

*Creating the ultimate
living environment*



**WHANGAREI
DISTRICT COUNCIL**

Notice of Meeting

A meeting of the Whangarei District Council will be held
in the Council Chamber, Forum North, Whangarei on:

**Wednesday
23 June 2010
10.00 am**

Committee

His Worship the Mayor (Chairperson)

Cr C B Christie

Cr V P D Cocurullo

Cr S J Deeming

Cr S M Glen

Cr A D Goodhew

Cr P R Halse

Cr S L Mai

Cr G M Martin

Cr B L McLachlan

Cr S L Morgan

Cr K J Sutherland

Cr W L Syers

Cr M R Williams

Vision Statement

*To be a vibrant, attractive and thriving District
by developing sustainable lifestyles based around
our unique environment, the envy of New Zealand
and recognised world wide.*

Whangarei District Council

Call to order – all present rise for the Mayor
Opening Prayer
Apologies
Declaration of Conflicts of Interests

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Recommendations contained in the Council agenda are NOT Council decisions. Please refer to Council minutes for resolutions.

1. Minutes: Whangarei District Council Wednesday, 26 May 2010

Minutes of a meeting of the Whangarei District Council held in the Council Chamber Forum North on Wednesday 26 May 2010 at 10:03 am

Present:

His Worship the Mayor (Chairperson)

Crs C B Christie, V P D Cocurullo, S J Deeming, A D Goodhew, S L Mai, G M Martin, B L Mclachlan, S L Morgan, K J Sutherland, W L Syers and M R Williams

Apologies:

Crs S M Glen and P R Halse

Moved: His Worship the Mayor

Seconded: Cr Cocurullo

"That the apologies be received."

CARRIED

In Attendance:

Chief Executive Officer (M P Simpson), Chief Operating Officer (J Thompson), Group Manager Support Services (A Adcock), Group Manager Infrastructure and Services (S Weston), Property and Community Support Manager (M Hibbert), Senior Community Services Advisor (O Thomas), Community Safety Officer (D Palmer), Executive Assistants (F Watson and L Purvis), Councillor Support (J Benyon) and Senior Meeting Co-ordinator (C Brindle)

Cr Glen opened the meeting with a prayer.

1. Confirmation of Minutes of a Meeting of the Whangarei District Council held on 28 April 2010

Moved: Cr Williams

Seconded: Cr Cocurullo

"That the minutes of the meeting of the Whangarei District Council held on Wednesday 24 March 2010, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting."

CARRIED

2. Confirmation of Minutes of an Extra-ordinary Meeting of the Whangarei District Council held on 11 and 12 May 2010

Moved: Cr Goodhew

Seconded: Cr Syers

"That the minutes of the Extra-ordinary meeting of the Whangarei District Council held on Tuesday 11 May and Wednesday 12 May 2010, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting."

CARRIED

3. Police Report

Senior Sergeant Cliff Metcalf spoke to the report and answered questions from Councillors.

Moved: Cr Cocurullo

Seconded: Cr Sutherland

"That the information be received."

CARRIED

4. Increase in Value of Contract – Whangarei District Council Chipseal Resurfacing

Moved: Cr Christie

Seconded: Cr Martin

"That the contract value (CON06006 – Whangarei District Council Chipseal Resurfacing) be increased from \$9,974,851.35 to \$10,224,851.35."

CARRIED

5. Road Maintenance South Area

Moved: Cr Mai

Seconded: Cr Goodhew

"That the contract value for Contract 06004 (Road Maintenance South Area) be increased by \$1,750,000 (excluding GST)."

CARRIED

Exclusion of public

Moved: Cr Martin

Seconded: Cr Morgan

"That the public be excluded from the following parts of proceedings of this meeting namely:

Item C.1: Review

Reason: To protect the privacy of natural persons

Grounds: Section 7(2)(a).

Item C.2: Property

Reason: To enable the Council to carry on without prejudice or disadvantage commercial activities."

CARRIED

The meeting closed at 11.03 am

Confirmed this 23rd day of June 2010

S G A Semenoff (Chairperson)

2. Minutes: Extra-ordinary Whangarei District Council

Thursday 27 May 2010

Minutes of an Extra-ordinary meeting of the Whangarei District Council held in the Council Chamber Forum North on Thursday 27 May 2010 at 1.00 pm

Present:

His Worship the Mayor (Chairperson)

Crs C B Christie, V P D Cocurullo, S J Deeming, A D Goodhew, B L McLachlan, S L Mai, S L Morgan, W L Syers and M R Williams

Apologies:

Crs S M Glen, P R Halse, G M Martin and K J Sutherland

Moved: His Worship the Mayor

Seconded: Cr Christie

"That the apologies be sustained."

CARRIED

In Attendance:

Chief Executive Officer (M P Simpson), Chief Operating Officer (J Thompson), Group Manager Support Services (A Adcock), Group Manager Infrastructure and Services (S Weston), Financial Controller (B Murphy), Revenue Manager (H McKenzie), Iwi Relationships Manager (S Tipene), Executive Assistant (F Watson), LTCCP Co-ordinator (S Munday), Councillor Support (J Benyon) and Senior Meeting Co-ordinator (C Brindle)

His Worship the Mayor opened the meeting with a prayer.

1. Draft Annual Plan 2010/2011 and Proposed Amendment to the Long Term Council Community Plan 2009/2019

Annual Plan

1. Economic Development Including CBD Revitalisation

Moved: Cr Christie

Seconded: Cr Deeming

- "1. That the planning for the Central Business District/Town Basin visioning project is given priority in 2010/11.
2. That Council consult and engage with interest groups to work on this project.
3. That funding options will be considered once the indicative vision is developed."

CARRIED

2. Cycleway

Moved: Cr Christie
Seconded: Cr Syers

"That the proposed Hatea Cycle/Walkway Loop be included for consideration in the next round of the Long Term Council Community Plan (LTCCP)."

CARRIED

3. Vehicles on Beaches/Access

Moved: Cr Deeming
Seconded: Cr Mclachlan

"That Council work with DoC and the community to address this issue and that staff communicate the above information and process to the submitters."

CARRIED

4. Parua Bay and Onerahi Projects

Moved: Cr Mclachlan
Seconded: Cr Williams

- "1. That staff work respectively with the Onerahi and Parua Bay Groups to address any improvements which are prudent and can be achieved as part of normal activity within existing budgets. Any improvements will be staged over the next two or three years.
2. As council has recently funded the Stage 2 upgrade of the Onerahi Shopping Centre that further funding for stage three of the planned development be considered in the next LTCCP."

CARRIED

5. Commercial Rates

Moved: Cr Syers
Seconded: Cr Goodhew

- "1. That council initiate a Funding and Rating Review in August 2010 and that the Review, with a recommendation, be progressed following the October elections by the next Council.
2. That Council meet as soon as possible with Quotable Value NZ to discuss Commercial valuations."

CARRIED

6. Commercial/Rural Rates – Categorisation of Land

Moved: Cr Syers
Seconded: Cr Morgan

"That staff work with each submitter/objector regarding their rates assessment and where appropriate either address the matters raised or refer the submitter to Quotable Value Ltd (QV).

CARRIED

7. Seal Extensions/Targeted Rates

Moved: Cr Deeming
Seconded: Cr Morgan

- "1. That Council re-apply for subsidy for seal extension projects next financial year and commence investigation of the viability of targeted rates with interested parties.
2. That the seal extension priority list come back to the July Infrastructure and Services Committee meeting for approval."

CARRIED

8. Lock/Weir

Moved: Cr Goodhew
Seconded: Cr Williams

"That Council continue to engage with interest groups on the lock/weir."

CARRIED

9. Dip Road Footpath

Moved: Cr Mai
Seconded: Cr Christie

"That the Dip Road be added to the footpath priority list for consideration at the July Infrastructure and Services Committee meeting."

CARRIED

10. EMA Submission

Moved: Cr Deeming
Seconded: Cr Williams

"That staff respond to the EMA submission to clarify the position regarding application of the Revenue and Finance Policy (Refer to rating review EMA topic)."

CARRIED

11. Princes Road

Moved: Cr Deeming
Seconded: Cr Morgan

"That Council will work with the Northland Regional Council and residents to clarify the issues and provide recommendations including responsibilities and costs. This will also include the option of a targeted rate to provide funding."

CARRIED

12. Tourism Development Group (TDG) Submission

Moved: Cr Deeming
Seconded: Cr Cocurullo

"Regional Co-operation/Marketing Destination Northland

1. That WDC maintain the current level of financial support to Destination Northland and not increase funding by 10%.

JV Opportunity

2. That Council staff discuss a shared contribution to the Gateway initiative with the Whangarei Tourism Trust.
3. That Council approve up to \$25k for the Gateway initiative.

Whangarei Projects - SH1-Tarewa Road Signage

4. That Council's Economic Development Manager liaises between New Zealand Transport Agency, the Northland Tourism Development Group and Council staff to ensure we achieve the best outcome for Whangarei.

Whangarei Projects – Various including CBD

5. That the planning for the CBD/Town Basin visioning project is given priority in 2010/11.
6. That Council consult with interest groups to work on this project.
7. That the allocation of any funding is considered once the indicative vision is developed.

i-SITE upgrade - \$250k

8. That the request for \$250,000 to upgrade the Whangarei i-SITE be referred to the Whangarei Tourism Trust.

Lock/Weir

9. That Council will continue to engage with interest groups on the lock/weir."

CARRIED

13. BMX/Bike Northland Submissions

BMX

Moved: Cr Christie
Seconded: Cr Mai

1. That Council's Economic Development Manager work with the Whangarei BMX Club on an event proposal including budgets.
2. That funding options be considered once the proposal is completed."

CARRIED

Bike Northland

Moved: Cr Mai
Seconded: Cr Williams

"That Council work with the submitter to identify other potential funding alternatives for a Cycling Co-ordinator."

CARRIED

14. Wharf Road, Whangaruru Toilets

Moved: Cr Goodhew
Seconded: Cr Syers

"That Council work with the Northland Regional Council, Department of Conservation and the Community to find a solution."

CARRIED

15. GMO

Moved: Cr Mai
Seconded: Cr Christie

"That Council continue its work regarding genetically modified organisms in the district with current operational budgets."

CARRIED

16. Enviro-Challenge

Moved: Cr Mclachlan
Seconded: Cr Morgan

"That Council work with the submitter to identify other potential funding alternatives."

CARRIED

17. Ruakaka Beach Adjacent the Village

Moved: Cr Deeming
Seconded: Cr Cocurullo

"That staff work with the Department of Conservation and the Community to identify the specific issues and address the Council related issues which are prudent and can be achieved as part of normal activity within existing budgets."

CARRIED

18. Feral Pests and Weeds

Moved: Cr Mclachlan
Seconded: Cr Morgan

"That staff look to address these issues raised in submissions which are prudent and can be achieved as part of normal activity and within existing budgets."

CARRIED

19. Ngunguru Sandspit

Moved: Cr Syers
Seconded: Cr Mai

"That Council continue to work with other identified parties, including the Department of Conservation and Central Government with the aim of Central Government purchasing the Ngunguru Sandspit."

CARRIED

20. Saturday Markets

Moved: Cr Mclachlan
Seconded: Cr Cocurullo

"That Council's Economic Development Manager work with the submitters to establish the feasibility of such a market."

CARRIED

21. Water Safety New Zealand

Moved: His Worship the Mayor
Seconded: Cr Deeming

"That Council work with the submitter to identify other potential funding alternatives."

CARRIED

22. Northland District Health Board (DHB)

Moved: Cr Christie
Seconded: Cr Deeming

"That Council re-extend an invitation for the Medical Officer of Health Dr Jarman to meet with His Worship the Mayor and Council's Chief Executive Officer."

CARRIED

23. Department of Conservation (DoC)

Moved: Cr Williams
Seconded: Cr Morgan

1. That Council continue to work with DoC for mutual benefit.
2. That Council representatives/staff meet with the newly appointed Area Manager Whangarei to establish and progress our working relationship."

CARRIED

Proposed Amendment to the Long Term Council Community Plan 2009/2019

1. Treaty of Waitangi Claims

Moved: Cr Goodhew
Seconded: Cr Williams

"That staff respond to submitters to reaffirm the position that Council-owned land cannot be used to settle Treaty claims."

CARRIED

2. Property Reinvestment Reserve Fund

Moved: Cr Syers
Seconded: Cr Goodhew

"That any recommendation to sell endowment properties should include a resolution requiring proceeds to be placed in the Property Reinvestment Reserve as outlined in the Property Policy adopted in March 2010."

CARRIED

Moved: Cr Christie
Seconded: Cr Deeming

- "1. That the information be received.
2. That recommendations in this report, after any amendments, be incorporated into the Annual Plan.
3. That recommendations in this report, after any amendments, be incorporated into the Amendment to the Long Term Council Community Plan 2009/2019."

CARRIED

The meeting closed at 1.30 pm

Confirmed this 23rd day of June 2010

S G A Semenov (Chairperson)

3. Minutes: Airport Noise Management Consultative Committee Wednesday, 19 May 2010

Minutes of a meeting of the Airport Noise Management Consultative Committee of the Whangarei District Council held in the Onerahi Fire Station on Wednesday 19 May 2010 at 7.00 pm

Present:

C Barber (Chairman)

Cr S M Glen, M Chubb, C Doherty and P Quigg

Apologies:

B Adams, M Wotherspoon and S Booth

Moved: C Barber

Seconded: S M Glen

"That the apologies be sustained."

CARRIED

In Attendance:

Property and Community Services Manager (M Hibbert)

1. Minutes of a Meeting of the Airport Noise Control Consultative Committee held on 17 February 2010

Moved: P Quigg

Seconded: C Barber

"That the information be received."

CARRIED

2. Informal Minutes – Airport Noise Control Consultative Committee Meeting 17 February 2010

Moved: C Barber

Seconded: P Quigg

"That the information be received."

CARRIED

3. Airport Manager's Report

The report was taken as read.

Moved: M Chubb

Seconded: C Doherty

"That the information be received."

CARRIED

The meeting closed at 7.34 pm

Confirmed this 23rd day of June 2010

C Barber (Chairman)

4. Minutes: Te Karearea - Maori Liaison Committee

Thursday, 19 May 2010

Minutes of a meeting of the Te Karearea - Maori Liaison Committee of the Whangarei District Council held in the Council Chamber Forum North on Thursday 19 May 2010 at 9.34 am

Present:

Cr K J Sutherland (Chairman)
Cr S J Deeming, R S Shepherd and P Tipene

Apologies:

D Harding, M Kake and T Munro

Moved: P Tipene

Seconded: R Shepherd

"That the apologies be sustained."

CARRIED

Absent:

T Heteraka

In Attendance:

Chief Operating Officer (J Thompson), Team Leader Futures Planning (K Grundy), Iwi Relationships Manager (S Tipene), Senior Strategic Planner (D Coleman) and Senior Meeting Co-ordinator (C Brindle)

Mr R S Shepherd opened the meeting with a karakia.

1. Minutes: Te Karearea - Maori Liaison Committee Meeting 18 March 2010

Moved: P Tipene

Seconded: Cr Deeming

"That the information be received."

CARRIED

2. Maori Liaison and Development Unit Report on Activities In March/April 2010

Moved: R Shepherd

Seconded: Cr Sutherland

"That the report be received."

CARRIED

P Tipene requested his vote against be recorded.

3. Update on Growth Strategy

Presentation by K Grundy and D Coleman.

Moved: P Tipene

Seconded: R Shepherd

"That the update on the Whangarei District Sub-Regional Growth Strategy be received."

CARRIED

4. Local Government Options for Northland

J Thompson spoke to the report and answered questions from the Committee.

Moved: P Tipene

Seconded: R Shepherd

"That this report be received."

CARRIED

The meeting closed at 11.25 am

Confirmed this 23rd day of June 2010

K J Sutherland (Chairman)



5. Police Report



Reporting Officer: Carolyn Brindle (Senior Meeting Co-ordinator)
Date: 11 June 2010

The above report had not been received at the time the agenda closed and will be circulated prior to or tabled at the meeting.

6. Water Reticulation Maintenance Contract

Reporting Officer: Andrew Venmore (Water Manager)
Date: 15 June 2010

Vision, Mission and Values

This item is in accord with Council's Vision, Mission and Values as it recognizes an ongoing and effective partnership.

Local Government Act 2002 – The Four Well-Beings

Cultural: *This item has no impact on cultural significance.*
Economic: *This item is in accordance with proposed budgets.*
Environmental: *This item has no impact on the environment*
Social: *This item has no social significance*

1. Introduction

The Water Reticulation Maintenance Contract forms a major part of the Distribution Operational Account for Water Services. The budget for next year's distribution maintenance account is \$1.85m.

The Water Reticulation Maintenance Contract, Contract 07003, is a three-year contract, with options to extend the contract for two years followed by a further three individual years if contractor performance is satisfactory. The contract was awarded to Downer Edi Water on 1 July 2007 and is now due for renewal. This agenda item recommends the contract be extended for a further two years.

2. Background

The contract includes emergency maintenance work, together with programmed maintenance, required to operate the district's water reticulation system. The contractors provide a twenty-four hour seven day a week response to all customer water related requests for service.

The work undertaken within this contract is considered to be fundamental in operating an essential service, and not only has a high impact on our customers, but also our Ministry of Health grading, and the wellbeing of our district's water supplies.

Downer Edi Water (formally Works Infrastructure) has been the Water Reticulation Maintenance Contractor since 1993. Their staff are specifically trained in water reticulation maintenance and only undertake work within the maintenance contract and water mains installation contracts. Downer Edi Water also have direct access to Council's asset management system in order maintain asset information on a daily basis.

3. Contractor Performance

The contract has well defined response times to which the contractor must adhere. These range from immediate, for a major incident through to seven days for minor leaks reported by the meter reader. The response times are measured using the Council's CRM system. The contract allows an incentive bonus for quick response for each month's reactive work.

The contractor must meet all response times to achieve the bonus. The contractor must also meet customer service targets relating to customer satisfaction measured by callbacks and leave behind cards.

During the three years of the contract to date Downer Edi Water have met nearly all of the response times. The contractor did experience problems meeting all response times during the water quality incident at Ruakaka, which coincided, with an increased workload from the leak detection contract. More staff were subsequently employed and no further incidents have occurred. The contractor has achieved a customer satisfaction score of 98.5% over the duration of the contract to date with the majority of customers being impressed with the contractor's service.

4. Contract Extension

The existing contract allows for the contract to be extended at the end of the third year for a further two years by agreement between Council and the Contractor. Water Services consider that the performance of the contractor has been of a standard that merits the extension of the contract. Consequently, Water Services have been in discussions with the contractor regarding the contract rates, as these will need to be adjusted for cost fluctuations.

5. Financial

In line with general cost increases a 2% rise in scheduled rates has been provisionally agreed with the contractor. This adjustment of 2% has been applied to unit rate items only and no increase occurs on lump sum or provisional sum items. In addition, the item for a bond has been removed from the contract. The removal of the bond more than compensates for the cost increase and the annual contract value actually decreases from \$1,687,477.20 to \$1,681,080.08 (excl GST). This gives a total extension value of \$3,362,160.16 (excl GST) for the contract for the next two years. The budget for 2010/2011 is \$1,450,000 within the operating account and a further \$150,000 (excl GST) within the capital account for urgent renewals and replacements.

Recommendation

That Contract 07003 (Water Reticulation Maintenance) be extended for a period of two years for the sum of \$3,362,160.16 (excl GST).



7. Presentation – Field of Remembrance



Reporting Officer: M P Simpson (Chief Executive Officer)

Date: 16 June 2010

A presentation on the Field of Remembrance will be given by Archie Dixon of the RSA. The presentation is expected to take approximately 10 minutes.

Recommendation

That the information be received.