

# Community Funding Subcommittee

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## **Notice of Meeting**

A meeting of the Community Funding Subcommittee will be held in the Council Chamber, Forum North, Whangarei on:

**Wednesday  
11 March 2015  
8.30am**

**Subcommittee of:**  
Planning Committee

**Committee**  
Cr S J Deeming (Chairperson)  
Her Worship the Mayor  
Cr S M Glen  
Cr G M Martin  
Cr B L McLachlan

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# Community Funding Sub-Committee

## Terms of Reference

A sub-committee of the Planning Committee.

### Chairperson

Councillor S J Deeming

### Members

#### Mayor

Section 41A(5) of the Local Government Act 2002 provides that the Mayor is a member of each committee of the territorial authority.

Councillors S M Glen, G M Martin and B L McLachlan

### Attendance at Meetings

The Chief Executive Officer, Group Managers, Department Managers and such other Council Officers as deemed necessary may attend committee meetings.

### Definitions

**Contestable funding** includes one off payments, funding contracts and community loans. Funding relates particularly to those funds available to community groups and organisations.

### Context

Relevant legislation includes:

- The Local Government Act 2002
- Reserves Act 1977
- Resource Management Act 1991

Relevant Council documents include:

- Funding and Grants Policy
- Funding and Grants Administration Policy
- Standing Orders
- Delegations Manual

### Terms of Reference

1. To carry out the contestable funding process in accordance with the Whangarei District Council Funding Policy in an objective, fair and transparent way.
2. To assess applications for contestable funding in a consistent way with a view to:
  - Balanced application of the funding policies and guidelines
  - Maximising benefits from the funds available
  - Obtaining the most benefit for the District and sectors within the District
  - Balancing short term and long term outcomes
3. To ensure that information regarding funding decisions and recommendations are conveyed to all stakeholders.
4. To advocate for best practice community funding in the context of Whangarei District Council priorities.

### Delegated Responsibilities, Duties and Powers

Delegated Authority to approve payment of grants and funding to the value of \$15,000 or less and make recommendations on grants or loans over \$15,001.

### Meeting Date and Time

This Subcommittee shall meet at 8.30am on the 2<sup>nd</sup> Wednesday of the months of February, March, April, May, September and November (and at such other times as may be necessary).

**OPEN MEETING**

**APOLOGIES**

**CONFLICTS OF INTEREST**

Members are reminded to indicate any items in which they might have a conflict of interest.

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**Local Government Act 2002 Amendment Act 2012 – Decision Making**

*Full consideration has been given to the provisions of the Local Government Act 2002 Amendment Act 2012 in relation to decision making and in particular the current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost effective for households and businesses. Consideration has also been given to social, economic and cultural interests and the need to maintain and enhance the quality of the environment in taking a sustainable development approach.*

**Recommendations contained in this agenda may not be final decisions.  
Please refer to the minutes for resolutions.**

# 1. 2014-2015 Resident and Ratepayer Administration Grants

**Reporting officer** Bree Kurtovich (Community Funding Officer)

**Date of meeting** 11 March 2015

## ***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement as it supports strong communities where people feel safe and able to participate.*

## **Background**

Each year resident and ratepayer organisations in the Whangarei District that are currently active in their communities are invited to apply to the Whangarei District Council's Resident and Ratepayer Administration Fund.

The budget allocated for the 2014-2015 financial year is \$14,000. Grants are \$700 per organisation.

Applicants are required to provide the following information:

- A list of current office holders and the number of members
- Details of activities:
  - over the past six months
  - proposed for the next six months
- Latest Annual General Meeting (AGM) minutes
- Most recent financial accounts.

New applicants and current applicants with changed details must also supply:

- Evidence of not-for-profit status e.g. Certificate of Incorporation or Trust Deed
- Evidence of bank account details e.g. bank deposit slip.

## **Significance and Engagement**

Having considered the Significance and Engagement Policy this decision is not considered significant and the public will be informed via Agenda publication on the website.

## **Discussion and options**

In late November 2014, 21 residents and ratepayers groups within the District were invited to apply for the 2014-2015 Resident and Ratepayer Administration Grant. The application form was also made available on the Council's website, for any potential new resident and ratepayer groups.

Applications closed on Thursday 5 February 2015. In total twenty one applications were received. Twenty of the applicants had been previously funded, and one other organisation applied which had not been previously funded.

A summary of applicants is below. All of the applications received meet the applicant requirements listed in the 'background' section above, with one exception (noted).

Previous applicants:

- Hikurangi Friendship House Charitable Trust
- Kamo Community Incorporated
- Maungakarema Recreation Society Incorporated
- Onerahi Community Association Incorporated
- Pataua Area Ratepayers and Residents Association Incorporated
- Portland Residents and Ratepayers Association Incorporated
- Ruakaka Parish Residents and Ratepayers Association Incorporated
- Ruatangata Public Hall Society Incorporated
- Teal Bay Ratepayers and Residents Association Incorporated

- The Lang Cove Residents Association Incorporated
- The Urquharts Bay Association Incorporated
- Tikipunga Community Trust (Tiki Pride) \* No AGM minutes as AGMs have not been occurring. Regular meeting minutes provided.
- Tutukaka Coast Ratepayers and Residents Association Incorporated
- Waipu Riding Residents and Ratepayers Association Incorporated
- Whakapara Hall Society Incorporated
- Whananaki Beach Association Incorporated
- Whangarei Heads Citizens Association Incorporated
- Whangaruru Coastal Community & Sports Association Incorporated
- Whangaruru North Residents and Ratepayers Association Incorporated
- Whangaruru South Residents and Ratepayers Association Incorporated.

New applicant:

- Onerahi Resource Centre Trust

Invited to apply, but chose not to:

- Parua Bay Community Focus Group: The Chair advised that as the group are still working with Council on the Village Plan, they would hold off requesting this grant again until 2015-2016.

## Considerations

### Onerahi Resource Centre Trust - new applicant

Onerahi Resource Centre Trust (6 members) is a new applicant in 2014-2015. Its application indicates activity in Onerahi, but is in the same locality as Onerahi Community Association (52 members) and serves much of the same function. Both applicants note key activities as:

- the Beach road cycle walkway
- Cresta Park playground
- the rebuild of the skateboard park
- the Onerahi Orbit
- the Onerahi liquor shop proposal.

It seems reasonable to expect that these two organisations work together on their mutual community engagement projects. At this stage Onerahi Resource Centre Trust does not appear to provide significant additional services to Whangarei District Council and the residents and ratepayers of Onerahi, beyond what is already being provided by Onerahi Community Association.

### Limited activities

Several resident and ratepayer groups have reported very limited activities beyond that of facility management. Consideration may wish to be given to the continuing provision of Resident and Ratepayer Administration Grants to these organisations in future funding rounds. These organisations are:

- Maungakareme Recreation Society Incorporated
- Ruatangata Public Hall Society Incorporated
- Whakapara Hall Society Incorporated.

### Budget

The total amount requested is \$14,000. The total amount recommended for disbursement is \$14,000, which is within budget.

## Recommendation

1. That the information be received.
2. That grants of \$700 be made from the Residents and Ratepayers Administration Grant Fund to the following groups:
  - a. Hikurangi Friendship House Charitable Trust
  - b. Kamo Community Incorporated

- c. Maungakaramea Recreation Society Incorporated
  - d. Onerahi Community Association Incorporated
  - e. Pataua Area Ratepayers and Residents Association Incorporated
  - f. Portland Residents and Ratepayers Association Incorporated
  - g. Ruakaka Parish Residents and Ratepayers Association Incorporated
  - h. Ruatangata Public Hall Society Incorporated
  - i. Teal Bay Ratepayers and Residents Association Incorporated
  - j. The Urquharts Bay Association Incorporated
  - k. The Lang Cove Residents Association Incorporated
  - l. Tikipunga Community Trust (Tiki Pride)
  - m. Tutukaka Coast Ratepayers and Residents Association Incorporated
  - n. Waipu Riding Residents and Ratepayers Association Incorporated
  - o. Whakapara Hall Society Incorporated
  - p. Whananaki Beach Association Incorporated
  - q. Whangarei Heads Citizens Association Incorporated
  - r. Whangaruru Coastal Community & Sports Association Incorporated
  - s. Whangaruru North Residents and Ratepayers Association Incorporated
  - t. Whangaruru South Residents and Ratepayers Association Incorporated.
3. That the application from Onerahi Resource Centre Trust be declined, on the basis that Council already supports Onerahi Community Association Incorporated which services the Onerahi area.

## 2. 2015-2016 Annual Operating Fund

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**Reporting officer** Bree Kurtovich (Community Funding Officer)

**Date of meeting** 11 March 2015

### ***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement as it supports the provision of grants to ensure public services and community facilities are able to operate and meet the needs of our district's communities.*

### **Background**

In November 2009, Whangarei District Council's Finance and Support Committee resolved to replace the Three Year Grant Fund to drive efficiencies in community funding approval and administration processes, as well as providing a window for recipient organisations to make financial decisions. The new system was named the Annual Operating Fund and commenced in the 2010-11 financial year.

Under the Council's Community Funding Policy the purpose of this fund is to give "a rolling year over year funding cycle designed to provide ongoing operational support to selected organisations which provide valued services to the district".

The Annual Operating Fund is non-contestable.

In past years eligible organisations with a positive history of Council funding from the Three Year Operating Grant Fund or the Operational Support Fund were invited to apply to the fund. These two funds are no longer operating and there are no new applicants to the fund this round.

### **Significance and Engagement**

Having considered the Significance and Engagement Policy this proposal or decision is not considered significant and the public will be informed via Agenda publication on the website.

### **Current Process**

Each year applicants are invited to apply to the fund in November/December and applications generally close in February. The application form shows Council's indicated grant amount from the prior round. Applicants generally apply for this amount, however, increases in funding are considered. An indicative amount for the following year's funding is also provided to grant recipients. This figure has been based on the current year's (unconfirmed) indicative amount plus an inflation adjustment based on the Local Government Cost Index (LGCI) as appropriate.

All applications are referred to the Community Funding Subcommittee for consideration. The Community Funding Subcommittee can make decisions for those grant requests that fall within their delegated authority.

For those grant requests that fall outside of the delegated authority of the Community Funding Subcommittee, the Subcommittee will make recommendations for funding and refer these to the Planning Committee for consideration.

Final grant amounts will be confirmed by Council's Annual Plan process.

All grants are subject to the performance of the organisation against the agreed performance measures for the previous funding year.

### **Potential changes**

The funding review during 2014 and 2015 has been discussed at two Council workshops. A draft policy and proposed budget changes will be presented to Council for consideration on 25 March 2015. If adopted, these changes will impact on the Annual Operating Fund in 2016-2017 and beyond. The 2015-2016 grants are not expected to be affected other than the inclusion of an inflation adjustment.

## 2015-2016 Applications

In November 2014 the fifteen grant recipients from the 2014-2015 Annual Operating Fund were invited to apply to have their indicative funding levels for 2015-2016 year confirmed. An explanation was required for any requested variance to the indicative amount.

Applications closed on Friday 5 February 2015 and applications were received from all fifteen organisations.

### Required information

As part of the performance measures associated with each grant, organisations were requested to provide a range of information. The requested information and what was supplied by each applicant is detailed in Attachment 1.

Some organisations did not provide all of the required information, and what was provided in many instances was not of the expected standard. A mitigating factor is that as this application process occurs half way through the 2014-2015 year, some 2015-2016 budgets and business plans were yet to be completed.

### Increased grant requests

Eight organisations have requested in total \$210,225 more than the 2015-2016 indicative amounts. These requested increases are outlined in Attachment 2 and the application summaries provided to the members of the Community Funding Subcommittee.

### Summary of applications

A summary of significant items is below:

#### Citizens Advice Bureau Whangarei Incorporated

- CPI increase requested

#### Hikurangi Historical Museum Society Incorporated

- No increase requested

#### Mangakahia Sports Ground Society Incorporated

- No increase requested

#### Northland Craft Trust (Quarry Arts Centre)

- No increase requested
- Requested increase discussion for 2016-2017

#### Northland Society of Arts Incorporated (Reyburn House)

- No increase requested
- Application was not submitted on time, and is missing significant information
- Significant Council staff support is required to ensure this organisation meets reporting requirements. Alternately, consideration could be given to reducing the reporting requirements, as they are consistently not being met.

#### Northland Youth Theatre Trust

- Requested additional funds to extend programme to satellite locations

#### Ruakaka Recreation Centre Incorporated

- Requested large increase for emergency building repairs

#### Surf Life Saving Northern Region Incorporated

- Requested large increase for full cost of summer patrols

#### The Culture, Heritage and Arts Resource Trust (CHART)

- No increase requested



### **Tornado Youth Community Trust**

- Requested large increase for increased costs
- Already received a large one-off grant extra grant in 2014-2015
- Financial situation appears to be improving, but some required documents are still outstanding

### **Waipu Centennial Trust Board (Waipu Museum)**

- Moderate increase requested to cover essential staff costs for visitor centre function

### **Whangarei Art Museum Trust**

- Moderate increase requested to cover inflation, losses and education programme
- Manager was not available to complete application

### **Whangarei Museum and Heritage Trust (Kiwi North)**

- Excellent report submitted
- Moderate increase requested for required staff wages

### **Whangarei Quarry Gardens Trust**

- No increase requested

### **Whangarei Youth One Stop Shop Charitable Trust**

- No increase requested
- Application does not give sufficient information to assess the performance of this organisation
- Concerns have been raised by the Council representative about the viability of this organization
- As such, the 2015-2016 grant is recommended to go ahead, with advice that this will be the final grant to this organisation (i.e. no grant indicated for 2016-2017).

### **Community Events Reporting**

Reporting is now required monthly and quarterly for the three recipients of Annual Operating Grants of more than \$100,000. This has provided excellent additional information to Council about the activities it supports.

### **Considerations**

#### **2015-2016 Budget**

The total indicative figure for the 2015-2016 year is \$1,134,100. The figures indicated to applicants did not include the LGCI increase for 2015-2016. Total available budget for this period is \$1,159,505 (indicated figure plus LGCI at 2.24%).

#### **2016-2017 Financial consideration**

The inclusion of a yearly LGCI increase to Annual Operating Grants will bring these grants in line with other grants within Council. LGCI is expected to be 2.45% for 2016-2017.

As such, the indicated budget for 2016-2017 Annual Operating Grants would be \$1,176,706 once LGCI is applied, and the grant for Whangarei Youth One Stop Shop Charitable Trust is removed.

### **Local Government Act**

The amendments to the local government act gained royal assent on 4 December 2012 and have changed the purpose of local government. Previously the impetus for Council's decisions lay with the four well-beings; however, the 2012 amendment act requires us to consider the following:

- Are we providing local infrastructure, local public services or regulatory functions?
- Are we helping meet the current and future needs of our communities?
- Are these activities "good-quality"?
- Are these activities cost effective for households and businesses?

## Local infrastructure and public service

Local infrastructure is not defined in the act but section 197 offers a comprehensive interpretation of what it could comprise of. Fundamentally this section refers to community facilities, community infrastructure and network infrastructure; these would be deemed local if they occurred within the district's boundaries. A number of our grant recipients provide community facilities and community infrastructure, all of which are „local“.

Public service is not defined in the act either but there are a couple of sections that provide clarity in the context of this agenda item. Section 11 A (e) states that libraries, museums, reserves, recreational facilities and other community infrastructure are core services to be considered by Council in performing its role; and Section 5 1 (b) identifies the provision of grants as an activity of Council.

With this information, due consideration can be given to all of the grant recipients and that Council is ensuring the provision of local infrastructure and public service.

## Current and future needs of communities

All of these grant recipients contribute to meeting our district's needs; whether these are cultural and heritage needs, through the provision of art centres and museums; social needs, by providing youth services, community and recreation centres; or environmental needs, through community activities and places such as the quarry gardens. All of our ward councillors are aware of the needs of their local communities and are knowledgeable of the contributions these grant recipients make to address these needs.

## Good quality and cost effective service

Section 10 (2) defines what this means as the following:

- a) efficient; and
- b) effective; and
- c) appropriate to present and anticipated future circumstances.

Sections 5 and 11 highlight the provision of grants for the delivery of public services and infrastructure as council activities. The contribution to these must be appropriate and cost effective. The provision of annual operating grants is both significant and consistent to ensure these services are sustainable and able to provide services and facilities to meet the needs of our district's communities.

The level of Council's contribution to each of these grant recipients is broad ranging. The grants provided range from 1.3% to 70% of total revenue.

At no stage is Council providing all of an organisation's revenue and as such these grant recipients are able to secure additional investment and funding outside of local government. This an effective community partnership where Council's contribution is significant but limited and whereby grant recipients can grow their services through funds other than rates. This type of model shows an appropriate and cost effective approach for Council to ensure public service delivery and provision of community infrastructure.

## Summary

The Community Services Department's Annual Operating Fund offers excellent results in meeting the Council's obligations under the *Local Government Act*. It is working collaboratively with fifteen of Whangarei District's well established local community groups, to ensure a range of community need is acknowledged, explored and met appropriately, efficiently and effectively at a local level.

The provision of Annual Operating Grants to these organisations provides reliable long-term benefits to this developing District, via an efficient and effective funding delivery model. The service delivery is measureable through the required performance measures reporting. The public visibility of funding provided by Council has been increased in 2014 with additional reporting requirements on the three organisations receiving grants of more than \$100,000 per annum.

All fifteen organisations are recommended to receive the indicated figures for 2015-2016 plus LGCI at 2.24%

The adoption of the following funding recommendations will require expenditure of \$1,159,505 for the 2015-2016 Operational budget of the Community Services Department and is within budget.

## Recommendation

- 1) That the information be received.
- 2) That the following grants from the Annual Operating Fund for the 2015-2016 financial year, recommended by the Community Funding Subcommittee, to be confirmed by that year's Annual Plan process, be referred to the 8 April 2015 Planning Committee:
 

a) Citizens Advice Bureau Whangarei Incorporated	\$45,190
b) Hikurangi Historical Museum Society Incorporated	\$5,316
c) Mangakahia Sports Ground Society Incorporated	\$26,480
d) Northland Craft Trust (Quarry Arts Centre)	\$37,829
e) Northland Society of Arts Incorporated (Reyburn House)	\$9,917
f) Northland Youth Theatre Trust	\$9,917
g) Ruakaka Recreation Centre Incorporated	\$33,024
h) Surf Life Saving Northern Region Incorporated	\$38,851
i) The Culture, Heritage and Arts Resource Trust (CHART)	\$188,940
j) Tornado Youth Community Trust	\$19,835
k) Waipu Centennial Trust Board (Waipu Museum)	\$57,459
l) Whangarei Art Museum Trust	\$277,684
m) Whangarei Museum and Heritage Trust (Kiwi North)	\$361,930
n) Whangarei Quarry Gardens Trust	\$36,193
o) Whangarei Youth One Stop Shop Charitable Trust	\$10,940
- 3) That the following indicative figures for the Annual Operating Fund for the 2016-2017 financial year, recommended by the Community Funding Subcommittee be referred to the 8 April 2014 Planning Committee:
 

a) Citizens Advice Bureau Whangarei Incorporated	\$46,297
p) Hikurangi Historical Museum Society Incorporated	\$5,447
q) Mangakahia Sports Ground Society Incorporated	\$27,129
r) Northland Craft Trust (Quarry Arts Centre)	\$38,756
s) Northland Society of Arts Incorporated (Reyburn House)	\$10,160
t) Northland Youth Theatre Trust	\$10,160
u) Ruakaka Recreation Centre Incorporated	\$33,833
v) Surf Life Saving Northern Region Incorporated	\$39,803
w) The Culture, Heritage and Arts Resource Trust (CHART)	\$193,569
x) Tornado Youth Community Trust	\$20,321
y) Waipu Centennial Trust Board (Waipu Museum)	\$58,867
z) Whangarei Art Museum Trust	\$284,487
aa) Whangarei Museum and Heritage Trust (Kiwi North)	\$370,797
bb) Whangarei Quarry Gardens Trust	\$37,080
cc) Whangarei Youth One Stop Shop Charitable Trust	\$0

## Attachments

1. [Attachment 1: 2015-2016 Annual Operating Fund: Performance Measures Reporting Summary \(15/15404 – Reporting\)](#)
2. [Attachment 2: 2015-2016 Annual Operating Fund: 2015-2016 and 2016-2017 Summary \(15/15404 – Funds\)](#)

<b>Organisation</b>	<b>AGM Meeting Minutes</b>	<b>Financial Accounts</b>	<b>2015-16 draft Business Plan</b>	<b>2015-16 draft Budget</b>	<b>Latest Annual Report</b>	<b>2014-15 Events Calendar</b>	<b>Two Event Reports</b>	<b>Programme/ event/ activity statistics</b>	<b>Media advertising</b>	<b>Visitor numbers</b>	<b>Satisfaction survey info.</b>	<b>% overall satisfaction</b>	<b>Volunteer numbers</b>	<b>2 other funding sources</b>	<b>New stakeholders</b>
Citizens Advice Bureau Whangarei Incorporated	√	√	X	√	√	√	√	√	√	P	√	P	√	√	√
Hikurangi Historical Museum Society Incorporated	√	√	NR	NR	NR	NR	NR	NR	√	√	√	NR	√	NR	√
Mangakahia Sports Ground Society Incorporated	√	√	√	√	P	√	√	√	√	√	X	X	√	√	X
Northland Craft Trust (Quarry Arts Centre)	√	√	√	√	√	√	√	√	√	√	√	NR	√	√	√
Northland Society of Arts Incorporated (Reyburn House)	√	√	X	X	X	√	P	√	√	√	P	X	√	√	P
Northland Youth Theatre Trust	√	√	√	√	P	√	√	√	√	√	√	X	√	√	√
Ruakaka Recreation Centre Incorporated	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Surf Life Saving Northern Region Incorporated	√	√	√	√	√	√	√	√	√	√	X	X	√	√	√
The Culture, Heritage and Arts Resource Trust (CHART)	√	√	X	√	√	√	√	P	√	P	√	P	√	√	√
Tornado Youth Community Trust	√	P	X	X	P	√	√	√	√	P	P	P	√	√	√
Waipu Centennial Trust Board (Waipu Museum)	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Whangarei Art Museum Trust	NR	√	√	√	√	√	√	√	√	√	√	X	√	√	X
Whangarei Museum and Heritage Trust (Kiwi North)	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Whangarei Quarry Gardens Trust	√	√	√	√	P	√	√	√	√	√	√	√	√	√	√
Whangarei Youth One Stop Shop Charitable Trust	√	√	√	√	P	√	√	√	√	√	√	X	√	√	√

Organisation	Indicated 2015-2016	requested 2015-2016	2015-2016 Difference from indicative	2015-2016 1: As indicated	2015-2016 2: All+LGCI@2.24%	2015-2016 3: If under \$100,000, +LGCI@2.24%. If \$100,000 and over, N/C	2015-2016 4: Selected increases	requested 2016-2017	Notes	2016-2017 1: No change	2016-2017 2: All+LGCI@2.45%	2016-2017 3: If under \$100,000, +LGCI@2.45%. If \$100,000 and over, N/C	2016-2017 4: Selected increases
Citizens Advice Bureau Whangarei Incorporated	\$44,200	\$45,600	\$1,400	\$44,200	\$45,190	\$45,190	\$44,200	\$47,000		\$44,200	\$46,297	\$46,297	\$44,200
Hikurangi Historical Museum Society Incorporated	\$5,200	\$5,200	\$0	\$5,200	\$5,316	\$5,316	\$5,200	\$5,200	Not stated	\$5,200	\$5,447	\$5,447	\$5,200
Mangakahia Sports Ground Society Incorporated	\$25,900	\$25,900	\$0	\$25,900	\$26,480	\$26,480	\$25,900	\$25,900		\$25,900	\$27,129	\$27,129	\$25,900
Northland Craft Trust (Quarry Arts Centre)	\$37,000	\$37,000	\$0	\$37,000	\$37,829	\$37,829	\$37,829	\$37,000	increase - discussion requested	\$37,000	\$38,756	\$38,756	\$38,756
Northland Society of Arts Incorporated (Reyburn House)	\$9,700	\$9,700	\$0	\$9,700	\$9,917	\$9,917	\$9,700	\$9,700		\$9,700	\$10,160	\$10,160	\$9,700
Northland Youth Theatre Trust	\$9,700	\$15,000	\$5,300	\$9,700	\$9,917	\$9,917	\$12,000	\$18,000		\$9,700	\$10,160	\$10,160	\$15,000
Ruakaka Recreation Centre Incorporated	\$32,300	\$75,651	\$43,351	\$32,300	\$33,024	\$33,024	\$32,300	\$91,304		\$32,300	\$33,833	\$33,833	\$32,300
Surf Life Saving Northern Region Incorporated	\$38,000	\$89,574	\$51,574	\$38,000	\$38,851	\$38,851	\$38,000	\$89,574		\$38,000	\$39,803	\$39,803	\$38,000
The Culture, Heritage and Arts Resource Trust (CHART)	\$184,800	\$184,800	\$0	\$184,800	\$188,940	\$184,800	\$184,800	\$190,600		\$184,800	\$193,569	\$184,800	\$184,800
Tornado Youth Community Trust	\$19,400	\$35,000	\$15,600	\$19,400	\$19,835	\$19,835	\$19,400	\$40,000		\$19,400	\$20,321	\$20,321	\$19,400
Waipu Centennial Trust Board (Waipu Museum)	\$56,200	\$76,200	\$20,000	\$56,200	\$57,459	\$57,459	\$65,000	\$76,200		\$56,200	\$58,867	\$58,867	\$73,000
Whangarei Art Museum Trust	\$271,600	\$300,000	\$28,400	\$271,600	\$277,684	\$271,600	\$277,684	\$310,000		\$271,600	\$284,487	\$271,600	\$284,487
Whangarei Museum and Heritage Trust (Kiwi North)	\$354,000	\$400,000	\$46,000	\$354,000	\$361,930	\$354,000	\$361,930	\$400,000		\$354,000	\$370,797	\$354,000	\$370,797
Whangarei Quarry Gardens Trust	\$35,400	\$35,400	\$0	\$35,400	\$36,193	\$36,193	\$35,400	\$37,000		\$35,400	\$37,080	\$37,080	\$35,400
Whangarei Youth One Stop Shop Charitable Trust	\$10,700	\$10,700	\$0	\$10,700	\$10,940	\$10,940	\$10,700	\$10,700	Cease funding	\$0	\$0	\$0	\$0
	<b>\$1,134,100</b>	<b>\$1,345,725</b>	<b>\$211,625</b>	<b>\$1,134,100</b>	<b>\$1,159,505</b>	<b>\$1,141,351</b>	<b>\$1,160,042</b>	<b>\$1,388,178</b>		<b>\$1,123,400</b>	<b>\$1,176,706</b>	<b>\$1,138,251</b>	<b>\$1,176,940</b>
				<i>Under budget</i>	<i>On budget</i>	<i>Under budget</i>	<i>On budget</i>			<i>Under budget</i>	<i>Under budget</i>	<i>Under budget</i>	<i>On budget</i>
				<b>2015-2016 budget based on 2015-2016 indicated + Y1 LGCI @ 2.24% (\$1,159,504)</b>				<b>2016-2017 budget based on 2015-2016 indicated + Y1 LGCI @ 2.24%, + Y2 LGCI @ 2.45% (\$1,176,704)</b>					

### 3. Volunteering Whangarei

**Reporting officer** Carla Janssen (Community Services Adviser)

**Date of meeting** 11 March 2015

#### ***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement in recognising the significant contribution made by volunteers to the District's economic and social sustainability.*

#### **Background**

Volunteering Whangarei is a registered charitable trust that operates under the aegis of Volunteering New Zealand and provides a local recruitment and referral service for volunteers. The organisation matches potential volunteers with opportunities, thereby providing fulfilling roles for all those wishing to contribute to their community as volunteers. Volunteering Whangarei also supports and provides training for local volunteer coordinators, raising the level of professionalism in the sector as well as providing advice, advocacy and recognition for volunteers.

Since its launch in September 2013, Volunteering Whangarei has demonstrated an impressive performance, making over 1,000 successful referrals, with over 60 organisations and 300 volunteers registered. The organisation has enhanced the value of the volunteering sector, which in terms of its financial contribution to the district, is a significant component of the not-for-profit sector and wider districts economy. Let alone the many social benefits volunteering provides.

#### **Significance and Engagement**

Having considered the Significance and Engagement Policy this proposal is not considered significant and the public will be informed via agenda publication on the website.

#### **Discussion and options**

This proposal is for the consideration of an exception provided for under Clause 7 of the WDC Community Funding Policy in respect of Volunteering Whangarei's application to Round 2 of the 2014-2015 Community fund.

To date, WDC has acknowledged the contribution Volunteering Whangarei has made to the District though a variety of ways. Financially, Volunteering Whangarei has been the recipient of a contribution of \$5,000 from the CEO's office following a commitment from the Northland Intersectoral Forum (NIF), and from the WDC Community Fund as follows:

Round 2, 2012-2013 - \$5,000  
 Round 2, 2013-2014 - \$10,000  
 Round 1, 2014-2015 - \$5,000

In addition to grants from WDC, Volunteering Whangarei has a growing record of accomplishment with external funding opportunities administered through the Department of Internal Affairs.

Clause 7 (Funding Conditions – Grants) of the Community Funding Policy states that an organisation may only submit one application per financial year (*1 July – 30 June*). In light of having received funding in Round 1, 2014-2015, this limitation, if imposed, is potentially to Volunteering Whangarei's detriment. Therefore, it is proposed to invoke the exception provided for under the policy. That is, "*where special circumstances that threaten the welfare of the organisation*" prevail.

#### **Considerations**

As a not-for-profit organisation, Volunteering Whangarei is entirely dependent on external funding, which is often highly contestable and uncertain. For the organisation to sustain its current level of service, it is imperative that until a consistent funding source is secured, WDC continues to provide support through its Community Fund to provide some assistance for Volunteering Whangarei to plan a sustainable future.

## **Recommendation**

1. That this information is received
2. That the Community Funding Sub-Committee invite Volunteering Whangarei to apply to Round 2 of the 2014-2015 Community Fund.

## RESOLUTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

1.	The making available of information would be likely to unreasonably prejudice the commercial position of persons who are the subject of the information. {Section 7(2)(c)}
2.	To enable the council (the committee) to carry on without prejudice or disadvantage commercial negotiations. {(Section 7(2)(i)}.
3.	To protect the privacy of natural persons. {Section 7(2)(a)}.
4.	Publicity prior to successful prosecution of the individuals named would be contrary to the laws of natural justice and may constitute contempt of court. {Section 48(1)(b)}.
5.	To protect information which is the subject to an obligation of confidence, the publication of such information would be likely to prejudice the supply of information from the same source and it is in the public interest that such information should continue to be supplied. {Section7(2)(c)(i)}.
6.	In order to maintain legal professional privilege. {Section 2(g)}.
7.	To enable the council to carry on without prejudice or disadvantage, negotiations {Section 7(2)(i)}.

### Resolution to allow members of the public to remain

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

#### Move/Second

"That \_\_\_\_\_ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item \_\_\_\_\_.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because \_\_\_\_\_.

*Note:*

*Every resolution to exclude the public shall be put at a time when the meeting is open to the public.*