

1. Minutes: Finance and Support Committee Wednesday, 24 August 2011

Minutes of a meeting of the Finance and Support Committee held in the Council Chamber Forum North on Wednesday 24 August 2011 at 9.00am

Present:

Cr W L Syers (Chairperson)

Crs C B Christie, S J Deeming, A J Edwards, S M Glen, P R Halse, J S Jongejans, G M Martin, B L McLachlan, S L Morgan, K J Sutherland M R Williams and J D T Williamson

Also present:

His Worship the Mayor M C A Cutforth (leave of absence)

In Attendance:

Chief Executive Officer (M P Simpson), Chief Operating Officer (J Thompson), Group Manager Support Services (A Adcock), Financial Controller (M Taylor), Councillor Support (J Benyon) and Senior Meeting Co-ordinator (C Brindle)

1. Confirmation of Minutes of a Meeting of the Finance and Support Committee held on 27 July 2011

Moved Cr Deeming
Seconded Cr Williamson

“That the minutes of the meeting of the Finance and Support Committee held on 27 July 2011, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.”

CARRIED

2. Financial Report for the Month Ending 31 July 2011

Moved Cr Edwards
Seconded Cr Martin

“That the information be received.”

CARRIED

3. Support Services Group – Report on Recent Activity

Moved Cr Edwards
Seconded Cr Martin

“That the report be received.”

CARRIED

4. CEO’s Office – Report on Recent Activity

Moved Cr McLachlan
Seconded Cr Edwards

“That the report be received.”

CARRIED

5. Delegated Authority - Financial

Moved Cr Morgan
 Seconded Cr Williamson

“That the changes to the delegated financial authorisations as listed, be approved as the operative list of delegated financial authorities as from 24 August 2011 until further notice:

Category B	Single contracts \$250,000.00
Group Manager Environment	Title change to Group Manager District Living
Category C	Single contracts \$100,000.00
Chief Operating Officer	Title change to Group Manager Economic Growth
Category D	Single contracts \$50,000.00
Major Projects & Infrastructure Services Manager	Title change to Infrastructure Projects & Support Manager
Category E	Single contracts \$25,000.00
Property and Community Services Manager	Property Manager
Category F	Single contracts \$10,000.00
Community Services Manager District Living	New
Democracy and Legal Services Manager	Title change to Governance Manager
Organisational Planning Manager	Remove
Communication Manager	Remove
Category G	Single contracts \$5,000.00
Team Leader – Support	Change from Category H (\$2,000) to Category G (\$5,000)
Senior Community Services Adviser	Remove
Senior Communications Adviser	New
Legal Counsel	New
Staff Services Co-ordinator	Remove
Senior Property Officer	Remove
Operations Engineer	New
Category H	Single contracts \$2,000.00
Settlement Support Co-ordinator	New
Team Leader PIMs and LIMs	Remove

Team Leader Customer Care	Remove
EA to Group Manager – Environment	Title change to EA to Group Manager – District Living
EA to COO	Title change to EA to Group Manager Economic Growth
Data Services – Co-ordinator	New
Collections Team Leader	Title change to Collections and Technical Team Leader
Team Leader – Forum North	Title change to Team Leader – Service Centres
Property Officer Commercial/Asset Management	New
Land Records Co-ordinator	Remove
Project Office Co-ordinator	Remove
Staff Services Officer	Title change to Employee Services Officer
Technical Services Team Leader (Library)	Remove
Town Basin Co-ordinator	New

Pursuant to the Local Government Act 2002, staff designated in the schedule above be given authority to enter into contracts on behalf of Whangarei District Council up to the limit stated, which limits are exclusive of GST.”

CARRIED

His Worship the Mayor attended the meeting as an observer and took no part in discussions or voting on any item.

The meeting closed at 9.28am

Confirmed this 28th day of September 2011

W L Syers (Chairperson)