Northland. This month the Creative Northland team supervised the Seven Sisters Installation in the foyer of Forum North, displaying from 17 June to early August, as well as supporting the Venues and Events team with the successful Matariki Family Festival held on Saturday 27 June in the Town Basin.

Another popular annual event that CHART has been involved in this month is the Northland Youth Summit, which was held in the mid north, (Kaikohe and Kerikeri) on 30 and 31st July.

## Recommendation

That the report be received.

### 3. Kamo Village Street Design Project

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**Reporting officer** Heather Shannon (Strategic Planner)

**Date of meeting** 12 August 2015

#### ***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement as it outlines a project that will add to the development of a vibrant, attractive and thriving District by meeting the needs of the Kamo Community.*

#### **Significance**

Having considered the Significance and Engagement Policy, this proposal is not considered significant. However the proposal will be of interest to the Kamo community and additional involvement is proposed should the project proceed further. It is noted that the project addresses matters that have been raised through various consultation procedures as part of the Kamo, Springs Flat, Three Mile Bush and Whau Valley Structure Plan, Kamo Place Race, and Plan Change 120 – Kamo Walkability Environment. The re-design of the Kamo Village streetscape was also raised in a submission by Kamo Community Inc. to the 2015-2025 LTP document.

#### **Engagement**

Should Council agree to receive the recommendation report by MRCagney, and make it available to the public, the report will be available on the website and its availability advertised via usual communication channels. Information will be specifically sent to individuals who were involved in the public workshop part of the project. Further design and implementation of any aspects of the project will require additional engagement with the Kamo Community, especially businesses in the Village, and with specific landowners/leaseholders of any privately owned land considered within the recommendations (for example the Four Square parking area).

#### **Introduction**

The purpose of this agenda item is to put forward the findings of the recommendation report, and seek clarification as to where next with the project. We are seeking to release the report to the Kamo community, and engage further with implementing the concepts that have been put forward in the recommendation report from MRCagney.

Historically, Kamo has always functioned as a separate settlement, and indeed had its own Council until becoming part of the Whangarei Borough in the 1960s. Its development history has ensured that the village has maintained a distinct identity, separate from the rest of Whangarei due to the settlement that occurred to support the coal mining and brickworks industries in Kamo. In 2013 the Kamo area had an estimated resident population of approximately 9,000.

Village upgrades have occurred in 2005 and 2009 consisting of beautification of the footpaths with black and white tiles and bricks with Kamo imprinted on them to recognise the historical link, and associated installation of street furniture and trees (some of which have since been removed). Further design work referred to as the Mainstreet Programme was undertaken in 2011 based upon the implementation section of the Kamo, Springs Flat, Three Mile Bush and Whau Valley Structure Plan (adopted in February 2009). Urban design plans were drawn up addressing aspects such as the provision of a village green, reorientation of parking spaces, and amenity improvements of seating and plantings, but with the exception of the new toilets within the central carpark, the programme was not implemented. The work done on the Mainstreet Programme focused on the existing pedestrian environment, rather than considering the implications of the road network in the design.

#### **Background**

As a precursor to the recent Kamo Walkability Environment Plan Change (PC120), the Kamo Place Race was undertaken as an alternative way to scope the background issues and desires for the future development of Kamo. Initial research for the Plan Change started in August 2013 with the Place Race week itself happening at the end of February 2014. The Place Race involved several Policy staff being stationed at the Kamo Library for the week. During this time, staff interacted directly with members of the community, and also sought feedback via social media. While the Place Race helped to frame the Kamo Walkability



Environment (KWE), desired outcomes of the community extended beyond issues that can be dealt with by the District Plan. The issues highlighted from the Place Race included both traffic related matters (heavy vehicles, traffic volumes, speed, and noise) and pedestrian access and comfort (safety, accessibility for all users, crossing points).

The aim of the Kamo Activity Precinct (KAP), which represents the existing commercial heart of Kamo Village, is to support a mix of commercial and residential development to ensure that the area is a vibrant, attractive place to be. Provisions also encourage more residents to choose active modes of transport to access the heart of the Village by allowing more people to live in proximity to the Village centre, or making it safer and easier to access on foot, which in turn reinforces the amenity of the area. The Kamo Village Street Design Project is clearly intended to support this purpose by aiming to develop a more people-friendly space in the centre of Kamo. As the intent of the KWE includes allowing more people to live in proximity to schools and other community facilities, the Street Design Project is also important to ensure that well-designed public space is created to support the increase in residential density provided for.

While increasing urban density has benefits, it is clear that increased density alone does not deliver positive effects unless other important design issues are addressed too. Successful intensification and higher density needs to be coupled with good design to meet other needs of residents, including adequate open space and pedestrian friendly streets.



**Aerial photo showing the centre of Kamo Village (left), and the extent of the Kamo Activity Precinct (right), shown as pink. Dark green represents the Medium Density Precinct, and light green represents the Low Density Precinct.**

As a result of the issues highlighted through the Place Race, a project was established by Council's Urban Designer to prepare a concept for achieving a high-quality pedestrian-focused streetscape at the existing commercial centre. The area focuses on Kamo Road, extending from Griffin Street in the south, to the intersection of Lilian and Meldrum Streets to the north. Staff ultimately sought input from MRCagney, a consultancy with considerable experience within the Urban Design and Transportation Engineering fields.

Since this time, and as part of shaping the recommendation report, MRCagney ran a public workshop in February 2015. The workshop was held at the Kamo High School library on a Saturday, and ran for approximately five hours. A few Council staff members also attended the workshop as it related to their areas of work and to assist with administration, and all three ward Councillors were present on the day as well. The workshop was facilitated by MRCagney staff, including Steven Burgess, a Transportation Engineer who specialises in designing complete streets. Complete streets are defined as those that are planned, designed, operated, and maintained to enable safe, convenient and comfortable travel and access for users of all ages and abilities, regardless of their mode of transportation.

The workshop involved an introduction to the idea of complete streets, a walk audit of Kamo Village, and a round-table discussion of the existing environment, issues perceived, and ways of potentially improving the function of the Village centre. The information gained from the workshop was then used to inform the final recommendation report compiled by MRCagney.

While the Kamo Walkability Environment has the shopping centre at the heart of a walkable neighbourhood, it is bisected by the arterial route of Kamo Road which compromises the functioning of the village centre. Kamo Road is no longer a State Highway, however, it still needs to be retained as an over-size vehicle route. This aspect therefore still needs to be allowed for in any streetscape improvements, to ensure that large vehicles can still access Kamo Road.

Other aspects that the recommendation report needed to consider were how to improve pedestrian movement across Kamo Road between the east and west sides, and across the Kamo/Station/Three Mile Bush Road intersection between the north and south. The report also looks at the functioning and configuration of the access to the Four Square/McDonalds entry and parking, and Grant Street, and the functioning of the main, Council-owned car park between Clark and Kamo Roads.

The recommendation report provides an Implementation Project List on page 31 of the report which clearly breaks down individual project recommendations, taking into account the relative level of cost and/or time involved to provide short term, medium term, and long term/big budget projects. Some projects refer to the removal of existing buildings or for work to be undertaken on private land, therefore these projects have additional implications to projects that would occur on public land. In addition to the Implementation Project List, other ideas are considered such as the effect of bylaws, speed limits, community events, and school travel-related programmes.

### **Financial/budget considerations**

Costing of all the projects has been undertaken, although as no substantial design work has been commenced these costings are approximate at this stage. However, smaller scale projects, being the short-term projects can likely be met from current budgets due to the nature of these projects. There may also be potential for some smaller/short term projects to be funded privately or through local funds. Further consideration of the implications of some medium and long term projects is required to see how these will fit in with the operation of the road transport network in more detail. It is noted that there is also specific funding in Years 6 and 7 of LTP indicated as Kamo Business District Upgrade, with \$566,000 over the two years.

### **Discussion and options**

If the recommendation report is supported, and work is to continue based on the report, the Kamo Village Street Design Project will require the establishment of a project team to coordinate the overall project work, and ensure that the tasks agreed to are followed through to completion. This is to ensure that the benefits of the recommendations are properly recognised, and a real transition is enabled to a pedestrian-oriented public space that supports the intention of the Activity Precinct area within the Kamo Walkability Environment. The project team will consist of representatives from relevant departments of Infrastructure and Services, the Policy department, a Councillor representative, and the local Community Group.

It is recommended that the focus be on short term projects to start with, as these are intentionally designed to be simple, budget-friendly measures that can be trialled as temporary solutions. Projects can be altered to more permanent solutions if trials are successful. It is recommended that within the short term project list, project 3 should be given priority (improving pedestrian circulation within the central public car park) where this is considered likely to have the biggest improvement on pedestrian amenity and safety, while also being situated on Council owned land. The approximate cost calculated for this project was \$40,000.

Through the process of engaging with the community and starting to implement any projects, it will be important to emphasise that, because of the temporary nature of changes, they are deliberately designed to be cost-effective. Therefore, should they not be successful limited funds have been used. Conversely, if the changes are considered successful then there is an intention to make changes more permanent. Another important aspect of any short term project is to ensure feedback is collected with which to gauge whether there has been any perceived improvement as a result of the project's implementation.

By advancing short term projects and their implementation, momentum can then be sustained on the vision to create a high quality, pedestrian friendly centre in Kamo.

### **Consultation**

As noted above, the origins of the Kamo Village Street Design Project came from survey information gathered during the Kamo Place Race, but the issues have also been recognised through previous strategic policy work. Further public participation occurred in the project through the workshop portion of the process to compile the recommendation report.

With individual projects, some of these may require liaising with directly affected private property owners. An engagement plan would need to be prepared to support engagement on public projects, provide up to date information, and consult with specific stakeholders on projects and their implementation. A primary point of

contact should be the local Community Group, Kamo Community Inc., in the first instance from whom the recent LTP submission was received. At some stage the report should be released back to the Kamo Community via standard communication channels, on the website, through social media, and an update through the Council News section of the newspaper.

**Recommendations:**

1. That the attached report be received.
2. That Council agree to engage the Kamo Community on the report.
3. That a project team engages with specific stakeholders such as Kamo Community Inc. in the first instance, and then the wider Kamo Community, to further discuss concepts and specific projects within the report, with an emphasis on the short term projects listed in the Implementation Project List on page 31 of the report.

**Attachment**

Kamo Village Street Design Project final report by MRCagney (Available as separate online document)

**RESOLUTION TO EXCLUDE THE PUBLIC****Move/Second**

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
C.1	Appointments	Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item	Grounds	Section
C.1	To protect the privacy of natural persons	Section 7(2)(a)

**Resolution to allow members of the public to remain**

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

**Move/Second**

“That \_\_\_\_\_ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item \_\_\_\_\_.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because \_\_\_\_\_

*Note:*

*Every resolution to exclude the public shall be put at a time when the meeting is open to the public.*