

# Community Funding Subcommittee

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## **Notice of Meeting**

A meeting of the Community Funding Subcommittee will be held in the Council Chamber, Forum North, Whangarei on:

**Wednesday  
9 December 2015  
8.30am**

**Subcommittee of:**  
Planning Committee

**Committee**  
Cr S J Deeming (Chairperson)  
Her Worship the Mayor  
Cr S M Glen  
Cr G M Martin  
Cr B L McLachlan

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# Community Funding Sub-Committee Terms of Reference

A sub-committee of the Planning Committee.

## Chairperson

Councillor S J Deeming

## Members

### Mayor

Section 41A(5) of the Local Government Act 2002 provides that the Mayor is a member of each committee of the territorial authority.

Councillors S M Glen, G M Martin and B L McLachlan

## Attendance at Meetings

The Chief Executive Officer, Group Managers, Department Managers and such other Council Officers as deemed necessary may attend committee meetings.

## Definitions

**Contestable funding** includes one off payments, funding contracts and community loans. Funding relates particularly to those funds available to community groups and organisations.

## Context

Relevant legislation includes:

- The Local Government Act 2002
- Reserves Act 1977
- Resource Management Act 1991

Relevant Council documents include:

- Funding and Grants Policy
- Funding and Grants Administration Policy
- Standing Orders
- Delegations Manual

## Terms of Reference

1. To carry out the contestable funding process in accordance with the Whangarei District Council Funding Policy in an objective, fair and transparent way.
2. To assess applications for contestable funding in a consistent way with a view to:
  - Balanced application of the funding policies and guidelines
  - Maximising benefits from the funds available
  - Obtaining the most benefit for the District and sectors within the District
  - Balancing short term and long term outcomes
3. To ensure that information regarding funding decisions and recommendations are conveyed to all stakeholders.
4. To advocate for best practice community funding in the context of Whangarei District Council priorities.

## Delegated Responsibilities, Duties and Powers

Delegated Authority to approve payment of grants and funding to the value of \$15,000 or less and make recommendations on grants or loans over \$15,001.

## Meeting Date and Time

This Subcommittee shall meet at 8.30am on the 2<sup>nd</sup> Wednesday of the months of February, March, April, May, September and November (and at such other times as may be necessary).

# 1 2015-2016 and 2016-2017 Transition Fund

**Reporting officer:** Bree Kurtovich (Community Funding Officer)

**Date of meeting:** 9 December 2015

## 1 Purpose

The purpose of this agenda item is to provide information about Council's new Transition Fund and seek approval of the recommended Transition Fund grants for 2015-2016 to be funded from the current budget; and 2016-2017 subject to budget confirmation through the 2016-2017 Annual Plan.

## 2 Recommendation

1. That the information is received.
2. That the following applicants are approved grants from the 2015-2016 Transition Fund for events:
  - a. Onerahi Resource Centre Trust \$3,500
  - b. Stage Challenge Foundation \$5,000
  - c. Te Ora Hou Northland Incorporated \$3,000
  - d. Waipu Caledonian Society Incorporated \$5,000
  - e. Waipu Centennial Trust Board \$10,000
  - f. Whangarei Migrant Centre Incorporated \$2,848.
3. That the following applicants are declined grants from the 2015-2016 Transition Fund for events as they have already been funded through the Community Fund:
  - a. Hikurangi Mountain Lions Club Charitable Trust
  - b. Kamo Community Incorporated
  - c. Onerahi Community Association Incorporated
  - d. Waipu Business & Promotions Group (under Waipu Riding Residents and Ratepayers Association Incorporated).
4. That the following applicants are approved grants from the 2015-2016 Transition Fund for operations:
  - a. Anawhata Museum Trust \$2,500
  - b. Jack Morgan Museum Incorporated \$2,500
  - c. SeniorNet Bream Bay Incorporated \$500
  - d. Sistema Whangarei (under Whangarei Youth Music Incorporated) \$7,500
  - e. Te Kowhai Print Trust \$3,000
  - f. Tai Tokerau Emergency Housing Charitable Trust \$3,000
  - g. Volunteering Northland \$5,000
  - h. Whangarei District Brass Incorporated \$500
  - i. Whangarei Youth Space Trust \$5,000.

5. That Sport Northland is declined a grant from the 2015-2016 Transition Fund for operations.
6. That the following applicants are approved grants from the 2016-2017 Transition Fund for events, subject to the budget being confirmed through the 2016-2017 Annual Plan:
  - a. Hikurangi Mountain Lions Club Charitable Trust \$3,500
  - b. Kamo Community Incorporated \$3,500
  - c. Onerahi Community Association Incorporated \$3,500
  - d. Onerahi Resource Centre Trust \$3,500
  - e. Stage Challenge Foundation \$5,000
  - f. Te Ora Hou Northland Incorporated \$3,000
  - g. Waipu Business & Promotions Group (under Waipu Riding Residents and Ratepayers Association Incorporated) \$3,500
  - h. Waipu Caledonian Society Incorporated \$5,000
  - i. Waipu Centennial Trust Board \$10,000
  - j. Whangarei Migrant Centre Incorporated \$3,500.
7. That the following applicants are approved grants from the 2016-2017 Transition Fund for operations, subject to the budget being confirmed through the 2016-2017 Annual Plan:
  - a. Anawhata Museum Trust \$5,000
  - b. Jack Morgan Museum Incorporated \$5,000
  - c. SeniorNet Bream Bay Incorporated \$1,000
  - d. Sistema Whangarei (under Whangarei Youth Music Incorporated) \$15,000
  - e. Te Kowhai Print Trust \$6,000
  - f. Tai Tokerau Emergency Housing Charitable Trust \$6,000
  - g. Volunteering Northland \$10,000
  - h. Whangarei District Brass Incorporated \$1,000
  - i. Whangarei Youth Space Trust \$10,000.
8. That Sport Northland is declined a grant from the 2016-2017 Transition Fund for operations.

### 3 Background

The Grants, Concessions and Loans Policy was adopted in May 2015. In line with the new policy, changes to the funding framework were confirmed in the 2015-2025 Long Term Plan. This included the introduction of the Transition Fund, a short term grant to be used as the entry and exit point for regular operational grants (such as Annual Operating Grants).

The availability of Transition Grants gives Council the opportunity to analyse an organisation over a period of time, which then helps Council to make a well informed decision about providing the organisation a regular annual grant.

Staff presented an agenda item to the Community Funding Subcommittee at its 9 September meeting, outlining how the Transition Fund would be implemented for the 2015-2016 and 2016-2017 financial years. In line with this agenda item, the twenty one identified organisations were invited to apply for 2015-2016 and 2016-2017 Transition Grants as a contribution towards their operations or annual event.

## 4 Discussion

Twenty of the twenty one identified organisations made an application to the Transition Fund. These are divided into two categories – Operations and Events.

All ten organisations invited to apply for costs relating to their operations made an application. Each of these organisations was invited to apply for two grants:

- One for operational costs for the 6-month period 1 January to 30 June 2016 period; and
- One for operational costs for the 12-month period 1 July 2016 to 30 June 2017.

A total of \$118,862 was requested for operations for the six month period in 2015-2016, and a total of \$287,783 was requested for the 12 month period of 2016-2017. A summary of these applications can be found as Attachment 1.

Ten of the eleven organisations invited to apply for costs relating to annual events made an application. Each of these organisations was invited to apply for two grants:

- One for events occurring in the 1 January to 30 June 2016 period; and
- One for operational costs for the 12-month period 1 July 2016 to 30 June 2017.

A total of \$60,438 was requested for events in 2015-2016, and a total of \$67,062 was requested for events in 2016-2017. A summary of these applications can be found as Attachment 2.

## 5 Considerations

The following considerations are used to assess applications for Transition Grants:

- Stable and successful relationship with Council
- Significant community benefit
- Standing in the community
- Demonstrated ability to achieve successful outcomes
- Financial management and procedures
- Stability and effectiveness of governance
- The services to be financially supported
- What Community Outcomes are met as a result of any grant
- The benefits of the grant versus any comparable tendered contract for service
- The length and type of financial history with Council
- What else is known of the applicant
- Anything else considered relevant.

The information provided in the applications was used to assess the grant requests against the considerations above. From this assessment process, the following grant summaries are recommended:

### Events

- 2015-2016 – 6 grants totalling \$29,348
- 2016-2017 – 10 grants totalling \$44,000

The difference in figures is due to four Christmas Parades occurring at the end of 2015, and hence not being eligible for 2015-2016 Transition Grants (which are for events occurring 1

January to 30 June 2016). All four of these events in late 2015 were funded through the Community Fund. In 2016-2017 the full year is covered, and hence all events are eligible for funding.

### **Operations**

- 2015-2016 – 9 grants totalling \$29,500
- 2016-2017 – 9 grants totalling \$59,000

The difference in figures is due to the difference in a 6-month versus a 12-month budget. Sport Northland's application is not recommended to be funded. As a first time applicant to Council's Community Funding the Sport Northland initiative does not have a track record. Strategically, for our district and the needs of our communities, there appears to be value in the initiative being proposed but staff advise that this sizeable application should be considered in its entirety through the 2016-2017 Annual Plan rather than a part contribution through the Transition Fund. If the recommendation is supported, the applicant will be advised to make a submission to the 2016-2017 Annual Plan for this programme.

More detail about these recommendations can be found in Attachments 1 and 2.

## **6 Financial/budget considerations**

The Transition Fund has a budget of \$100,000 allocated from year 1 (2015-2016) onwards. When the 2015-2025 LTP was adopted, Council chose to extend the budget by \$50,000 to a total of \$150,000 "to transition new applicants to the Annual Operating Fund".

The recommended Transition Grants – totalling \$58,848 for 2015-2016 – are within the available budget of \$150,000 for 2015-2016.

The recommended Transition Grants – totalling \$103,000 for 2016-2017 – are within the expected available budget of \$150,000 for 2016-2017, which is to be confirmed through the 2016-2017 Annual Plan process.

Recipients of Transition Grants are expected to "take their budgets with them" as they move to the regular grant cycle in 2017-2018. As such, any budget that is required beyond what has been allocated in the 2015-2016 and 2016-2017 financial years will be known and planned for well in advance. The financial situation of the Transition Fund will be reassessed in early 2017.

## **7 Policy and planning implications**

All Transition Grant recipients will be required to report back to Council:

- The required reporting for recipients of Transition Grants for events will align with the reporting currently required for Council's Community Grants, and will be required within two months after each event
- The required reporting for recipients of Transition Grants for operations will align with the reporting currently required for Council's Annual Operating Grants, and will be required for the 2016 calendar year and will be due in February 2017.

This reporting will be used to assess if the expectations (for organisations) and deliverables (for events/specific activities) are met.

All grant recipients will be expected to continue to be:

- Stable
- Successful
- Providing valued services to the District
- Providing good value for these services
- In a good governance, management and financial situation.

After the 18-month grant period outlined in this item, Transition Grant recipients will either move to receiving a regular annual grant (if expectations and deliverables are met) or be advised to return to applying for contestable grants (if expectations and deliverables are not met, or not well met).

Staff will report to Council in early 2017 for this discussion and decisions on which Transition Grant recipients will move to a regular annual grant cycle.

## 8 Risks

By declining applications from organisations that were invited to apply to the Transition Fund, these applicants may develop a less positive view of Council. This was mitigated during the invitation and application process through clear communication that “An invitation to apply to this fund in no way guarantees that a grant will be approved. Applications to this fund allow Council to make a detailed analysis of applicants to determine if each will receive funding.”

## 9 Authority

All applications are referred to the Community Funding Subcommittee for consideration. The Community Funding Subcommittee can make decisions on recommendations that fall within their delegated authority of \$15,000 or less. As all the recommended Transition Grants are \$15,000 or less they can be approved by the Community Funding Subcommittee.

Any grants outside of the delegated authority of the Community Funding Subcommittee must be referred to the Planning Committee for approval.

## 10 Significance and Engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council’s Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

## Attachments

1. [2015-2016 and 2016-2017 Transition Fund Application Summary – Operations](#)
2. [2015-2016 and 2016-2017 Transition Fund Application Summary – Events](#)

Applicant	Grant for	Activity detail	Annual Visitors	Last grant	Requested 2015-2016	Requested 2016-2017	Comments	Recommended grant 2015-2016	Recommended grant 2016-2017
Anawhata Museum Trust	Operations	Museum with large numbers of vintage and rare cars and vehicles, including over 50 Packard motorcars. Open for guided tours on Thursdays and Saturdays, and large groups can book on other days by appointment. Also offer tours for students at a nominal rate, and have a 12 week leadership programme for year 11-13 students to gain useful skills in tourism industry.	1887	\$1,500	\$2,500	\$5,000	Internationally significant collection, but only appears to have limited public interest and limited operating hours.	\$2,500	\$5,000
Jack Morgan Museum Incorporated	Operations	Museum that shows the history of the Hukerenui and districts area, including the pioneering spirit and transition through to pastoral farming. Displays a range of memorabilia from 1887-1950. Open every day 10am to 4pm. Accommodates school field trips, rest home and other group bookings. Also has free public toilets.	1577	\$3,000	\$5,734	\$11,527	A great museum that appears to be struggling to keep operating with no paid staff and rising costs.	\$2,500	\$5,000
SeniorNet Bream Bay Incorporated	Operations	Train people in the 50+ age group to use digital technology with confidence and competence. Courses and workshops are available to the public and SeniorNet members (discounted rates). Monthly help clinics are provided to solve "how do I?" questions and problems.	119 (937 learner hours)	\$1,000	\$1,000	\$2,000	Strong but small operator providing valued service with limited funds. Change in government funding will reduce availability of this service if not financially supported.	\$500	\$1,000
Sistema Whangarei (under Whangarei Youth Music Incorporated)	Operations	Uses intensive musical training and orchestra performance to effect positive social change in communities. The intense curriculum and strong group interaction give children structure, and inspire confidence, direction, hope and self esteem. The programme is delivered after school, in school and as holiday programmes through Whangarei. It is free of charge to all children and most children come from lower socioeconomic backgrounds.	2000	\$10,000	\$19,484	\$38,967	Sistema runs a large and very beneficial programme on very little income and as such has sustainability concerns, particularly with regard to the staff receiving very limited wages, and increasing costs due to a constantly expanding programme. Financial support is needed.	\$7,500	\$15,000
Sport Northland	Operations - Targeted Community Sport Approach	Across Northland the Local Sport System Development programme is planned to work with 5 communities to develop world class community sports systems. This funding request relates to the cost of establishment of this programme in the selected Whangarei community (Tikipunga/Otangarei). The costs mainly relate to the paid "Community Connector" role, whose purpose is to work intensively with the community and clubs, education providers, marae, churches and other organisations to increase the quality of the local sport system. Doing this will increase participation in sport and recreation, which in turn will have significant positive health and, social and wellbeing outcomes in that community.	60000	N/A	\$0	\$50,000	\$40,000 requested for this programme in the Long Term Plan. Looks like an excellent community connection project that builds on existing networks and strengthens them. Question whether Council's community funding is the most appropriate avenue.	\$0	\$0
Te Kowhai Print Trust	Operations	Unique facility which operates as a workshop and educational facility in fine art printmaking and paper techniques, and a nationally significant historic archive of fine art prints. Has been operating for 33 years. Aims to advance and preserve the practice of fine art printmaking and make learning opportunities available to all ages and experiences. Offers workshops in a range of techniques, and is one of the only community owned stone lithography print studios in NZ. Artists that hire the studio provide 2 prints to the trust - 1 for archive and 1 for sale to support the trust.	3200	\$2,480	\$12,011	\$24,023	Several letters of support. Great planning and reporting, appears to be very well run. Valuable and unique facility, offering plenty of community involvement and activities.	\$3,000	\$6,000

Applicant	Grant for	Activity detail	Annual Visitors	Last grant	Requested 2015-2016	Requested 2016-2017	Comments	Recommended grant 2015-2016	Recommended grant 2016-2017
Tai Tokerau Emergency Housing Charitable Trust	Operations	Tai Tokerau Emergency Housing Charitable Trust (TTEHCT) is the specialist provider of temporary emergency accommodation in Whangarei. It has been operating as an Incorporated Trust since 2006 when it was formed with the backing of several local churches after a collaborative research project undertaken by government and community organisations in 2005 identified the critical need for supportive short-term accommodation in Whangarei. TTEHCT provides short-term accommodation for people in need, supporting their transition into more permanent housing and facilitate the acquisition of skills and resources necessary to sustain a home.	117	\$3,000	\$9,947	\$19,894	Good reasoning for financial support. Provides a base to help families out of poverty cycles. Great benefit to people in the district. Unable to access rates remissions as they do not own the premises.	\$3,000	\$6,000
Volunteering Northland	Operations	Volunteering Northland is one of the seventeen volunteer centres in New Zealand. It provides a recruitment and referral service for volunteers. Its main activities are: connect volunteers to community organisations and events that need volunteers; celebrate, support, highlight and motivate volunteering; provide training, advice, advocacy and recognition for volunteering; create more volunteering opportunities for youth, migrants and others.	9500 website visitors, 1000+ stall visitors; 1000 registered volunteers, 121 registered organisations;	\$10,000	\$26,950	\$53,900	Valuable service for Whangarei. Funds spent on volunteering add significant value to the community sector and economy - a huge multiplier effect on dollars spent. It appears the expansion expected by the applicant is somewhat overstated, however there is evidence that an expansion is in progress, both in Whangarei and the other two districts in Northland (which are self funded).	\$5,000	\$10,000
Whangarei District Brass Incorporated	Operations	Whangarei's only brass band, and only marching brass band. Provides a service of music playing and performance to the community of Whangarei and districts. A voluntary group that play for civic events, Christmas Parades, ANZAC parades and at retirement villages.	2000	\$2,000	\$1,109	\$2,218	Small group with significant assets but limited income. Most current assets are held for expected travel expenses, instrument repairs and replacement, and building repairs and maintenance. Support small grant to help fund ongoing operations.	\$500	\$1,000
Whangarei Youth Space Trust	Operations	A drop in centre for youth aged 12 to 24 in Whangarei. A fun, social safe space for youth to hang out, do homework, take part in activities and programmes and make friends. In addition health, education, training and employment services are available on site. Focus on improving outcomes and life opportunities for young people and their whanau.	3064 members, plus 800 casual visits over a 6-month period.	\$4,000	\$40,127	\$80,254	Seems to be a fairly staff-heavy organisation, with significant salary costs, especially when compared to other organisations which run a very lean model but still provide extensive services to youth.	\$5,000	\$10,000
<b>TOTALS</b>								<b>\$29,500</b>	<b>\$59,000</b>

Applicant	Event name	When	Where	Event description	Expected attendance	Last grant	Requested 2015-2016	Requested 2016-2017	Comments	Recommended grant 2015-2016	Recommended grant 2016-2017
Hikurangi Mountain Lions Club Charitable Trust	Christmas Carnival	December	Hikurangi Township	Christmas market stalls and entertainment, culminating with a Christmas Parade.	3000	\$3,000	\$4,500	\$4,500	Popular regular event that warrants regular funding. 2015-2016 event funded through the Community Fund.	\$0	\$3,500
Kamo Community Incorporated	Christmas Parade	November	Kamo Township	Street entertaining, toys on bikes and then the Christmas Parade. The public can view the floats at the High School after the parade.	4000	\$3,000	\$6,000	\$6,600	Popular regular event that warrants regular funding. Last grant was not needed in its entirety for the parade. 2015-2016 event funded through the Community Fund.	\$0	\$3,500
Onerahi Community Association Incorporated	Christmas Parade	December	Onerahi Village Green	Christmas gala day and Santa Parade. Involves a live band, bouncy castle, family entertainment, food and craft stalls and raffles. Christmas carols are sung prior to the parade of floats.	2500	\$3,000	\$0	\$3,000	Popular regular event that warrants regular funding. 2015-2016 event funded through the Community Fund.	\$0	\$3,500
Onerahi Resource Centre Trust	Waitangi Day Event	6th February	Onerahi	Local Waitangi Day event - a free community celebration for locals that won't make it up to Waitangi. Theme of the day is whakawhanaungatanga. A fun day of activities, food and entertainment. Event commences with a karakia and mihimihi by local kaumatua, then continues of with children's activities (bouncy castle, traditional kiwi games, trips to Matakohe Limestone Island and more).	500	\$4,000	\$5,340	\$6,400	Good local event. Some concerns with whether this event will stand the test of time - financial support from Council will allow this event to occur, and build a solid following. Excellent opportunity for Maori and pakeha community to come together to share national day.	\$3,500	\$3,500
Stage Challenge Foundation	Annual Stage Challenge & J Rock	June	Forum North	A performing arts event for schools incorporating dance, drama and design. Each school has up to 140 students involved in creating their original 5-8 minute performance. Reinforces healthy lifestyle messages free from drugs, alcohol and tobacco, and emphasising the importance of exercise and nutrition.	800	\$5,000	\$5,000	\$5,000	Excellent well planned and run nationwide event with a long history of successful outcomes for youth. Warrants regular financial support. Reasonable grant request for the Whangarei event, which matches what has been previously funded.	\$5,000	\$5,000
Te Ora Hou Northland Incorporated	Children's Day	March	The Pulse, 13 Whaka St, Raumanga	A very successful free day out for families with children which is held on International Children's Day. The NZ theme is "Treasure your children". Everything is free at this event - bus to and from the event, activities and food and drink. Participating groups also give out gifts and prizes. The event is run by a group of social services and health organisations and encourages active participation and learning by parents and children.	1800	\$2,500	\$3,000	\$3,000	Excellent event that supports social outcomes, particularly for people on limited incomes. Te Ora Hou is one of many organisations forming the working party that arranges this event. Barnardos was initially invited to apply but authorised Te Ora Hou to make the application in its place. Te Ora Hou is in a good financial position, and as such it is making a significant contributions (financial and in kind) to the event.	\$3,000	\$3,000
Waipu Business & Promotions Group (under Waipu Residents and Ratepayers Association Incorporated)	Christmas Parade	24-Dec	The Centre, Waipu	Annual Christmas Eve Santa Parade which has been significant to Waipu for more than 65 years. Iconic event with more than 2500 attendees. Local holiday makers and locals are involved. Promotes local businesses and provides family fun and entertainment.	2500	\$3,000	\$2,500	\$2,500	Popular regular event that warrants regular funding. 2015-2016 event funded through the Community Fund.	\$0	\$3,500
Waipu Caledonian Society Incorporated	Highland Games	1-Jan	Caledonian Park, Waipu	Huge historic event, running since 1871 where Scottish/Celtic Games are promoted in a series of competitions including Highland Dancing and Piping, and other competitive games. A large gathering of clans sets up, and food stalls have aspects of Scottish foods.	5500	\$5,000	\$16,250	\$17,062	Great general planning and reporting provided. Big long-running iconic event. Question about some expenses in the budget compared with previous funding applications, as they differ substantially.	\$5,000	\$5,000
Waipu Centennial Trust Board	Art n Tartan	July	Celtic Barn, Waipu	Dramatic show of wearable art based around tartan. Signature event for Tartan Week, which stimulates culture and business in Waipu during the winter months. Started in 2010, and has grown significantly.	1410	\$5,000	\$15,000	\$15,000	Well organised event with excellent supporting documents. Due to its success it is putting a strain and a drain on Waipu Museum. Funding needed to reduce this strain. Community benefit is evident.	\$10,000	\$10,000
Whangarei Migrant Centre Incorporated	International Day of Families - A United Nations Day	May	Forum North	A day of entertainment, information, and connection for migrant families. It involves several organisations introducing their services to the visitors, including the Northland Playcentre Association, the Newcomers Network, WINGS, ELP and CAB. Also involves music, entertainment, art, fun activities, crafts and food stalls from a range of cultures.	550	\$2,000	\$2,848	\$4,000	Great and valuable event that support migrants. This event is likely to expand in the next few years as the Whangarei Migrant Centre grows its role, the Newcomers Network develops, and the number of migrants in Whangarei increases.	\$2,848	\$3,500
<b>TOTALS</b>										<b>\$29,348</b>	<b>\$44,000</b>

## RESOLUTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

1.	The making available of information would be likely to unreasonably prejudice the commercial position of persons who are the subject of the information. {Section 7(2)(c)}
2.	To enable the council (the committee) to carry on without prejudice or disadvantage commercial negotiations. {(Section 7(2)(i))}.
3.	To protect the privacy of natural persons. {Section 7(2)(a)}.
4.	Publicity prior to successful prosecution of the individuals named would be contrary to the laws of natural justice and may constitute contempt of court. {Section 48(1)(b)}.
5.	To protect information which is the subject to an obligation of confidence, the publication of such information would be likely to prejudice the supply of information from the same source and it is in the public interest that such information should continue to be supplied. {Section7(2)(c)(i)}.
6.	In order to maintain legal professional privilege. {Section 2(g)}.
7.	To enable the council to carry on without prejudice or disadvantage, negotiations {Section 7(2)(i)}.

### Resolution to allow members of the public to remain

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

#### Move/Second

“That \_\_\_\_\_ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item \_\_\_\_\_.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because \_\_\_\_\_.

*Note:*

*Every resolution to exclude the public shall be put at a time when the meeting is open to the public.*