

# Community Funding Subcommittee

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## **Notice of Meeting**

A meeting of the Community Funding Subcommittee will be held in the Council Chamber, Forum North, Whangarei on:

**Wednesday  
25 September 2013  
8.15am**

**Subcommittee of:**  
District Living Committee

**Committee**  
Cr W L Syers (Chairperson)  
Cr S J Deeming  
Cr G M Martin  
Cr M R Williams

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**OPEN MEETING**

**APOLOGIES**

**CONFLICTS OF INTEREST**

Members are reminded to indicate any items in which they might have a conflict of interest.

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**Local Government Act 2002 Amendment Act 2012 – Decision Making**

*Full consideration has been given to the provisions of the Local Government Act 2002 Amendment Act 2012 in relation to decision making and in particular the current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost effective for households and businesses. Consideration has also been given to social, economic and cultural interests and the need to maintain and enhance the quality of the environment in taking a sustainable development approach.*

**Recommendations contained in this agenda are NOT final decisions.  
Please refer to the minutes for resolutions.**

# 1. Community Funding - Community Fund Round 1 2013-14

**Reporting officer** Jenny Teeuwen (Community Funding Officer)

**Date of meeting** 25 September 2013

## ***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement as supporting community initiatives builds strong communities where people feel safe and able to participate.*

## **Introduction**

The Community Fund was established to assist community groups that are undertaking a project or event within the Whangarei District which is aligned to Council's Community Outcomes and that benefits the wider community or a sector of the community.

The Community Fund has two funding rounds per year, usually with closing dates in October and April. The closing date for Round 1 of the 2013-14 Community Fund was brought forward to 30 August 2013 due to the local body elections in October.

The fund has a budget of \$100,000 for the 2013-14 financial year, \$50,000 per round.

## **Round 1 2013-14 Applications**

Round 1 of the 2013-14 Community Fund was advertised in The Leader over a six week period beginning 23 July 2013. Applications closed on Friday 30 August 2013. 24 applications were received. A summary of all applications is attached (see Attachment 1).

The fund's criteria for eligibility and relevance are outlined in the application form and are utilised to assess the applications.

The total amount requested from Round 1 of the 2013-14 Community Fund is \$101,843.88. The total amount recommended for disbursement for Round 1 is \$44,917.00 as follow:

## **Recommendations**

1. That the information be received.
2. That grants from Round 1 of the 2013-14 Community Fund be made to the following organisations:
 

a) Athletics Northland Inc	\$7,000.00
b) Dutch Community Group <i>under Whangarei Migrant Centre</i>	\$5,000.00
c) Hikurangi Mountain Lions Club	\$3,500.00
d) Kamo Community Inc	\$3,500.00
e) Maunu Garden Project Charitable Trust Inc	\$1,400.00
f) Onerahi Community Association	\$3,000.00
g) Onerahi Resource Centre	\$1,500.00
h) Pa O Te Ora Charitable Trust	\$200.00
i) Ruakaka Surf Life Saving Patrol Inc	\$4,000.00
j) The Anawhata Museum Charitable Trust <i>t/a The Packard and Pioneer Museum</i>	\$1,500.00
k) Waipu Business and Promotions Group	\$2,000.00

- l) Waipu Caledonian Society Inc \$5,000.00
- m) Whangarei Heads Arts Trail \$3,617.00  
*under Whangarei Heads Tourism Group Inc*
- n) Whangarei Youth Community Trust \$3,700.00

3. That the following applications to Round 1 of the 2013-14 Community Fund be declined:

- a) Dream Dance Classes  
*under Nga Manga Puriri Trust*
- b) Epilepsy New Zealand Northland Branch
- c) Northland Playcentres Association
- d) Northland Vintage Machinery Club (Whangarei) Inc
- e) Parent to Parent Northland
- f) Royal New Zealand Foundation of the Blind
- g) Tai Tokerau Emergency Housing Charitable Trust
- h) Whangarei Anglican Care Trust
- i) Whangarei Parents Centre
- j) Without Walls Community Trust

**Attachment**

[Application summaries](#)

## Community Fund Rd 1 2013-2014 – Application Summaries

**Fund Purpose:** To assist community groups that are undertaking a project or event which is aligned to the Council's community outcomes and that benefit the wider community or a sector of the community.

**\$ Available:** \$50,000

**Maximum grant:** \$10,000

	<b>Applicant</b>	<b>Purpose of Grant</b>	<b>\$ Amount Requested</b>	<b>\$ Amount Recommended</b>	<b>Recommended Declined</b>
1	Athletics Northland Inc	North Island Colgate Games – Track and field competition attracting up to 1,200-1,400 7-14 yr olds from all over the North Island. To be held 10-12 January 2014. To cover the costs of hosting the event.	19,304.00	7,000.00	
2	Dream Dance Classes <i>under Nga Manga Puriri Trust</i>	Dream Dance Classes – after school programme for children ages 9-12 years and 13-18 years. To cover costs of setting up and running the programme.	\$7516.50		D3
3	Dutch Community Group <i>under Whangarei Migrant Centre</i>	2014 Holland Festival. To go towards the cost of venue hire, stage, light and sound, and marketing.	\$5,000.00	\$5,000.00	
4	Epilepsy New Zealand Northland Branch	Public Awareness – to go towards the cost of printing and distributing the quarterly magazine.	\$1,571.00		D2
5	Hikurangi Mountain Lions Club	Hikurangi Christmas Carnival – to be held on 7 December 2013.	\$3,500.00	\$3,500.00	
6	Kamo Community Inc	Kamo Christmas Parade – to be held on 30 November 2013.	\$5,000.00	\$3,500.00	
7	Maunu Garden Project Charitable Trust Inc	Working bee to repair poly-house, re-build poly-tunnel and repair utility shed and office guttering. To cover the costs of the materials required.	\$1,406.92	\$1,400.00	
8	Northland Playcentres Association	To design and construct a NZ native reserve outdoor learning environment. To cover the cost of the fee for a design concept plan.	\$2,375.00		D2
9	Northland Vintage Machinery Club (Whangarei) Inc	To erect an overhead gantry in clubrooms. To go towards the costs of the project.	\$7,500.00		D2
10	Onerahi Community Association	Onerahi Xmas Parade – to be held on 7 December 2013.	\$3,000.00	\$3,000.00	

	<b>Applicant</b>	<b>Purpose of Grant</b>	<b>\$ Amount Requested</b>	<b>\$ Amount Recommended</b>	<b>Recommended Declined</b>
11	Onerahi Resource Centre	Onerahi Community and Waitangi Day Festival – to be held on 6 February 2014. To go towards costs of hosting event.	\$3,500.00	\$1,500.00	
12	Pa O Te Ora Charitable Trust	Elderly Forums – monthly forums for local elderly folk. To cover the cost of the monthly meeting room hire at Friendship House for 12 months.	\$200.00	\$200.00	
13	Parent to Parent Northland	Sibling Support Workshop – to cover the cost of a workshop facilitator.	\$850.00		D3
14	Royal New Zealand Foundation of the Blind	For regional office operating costs.	\$10,000.00		D2
15	Ruakaka Surf Life Saving Patrol Inc	Erosion control on club grounds to prevent further damage to the carpark. To cover the cost of materials and equipment hire required for the project.	\$7,128.88	\$4,000.00	
16	Tai Tokerau Emergency Housing Charitable Trust	Operational support.	5,000.00		D2
17	The Anawhata Museum Charitable Trust <i>t/a The Packard and Pioneer Museum</i>	Painting working bee to paint the exterior of the old diary factory in Maungatapere which houses the collections of the museum. To cover the cost of the paint required.	\$1,532.97	\$1,500.00	
18	Waipu Business and Promotions Group	Waipu Christmas Parade – to be held on 24 December 2013.	\$2,000.00	\$2,000.00	
19	Waipu Caledonian Society Inc	Waipu Highland Games – to be held on 1 January 2014. To go towards the costs of hosting the event.	\$9,500.00	\$5,000.00	
20	Whangarei Anglican Care Trust	Senior Chef – cooking course for over 65s. To go towards the costs of holding the course including cook books pamphlets, food, facilitator fee and venue hire.	\$2,360.00		D3
21	Whangarei Heads Arts Trail <i>under Discover Whangarei Heads Tourism Group Inc</i>	2014 Whangarei Heads Arts Trail – to be held over Easter 2014. To go towards the costs of venue and equipment hire, signage and materials required to construct display panels/walls.	\$3,617.00	\$3,617.00	
22	Whangarei Parents Centre	Fundraising Seminar with Rachel Goodchild “Who’s the Boss”. To cover Rachel Goodchild’s speaking fee.	\$750.00		D2

	<b>Applicant</b>	<b>Purpose of Grant</b>	<b>\$ Amount Requested</b>	<b>\$ Amount Recommended</b>	<b>Recommended Declined</b>
23	Whangarei Youth Community Trust	Project Inclusion – youth leadership programme for local youth who may otherwise miss out due to family financial hardship. To cover costs and fees of the planned camps and outings for up to 10 youth for each event.	\$3,782.61	\$3,700.00	
24	Without Walls Community Trust	Refurbishment and launch of Youth Drop-in Health Centre. To go towards the cost of painting and re-decorating the office fit out, sign writing and promotion and advertising.	\$2,965.50		D3
<b>TOTAL</b>			<b>\$101,843.88</b>		

**Applications have been declined on one of the following grounds:**

- D1 = Ineligible application
- D2 = Does not meet the criteria outlined in application form
- D3 = Based on assessment criteria
- D4 = Incomplete or insufficiently developed

## 2. Community Funding - 2013-2014 Performing Arts Fund

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**Reporting officer** Jenny Teeuwen (Community Funding Officer)

**Date of meeting** 25 September 2013

### ***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement as supporting community initiatives builds strong communities where people feel safe and able to participate.*

### **Introduction**

The Performing Arts Fund was established by the former Forum North Board Trust. The purpose of the fund is to assist community groups that are undertaking a major performing arts event. Previously funded events include the Whangarei Theatre Company's production of "Cats"; the production "The Rocking Cave" held in Waipu; the Black Box Theatre Company's production of "Pack of Girls"; and most recently, Taki Rua Production Society's production of "Michael James Manaia".

The fund has a budget of \$15,000 for the 2013-14 financial year. The maximum amount that can be sought through this fund is \$5,000.

### **2013-14 Applications**

The 2013-14 Performing Arts Fund was advertised in The Leader over a six week period beginning 23 July 2013. Applications closed on Friday 30 August 2013. 2 applications were received. A summary of these applications is attached (see Attachment 1).

The fund's criteria for eligibility and relevance are outlined in the application form and are utilised to assess the applications.

The total amount requested from the 2013-14 Performing Arts Fund is \$9,367. The total amount recommended for disbursement is \$8,000 as follows:

### **Recommendations**

1. That the information be received.
2. That grants from the 2013-14 Performing Arts Fund be made to the following organisations:
 

a)	Northland Performing Arts Charitable Trust	\$5,000.00
b)	Opera North Inc	\$3,000.00.

### **Attachment**

[2013-14 Application summaries](#)



## 2013-2014 Performing Arts Fund Application Summaries

**Purpose:** To assist community groups that are undertaking a major performing arts event.

**\$ Available:** \$15,000

**Maximum Grant:** \$5,000

Applicant	Purposes of Grant	\$ Amount Requested	\$ Grant Recommended	Declined
Northland Performing Arts Charitable Trust	"4 Star Whetu Wha" Dancing Time Machine – live stage show. 3 shows to be held at Forum North in early Dec 2013. To cover costs for venue hire, lighting and sound, materials for costumes and set construction and marketing and programmes.	\$6,367.00	\$5,000.00	
Opera North Inc	2014 Opera in the Garden to be held on Saturday 8 March 2014.  Request funding for guest artist Shaan Antunovich's fee.	\$3,000.00	\$3,000.00	
<b>TOTAL</b>		<b>\$9,367.00</b>		

### Applications have been declined on one of the following grounds:

- D1 = Ineligible application
- D2 = Does not meet the criteria outlined in application form
- D3 = Based on assessment criteria
- D4 = Incomplete or insufficiently developed

### 3. Community Development Funds 1, 2 and 3

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**Reporting officer** Paul Dell (Group Manager District Living)

**Date of meeting** 25 September 2013

***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement as it supports the provision of community infrastructure.*

#### **Introduction**

The purpose of this agenda item is to provide councillors with an overview of Community Development Funds 1, 2 and 3 as at the end of the 2012/2013 financial year (30 June 2013). Attachment one provides a report that has been prepared by Council's Finance Department.

#### **Recommendation**

That the information be received

#### **Attachments**

[Financial statements for Funds 1, 2 and 3 as at 30 June 2013](#)

**Attachment 1****Community Development Fund 1****Financial Statements for the year ending 30 June 2013**

	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Actual</b>
<b>Income</b>		
Subdivision Income	33,400.00	17,217.39
Interest received - Bank	1,763.30	899.65
Interest received - Loans	27,357.22	9944.66
Interest received (Internal)	112,962.75	115,354.69
<b>Total Income</b>	<b>175,483.27</b>	<b>143,416.39</b>
<b>Expenses</b>		
Interest transferred to Fund 2	142083.27	126,199.00
Bank Fees	17.60	11.40
Audit Fees	40.00	0.00
<b>Total Expenses</b>	<b>142,140.87</b>	<b>126,210.40</b>
<b>Net Surplus</b>	<b>33,342.40</b>	<b>17,205.99</b>
<b>Balance Sheet</b>		
Opening Balance of reserves	3,882,500.65	3,915,843.05
Plus Surplus	33,342.40	17,205.99
<b>Closing Balance</b>	<b>3,915,843.05</b>	<b>3,933,049.04</b>
<b>Made up of</b>		
Bank	10,102.31	63,757.00
Loans to WDC	3,477,138.71	3,544,005.63
Loans to Community Organisations	428,602.03	325,286.41
	<b>3,915,843.05</b>	<b>3,933,049.04</b>
<b>Community Loan Movements</b>		
Opening balance	724,080.74	428,602.03
Loans Granted	18,157.00	34,580.00
Loan Repayments	-313635.71	-137,895.62
<b>Closing balance</b>	<b>428,602.03</b>	<b>325,286.41</b>

**Community Development Fund 2**  
**Financial Statements for the year ending 30 June 2013**

	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Actual</b>
<b>Income</b>		
Interest received - Bank	11,813.86	845.82
Interest received - Loans	882.79	9,977.72
Interest transferred from Fund 1	142,083.27	126,199.00
Interest received (Internal)	139,685.32	147,447.83
<b>Total Income</b>	<u>294,465.24</u>	<u>284,470.37</u>
<b>Expenses</b>		
Grants paid		200000
Bank Fees	16.80	9.80
Audit Fees	0.00	40.00
<b>Total Expenses</b>	<u>16.80</u>	<u>200,049.80</u>
<b>Net Surplus</b>	<u><b>294,448.44</b></u>	<u><b>84,420.57</b></u>
<b>Balance Sheet</b>		
Opening Balance of reserves	4,807,855.70	5,102,304.14
Plus Surplus	294,448.44	84,420.57
	<u><b>5,102,304.14</b></u>	<u><b>5,186,724.71</b></u>
<b>Made up of</b>		
Bank	1,551.48	5,900.56
Loans to WDC	4,441,669.24	4,645,316.07
Loans to Community Organisations	659,083.42	535,508.08
	<u><b>5,102,304.14</b></u>	<u><b>5,186,724.71</b></u>
<b>Community Loan Movements</b>		
Opening balance	729,199.62	659,083.42
Loans Granted	20,000.00	0.00
Loan Repayments	-90,116.20	-123,575.34
Closing balance	<u><b>659,083.42</b></u>	<u><b>535,508.08</b></u>

**Community Development Fund 3**  
**Financial Statements for the year ending 30 June 2013**

	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Actual</b>
<b>Income</b>		
Grants received	10,000.00	10,000.00
Interest received (Internal)	7,831.07	8,150.66
<b>Total Income</b>	<u>17,831.07</u>	<u>18,150.66</u>
<b>Expenses</b>		
Bank Fees	0.00	0.40
Audit Fees	40.00	0.00
<b>Total Expenses</b>	<u>40.00</u>	<u>0.40</u>
<b>Net Surplus</b>	<u><b>17,791.07</b></u>	<u><b>18,150.26</b></u>
<b>Balance Sheet</b>		
Opening Balance of reserves	230,412.02	248,203.09
Plus Surplus	17,791.07	18,150.26
	<u><b>248,203.09</b></u>	<u><b>266,353.35</b></u>
<b>Made up of</b>		
Bank	1,127.12	1,126.72
Loans to WDC	247,075.97	265,226.63
	<u><b>248,203.09</b></u>	<u><b>266,353.35</b></u>

## 4. Community Funding Review - Re-allocation of Funds

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**Reporting officer** Jenny Teeuwen (Community Funding Officer)

**Date of meeting** 25 September 2013

### ***Vision, mission and values***

*This item is in accord with Council's vision, mission and values statement as supporting community initiatives builds strong communities where people feel safe and able to participate.*

### **Introduction**

The purpose of this agenda item is to consider recommendations for the re-allocation of the 2013-14 Operational Support Fund budget as part of the overall review of Council's Community Funding which is currently in progress.

### **Background**

In April 2013 an agenda item was presented to the Community Funding Sub-committee outlining issues regarding the ineffectiveness of the Operational Support Fund.

At its meeting of 10 April 2013 the Community Funding Sub-committee resolved:

- "2. *That the Community Funding Sub-committee recommends to the District Living Committee that the budget allocation for the 2013-14 Operational Support Fund be held in reserve pending the outcome of the Community Funding review.*
- 4. *That a full review of all Community grants be undertaken and a report brought back by 30 April 2014."*

At its meeting of 8 May 2013 the District Living Committee resolved:

- "2. *That the budget allocated for the 2013-14 Operational Support Fund be held in reserve pending the outcome of the Community Funding review, as recommended by the Community Funding Sub-committee."*

The budget allocation for the 2013-2014 Operational Support Fund was \$50,000. The 10 April 2013 agenda item indicated that it was expected that the fund's budget would be re-allocated amongst other funds in the Community Funding portfolio.

### **Funding Review - Initial Considerations**

As part of the current community funding review an initial meeting was held between staff and the Community Funding Sub-committee to discuss the need and appropriateness of re-allocating the \$50,000 Operational Support Fund budget amongst other funds. Following on from these discussions, it is recommended that additional funding of \$4,000 be added to the Resident and Ratepayer Administration Grant Fund to accommodate an increase of the admin grant from \$500 to \$700 per annum, and an additional \$30,000 be added to the Community Halls Fund to accommodate the inclusion of an up to \$1,000 grant per hall per annum to assist with hall insurance.

For the 2013-14 financial year, it is further recommended that the remaining \$16,000 continue to be held in reserve while staff complete a review, requested by Council, of support for Surf Life Saving patrols to be presented in October.

Also discussed was Council's School Scholarships. It is recommended that the School Scholarships be discontinued in the 2014-15 financial year, to be replaced with an appropriate activity to celebrate and recognise young achievers in the District. Staff were requested to investigate options as part of the ongoing funding review process.

There was also very early stage discussions about changes to Council's Community Funding for 2014-15 with the Community Funding Sub-committee requesting staff further investigate options regarding the Annual Operating Fund, community loans, and rent concessions. This work is ongoing.

## **Recommendations**

1. That the information be received.
2. That an additional \$4,000 be added to the Resident and Ratepayer Admin Fund to accommodate an increase of the admin grant from \$500 to \$700.
3. That the remaining \$16,000 be held until Council has considered additional support for Surf Life Saving NZ's summer patrols in the District.
4. That the School Scholarships be discontinued in the 2014-15 financial year, to be replaced with an appropriate activity to celebrate and recognise young achievers in the District.
5. That the Community Funding Sub-committee recommends to the appropriate committee of the new Council following the local body elections in October 2013, that an additional \$30,000 be added to the Community Halls Fund to accommodate the inclusion of an up to \$1,000 grant per hall per annum to assist with hall insurance.