

# Infrastructure and Services Committee

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## Notice of Meeting

A meeting of the Infrastructure and Services Committee will be held in the Council Chamber, Forum North, Whangarei on:

**Wednesday  
9 October 2013  
9.00 am**

## **Committee**

Cr G M Martin (Chairperson)  
His Worship the Mayor  
Cr C B Christie  
Cr S J Deeming  
Cr A J Edwards  
Cr S M Glen  
Cr P R Halse  
Cr J S Jongejans  
Cr B L McLachlan  
Cr S L Morgan  
Cr K J Sutherland  
Cr W L Syers  
Cr M R Williams  
Cr J D T Williamson

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CONFIDENTIAL – not for publication

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**Local Government Act 2002 Amendment Act 2012 – Decision Making**

*Full consideration has been given to the provisions of the Local Government Act 2002 Amendment Act 2012 in relation to decision making and in particular the current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost effective for households and businesses. Consideration has also been given to social, economic and cultural interests and the need to maintain and enhance the quality of the environment in taking a sustainable development approach.*

**Recommendations contained in this agenda are NOT final decisions.  
Please refer to the minutes for resolutions.**

# 1. Minutes: Infrastructure and Services Committee

## Wednesday, 11 September 2013

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*Minutes of a meeting of the Infrastructure and Services Committee of the Whangarei District Council held in the Council Chamber Forum North on Wednesday 11 September 2013 at 9.00 am.*

**Present:**

G M Martin (Chairperson)

Crs S J Deeming, C B Christie, A J Edwards, S M Glen, P R Halse, J S Jongejans, S L Morgan, K J Sutherland, W L Syers, M R Williams and J D T Williamson

**Absent:**

His Worship the Mayor M C A Cutforth (leave of absence)

**Apology:**

Cr B L McLachlan

**Moved: Cr Jongejans**

**Seconded: Cr Glen**

“That the apology be sustained.”

**CARRIED**

**In Attendance:**

Chief Executive Officer (M P Simpson), Group Manager Infrastructure and Services (S Weston), Roading Manager (J Devine), Waste and Drainage Manager (A Carvell), Senior Communications Adviser (R Pascoe), Pollution Prevention Officer (W King), Property Officer (J Calder), Councillor Support (J Crocombe) and Senior Meeting Coordinator (C Brindle)

### 1. Confirmation of Minutes of a Meeting of the Infrastructure and Services Committee held on 14 August 2013

**Moved: Cr Edwards**

**Seconded: Cr Deeming**

“That the minutes of the meeting of the Infrastructure and Services Committee held on 14 August 2013, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.”

**CARRIED**

### 2. 2013/2014 Roading Programme

**Moved: Cr Morgan**

**Seconded: Cr Glen**

“1. That the information be received.

2. That the 2013/2014 Works Programme be confirmed.”

Amendment

**Moved: Cr Williamson**

**Seconded: Cr Edwards**

“That staff provide a report detailing the process of establishment of speed limits in the Whangarei District and identify the process and recommendation by which the speed limits of our major feeder and through routes are reviewed.”

**The amendment was CARRIED  
and subsequently CARRIED  
as the substantive MOTION**

### **3. Temporary Road Closures – Marsden Wheelers**

**Moved: Cr Edwards**

**Seconded: Cr Glen**

- “1. That pursuant to the Tenth Schedule of the Local Government Act 1974, the following roads be closed to vehicular and pedestrian traffic for the Marsden Wheelers Criterium Race.

**Casey Road**, from the entrance off One Tree Point Road, to the intersection with Waiwarawara Drive.

**Waiwarawara Drive** from the intersection with Kitepai Road to the intersection with Orua Road.

**Kitepai Road** from the intersection with Waiwarawara Drive to the intersection with Pokapu Road.

**Pokapu Road** from the intersection with Kitepai Road to the intersection with Orua Road.

**Orua Road** from the intersection with Pokapu Road to the intersection with Waiwarawara Drive.

**Period of closure:** 1:00pm to 6:00pm

**Date:** Saturday 14 September 2013.

2. That side roads off the roads to be closed also be temporarily closed for a distance of up to 100 metres from the intersections for safety purposes.
3. That the Chair of the Infrastructure and Services Committee and the Infrastructure and Services Group Manager be delegated to consider objections and cancel or amend any or all of the Temporary Road Closure if appropriate.”

**CARRIED**

### **4. Temporary Road Closure – Pohutukawa Christmas**

**Moved: Cr Christie**

**Seconded: Cr Williams**

- “1. That pursuant to the Transport (Vehicular Traffic Road Closure) Regulations 1965, the following road be closed to ordinary vehicular traffic for the Pohutukawa Christmas event:

**Deveron Street** from the intersection with Kamo Road to the intersection with Mill Road.

**Period of Closure:** 12 noon to 8:00pm.

**Date of Closure:** 8 December 2013.

2. That the Chair of the Infrastructure and Services Committee and the Infrastructure and Services Group Manager be delegated to consider objections and to cancel or amend any or all of the Temporary Road Closure if appropriate.”

**CARRIED**

## 5. Reserve to be Dedicated Road, Huia Street

**Moved:** Cr Williamson  
**Seconded:** Cr Halse

"1. That the information be received.

2. That pursuant to Section 111 of the Reserves Act 1977, Lot 27 DP 54038 situated at the end of Huia Street, Whangarei, be dedicated as road."

**CARRIED**

## 6. Land Declared Reserve, Albany Road Marsden Bay

**Moved:** Cr Edwards  
**Seconded:** Cr Halse

"That Pursuant to Section 14 of the Reserves Act 1977, the land described in the Schedule hereto is declared local purpose (esplanade) reserve, subject to the provisions of the Act.

**North Auckland Land District – Whangarei District**

### Schedule

Area	Description
2.2489 ha	Sections 1 and 2 SO 390240."

**CARRIED**

## Exclusion of the public

**Moved:** Cr Martin  
**Seconded:** Cr Edwards

<p>"That the public be excluded from the following parts of proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:</p>			
General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
C.1	Financial matter	Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
C.2	Strategic Infrastructure		

<p>This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public is as follows:</p>		
Item	Grounds	Section
C.1	May unreasonably prejudice the commercial position of person's subject of the information and/or to prevent the disclosure or use of official information for improper gain or advantage	Section 7(2)(b)(ii) Section 7(2)(j)

C.2	To enable the council to carry on without prejudice or disadvantage negotiations	Section 7(2)(i)."
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**CARRIED**

**The meeting closed at 9.53am**

Confirmed this 9<sup>th</sup> day of October 2013

G M Martin (Chairperson)

## 2. Civil Defence Emergency Management Update

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**Reporting officer** Victoria Randall (Civil Defence Emergency Management Officer, Whangarei District)

**Date of meeting** 9 October 2013

### ***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement as it outlines the most recent Northland Civil Defence Emergency Management Group Meeting Minutes and highlights developments as well as major points from recent projects.*

### **Overview of the Meeting Minutes**

Under the Civil Defence Act 2002, regions across New Zealand are required to form an Emergency Management Group to oversee all Civil Defence Emergency Management (CDEM) activities in the region. The Northland Civil Defence Emergency Management Group is a committee of elected representatives of local authorities in the region covered by the CDEM Group, supported by chief executives and can be seen as a consortium of local authorities, emergency services and other agencies delivering CDEM in a coordinated manner.

The Group meet quarterly and the minutes of each quarterly meeting are shared with the respective elected members' local authority.

The latest meeting minutes from 3 September 2013 are attached.

Recent activities in the Whangarei District have been:

- Further Emergency Management Information System (EMIS) computer training. Introductory training has been delivered to members of the WDC and a number of refresher training sessions have been held for WDC staff to practice their knowledge and skill around the use of this computer system, which is used during emergency events within the Emergency Operations Centre (EOC)
- On 12 September WDC EOC staff took part in Exercise Honshu. The local exercise objectives were to test the response processes of Council staff to a large tsunami event generated off the coast of Japan. The use of EMIS was also an objective of the exercise and gave staff the opportunity to use the system operationally. The outcomes of the Exercise have been formulated into a report and five main recommendations have been made in the areas of, Information Technology, EMIS, EOC staff, Emergency Operating Procedures and Exercise Control. The exercise was extremely valuable and worthwhile with staff gaining more experience.
- On 18 September WDC Utilities and the Planning and Intelligence EOC staff joined in the Northland Lifelines' Exercise Kermadec. This regional exercise was to test the response of the Northland Lifelines Utilities group to a large tsunami event and to incorporate EMIS and EOC reporting procedures. Again, this exercise was extremely valuable for both the Council utility staff, the Planning and Intelligence staff, with processes tested and the use of EMIS for sharing utility status updates during an emergency event proving a very efficient and effective way to share and receive information.
- Ten Building Inspector packs have been created and distributed to the building department to enable the building team to undertake rapid assessments of buildings during declared and undeclared civil defence emergencies.
- The Whangarei Disability Advisory Group attended a presentation from the civil defence officer in August to learn about how people with disabilities can prepare themselves to cope with a civil defence emergency. Positive feedback from the presentation was received with a request to give the presentation again to other disability group representatives to assist with community resilience.
- The Whangarei District tsunami siren network was tested on daylight savings Sunday 29 September. The network now has seventy-four sirens and community volunteers assisted with the testing across the district. A final report is produced on the outcomes and any maintenance issues relating to the test.



- A new community response group and plan is being formed in the area covering the Hikurangi Swamp, Whakapara, Hukerenui and north to Towai. The first community meeting was held at the Whakapara Marae on 11 September where the Civil Defence Officer gave an overview of civil defence and the purpose and planning process for forming the response group and community plan. Further meetings will be held to work through the planning process.
- Ministry of Civil Defence Emergency Management Resilience Funding has been secured and received by the Northland CDEM Group, for on-going and new resilience projects. Some of the funds will be used to employ a new twelve month fixed position to lead the delivery of the vulnerable people project and to assist the civil defence officers across Northland with the Community Response Plan reviews and on-going community group work. The Whangarei District will benefit from this work with the sixteen community response groups being supported in their plans and projects by the Civil Defence Officer and the new appointment.

## **Recommendation**

That the information be received.

### **Attachment:**

[CDEM Unconfirmed Minutes 2013 09 03](#)

## Northland Civil Defence Emergency Management Group

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Minutes of the Northland Civil Defence Emergency Management Group Meeting,  
held in the Council Chamber, Northland Regional Council,  
36 Water Street, Whāngārei, on  
Tuesday 3 September 2013 commencing at 11 am

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File A564435

**Present:**

- Cr C Kitchen
- Cr J Williamson
- Mr P Winder
- Cr J Carr
- Mr A Kerrisk, NZ Fire Service
- Supt. R Le Prou, NZ Police

**In Attendance:**

**Full Meeting**

- Mr T Phipps, NRC
- Mr G MacDonald, NRC
- Mr D Alderton, NRC
- Ms F King, NRC

**Also Present:**

- Mr C Martin, WDC
- Ms V Randall, WDC
- Mr B Hutchinson, FNDC
- Mr A Wells
- Mr T Andrews, KDC
- Mr J Burt, KDC
- Mr A Kerrisk, NZ Fire Service
- Mr C Jenkins, Department of Conservation
- Mr J Field, Ministry of Social Development
- Mr G Gallop, MCDEM
- Mr R Watson, Northland Lifelines
- Ms K Abbott, NRC
- Mrs C Nyberg, NRC
- Mr G Carmen, Travel Safe
- Mr K Carmen, Travel Safe

### Apologies

#### Moved (Carr/Le Prou)

That the apology from Mr Brian Butt and Mr Malcolm Nicholson for non-attendance be received.

Carried

### Declaration of Conflict of Interest

There were no declarations of conflicts of interest in any items of business.

**Supplementary Item for the CDEM Meeting**  
**Report from Graeme MacDonald, CDEM Senior Programme Manager dated**  
**2 September 2013.**

The item is a matter of urgency because the next meeting of the CDEM Group is not until December 2013, two of the Group Controllers will be on leave during the intervening period, and as Mr Andrews had only returned from leave the previous day there had been little opportunity to reach agreement with him on this matter.

**Moved (Williamson/Carr)**

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987, the supplementary item:

- Controller's Appointment

be received.

**Carried**

**1. Confirmation of Minutes – 4 June 2013**  
**A563953**

**Moved (Williamson/Carr)**

That the minutes of the Northland Civil Defence Emergency Management Group Meeting held on 4 June 2013 be confirmed.

**Carried**

**2. Continuance of the Civil Defence Emergency**  
**Management Group Joint Committee following the Elections**  
**File A563954**  
**Report from Graeme MacDonald, CDEM Senior Programme Manager dated**  
**21 August 2013.**

**Moved (Williamson/Carr)**

1. That the report, Continuance of the Civil Defence Emergency Management Group Joint Committee following the Elections, from Graeme MacDonald, CDEM Senior Programme Manager, dated 21 August 2013, be received.
2. That in accordance with clause 30(7) of Schedule 7 of the Local Government Act 2002, the Civil Defence Emergency Management Group Committee be deemed not to be discharged on the coming into office of the members of the Council elected at the next triennial election.

**Carried**

### **3. Travel Safe application**

**File: A563957**

**Report from Graeme MacDonald, CDEM Senior Programme Manager dated 24 August 2013.**

Mr Alistair Wells, Project Manager, provided a presentation on the development of an application named Travel Safe. Mr Graham Carmen and Mr Koru Carmen were also present to support the presentation. Mr Wells outlined the benefits of the smartphone application which could assist both domestic and international travellers with information about the areas they are travelling in and to. During discussions members of the CDEM Group offered a number of suggestions for additional information that could be provided by the application.

Cr Kitchen thanked Mr Wells for the presentation.

### **4. MCDEM Work Programme update August**

**File: A563962**

**Report from Greg Gallop, MCDEM Regional Emergency Management Advisor dated 21 August 2013.**

**Moved (Le Prou/Williamson)**

That the report MCDEM Work Programme update August by Greg Gallop, MCDEM Regional Emergency Management Advisor, dated 21 August 2013, be received.

**Carried**

### **5. Coordinating Executive Group - Chair's Report**

**File A563966**

**Report from Tony Phipps, CEG Chair and Group Controller dated 23 August 2013.**

**Moved (Carr/Kerrisk)**

That the report, Coordinating Executive Group – Chair's Report by Tony Phipps, CEG Chair and Group Controller, dated 23 August 2013, be received.

**Carried**

Cr Kitchen asked that his disappointment regarding the non-attendance of any FNDC management representative at the CEG meeting, be recorded.

Cr Carr expressed his appreciation of Mr Gallop's work in assisting with securing a high level of resilience funding for the northern region.

## **6. Community Resilience Project Resourcing 2013/14**

**File: A563980**

**Report from Graeme MacDonald, CDEM Senior Programme Manager dated 22 August 2013.**

**Moved (Williamson/Le Prou)**

1. That the report Community Resilience Project Resourcing 2013/14 by Graeme MacDonald CDEM Senior Programme Manager, dated 22 August 2013, be received.
2. That the Northland CDEM Group approves the proposal for the Northland Regional Council as the administering authority to employ a FTE for a period of 12 months and further it approves the use of the Resilience Funds, \$62,000 and up to \$30,000 from the CDEM Group reserves to deliver the Community Response Plan reviews and Vulnerable Groups projects.

**Carried**

## **7. Business Continuity Planning Project Update**

**File: A563985**

**Report from Kim Abbott, Civil Defence Emergency Management Officer, dated 21 August 2013.**

**Moved (Williamson/Kerrisk)**

That the report Business Continuity Planning Project Update by Kim Abbott, Northland CDEM Officer, dated 21 August 2013, be received.

**Carried**

## **8. Emergency Management Information System (EMIS) Update**

**File A563986**

**Report from Victoria Randall, CDEM Officer, Whāngārei District dated 22 August 2013.**

**Moved (Kitchen/Le Prou)**

That the report Emergency Management Information System (EMIS) Update by Victoria Randall, CDEM Officer, Whāngārei District, dated 22 August 2013, be received.

**Carried**

## **9. Updates from District Councils**

**File: A563989**

**Report from Victoria Randall, Emergency Management Officer, Whāngārei District Council, and Bill Hutchinson, Civil Defence Coordinator, Far North District Council, dated 23 August 2013.**

### **Moved (Carr/Kerrisk)**

That the report Updates from District Councils, from Victoria Randall CDEM Officer, Whāngārei District Council, and Bill Hutchinson, Far North District Council, dated 23 August 2013, be received.

**Carried**

## **10. Welfare Advisory Group (WAG) Update**

**File: A563993**

**Report from Kim Abbott, Emergency Management Officer, dated 21 August 2013.**

### **Moved (Le Prou/Williamson)**

That the report Welfare Advisory Group (WAG) Update by Kim Abbott, Emergency Management Officer, dated 21 August 2013, be received.

**Carried**

## **11. Controller's Appointment**

**Report from Graeme MacDonald, CDEM Senior Programme Manager dated 2 September 2013.**

### **Moved (Winder/Kerrisk)**

1. That the report, Controller's Appointment, from Graeme MacDonald, CDEM Senior Programme Manager, dated 2 September 2013, be received.
2. That Mr Trevor Andrews is appointed as a Group Controller in accordance with the provisions of section 26, Civil Defence Emergency Management Act 2002.
3. That Mr Trevor Andrews is appointed as a Local Controller for the Kaipara district in accordance with section 27, Civil Defence Emergency Management Act 2002.

**Carried**

## **Next Meeting**

The next meeting of the Northland Civil Defence Emergency Management Group is to be held at the Northland Regional Council, 36 Water Street, Whāngārei on Tuesday 3 December 2013 commencing at 11 am.

## **Conclusion**

The meeting closed at 12.10 pm.

### 3. Proposed Lease Cricket Pavilion - Kensington Park

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**Reporting officer** A J Gifford (Technical Officer Parks)

**Date of meeting** 9 October 2013

#### ***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement as assists its partners in providing facilities for sport and recreation.*

#### **Introduction**

The cricket fraternity went through a reorganisation with the result that the body which leased Council's building at Kensington Park, the Whangarei District Cricket Association, ceased to exist. At that time staff encouraged Northland Cricket Association or the incumbent club, Onerahi Central Cricket Club, to take over the lease. During this process the Kensington Park Management Plan was being reviewed, and it was suggested that these proceedings were delayed until that process had been completed, and some other matters had been resolved.

#### **The current situation**

The interested parties, the Northland Cricket Association, Onerahi Central Cricket Club and the Northland Junior Cricket Board, requested a meeting with Councillors Halse and Martin at which they discussed the aspirations of the groups. The attached letter from the parent body, Northland Cricket Association, is the result of that meeting.

The letter is self explanatory, and expresses the importance of this old building to the sport of cricket, citing particularly its importance as:

- Home for Junior Cricket
- Being the reserve facility for Cobham Oval
- Being the venue for all Northern Districts tournaments of all ages
- The home for Onerahi Central Cricket Club.
- The facility is also used by other groups for example Hatea Harriers
- Possible home for Junior Rugby (discussions are continuing).

The building itself, while looking fairly shabby currently, is basically very sound. Some maintenance work is urgently required and this was assessed two years ago by a competent builder, and was going to be carried out but as mentioned previously, it was delayed while other issues were addressed. This work includes re-cladding the north wall, re-roofing the small lean-to of the building, upgrading of the veranda deck and railings to comply with current building regulations, fixing damaged windows and painting the exterior. When this work is carried out, it will put the building into a tenable condition. An estimate for this maintenance is \$85,000 and this will be covered from existing operations budget.

The proposal includes a commitment from the proposed new lessee, that the internal upgrade of the building, particularly the ground floor changing rooms, showers and toilets, will be carried out by the lessee. Even though there is no formal agreement in place, the Onerahi Central Cricket Club has continued to look after the building, keeping current the Building WOF, and improving some of the downstairs area by cleaning and painting.

As there is quite a lot of work to do to this building it is appropriate that the Council keeps its charge for rent to a minimum, and so the following terms are suggested:

- Lessee the Northland Cricket Association
- Term 30 years
- Rent \$500 per annum plus GST
- A clause to ensure progress eg a building programme requirement
- Lease area to be the building footprint
- Otherwise, the Council's standard lease conditions.

## **Conclusion**

The proposal achieves desired outcomes on several fronts:

- Council's building is a useful facility on Kensington Park
- It satisfies the requirements of the cricket fraternity in quite a wide sense
- The building will be repaired and brought up to standard to compliment the park
- Potential to share facilities ensures the most efficient use of an asset.

## **Recommendation**

That the Council's building at Kensington Park (the Cricket Pavilion), be leased to the Northland Cricket Association and that the document be executed by the Council when it is in order to do so.

## **Attachments**

1. [Letter from the Northland Cricket Association](#)
2. [Locality Aerial](#)





20 September 2013

Technical Officer Parks  
Whangarei District Council  
Private Bag 9023  
Whangarei

**ATTN: AUBREY GIFFORD**

**REGARDING THE REFURBISHMENT OF THE ONERAHI CENTRAL CRICKET CLUB CLUBROOMS AT KENSINGTON PARK**

Dear Sir

After discussion between the Onerahi Cricket Club (OCCC), Northland Cricket Association (NCA) and the Northland Junior Cricket Board Incorporated (NJCBI), we would like submit a proposal to the Council regarding the OCCC Clubrooms situated at Kensington Park.

OCCC would like NCA to take over the lease arrangements from them, and for NCA to then sub-lease to OCCC, NJCBI and to one other (options being Whangarei Junior Rugby or some other community based organisation). Please note that OCCC currently share the facility and costs with the Hatea Harrier Club and envisage that this arrangement would stay in place. Negotiations with Whangarei Junior Rugby continue.

The building is very important to both Senior and Junior cricket.

**Senior Cricket:**

- Kensington Park #1 wicket is the reserve home venue to Cobham Oval. It is vitally important to have a cricket friendly facility there, as Cobham Oval endeavours to get more international and national matches, meaning that the Oval may be out of action for up to 4-6 weeks in any given season.
- As the reserve ground to Cobham Oval, it will host Northland Men's A and B matches, hosting teams from around the Northern Districts area and also potentially from around the country.
- It is the default ground for Whangarei Boy's High School.
- For club cricket; it is the home of OCCC, being one of the leading clubs in the area, and which was last year's champion club.
- Saturday afternoon collection point for all club cricketers.

**Junior Cricket:**

- The building is the "hub" for all cricket:
  - Club cricket for 4 hours every Saturday morning during the season



- "Have a go" introduction to cricket days run by NCA team of coaches.
- Cricket field days for local schools.
- Other coaching
- Headquarters for representative fixtures including tournaments.
- Teams from all over the Northern Districts area come here to play tournaments and a cricket friendly venue is required for administration, parents and players. Without this facility it would be difficult to attract Northern Districts Tournaments to Kensington Park and would be very difficult to also adequately host local Northland wide tournaments including the Bruce Scott and Robertson Shields (Secondary School's Boys), the Doug Thorpe Cup (Primary School's Boys) and the Leef Cup (Secondary School's Girls).

### Summary

This building is an essential part of the cricket infrastructure to Whangarei. A fit for purpose building for both Junior and Senior cricket is necessary, and indeed an integral component for building success for all stakeholders of our summer game moving forward.

**It is therefore requested by OCCC, NCA and NJCBI that the council repair the external fabric of the building including the roof, weatherboards, windows, decks and stairways. (Estimate for exterior work attached)- Cricket will upgrade the interior.**

Warren Marr

General Manager  
Northland Cricket Association

## 4. Setting of Speed Limits Procedures

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**Reporting officer** J Devine (Roading Manager)

**Date of meeting** 9 October 2013

### ***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement as it supports sustainable land use management and transportation, providing a quality environment and protecting those assets that contribute to community health and well being.*

### **Purpose**

The Committee at its meeting on the 11 September 2013 Resolved:

*"That staff provide a report detailing the process of establishment of speed limits in the Whangarei District and identify the process and recommendation by which the speed limits of our major feeder and through routes are reviewed."*

### **Background**

In 2003 legislative change shifted the responsibility for setting speed limits on Council roads from NZTA (previously LTSA) to Council. Prior to this all speed limits in New Zealand were set by the LTSA by official Gazette Notice out of Wellington.

The setting of speed limits is done through the Council's Bylaw process; however it is tied to legislation called the "Setting of Speed Limits 2003" Rule. The Rule sets out the process that has to be followed when considering the changing of a speed limit on a given section of road. It has been designed to set speed limits that reflect the level of development so that a speed restriction in the Whangarei District looks the same as a restriction elsewhere in New Zealand.

Over a two year period, 2005 to 2007, Council surveyed all road areas in the District undertaking the prescribed speed limit survey, and recommended changes to the existing speed limits in thirty-two sub zones.

Council was then required to consult over these proposed changes with our stakeholders, as required by legislation, and these included the NZTA, Police, AA, the Trucking Industry and various Community groups.

Following this Council undertook a public consultation process, again as required by legislation, and called for submissions to the proposed new speed limit settings. There were 108 submissions received by Council and some wished to be heard by the then Works and Services Committee which occurred in May 2008.

The submissions were considered and some cases changes made as necessary, and the current speed limit bylaw was approved by Council at its meeting on the 28 June 2008. This bylaw was further amended in November 2008 by Council resolution which added speed limits to some beaches in the District.

### **Existing Speed Limits**

The existing speed limits for all Councils roads, including major feeder and through routes, outside the main urban traffic areas have an open road speed limit unless otherwise signed with a set speed limit.

The open road speed limit (de-restricted) is used in locations where the terrain does not allow safe travel at 100km/h. It indicates to the driver they are leaving an environment where they can drive to the speed limit safely and must now drive to the conditions and the environment.

That means that only roads that have been assessed as safe at a 100kph speed limit have 100kph signage, or 80kph or 70kph or as appropriate.

In addition over recent years on most of Council's major feeder and through routes, classed as high risk rural roads, Council has under taken Route Treatment Safety Works which includes installing curve warning signage and recommended speeds, and reviews of EMP's, edgelines and threshold details. This year Council has recently approved a programme of these works on Mangakahia, Otaika Valley and Whareora roads.

## The process to Review the setting of Speed Limits

The setting of speed limits process is currently controlled by the Land Transport Rule Setting of Speed Limit 2003 – Rule 54001. With amendments 2005 and 2007.

The objective of this Rule is to contribute to a safe and efficient road network by:

- Allowing speed limits of 50km/h in urban traffic areas and 100km/h on rural roads and motorways.
- Authorising Road Controlling Authorities to designate urban traffic areas, to set speed limits other than 50km/h on urban roads and less than 100km/h on rural roads and to set temporary speed limits associated with work on or near the road for special events.
- Promoting national uniformity in speed limits by requiring road controlling authorities to apply a consistent method to translate national speed limits policy into a safe and appropriate speed limit for any given road.

These objectives are currently achieved through the development rating survey where certain scores are attributed to development and activities. The level of roadside development and the function of the road are the primary determinants of the appropriate speed limit. Although road geometry is also a factor in determining a speed limit, it is secondary to roadside development.

Once a score has been calculated flow charts are then used to determine the speed limit.

Consultation must then be undertaken with:

- Road controlling authorities that are responsible for roads that join, or are near the road which the speed limit is to be set or changed.
- A territorial authority that is affected by the existing or proposed speed limit change.
- Any local community that the road controlling authority considers to be affected by the proposed speed limit.
- The Commissioner.
- The Chief Executive Officer of the New Zealand Automobile Association Inc.
- The Chief Executive Officer of the Road Transport Forum New Zealand.
- Any other organisation the road controlling authority considers to be affected by the proposed speed limit.
- The Director.

When deciding to set a speed limit, a road controlling authority must take account of all submissions received during the consultation.

Following the consultation and determining an appropriate speed limit the road controlling authority must then make an amendment to the by-law.

Following this the change must then be advertised.

The time frame for this process can vary greatly depending on the submissions made and can take several months.

If a road controlling authority decides the speed limit is not safe and appropriate for the particular road, it must set a new speed limit.

The rule allows a road controlling authority to set a speed limit that differs from the calculated speed limit if the road controlling authority decides the existing speed limit is not the safe and appropriate speed limit for a particular road.

## Speed Zoning

Several years ago a draft Speed Zoning Policy was produced (this document is still in draft format today) This draft policy is available for RCA's to use when departing from the Setting of Speed limits Rule to set rural speed limits to match the operating characteristics of a road. A speed zone approach will see open road speed limits based on the conditions and physical characteristics of the road (such as its width, whether it is straight or curved, has a median barrier or wide shoulders).

The Speed Zoning process flow chart (**Attachment One**) sets out the process a road controlling authority must follow to determine if Speed Zoning is appropriate.

Once a speed zone limit has been determined the consultation process as per the Setting of Speed Limits rule must be followed.

## Potential problems

Some of the issues that have developed when implementing speed zones:

- **Speed Targeting** - Occurs when the standard de-restricted limit is removed and replaced with an actual posted speed limit i.e. 80kph. Drivers then believe the road is safe to travel at 80kph and target that speed.
- **Complexity of the Process** – Misinterpretation of the process for determining the speed profile and measuring the risk. Cost was also identified as a concern for assessing each road.
- **Variable Roads** – In some previous trials the characteristics of the road were too variable and it was not possible to set a consistent speed limit for any reasonable length of road.
- **Intersecting Roads** – Reducing a speed limit on the main arterial route and not reducing the speed limits on adjacent lower standard roads creates inconsistencies on the network.
- **Signage** – The Land Transport Rule (Setting of Speed Limits), requires Council to provide repeat signage every 2 Km along a road that has a set speed limit other than an open road speed limit (de-restricted), a 100kph or 50kph limit. That means signs are required every 2km along roads that have an 80kph, 70kph, or 60kph etc speed limit set. In addition Council is required to provide signage at every change of speed limit. That would require signage at every junction with every side road, either as an open road speed limit sign or if the side roads were to be included in the speed zone, repeat signage along every side road at 2km intervals.

## Programme to undertake a Speed Limit Review

The Speed Zoning Process is detailed in (**Attachment 1**). The stages to be followed include;

- Route crash analysis
- Roadside development surveys
- Speed Limits NZ assessment
- Existing speed surveys (using road traffic counters, which can also record vehicle speed)
- Speed Zone survey and calculation
- Stakeholder Consultation
- NZTA approval
- Public consultation
- By-law amendment

Council has approximately 230kms of rural arterial roads and 340kms of rural collector roads that form the major feeder and through routes of Council's rural road network. Council would be required to undertake the Speed limit review on each of these roads or potentially sections of these roads.

It is estimated that a programme to undertake this review would take between twelve months and two years to complete the survey, analysis, stakeholder and public consultation required before a by-law amendment could be introduced.

## Recommendation

That the information be received

### Attachment:

The Speed Zoning Process Flowchart

## 5. Speed Limit Amendment - Te Matau a Pohe

**Reporting officer** Greg Monteith (Senior Roading Engineer )

**Date of meeting** 9 October 2013

### ***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement as it supports sustainable land use management and transportation, providing a quality environment and protecting those assets that contribute to community health and well being.*

### **Introduction**

Terms of Reference:

Setting of Speed Limit Rule.

Speed Limit By Law 2005.

Following the construction of Te Matau a Pohe several changes to existing speed limits have occurred and a new speed limit has been created on the newly constructed Dave Culham Drive.

The existing 50km/h zones on Okara Drive, Port Road and Riverside Drive have been extended to take in the newly constructed roundabouts. A new 50km/h limit has been established on Dave Culham Drive.

### **Discussion**

All sections of the below mentioned roads have been assessed in accordance with the Setting Of Speed Limit Rule and found to meet the criteria for reductions in speed limits (as set out below). Consultation in accordance with the Rule has been undertaken with the various stakeholders with approval and support of the changes being received.

Road Name	Old Speed Limit	Proposed Speed Limit	Road Length Affected
Okara Drive (part of)	60km/h	50km/h	980m
Port Road (part of)	60km/h	50km/h	200m
Riverside Drive (part of)	80km/h	50km/h	400m
Kioreroa Road (part of)	60km/h	50km/h	110m
Dave Culham Drive	-	50km/h	1.2 km

### **Proposal**

It is proposed to reduce / create the speed limits as set out in the above table and amend the Speed Limits Bylaw schedules and maps to reflect the new speed limits.

### **Recommendation**

That pursuant to the Whangarei District Council Speed Limit Bylaw 2005 clause 10 it is hereby resolved:

- a) That the revised plan WDC07/01 sheet 6 be approved and the Bylaw schedule updated

### **Attachments**

1. [Speed limit enlargement attachment.](#)
2. Plan WDC 0701



Figure 1: Speed limit plan pre bridge

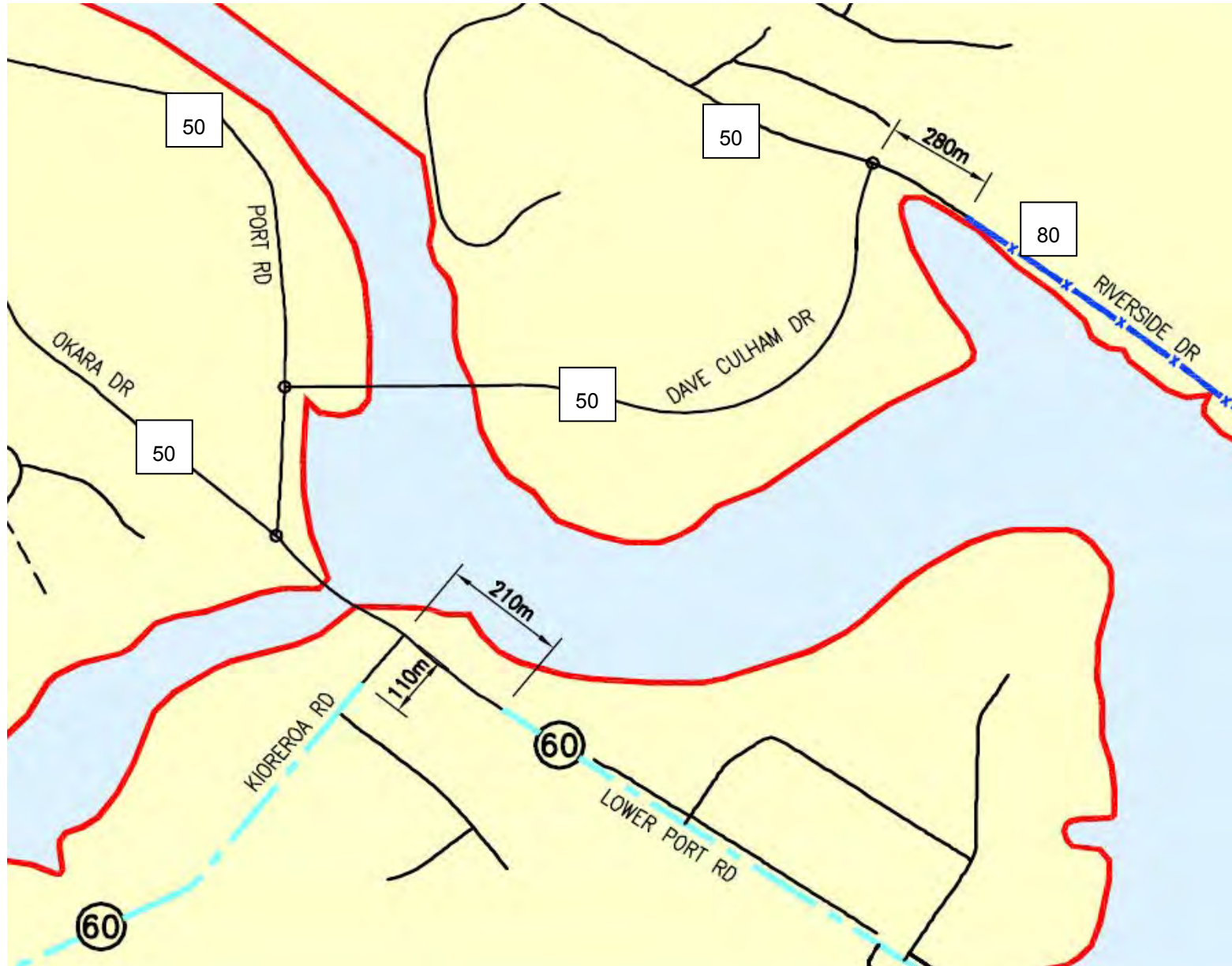


Figure 2: Speed limit plan post bridge



## 6. Old Town Hall Car Park - Parking Charges

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**Reporting officer** J Devine (Roading Manager)

**Date of meeting** 9 October 2013

### ***Vision, mission and values***

*This item is in accord with the Council's Mission, Vision, and Values statement as it supports sustainable land use management and transportation, providing a quality environment and protecting those assets that contribute to community health and well being.*

### **Background**

At the meeting on the 14 August 2013, the Committee recommended that:

*"The Council increase the parking fee of the Old Town Hall carpark from 60 cents per hour to \$1.00 per hour."*

This followed complaints from the surrounding businesses regarding the high occupancy rates of this carpark and a request for Council to introduce time restricted carparking.

In September 2011 Council adopted the Parking Management Strategy. The strategy sets out that Council would seek to manage the parking and occupancy rates through fees. If the occupancy rates of a parking area were greater than 90% Council would increase the fees to reduce the occupancy rates to achieve between 70% and 80% occupancy, ensuring a car park would be available when required by the customers.

### **Petition Received**

On the 26 August 2013, Council received the attached petition from the Te Aroha Noa Medical Centre, requesting that Council reconsider the installation of time restricted car parking at the Old Town Hall carpark.

### **Discussion**

The increase in parking fees was introduced on Monday 9 September 2013, so at the time of writing this agenda item, this change has only been in effect for just over one week.

It is recommended that the occupancy rates of the Old Town Hall carpark be monitored over a three month period and results reported back to this Committee for consideration.

### **Recommendation**

1. That the petition be received.
2. That parking occupancy at the Old Town Hall carpark be monitored and reported back to this committee after three months.

### **Attachment**

[Petition \(622 signatories\) from Te Aroha Noa Medical Centre](#)

RDG026983

Grant

CRM

Te Aroha Noa

Te Aroha Noa

73a Bank Street



Whangarei

MEDICAL CENTRE

Ph. (09) 438 9777

Fax (09) 438 3297



The Mayor  
M Cutforth  
Whangarei District  
Whangarei



Dear Sir

I note in a recent Northern Advocate article 20<sup>th</sup> August 2013 that our requests for a review of the Parking situation at the Old Town Hall have been ignored.

The Advocate cites 120 or so petitioners for a change.

Unfortunately we were not informed of the date or time of the meeting so were unable to add our petitioners to that number.

To date the signatories for our petition at Te Aroha Noa Medical Centre number 622 Please see enclosed petition.

Our concern is for our patients and indeed for all the clients of local businesses in the area.

The current parking situation is a serious disadvantage to all our patients, but especially towards the elderly (who may often be very unwell), and young families with small children. Add now the increase in parking fees should they be lucky enough to get a park, and their disadvantage is compounded.

The council appears to be gambling that an increase in price will be sufficient to manage the problem but we beg to disagree.

We note that the town already has many "all day" parking facilities ( near Vinery Lane & Water street ) and these still do not attain full occupancy, so we are at a loss to understand the reason to make the change to the small amount of parking ( in comparison to others) adjacent to our service. In our eyes it can only be a revenue gathering or cost saving exercise. Once again Profit before people.

A recent article in the " Bayleys" Property Issue 3 regarding the Whangarei CBD, suggests a reason for declining users in the CBD, I quote ..."according to many CBD retail businesses the supply and location of car parking in the city centre is the greatest hindrance to retail growth at the moment. There are too few parking spaces and they are too expensive, according to retailers canvassed."

Why then would you cut down on short term parking?

We would like once again to register our concern for our patients who are truly struggling and often having to walk long distances when very unwell.

Would the Council see their way clear to, at the very least, offer the local businesses a number of short term parks at the Old Town Hall at a reasonable price for their clients?

Yours Faithfully

*Annie*

*Annie Hemsley*

**Practice Manager**

**Te Aroha Noa Medical Centre**

73a Bank St

**Whangarei 0110**

**Practice Manager**

**Ph 09 4389777**

**Fax 09 4383297**

**email: [annieh@tanmed.co.nz](mailto:annieh@tanmed.co.nz)**

Cc

ENL Parking

## Petition for Change in Parking Times ( Old Town Hall Park)

Parking management have changed times to All Day Parking.

This seriously compromises our client's ability to access our services.

Please sign below if you support our request for some "Short-Term Parking" to be made available.

NAME	RESIDENTIAL ADDRESS	PHONE	DATE	SIGNATURE
C. Crahn	5 Kauri Place Riverside	45961444	19/8/13	<i>C Crahn</i>
J. Hansc	56 Scott Road	0274380113	19/8/13	<i>J Hansc</i>
Richard Thomas	4b Dundonald St	02145910	19/8/13	<i>Richard Thomas</i>
Kristina Deane	39a Dundas Rd	0212348693	19/8/13	<i>Kristina Deane</i>
Kath Williams	11 Leeces Pl	0211113612	19/8/13	<i>Kath Williams</i>
Liz Walters	10A Fifth Ave, Wei	014381767	19/8/16	<i>Liz Walters</i>
Shantel Manikera	66 Tapper Crescent Tikipunga	014591002	20/8/13	<i>Shantel Manikera</i>
Vicky Rollo	325 Pipiwai Rd	0273533977	20/8/13	<i>Vicky Rollo</i>
J. Brian	17 Glover Pl	4363276	20/8/13	<i>J. Brian</i>
Shen Bion	"	"	"	<i>Shen Bion</i>
Kelly Buckingham	64 Heretaunga St Tikipunga	0274645503	20/08/13	<i>Kelly Buckingham</i>
Lance Crook	574 SH14 RD 9 WTTG.	0272849770	20/8/13	<i>Lance Crook</i>
Peter Smith	8 Avalea Street RAUMANGA	021-0227- 4463	20/8/13	<i>Peter Smith</i>

Total 622