

# Community Funding Subcommittee

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## **Notice of Meeting**

A meeting of the Community Funding Subcommittee will be held in the Council Chamber, Forum North, Whangarei on:

**Wednesday  
10 April 2013  
8.30am**

**Subcommittee of:**  
District Living Committee

**Committee**  
Cr W L Syers (Chairperson)  
Cr S J Deeming  
Cr G M Martin  
Cr M R Williams

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**OPEN MEETING**

**APOLOGIES**

**CONFLICTS OF INTEREST**

Members are reminded to indicate any items in which they might have a conflict of interest.

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**Local Government Act 2002 Amendment Act 2012 – Decision Making**  
*Full consideration has been given to the provisions of the Local Government Act 2002 Amendment Act 2012 in relation to decision making and in particular the current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost effective for households and businesses. Consideration has also been given to social, economic and cultural interests and the need to maintain and enhance the quality of the environment in taking a sustainable development approach.*

**Recommendations contained in this agenda are NOT final decisions.  
Please refer to the minutes for resolutions.**

# 1. 2012-2013 Community Halls Fund

**Reporting officer** Jenny Teeuwen (Community Funding Officer)

**Date of meeting** 10 April 2013

## ***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement as operating in effective partnerships with voluntary hall committees ensures the sustainable provision of community facilities throughout the district.*

## **Introduction**

The Community Halls Fund is designed to assist community hall committees in the District with facility maintenance. The fund is available for community operated halls that have not for profit legal status and are available for public use and/or hire and have been identified in Council's 2007 Community Halls Strategy.

Applications are considered annually. The budget allocated for the 2012-13 financial year is \$60,000.

## **Community Halls Maintenance**

A building review of the District's halls is carried out every three years. The building review identifies a list of maintenance issues for each hall. Hall committees work to address the identified issues with the assistance of grants from the Community Halls Fund. The latest building review was carried out in 2010.

Many halls have already addressed all or most of the issues addressed in the 2010 building review and therefore several applications for assistance from the 2012-13 fund are for issues and projects that fall outside of the external maintenance priority of the fund. In order to continue to support these hall committees and the work they are doing to maintain their community asset, it is recommended that the applications that fall outside of the fund's priority be considered on a one-off basis.

A new building review is scheduled to be undertaken during the first six months of the 2013-14 financial year.

## **2012-2013 Applications**

In January 2013, 28 community hall committees in the District were invited to apply to the 2012-13 Community Halls Fund. Applications closed on Friday 15 March 2013. Applications were received from 16 hall committees. 2 further hall committees, Kara/Kokopu Hall and Maungakaramea Recreation Centre, thanked Council for the opportunity to apply for funding but advised they would not be requiring funding assistance this year.

All 16 applications received meet the eligibility criteria. Project summaries of all applications are attached (see Attachment 1).

The total amount requested from the 2012-13 Community Halls Funds is \$59,938.34. The total amount recommended for disbursement is \$57,115.00 which is within the budget allocated to this fund for 2012-13.

## **Recommendations**

1. That the information be received.
2. That grants from the 2012-13 Community Halls Fund be made to the following community halls groups for the specific purposes listed:

a)	Kaurihohore/Kauri Hall	\$3,400	Replace hall chairs
b)	Marua Hall	\$5,000	Sand and seal hall floor
c)	Mata Hall	\$5,000	Refurbish kitchen

d)	Matapouri Hall	\$5,000	Install under sink hot water cylinder Emergency exit upgrade Paint hall and kitchen walls Install flashings
e)	Maungatapere Community Centre	\$5,000	Toilets upgrade
f)	McLeod Bay Hall	\$5,000	Paint ceiling New main water line Porch over entry
g)	Oakura Domain Hall	\$1,900	Re-roof medical rooms
h)	Opuawhanga Hall	\$3,000	Power upgrade Replace taps
i)	Otaika Hall	\$825	Paint kitchen walls, ceiling & cupboards Paint men's toilet ceiling
j)	Pakotai Community Hall	\$3,000	Replace kitchen, floor, ceiling, some foundation blocks and some walls Replace floor in porch Install ceiling on north side Install ceiling & some walls on south side
k)	Parua Bay and Districts Community Centre	\$4,100	Repair toilet floor coating system
l)	Ruatangata Public Hall	\$1,000	Plum and install dishwasher Paint toilets
m)	Waipu Public Coronation Hall	\$5,000	Paint hall exterior
n)	Whakapara Hall	\$2,660	Repair roof leak Replace rotten window sills Apply wet and forget to building
o)	Whareora Hall	\$4,230	Sand and seal hall floor
p)	Whatitiri Domain Hall	\$3,000	Repaint hall ceiling

## Attachment

[Application summaries](#)

## Community Halls Fund 2012-2013 – Application Summaries

**Fund Purpose:** To assist community hall committees in the District with facility maintenance.

**\$ Available:** \$60,000                      **Maximum grant:** \$5,000

	<b>Applicant</b>	<b>Purpose of Grant</b>	<b>\$ Amount Requested</b>	<b>\$ Amount Recommended</b>
1.	Kaurihohore/Kauri Hall	Replacement of hall chairs	4,152.50	3,400.00
2.	Marua Hall	Sand and seal hall floor	5,000.00	5,000.00
3.	Mata Hall	Refurbish kitchen	7,000.00	5,000.00
4.	Matapouri Hall	Under sink hot water cylinder, emergency exit upgrade, paint hall and kitchen walls, install flashings	5,000.00	5,000.00
5.	Maungatapere Community Centre Hall	Toilets upgrade	5,000.00	5,000.00
6.	McLeod Bay Hall	Paint ceiling, new main water line, porch over entry	5,094.50	5,000.00
7.	Oakura Domain Hall	Re-roof medical rooms	1,882.57	1,900.00
8.	Opuawhanga hall	Power upgrade and replacement of taps	3,000.00	3,000.00
9.	Otaika Hall	Pain kitchen walls, ceiling and cupboards and men's toilet ceiling	822.22	825.00
10.	Pakotai Community Hall	Replace foundation blocks, floor, ceiling, and some walls in kitchen, replace floor in porch and install ceiling north side, install ceiling and some walls in south side	3,000.00	3,000.00
11.	Parua Bay and Districts Community Centre	Repair toilet floor coating system	4,100.00	4,100.00
12.	Ruatangata Public Hall	To install and plumb in dishwasher, paint toilets	1,000.00	1,000.00
13.	Waipu Public Coronation Hall	Paint hall exterior	5,000.00	5,000.00
14.	Whakapara Hall	Repair roof leak, replace rotten window sills, apply wet and forget to building	2,658.05	2,660.00
15.	Whareora Hall	Sand and seal hall floor	4,228.50	4,230.00
16.	Whatitiri Domain Hall	Repaint ceiling	3,000.00	3,000.00
<b>TOTAL</b>			<b>\$59,938.34</b>	<b>\$57,115.00</b>

## 2. Operational Support Fund - Review

**Reporting officer** Jenny Teeuwen (Community Funding Officer)

**Date of meeting** 10 April 2013

### ***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement as supporting community initiatives builds strong communities where people feel safe and able to participate.*

### **Introduction**

In August 2008, Whangarei District Council revised its community funding. This delivered a new policy and framework to administer Council's contestable/discretionary funding.

An outcome of the review was the introduction of an Annual Operating Fund. The purpose of the fund was to support not for profit organisations that could demonstrate community benefit with operating expenses or one-off operating costs. The fund's priority was operational expenses but in particular capacity building i.e. financial planning, governance and management training. The fund has an annual budget of \$50,000.

In 2010, Council reviewed the administration framework for its three year operational funding resulting in a rolling two year cycle originally called the One Over One Fund. The fund was eventually renamed as the Annual Operating Fund and the then Annual Operating Fund became the Operational Support Fund. Successful applicants to the new Annual Operating Fund were required to have a positive history of Council funding from either the (obsolete) Annual Operating Fund (now Operational Support Fund) or the 3 Year Operating Grants Fund.

### **The current situation**

Applications to the Operational Support Fund are invited in July each year with a closing date in mid August. Applications are referred to the Community Funding Sub-committee for consideration in mid September.

The following is a table of applications received and approved since the commencement of the Operational Support Fund:

<b>Year</b>	<b>No. of Applications received</b>	<b>\$ amount requested</b>	<b>No. of applications approved</b>	<b>\$ amount approved</b>
2009-10	8	\$76,717	4	\$17,280
2010-11	20	\$157,073	7	\$25,500
2011-12	25	\$165,610	12	\$36,690
2012-13	43	\$254,308	18	\$42,300

### **The need for change**

The rising number of applications and the substantial increase in the total \$ amount requested indicates that there is a need to review the effectiveness of the fund.

It is apparent from the marked increase in the number of applications received that many community organisations are either having their usual funding streams reduced or cut and are looking to alternative organisations for funding. This means that many of the applications to the Operational Support Fund fall outside the criteria or they do not fit with Council's priorities and the scope originally intended for the fund. This has resulted in at least 50% of applications being declined in each year. The total \$ amount requested each year has also risen substantially and is far beyond the capacity of this fund.

In addition, as a vehicle into the (now) Annual Operating Fund, an expectation has been created that an invitation to the Annual Operating Fund is guaranteed once a funding history from the Operational Support Fund is established i.e. successful in obtaining a grant from the fund for 2 or more consecutive years.

As Council continues to consider its operational budget to achieve its LTP targets, budget restraints have already been placed on the Annual Operating Fund and further invitations to this fund are currently unlikely. Also, budget allocations for other funds in Council's community funding portfolio are also experiencing high demand.

## **Conclusion**

In order for planning for the 2013-14 funding calendar to take place, it is recommended that the budget allocation for the 2013-2014 Operational Support Fund be held in reserve pending the outcome of the Community Funding review with the expectation that the fund's budget will be re-allocated amongst other funds in the portfolio.

It is also recommended that access to the Annual Operating Fund be via submission to the annual plan process.

## **Recommendations**

1. That the information be received.
2. That the Community Funding Subcommittee recommends to the District Living Committee that the budget allocation for the 2013-14 Operational Support Fund be held in reserve pending the outcome of the Community Funding review.
3. That access to the Annual Operating Fund be via submission to the annual plan process.