

# Community Funding Subcommittee

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## **Notice of Meeting**

A meeting of the Community Funding Subcommittee will be held in the Council Chamber, Forum North, Whangarei on:

**Wednesday  
12 November 2014  
8.30am**

**Subcommittee of:**  
Planning Committee

**Committee**  
Cr S J Deeming (Chairperson)  
Her Worship the Mayor  
Cr S M Glen  
Cr G M Martin  
Cr B L McLachlan

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# Community Funding Sub-Committee

## Terms of Reference

A sub-committee of the Planning Committee.

### Chairperson

Councillor S J Deeming

### Members

#### Mayor

Section 41A(5) of the Local Government Act 2002 provides that the Mayor is a member of each committee of the territorial authority.

Councillors S M Glen, G M Martin and B L McLachlan

### Attendance at Meetings

The Chief Executive Officer, Group Managers, Department Managers and such other Council Officers as deemed necessary may attend committee meetings.

### Definitions

**Contestable funding** includes one off payments, funding contracts and community loans. Funding relates particularly to those funds available to community groups and organisations.

### Context

Relevant legislation includes:

- The Local Government Act 2002
- Reserves Act 1977
- Resource Management Act 1991

Relevant Council documents include:

- Funding and Grants Policy
- Funding and Grants Administration Policy
- Standing Orders
- Delegations Manual

### Terms of Reference

1. To carry out the contestable funding process in accordance with the Whangarei District Council Funding Policy in an objective, fair and transparent way.
2. To assess applications for contestable funding in a consistent way with a view to:
  - Balanced application of the funding policies and guidelines
  - Maximising benefits from the funds available
  - Obtaining the most benefit for the District and sectors within the District
  - Balancing short term and long term outcomes
3. To ensure that information regarding funding decisions and recommendations are conveyed to all stakeholders.
4. To advocate for best practice community funding in the context of Whangarei District Council priorities.

### Delegated Responsibilities, Duties and Powers

Delegated Authority to approve payment of grants and funding to the value of \$15,000 or less and make recommendations on grants or loans over \$15,001.

### Meeting Date and Time

This Subcommittee shall meet at 8.30am on the 2<sup>nd</sup> Wednesday of the months of February, March, April, May, September and November (and at such other times as may be necessary).

# 1. Community Funding - Community Fund Round 1 2014-2015

**Reporting officer** Bree Kurtovich (Community Funding Officer)

**Date of meeting** 12 November 2014

## ***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement as supporting community initiatives builds strong communities where people feel safe and able to participate.*

## **Introduction**

The Community Fund was established to assist community groups that are undertaking a project or event within the Whangarei District which is aligned to Council's Community Outcomes and that benefits the wider community or a sector of the community.

The Community Fund has two funding rounds per year, usually with closing dates in October and April. The fund has a budget of \$100,000 for the 2014-2015 financial year, with \$50,000 allocated to each funding round.

## **Round 1 2014-2015 Applications**

Round 1 of the 2014-2015 Community Fund was advertised in The Leader over a five week period beginning 11 March 2014. Applications closed on Friday 3 October 2014. 28 applications were received. A summary of all applications is attached (see Attachment 1).

The fund's criteria for eligibility and relevance are outlined in the application form and are utilised to assess the applications.

The total amount requested from Round 1 of the 2014-2015 Community Fund is \$133,096. The total amount recommended for disbursement for Round 1 is \$42,000.

\$8,000 has been left to allow for consideration of the About Time project, should greater and clearer information on the project be provided, and assurances are received from the group that this second community grant will lead to project completion.

## **Recommendations**

1. That the information be received.
2. That a grant of up to \$8,000 be considered for The About Time Project, under the umbrella of Rotary Club of Whangarei South Incorporated, if the group provides a clear proposal, an accurate budget, and assurance of project completion if this grant is provided.
3. That grants from Round 1 of the 2014-2015 Community Fund be made to the following organisations:
 

a) Age Concern Whangarei Incorporated	\$1,000
• on the condition that outstanding information and a clear budget is provided	
b) Barnardos, under the umbrella of Whangarei Youth One Stop Shop Charitable Trust	\$2,500
c) Discover Whangarei Heads Tourism Group Incorporated	\$1,500
d) Hikurangi Lions Club Charitable Trust	\$3,000
e) Kamo Community Incorporated	\$3,000
f) Mountains to Sea Conservation Trust	\$3,500
g) Onerahi Community Association Incorporated	\$3,000
h) Onerahi Resource Centre Trust	\$4,000

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|----|---|---------|
| i) | Sustainable Living Festival, under the umbrella of Community Business and Environment Centre Co-operative Society Limited | \$1,500 |
| j) | The Waipu Caledonian Society Incorporated   | \$5,000 |
| k) | Volunteering Whangarei (Incorporated)   | \$5,000 |
|    | • On the condition that it is used to provide the Civil Defence project   |         |
| l) | Waipu Business and Promotions Group   | \$3,000 |
|    | • On the condition that a legal entity acts as an umbrella organisation for the project                                   |         |
| m) | Whangarei Migrant Centre Incorporated   | \$2,000 |
| n) | Whangarei Youth Space Trust   | \$4,000 |
4. That the following applications to Round 2 of the 2013-2014 Community Fund be declined:
- a) Habitat for Humanity (Northland) Limited
  - b) Mangakahia Lions
  - c) Northland Vintage Machinery Club (Whangarei) Incorporated
  - d) Northland Youth Theatre
  - e) Parent to Parent Northland, under the umbrella of Parent to Parent NZ Incorporated
  - f) Parua Bay Heritage Gateway Society under the umbrella of Parua Bay and Districts Community Centre Society Incorporated
  - g) Ruakaka Skate Park Project Committee, under the umbrella of Ruakaka Recreation Centre Incorporated
  - h) The About Time Project, under the umbrella of Rotary Club of Whangarei South Incorporated
  - i) The Anawhata Museum Charitable Trust
  - j) The Kara Kokopu Public Hall Society Incorporated
  - k) The Parenting Place Incorporated - Attitude Youth Division
  - l) Whangarei Anglican Care Trust
  - m) Whangarei Heads Arts Trail Society Incorporated
  - n) Whangarei Youth Community Trust.

#### Attachment

[Application summaries 14/99047](#)

## Community Fund Round 1 2014-2015 Application Summaries

\$100,000 in fund, \$50,000 per funding round. Maximum grant size \$10,000.

**Eligibility key**

E	Eligible application and all required information provided
D1	Ineligible application
D2	Eligible, but application does not clearly meet criteria
D3	Eligible, but application is a low priority for funding
D4	Eligible, but application is incomplete or insufficiently developed

Organisation	Project	Eligibility	Amount requested	Amount recommended	Notes
Age Concern Whangarei Incorporated	Health, safety, awareness, falls prevention for carers and older people	D4	\$2,263	\$1,000	Series of workshops (2x fall prevention, 2x keeping safe at home) for older people and their carers. The budget does not seem to relate to the proposed project, and the dates and scope of the events are unclear. Previously funded. Provide a grant on the condition that outstanding information is provided and budget is clarified.
Barnardos, under the umbrella of Whangarei Youth One Stop Shop Charitable Trust	International Children's Day in Whangarei	E	\$3,015	\$2,500	To run International Children's Day in Whangarei. A children's day where everything is free - bus, food, drink and prizes/gifts. Last event attracted 1500 people (1000 children). Social services and health providers stalls. Previously funded event.
Discover Whangarei Heads Tourism Group Incorporated	Whangarei Heads Walks and Hikes Pamphlet	E	\$4,394	\$1,500	Development and printing of brochures to promote the walks and hikes in Whangarei Heads. Maori history and legend in the area is also presented in the brochures. Previously funded organisation.
Hikurangi Lions Club Charitable Trust	Hikurangi Christmas Carnival	D4	\$3,566	\$3,000	Regular Community Christmas Parade. Previously funded and trusted, so incomplete documentation has been accepted.
Kamo Community Incorporated	Kamo Christmas Parade	E	\$5,000	\$3,000	Regular Community Christmas Parade. Previously funded
Mountains to Sea Conservation Trust	Community Guided Snorkel Day - Summer Series 2015	E	\$6,280	\$3,500	5 Free Community Snorkel days over summer - up to 100 people per event. Very popular. Costs are reasonable. Not funded before. Also consider NRC and DOC role in funding this activity.
Onerahi Community Association Incorporated	Onerahi Christmas Parade	E	\$3,000	\$3,000	Regular Community Christmas Parade. Previously funded
Onerahi Resource Centre Trust	Waitangi Hangi Fiesta	E	\$9,454	\$4,000	Waitangi day festival in Whangarei. Theme of whakawhanaungatanga (relationship building). Stalls, entertainment, music, kapa haka, Ngati Hine Health Trust & Quarry Arts Centre support the event. Smaller event was previously funded.
Sustainable Living Festival, under the umbrella of Community Business and Environment Centre Co-operative Society Limited	Sustainable Living Festival	E	\$2,440	\$1,500	Festival designed to inspire people to reconnect with the natural environment, provide public information about sustainability, and support local community and businesses. Involves seminars, demonstrations and workshops. Approx 1000 attendees in previous years. Previously funded event. CBEC is also funded through other Council streams.
The Waipu Caledonian Society Incorporated	Waipu Highland Games	E	\$9,500	\$5,000	Yearly event. Celebration of Scottish Celtic culture and language. Huge event. Previously funded event.

## Community Fund Round 1 2014-2015 Application Summaries

\$100,000 in fund, \$50,000 per funding round. Maximum grant size \$10,000.

Organisation	Project	Eligibility	Amount requested	Amount recommended	Notes
Volunteering Whangarei (Incorporated)	Development Youth Involvement Programme & Civil Defence Programme	E	\$10,000	\$5,000	Initiate two programmes of coordinated web-based approaches to volunteering: 1 - Provide Youth easy access to volunteer; 2 - Civil Defence Programme. Previously funded organisation that warrants Council support. Provide grant on the agreement that it is used for the Civil Defence project.
Waipu Business and Promotions Group	Waipu Christmas Parade	D1	\$3,000	\$3,000	Regular Community Christmas Parade. Not a legal entity, but have been funded before. Provide grant on the condition that a legal entity acts as umbrella organisation and invoices Council.
Whangarei Migrant Centre Incorporated	International Day of Families	E	\$3,942	\$2,000	Yearly UN initiative. The event run by WMC promotes Whangarei to migrants through a family day with information, food outlets, entertainment, arts and activities. Approx 200+ attendees. Previously funded event.
Whangarei Youth Space Trust	WYS Band to perform at Art Beat	E	\$9,020	\$4,000	Tuition, instruments, travel costs extra work for WYS staff and publicity costs for WYS to perform at Art Beat. Some ineligible costs for capital items (\$2500). Very expensive event if only for a one off, but appears to be setting the group up to do more. Council support of WYS is needed.
Habitat for Humanity (Northland) Limited	Living Earth Build Educational Programme	D3	\$5,000	\$0	Promote and facilitate the programme for schools. Plan to visit the 42 local schools to talk about Habitat for Humanity, and the earth build. Application appears to relate to Northland wide project, but partial contribution only is sought.
Mangakahia Lions	Mangakahia Community Electronic Noticeboard	D1	\$798	\$0	Applied for an ineligible capital item - laptop computer. Many missing documents.
Northland Vintage Machinery Club (Whangarei) Incorporated	Restore an early Nuffield Tractor	D4	\$2,000	\$0	To restore a tractor. Public can visit the club rooms to view the restoration. No quotes or detailed budget provided. Public benefit is unclear, and no publicity or public involvement is apparent. Previously funded in 2011-12. Application needs further development.
Northland Youth Theatre	Summer 30th Anniversary Productions and Workshops	D1	\$5,342	\$0	Bad Jelly the Witch, Summer Production, talks and workshops. Not eligible as receive an Annual Operating Grant. Form not signed.
Parent to Parent Northland, under the umbrella of Parent to Parent NZ Incorporated	Support Parent Training	D3	\$2,000	\$0	One two day course for 15 people. Social and educational support course for parents of children with disabilities. Limited community benefit as only 15 people reached.
Parua Bay Heritage Gateway Society under the umbrella of Parua Bay and Districts Community Centre Society Incorporated	Owhiwa School Preservation - stage 1	D2	\$3,000	\$0	To engage professional help to support the volunteer labour to stabilise the Owhiwa school, in preparation for the next stage of the project - moving it near the Parua Bay Hall to act as a public information centre. Unclear that this project meets fund criteria.
Ruakaka Skate Park Project Committee, under the umbrella of Ruakaka Recreation Centre Incorporated	Ruakaka Skate Park Project - Stage 1, 2 & 3	D3	\$10,000	\$0	First three stages (of four) in construction of a community skate park. Most works will be completed by volunteers. Ruakaka Recreation Centre receives an Annual Operating Grant. \$100,000 is already in the Long Term Plan for this project.

## Community Fund Round 1 2014-2015 Application Summaries

\$100,000 in fund, \$50,000 per funding round. Maximum grant size \$10,000.

Organisation	Project	Eligibility	Amount requested	Amount recommended	Notes
The About Time Project, under the umbrella of Rotary Club of Whangarei South Incorporated	Design & Construction of Ballclock model	D4	\$10,000	\$0	To complete the model of the ball clock sculpture. Project is already in progress. Funding requirements are not clear. The group is requesting \$10,000, but budget only includes costs to \$9069 once final quote is included. \$5000 contribution made from R2 2012-2013 to start the mock up model. Project reporting due - but project not completed. Original costs from the 2012-2013 application appear to be \$40,000, with no other funding applied for. Consider providing a grant on the condition that the proposal is redeveloped, budget is clarified, and assurance that project will be completed with this additional funding.
The Anawhata Museum Charitable Trust	Distribution of pamphlets and printed material	D3	\$1,240	\$0	Distribution of pamphlets and printed material to promote the Packard and Pioneer museum. Previously funded.
The Kara Kokopu Public Hall Society Incorporated	100 year ANZAC Commemoration	D3	\$520	\$0	Restoration of plaque and reveal ceremony. Applicant understands that if this is funded it cannot apply to the Community Halls Fund this financial year.
The Parenting Place Incorporated - Attitude Youth Division	Attitude programmes for Northland high schools 2015	D3	\$2,000	\$0	Contribution towards delivery of Attitude programme in 11 Whangarei schools. 32 Life presentations and resource handbooks for up to 4500 students. Other local youth activities took precedence in this funding round.
Whangarei Anglican Care Trust	Senior Chef	E	\$10,000	\$0	Senior Chef programme for over 65s. Each 8 week course caters for 10 seniors. Application is for 5 courses. Respected Canterbury DHB programme, helps develop skills and social networks. Cost include hire of own venue for total of \$1400. Food costs of \$2250 total - as this is a cooking course. All costs seem reasonable.
Whangarei Heads Arts Trail Society Incorporated	Summer Visitor and Endless Summer Initiative	D3	\$2,822	\$0	Promote and run Summer arts workshops in the lead up to the Whangarei Heads Art Trail in Easter 2015. Arts Trail has been previously funded through Creative Communities and Community Fund. 2015 Arts Trail received \$2504 through Creative Communities.
Whangarei Youth Community Trust	ENGAGE 2015	D3	\$3,500	\$0	Local youth workers on site at school engaging with students and providing activities, especially during break times. Previously funded. Other youth activities took precedence in this funding round.
<b>TOTALS</b>			<b>\$133,096</b>	<b>\$42,000</b>	

## RESOLUTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

1.	The making available of information would be likely to unreasonably prejudice the commercial position of persons who are the subject of the information. {Section 7(2)(c)}
2.	To enable the council (the committee) to carry on without prejudice or disadvantage commercial negotiations. {(Section 7(2)(i)}.
3.	To protect the privacy of natural persons. {Section 7(2)(a)}.
4.	Publicity prior to successful prosecution of the individuals named would be contrary to the laws of natural justice and may constitute contempt of court. {Section 48(1)(b)}.
5.	To protect information which is the subject to an obligation of confidence, the publication of such information would be likely to prejudice the supply of information from the same source and it is in the public interest that such information should continue to be supplied. {Section7(2)(c)(i)}.
6.	In order to maintain legal professional privilege. {Section 2(g)}.
7.	To enable the council to carry on without prejudice or disadvantage, negotiations {Section 7(2)(i)}.

### Resolution to allow members of the public to remain

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

#### Move/Second

"That \_\_\_\_\_ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item \_\_\_\_\_.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because \_\_\_\_\_.

*Note:*

*Every resolution to exclude the public shall be put at a time when the meeting is open to the public.*