

Community Funding Subcommittee

Notice of Meeting

A meeting of the Community Funding Subcommittee will be held in the Council Chamber, Forum North, Whangarei on:

**Wednesday
11 June 2014
8.30am**

Subcommittee of:
Planning Committee

Committee
Cr S J Deeming (Chairperson)
Her Worship the Mayor
Cr S M Glen
Cr G M Martin
Cr B L McLachlan

OPEN MEETING

APOLOGIES

CONFLICTS OF INTEREST

Members are reminded to indicate any items in which they might have a conflict of interest.

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Local Government Act 2002 Amendment Act 2012 – Decision Making
Full consideration has been given to the provisions of the Local Government Act 2002 Amendment Act 2012 in relation to decision making and in particular the current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost effective for households and businesses. Consideration has also been given to social, economic and cultural interests and the need to maintain and enhance the quality of the environment in taking a sustainable development approach.

**Recommendations contained in this agenda may not be final decisions.
Please refer to the minutes for resolutions.**

1. Community Funding - Allocation of remainder of Community Fund for 2013-2014

Reporting officer Bree Kurtovich (Community Funding Officer)

Date of meeting 11 June 2014

Vision, mission and values

This item is in accord with Council's vision, mission and values statement as supporting community initiatives builds strong communities where people feel safe and able to participate, and operating in effective partnerships with voluntary hall committees ensures the sustainable provision of community facilities throughout the district.

Introduction

The Community Fund was established to assist community groups that are undertaking a project or event within the Whangarei District which is aligned to Council's Community Outcomes and that benefits the wider community or a sector of the community.

The Community Fund has two funding rounds per year, usually with closing dates in October and April. The fund has a budget of \$100,000 for the 2013-2014 financial year, with \$50,000 available to be allocated to each funding round.

Consideration of Remaining Funds

A total of \$81,538.40 was disbursed as grants in the 2013-2014 financial year, comprising of \$44,917.00 in Round 1 and \$36,621.40 in Round 2.

This funding allocation leaves \$18,461.60 of funds unused in the Community Fund budget for 2013-2014. No further fund rounds are scheduled, nor are practical to schedule, prior the year ending on 30 June 2014.

The Community Funding Subcommittee was asked to consider if remaining funding could be allocated to the Community Halls fund for projects that were not able to be fully funded from the Community Halls budget for 2013-2014. At its 14 May 2014 meeting, the Community Funding Subcommittee agreed that this could occur at the 11 June 2014 meeting.

Rugby League Northland

Rugby League Northland (Rugby League Northland Zone of NZRL Incorporated) applied to the Community Fund Round 2 of 2013-2014 for \$4,000 towards "Community Celebration of Club Rugby League: RLN Club Finals Day". The application was declined on the basis of a loan with the Council that is in default.

Rugby League Northland contacted Community Services, and advised that the organisation has no ties to this loan. Upon investigation Council staff found that the loan of \$80,000 was originally granted to Northland Rugby League (officially named Northland Rugby Football League Incorporated), and had been transferred to Whangarei Rugby League (Whangarei & Districts Rugby League Incorporated).

As such, the application made by Rugby League Northland to the Community Fund Round 2 of 2013-2014 should be reconsidered, as the grounds of the decline of this grant were incorrect.

If funded, this organisation will have received funding for events three years in a row. Past funding does not set precedence, or guarantee assistance will be provided in the future. A figure of \$2,000 is considered an appropriate contribution to this event in this case. If this payment is approved Rugby League Northland will be advised that it may not receive funding for this type of event in the future as the Community Funding Policy discourages repeat funding.

2013-2014 Community Halls Fund Applications

There was \$60,000 of Community Halls funding available for maintenance in 2013-2014.

This fund was significantly oversubscribed, with a total of \$137,642.54 requested in total, including several requests well above the maximum \$5,000 grant available. Due to the limited funding, most applications were partly funded this year. Only \$41.50 of the \$60,000 available was left unallocated.

Allocation of remaining funds

There is \$18,461.60 remaining in the Community Fund, and \$41.50 of the Community Halls Fund remaining (at total of \$18,503.10). \$2,000 is to be allocated to Rugby League Northland towards its Community Fund application. This leaves \$16,503.10 of additional funding to better fund many of the community halls maintenance applications, to help them to achieve their maintenance projects without needing to defer these projects until additional funds can be raised.

Methodology

This second allocation of funding has been applied as if the additional funding had been available at the initial allocation – i.e. what the funding recommendations would have been if \$76,461.60 was available initially for Community Halls instead of \$60,000.

The maximum of \$5,000 per hall in total has been retained.

Recommendations for funding increases have been made based on the halls' ratings regarding usage and level of maintenance needs. Consideration has also been taken where halls have made efforts to reduce the funding requested of council, and only asked for the bare minimum needed to achieve the work.

Recommended additional allocation

An additional \$16,474.00 is recommended to be allocated to fifteen community hall committees, bringing the total spend on Community Halls for 2013-2014 to \$76,432.50

Please see Appendix one for detailed information.

This would give a total of seven halls being fully funded (or to the \$5,000 maximum), up from four prior to this additional funding. The halls receiving more funding but not being fully funded will be able to complete the required maintenance more quickly with this additional funding.

The nine halls that are not recommended to receive additional funding were either already at their maximum (four), or not a high priority for additional funding as compared to the other halls (five).

Recommendation

1. That the information be received.
2. That a grant of \$2,000 be made to Rugby League Northland Zone of the NRL Incorporated towards its Community Fund application made in Round 2 of 2013-2014.
3. That additional grants be made to the following community hall committees from the remainder of the 2013-2014 Community Fund for the specific purposes listed:

a) Glenbervie Hall	\$600	Exterior painting
b) Kaurihohore/Kauri Hall	\$800	Replace the roof
c) McLeod Bay Hall	\$550	Exterior cladding & roof
d) Marua Hall	\$1,000	Remaining half of hall floor
e) Opuawhanga Hall	\$1,700	Kitchen, ceiling & interior painting
f) Otaika Hall	\$2,000	Repair rot, rust & water damage
g) Parakao Hall	\$1,000	Exterior repair & painting
h) Parua Bay and Districts Community Centre	\$1,750	Repair skylights in toilets
i) Ruatangata Public Hall	\$1,000	Toilets and hall floor
j) Springfield Domain Hall	\$1,724	Concrete repair, tree root removal
k) Waipu Public Coronation Hall	\$1,400	Gutters & interior painting
l) Whakapara Hall	\$1,000	Window sills, kitchen roof & gutters
m) Whareora Hall	\$1,500	Reroofing hall
n) Whatitiri Domain Hall	\$450	Repair exterior rot and facing.

Attachment

[Community Halls Application Summary](#)

Community Halls - Application Summary and additional payment from remainder of Community Fund for 2013-2014

Hall	Legal entity	\$ Requested for Maintenance	\$ Rec'd for Maintenance	Total Rec'd Allocation \$	Additional payment \$	Hall maintenance items to be addressed by this grant	Comment
Glenbervie Hall	The Glenbervie Hall and Recreation Society Incorporated	2,300.00	1,700.00	2,300.00	600.00	Paint the back wall and the two end walls.	Some paint already purchased. This job was last identified on the 2007 building review.
Hukerenui District Memorial Hall	Hukerenui and Districts Memorial Hall Incorporated	3,087.11	2,800.00	2,800.00		Mens and ladies toilets, vinyl on kitchen floor.	Job addresses three identified areas in the 2013 building review.
Kara/Kokopu Hall	The Kara Kokopu Public Hall Society Incorporated	5,000.00	5,000.00	5,000.00		Repile the hall and kitchen.	Repiling the hall and kitchen are identified areas on the 2013 building review. Also looking at addressing four further identified items once repiling is complete (repaint, handrail, line storage area, repair rot).
Kaurihohore/Kauri Hall	Kaurihohore Public Hall Society Incorporated	10,000.00	2,000.00	2,800.00	800.00	Replace the roof.	Three concerns with leaking roof, flashings, spouting and roof rust are identified in the 2013 building review. 2013 Building WOF identifies that reroofing is needed. Also need to cover yearly fire surveys cost of \$150.
McLeod Bay Hall	Whangarei Heads Citizens' Association (Incorporated)	2,400.00	1,750.00	2,300.00	550.00	Exterior cladding (west wall and base), re-nail roof, realign cladding.	Addresses the three remaining items from the 2013 building review.
Mangapai Hall	Mangapai Hall Society Incorporated	4,698.53	1,750.00	1,750.00		Main front door, veranda, safety film.	New items - not identified in the building reviews (no 2013 review performed). Appear to be valid maintenance requirements.
Marua Hall	Marua Public Hall Association Incorporated	5,000.00	2,000.00	3,000.00	1,000.00	Floor sanding and polyurethane finish (remaining half of hall floor).	Floor sealing for toilets (but not entire hall) appears in the 2013 building review. \$5,000 was provided in 2012-2013 for sanding and sealing of the hall floor - entire cost quoted was \$11,250, so only some of the job was completed.
Maungakaramea Community Centre Hall	Maungakaramea Recreation Society Incorporated	16,030.00	2,000.00	2,000.00		New oven, refurbish kitchen (including storage), refurbish men's toilets.	Men's toilet maintenance identified in 2013 building review. Replace stove identified in 2010 building review. Kitchen maintenance identified in 2007 building review.
Maungatapere Community Centre Hall	Maungatapere Community Centre Incorporated	5,000.00	5,000.00	5,000.00		Replace rotten floor joists, frame and line storeroom, handrails to storeroom and stage.	Floor and storeroom identified in 2013 building review.
Oakura Domain Hall	Oakura Beach Reserve Board	5,000.00	5,000.00	5,000.00		Repiling, then roof repair & repaint, then window repair/replacement	Repiling does not appear in 2013 building review. Window and roof repair do appear in 2013 building review. Group does not want to perform any other work until repiling is performed.
Opuawhanga Hall	Opuawhanga Community Hall Trust	5,671.80	2,300.00	4,000.00	1,700.00	Reline kitchen, replace and paint ceiling panels, paint interior walls and kitchen floor	Addresses four items from the 2013 building review.
Otaika Hall	Otaika Public Hall Society Incorporated	8,429.03	3,000.00	5,000.00	2,000.00	Repair rot to weatherboards on west wall, head flashing for doors on east wall, replace rusted metal spouting on west end, re-route downpipes discharge to ensure water flows away from the hall, replace water damaged particle board floor in women's toilets	Addresses five items from the 2013 building review - total cost is \$11027, so will address as many as possible based on funding received.
Parakao Hall	Parakao Hall Society Incorporated	4,222.50	3,000.00	4,000.00	1,000.00	Repair rotten weatherboards and facings, repaint exterior: rear wall and two side walls	Addresses two major items from the 2013 building review.

Community Halls - Application Summary and additional payment from remainder of Community Fund for 2013-2014

Parua Bay and Districts Community Centre	Parua Bay and Districts Community Centre Society Incorporated	5,000.00	2,250.00	4,000.00	1,750.00	Repair skylights in toilets.	Addresses one major weatherproofing item from the 2013 building review.
Purua Hall	Purua Hall Association Incorporated	1,058.50	1,058.50	1,058.50		Repair rotten fascia and bargeboards, replace steel spouting, replace mens toilet.	Addresses two weatherproofing items from the 2013 building review.
Ruatangata Public Hall	The Ruatangata Public Hall Society Incorporated	7,509.38	2,500.00	3,500.00	1,000.00	Women's toilet: paint walls, lay vinyl, replace one toilet; Men's toilet: paint ceiling, replace one toilet, clean and polish floor; Sand and polyurethane hall floor.	Addresses four items from the 2013 building review. Have decided to vinyl rather than polyurethane in the women's toilets.
Springfield Domain Hall	Springfield Domain Board	2,723.75	1,000.00	2,724.00	1,724.00	Replacing bulging concrete, pulling up tree roots, installing a barrier.	Does not relate to any items in the 2013 building review, however addresses health and safety concerns, identified as important by the community.
Taurikura Hall	Taurikura Hall Board	5,000.00	3,000.00	3,000.00		Repair/replace rusting roof iron, repair barge board on east face, clean and paint north face, replace rusty head flashings, renail roof as required.	Addresses all of the remaining items (all major weatherproofing items) from the 2013 building review.
Waipu Public Coronation Hall	Waipu Public Coronation Hall and Library Association Incorporated	6,000.00	2,600.00	4,000.00	1,400.00	Repair and replace rusted iron in water spouting gutter. Interior painting.	Addresses two of the remaining three items from the 2013 building review.
Whakapara Hall	Whakapara Hall Society Incorporated	15,567.07	2,000.00	3,000.00	1,000.00	Replace rotten window sills, repair kitchen roof, gutters and flashing.	Roof over the kitchen appears in the 2013 building review. The other maintenance items appear to be reasonable and necessary.
Whananaki Public Hall	Whananaki Beach Residents and Ratepayers Association Incorporated	10,868.00	4,000.00	4,000.00		Replace rusting iron, repair and repaint ceiling, paint roof and exterior, repair and repaint interior, replace drapes.	Addresses two of the items from the 2013 building review (rusting iron and ceiling), other items are additional to this.
Whareora Hall	Whareora Hall Society Incorporated	4,546.87	2,500.00	4,000.00	1,500.00	Reroofing hall.	Reroofing appears on the 2013 building review.
Whatitiri Domain Hall	Whatitiri Community Centre Committee	2,530.00	1,750.00	2,200.00	450.00	Repair rot: s/e fascia, s/w Fascia. n/e barge board; repair facing over join in weatherboard on s/e wall.	Addresses all four of the remaining weatherproofing items from the 2013 building review.
		\$137,642.54	\$59,958.50	\$76,432.50	\$16,474.00		

2. Community Funding - Parks and Recreation - 2013-2014 Mowing Grants

Reporting officer Aubrey Gifford (Technical Officer)

Date of meeting 11 June 2014

Vision, mission and values

This item is in accord with Council's vision, mission and values statement as supporting community initiatives builds strong communities where people feel safe and able to participate.

Introduction

The Council gives an annual grant to 25 mostly rural organisations to help maintain the grounds around various halls, sports grounds, cemeteries, and reserves in the District. Some of these areas are Council land and some are community owned. Typically, the grounds have been maintained by local volunteers, but more recently more and more contractors are doing this work. The grant has been generally pitched at approximately half of the cost if the Council did this work within one of its contracts.

Legislative changes

Recent announcements by government regarding changes to the Health and Safety legislation have caused Council staff to consider the impact on the issuing of these grants on the position of Council.

Changes recommended in the review of the Health and Safety legislation make it clear that if the Council makes a payment for a service of any kind, even if that service is to be performed by a community organisation and volunteers or by a contractor for that organisation, then Council is responsible for ensuring the safety of the person undertaking the work. This includes ensuring that the work is being undertaken in a safe manner having considered any hazards which may be encountered at the site and any visitors or members of the public who may step on to the site.

Proposed response

In order for these organisations to uplift the grants in 2015, it is proposed to require them to provide to the Council their Health and Safety Policy, evidence that they have a record of any specific hazards which pertain to the site they are maintaining, and how this information is drawn to the attention of the person or contractor who is carrying out the work. The Council can provide its contractor Health and Safety Handbook which contains a questionnaire which contractors fill out as part of our regular accreditation process.

We intend to advise the organizations of this future requirement as soon as possible, at the time of payment of the 2014 grants.

We are aware that some of the organisations recommended to receive a mowing grant in 2013-2014 will not have started to produce a Health and Safety Policy. For those organisations, and any whose policy may be inadequate, Council staff will recommend various resources to assist in preparing suitable documents, and provide support as needed.

Proposed funding for 2013-2014

For the 2013-2014 we propose that 25 Mowing Grants are made, in line with the policy for this funding. This funding will total \$ 42,060.00, and this is the same as the grants made last year.

One off additional funding request

The Maungakareme Recreation Society has approached the council for help to remove a very large Leyland Cypress hedge which forms the rear boundary of the sports ground at Maungakareme. The organisation has experienced difficulty over past years in affording the maintenance of this hedge, but more importantly, since land to the rear has now been built on, it cannot now control the southern side of the hedge and finds the only course of action available to it is to remove it.

The council already grants an amount for mowing to this group of \$7000 per annum. The Maungakareme Recreation Society has had a quote of \$6000 to remove the hedge and can afford \$1000 of the cost. They have asked if the council can increase their grant by \$5000 as a one off payment. We recommend that this one off additional payment is made in next years mowing grants, in order to reduce the future maintenance burden at this site.

Recommendations

1. That the information be received.
2. That the proposed methodology concerning mowing grant recipients' health and safety requirements be approved.
3. That the grant for Maungakareme Recreation Society be increased by \$5,000 in next years grant, as a one off payment to allow for the removal of the rear hedge.
4. That Mowing grants for 2013-2014 be made to the following organisations:

a. Glenbervie Hall and Recreation Society	\$1,000
b. Kaurihohore Cemetery	\$2,130
c. Mangakahia Sports Ground Society	\$6,000
d. Mangapai Hall Society	\$500
e. Mata Hall Society	\$200
f. Maungakareme Recreation Society	\$7,000
g. Mid Northern Rugby Club	\$2,200
h. Ngunguru Sport & Recreation Society	\$2,000
i. Parua Bay and Districts Community Centre	\$1,000
j. Parua Bay Cemetery	\$800
k. Pataua Outdoor E & R Trust	\$750
l. Purua Hall Association	\$200
m. Purua Hall Association (Purua Cemetery)	\$750
n. Springfield Domain Board	\$500
o. Taurikura Hall Reserve Board	\$600
p. Waikiekie Cemetery Board	\$500
q. Waikiekie Reserve Board	\$200
r. Waiotira Domain Board	\$730
s. Waipu 2000 and Beyond	\$6,400
t. Waipu Caledonian Society	\$3,000
u. Whananaki Beach Association Inc.	\$1,000
v. Whangarei Heads Citizens Association	\$400
w. Whangarei Saloon and Stockcar Club	\$2,500
x. Whatitiri Community Centre	\$900
y. Taiharuru Urupa	\$800

Attachment

[List of Recommended Mowing Grants for 2013-2014.](#)

Appendix: Recommended Mowing Grants for 2013/2014

Organisation	Mowing Grant details	Recommended \$ for 2013-2014
Glenbervie Hall and Recreation Society	Mowing and weed control on the Glenbervie Hall property	1,000
Kaurihohore Cemetery	Mowing and maintenance at the Kaurihohore Cemetery, Apotu Road	2,130
Mangakahia Sports Ground Society	Maintenance of the sports ground at Poroti	6,000
Mangapai Hall Society	Mowing and maintenance of reserves at Mangapai	500
Mata Hall Society	Mowing Mata Hall site of approximately 1 ha.	200
Maungakaramea Recreation Society	Mowing 5.2 ha of local playing fields and hall in Maungakarakmea	7,000
Mid Northern Rugby Club	Mowing Hukerenui Domain, two fields and surrounds	2,200
Ngunguru Sport & Recreation Society	Mowing of 0.35 ha local playing field and surrounds in Ngunguru	2,000
Parua Bay and Districts Community Centre	Mowing and maintenance around the Parua Bay community centre and bowling club	1,000
Parua Bay Cemetery	Mowing and maintenance of the local Parua Bay cemetery	800
Pataua Outdoor E & R Trust	Mowing and maintenance of 0.9 ha. of Trust grounds & Council land at Pataua North	750
Purua Hall Association	Mowing a 0.6 ha area around the Purua Hall site	200
Purua Hall Association (Purua Cemetery)	Mowing and weed control at the Purua Cemetery	750
Springfield Domain Board	Mowing and maintenance of the Springfield Domain area	500
Taurikura Hall Reserve Board	Mowing around the Taurikura Hall and spraying weeds in the car park	600
Waikiekie Cemetery Board	Mowing of 1480 m2 etc at Waikiekie Cemetery	500
Waikiekie Reserve Board	Mowing of the reserve at Waikiekie Hall, pool and courts	200
Waiotira Domain Board	Mowing the 2.27 ha Waiotira domain area	730
Waipu 2000 and Beyond	Mowing of parks, plus road berm sites Waipu	6,400
Waipu Caledonian Society	Mowing of Caledonian Park, Waipu	3,000
Whananaki Beach Association Incorporated	Mowing 0.1 ha area around hall, library, toilets, etc.at Whananaki	1,000
Whangarei Heads Citizens Association	Mowing and spraying around the McLeod Bay Hall	400
Whangarei Saloon and Stockcar Club	Mowing the track grounds in Lower Port Road	2,500
Whatitiri Community Centre	Mowing around the Whatitiri community centre on Whatitiri Road	900
Taiharuru Urupa	Mowing, weed-eating and spraying at Taiharuru Urupa	800
	TOTAL	\$42,060