



Remission of Uniform Annual General Charges (UAGC) and/or targeted Rates applied on a Uniform Basis to certain Separately Used or Inhabited Parts of a Rating Units (SUIPs).

Policy 17/101(a) Category A

Applicant Details

Owners Name _____

Postal Address _____

Contact number _____ Email _____

Property ID for remission _____

Lessee Name _____

Lessee Postal Address _____

Lessee Contact Number _____ Email _____

I have read the conditions and criteria on page 2 and apply for a remission of some uniform annual general charges and/or targeted rates on the above property ID under Policy 17/101 Category A for the following reasons;

The residence is occupied by Owner Lessee (please tick one)

and the business is occupied by the same Owner Lessee (please tick one)

Name of business _____

Comments _____

Copy of lease document attached (if applicable) **Lease expiry date** _____

I declare that all the details provided are true and correct

Signature _____ Date _____

Name (please print) _____

Office use only

Application: Approved / Declined

Policy expiry date _____

Delegated officer's signature _____

Date _____

Policy 17-101

Remission of Uniform Annual General Charges (UAGC) and/or targeted Rates applied on a Uniform Basis to certain Separately Used or Inhabited Parts of a Rating Units (SUIPs).

Background

This Council levies rates on separately used or inhabited parts of a rating unit (including separate areas capable of separate occupation). In some cases, the application of this may result in inequity, and where the property is used for both business and residential purposes, or where the residential property has a separate dwelling, unit, flat or apartment which is used by family members a remission may apply.

Objectives of the Policy

In some cases the requirement that the Uniform Annual General Charge (**UAGC**) and targeted rates set on a *uniform* basis be paid in relation to each Separately Used or Inhabited Part of a Rating Unit (**SUIP**) may result in inequity (refer definition of SUIP at the Funding Impact Statement of the current Annual Plan or Long Term Plan). Council levies the following targeted rates on a *uniform* basis:

- the Sewerage Disposal Targeted Rate (for residential properties and other non-residential properties with up to two pans);
- the District Wide Refuse Management Targeted Rate;
- the Water Supply Rate (only in respect of the uniform charge for those properties that are not metered); and
- the Rooding Scheme Rate (relevant to defined geographic areas only).

The objective of the Policy is to enable Council to act fairly and reasonably by enabling Council to provide rates relief in certain circumstances where inequity may result, namely:

- a) **Category A: Relief from the obligation to pay the UAGC and all uniform targeted rates where the rating unit is used by one ratepayer for both business and residential purposes.**
- b) Category B: Relief from the obligation to pay the UAGC and all uniform targeted rates where the rating unit is used for residential purposes and an SUIP within the rating unit is occupied by a member of the ratepayer's immediate family on a rent free basis.
- c) Category C: Relief from the obligation to pay the UAGC and the District Wide Refuse Management targeted rate where SUIPs, including farming SUIPs, are used in conjunction with each other for a single purpose, but are not contiguous or adjacent.

Conditions and Criteria

The Council may remit the rates referred to above where a rating unit meets the following criteria:

1. In relation to Categories A and B the relevant rating unit is both owned and occupied by the ratepayer;
2. In relation to Categories C the relevant rating unit is owned and/or occupied by the ratepayer;
3. In relation to Category B, the rating unit is the ratepayer's principal residence and:
 - a. the relevant SUIP within that rating unit is a minor flat or other residential accommodation unit; and
 - b. that minor flat or other residential accommodation is occupied by a first degree relative of the ratepayer (grandparent, parent, child or sibling), or other dependent Council considers, in its absolute discretion, meets the policy intent.
4. In relation to Category C, the rating unit is used for a single purpose, for example farming, and the SUIPs within that rating unit are not contiguous or adjacent.
5. The ratepayer has applied for rates remission under this policy and provided information in the prescribed form on how the relevant criteria are satisfied and has completed relevant statutory declarations as may be required by Council.
6. Remissions will be granted for a maximum of three rating years and cannot be backdated to previous rating years.
7. If the circumstances of a ratepayer who has been granted a remission under this policy changes, such that the relevant criteria are no longer satisfied, the ratepayer must inform Council within 30 days. Council may re-determine that ratepayer's eligibility for a remission under this policy.

Delegations

Decisions on remissions of rates under this policy will be delegated to officers as set out in Council's delegations manual.