

Community Funding Subcommittee

Notice of Meeting

A meeting of the Community Funding Subcommittee will be held in the Council Chamber, Forum North, Whangarei on:

**Wednesday
13 May 2015
8.30am**

Subcommittee of:
Planning Committee

Committee
Cr S J Deeming (Chairperson)
Her Worship the Mayor
Cr S M Glen
Cr G M Martin
Cr B L McLachlan

Community Funding Sub-Committee

Terms of Reference

A sub-committee of the Planning Committee.

Chairperson

Councillor S J Deeming

Members

Mayor

Section 41A(5) of the Local Government Act 2002 provides that the Mayor is a member of each committee of the territorial authority.

Councillors S M Glen, G M Martin and B L McLachlan

Attendance at Meetings

The Chief Executive Officer, Group Managers, Department Managers and such other Council Officers as deemed necessary may attend committee meetings.

Definitions

Contestable funding includes one off payments, funding contracts and community loans. Funding relates particularly to those funds available to community groups and organisations.

Context

Relevant legislation includes:

- The Local Government Act 2002
- Reserves Act 1977
- Resource Management Act 1991

Relevant Council documents include:

- Funding and Grants Policy
- Funding and Grants Administration Policy
- Standing Orders
- Delegations Manual

Terms of Reference

1. To carry out the contestable funding process in accordance with the Whangarei District Council Funding Policy in an objective, fair and transparent way.
2. To assess applications for contestable funding in a consistent way with a view to:
 - Balanced application of the funding policies and guidelines
 - Maximising benefits from the funds available
 - Obtaining the most benefit for the District and sectors within the District
 - Balancing short term and long term outcomes
3. To ensure that information regarding funding decisions and recommendations are conveyed to all stakeholders.
4. To advocate for best practice community funding in the context of Whangarei District Council priorities.

Delegated Responsibilities, Duties and Powers

Delegated Authority to approve payment of grants and funding to the value of \$15,000 or less and make recommendations on grants or loans over \$15,001.

Meeting Date and Time

This Subcommittee shall meet at 8.30am on the 2nd Wednesday of the months of February, March, April, May, September and November (and at such other times as may be necessary).

1. Community Fund Round 2 2014-2015

Reporting officer Bree Kurtovich (Community Funding Officer)

Date of meeting 13 May 2015

Vision, mission and values

This item is in accord with Council's vision, mission and values statement as supporting community initiatives builds strong communities where people feel safe and able to participate.

Background

The Community Fund was established to assist community groups that are undertaking a project or event within the Whangarei District which is aligned to Council's Community Outcomes and that benefits the wider community or a sector of the community.

Significance and Engagement

Having considered the Significance and Engagement Policy this decision is not considered significant and the public will be informed via Agenda publication on the website.

Available funds

The Community Fund has two funding rounds per year, usually with closing dates in October and April. The fund has a budget of \$100,000 for the 2014-2015 financial year, with \$50,000 allocated to each funding round.

\$50,000 was allocated in round 1 of 2014-2015. \$667 has been returned as an unused portion of a grant allocated in round 1, so a total of \$50,667 is available for allocation in round 2 of 2014-2015.

Round 2 2014-2015 Applications

Round 2 of the 2014-2015 Community Fund was advertised in The Leader over a six week period beginning 24 February 2015. A workshop to support potential applicants was held on 18 March but was not well attended, as compared with the last workshop held on 3 September 2014, which had approximately 30 participants.

Applications closed on Friday 10 April 2015. 14 applications were received. A summary of all applications is attached (see Attachment 1).

The fund's criteria for eligibility and relevance are outlined in the application form and are utilised to assess the applications.

The total amount requested from Round 2 of the 2014-2015 Community Fund is \$74,542. The total amount recommended for disbursement for Round 2 is \$48,323.

Considerations

Some of the applications are not fully developed, or include some ineligible expenses. In these cases the grants are recommended based on certain conditions outlined in the recommendations section below.

Recommendation

1. That the information be received.
2. That grants from Round 2 of the 2014-2015 Community Fund be made to the following organisations:
 - a) 60's Up Movement of New Zealand Incorporated \$1,000
 - b) Northland Disabled Charitable Trust (Forget Me Not Adult Day Care Centre) \$1,554
 - c) Sistema Whangarei (under Whangarei Youth Music Incorporated) \$10,000
 - d) Te Kowhai Print Trust \$2,480

- e) The Parenting Place Incorporated \$2,000
 - f) Tiaho Trust \$3,500
 - On the condition that this grant is used solely for the hire of ten stalls at the Northern Advocate Seniors' Expo as identified in the budget.
 - g) Tutukaka Coast Promotions Incorporated \$5,000
 - h) Volunteering Whangarei \$10,000
 - i) Whangarei Anglican Care Trust \$4,980
 - j) Whangarei Parents' Centre \$1,654
 - k) Whangarei Steam and Model Railway Club Incorporated \$3,000
 - on the conditions that:
 - i. Details of the events this application relates to are provided
 - ii. The omitted application documents are provided
 - iii. The grant is used solely for the events outlined.
 - l) Without Walls Trust (Octane Youth Health) \$3,155
 - On the condition that the grant is not used for catering expenses identified in the budget.
3. That the applications from the following applicants to Round 2 of the 2014-2015 Community Fund be declined:
- a) Institute for Child Protection Studies (Child Matters)
 - b) M n B Charitable Trust.

Attachment

Community Fund Application Summaries Round 2 2014-2015 15/34482

Community Fund Round 2 2014-2015 Application Summaries

\$100,000 in fund, \$50,000 per funding round. Maximum grant size \$10,000. \$667 returned from R1

Eligibility key

E	Eligible application and all required information provided
D1	Ineligible application
D2	Eligible, but application does not clearly meet criteria
D3	Eligible, but application is a low priority for funding
D4	Eligible, but application is incomplete or insufficiently developed

Organisation	Project	Requested	Reccomended	Eligible	Notes	When	Where
60s Up Movement of New Zealand Incorporated	National Conference of 60s Up Movement of New Zealand Incorporated	\$1,000	\$1,000	E	National conference located in Whangarei. Approximately 100 members expected to attend from around NZ. The Town Basin has been reccomended as an eating and shopping destination for the delegation. Many are expected to stay extra days, and investigate Whangarei as a retirement destination.	28-30 June 2015	Kingsgate Hotel, Whangarei
Institute for Child Protection Studies Trust (Child Matters)	5 day Child Protection training programme	\$5,000	\$0	D3	National Programme. Up to 22 Whangarei participants. The provision of child protection training of front line staff that work with children in Whangarei.	22-26 June 2015	Whangarei (Venue TBA)
M n B Charitable Trust	Whangarei Youth Festival	\$10,000	\$0	D2	Organisation new and unknown to Council. Not known to Youth Advisory Group. No evidence of previous sucessful events has been provided, despite being requested. Event's likelihood of success, and likely benefit are questionable.	August 2015	The Old Library, Rust Avenue, Whangarei
Northland Disabled Charitable Trust (Forget Me Not Adult Day Care Centre)	Forget Me Not Clients Arts, Craft and Activity Public Exhibition	\$1,554	\$1,554	E	Exhibition of the works produced by clients of Forget Me Not Adult Day Care. 40-45 clients and 50 invited guests, including the Mayor and Denby councillors are expected to visit on the day. The event shows the value to the community of the centre, engages with community organisations and promotes the new extended client care service (for short day care services).	22 September 2015	The Forget Me Not Adult Day Centre

Community Fund Round 2 2014-2015 Application Summaries

\$100,000 in fund, \$50,000 per funding round. Maximum grant size \$10,000. \$667 returned from R1

Organisation	Project	Requested	Reccomended	Eligible	Notes	When	Where
Sistema Whangarei under Whangarei Youth Music Incorporated	Stand tall, grow your roots	\$13,027	\$10,000	E	Music based social change focussed holiday programme for 50 children from low socio economic parts of Whangarei. Establishes identity and 'their place'. Involves connection with holiday programmes in other countries, and project work. History of successful outcomes, and of being funded by Council and other agencies.	July 2015 - April 2016	Whangarei
Te Kowhai Print Trust	Matariki: MAKE	\$2,480	\$2,480	E	A three week long collection of events to celebrate Matariki, including workshops (screen printing and clay), free art and craft activities, demonstrations and guest speakers. Opens with a festival day on June 13. Own contribution is significant.	13 June-4 July 2015	The Quarry Arts Centre & Te Kowhai Print Trust
The Parenting Place Incorporated	Attitude Programmes for Whangarei and Northland High Schools	\$2,000	\$2,000	E	Attitude national programme of life skills presentations and handbooks in high schools. Objective to encourage mental & emotional resilience in young people, by teaching them how to make good decisions. Majority of funding from COGS and other funding agencies. Based on feedback, appears to be a well respected and well received programme.	25-28 May 2015	11 Whangarei District schools

Community Fund Round 2 2014-2015 Application Summaries

\$100,000 in fund, \$50,000 per funding round. Maximum grant size \$10,000. \$667 returned from R1

Organisation	Project	Requested	Reccomended	Eligible	Notes	When	Where
Tiaho Trust	Getting Out There - Making the Most of Living Expo	\$6,692	\$3,500	D4	Seniors Expo to showcase the variety of services and cultural & recreational lifestyle opportunities for seniors and disabled people. Last held in 2012. Advised by Tiaho this is a collaborative event between Tiaho Trust, BUPA & Northern Advocate. Bupa contribution is \$8000. Based on advertising and costs it appears to actually be a Northern Advocate event. Tiaho Trust has hired Forum North at the community rates, however the Advocate is charging Tiaho for the ten stalls it wants. Grant is provided on the proviso it is only used for Tiaho to acquire the 10 community stalls it requires at the event.	14-15 August 2015	Forum North, Rust Avenue, Whangarei
Tutukaka Coast Promotions Incorporated	Tutukaka Coast Winter Festival 2015	\$10,000	\$5,000	E	Promotional event. Rapidly growing annual two week festival which creates a reason for people to visit the Tutukaka Coast during the quiet winter season. Significant impact on Tutukaka businesses. Arts and water based activities are the focus. Includes coordination of water based competitions, a movie night, a beer fest, live music, street performance & photography.	14-29 August 2015	Tutukaka Coast
Volunteering Whangarei	Celebrating National Volunteer Week and Rob Jackson Tour	\$10,000	\$10,000	E	Funding application for two key events. National Volunteer Week involves activities throughout the city celebrating and acknowledging volunteers, and presenting opportunities for new volunteers. Rob Jackson is a leading international authority on volunteering, a unique opportunity for approximately 100 people to attend his workshop. due to the interest in this speaker, if funded it will be free for volunteer coordinators, and at a cost for other organisations.	21-27 June & 13 October 2015	Whangarei (various locations)

Community Fund Round 2 2014-2015 Application Summaries

\$100,000 in fund, \$50,000 per funding round. Maximum grant size \$10,000. \$667 returned from R1

Organisation	Project	Requested	Reccomended	Eligible	Notes	When	Where
Whangarei Anglican Care Trust	Senior Chef	\$4,980	\$4,980	E	An 8 week cooking and nutrition course for people over 65 who want or need to improve their skills, confidence and motivation around cooking for one or two. Opportunity to make new friends, be independent, especially when family circumstances have changed. Developed by Canterbury DHB. Manaia PHO, Northland DHB & other organisations are in support of this well respected programme happening in Whangarei, but funding from them has not been able to be secured to date. New World sponsors the food.	23 July-3 December 2015	Anglican Care Centre, 1B Deveron Street, Whangarei
Whangarei Parents Centre Incorporated	Teddy Bears' Picnic 2015	\$1,654	\$1,654	E	A free community event for pre-schoolers and their parents and whanau. Attendance at the event last year was 600. Involves a picnic on the green, lots of kids activities & train rides. The applicant is only requesting direct costs of the event (which this year includes the additional cost of hiring sunshades). All labour and coordination is by volunteers.	15-Nov-15	Kiwi North, Maunu, Whangarei
Whangarei Steam and Model Railway Club	Steam Loco run every 3rd Sunday monthly	\$3,000	\$3,000	D4	Application for operational costs (general running costs). Most required documents not provided. Grant on proviso that it is used for expenses relating to events, and all outstanding application documents are provided.	2015-2016 TBC	Kiwi North, Maunu, Whangarei
Without Walls Trust (Octane Youth Health)	Whangarei Travellers Programme	\$3,155	\$3,155	E	National Programme engaging 12-15 year olds. Programme aims to foster healthy development of young people, and teach them skills and ways to cope with change, loss grief & distress. Plan to run three groups of 8-10 young people. 8-10 sessions of 90 minutes per group. Partially funded by COGS and the Tamariki Fund. Proviso that catering expenses in the budget cannot be funded from this grant.	1 June 2015-30 April 2016	Octane, 75 Bank Street, Whangarei
TOTALS		\$74,542	\$48,323				

RESOLUTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

1.	The making available of information would be likely to unreasonably prejudice the commercial position of persons who are the subject of the information. {Section 7(2)(c)}
2.	To enable the council (the committee) to carry on without prejudice or disadvantage commercial negotiations. {(Section 7(2)(i))}.
3.	To protect the privacy of natural persons. {Section 7(2)(a)}.
4.	Publicity prior to successful prosecution of the individuals named would be contrary to the laws of natural justice and may constitute contempt of court. {Section 48(1)(b)}.
5.	To protect information which is the subject to an obligation of confidence, the publication of such information would be likely to prejudice the supply of information from the same source and it is in the public interest that such information should continue to be supplied. {Section7(2)(c)(i)}.
6.	In order to maintain legal professional privilege. {Section 2(g)}.
7.	To enable the council to carry on without prejudice or disadvantage, negotiations {Section 7(2)(i)}.

Resolution to allow members of the public to remain

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

Move/Second

"That _____ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item _____.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because _____.

Note:

Every resolution to exclude the public shall be put at a time when the meeting is open to the public.