

Fees and Charges

1 July 2020 - 30 June 2021



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Animals

Dogs

Registration fee	Current fee (\$) Earlybird 1-31 July	Current fee (\$) If paid on or after 1 August
Standard owner	68.00	101.00
Discounted fee owner (desexed dog)	54.00	80.00
Working dogs	53.00	68.00
Dangerous dog	102.00	152.00
Service dogs	No fee	No fee
Puppy fees	1/12 th the relevant fee for each complete month remaining in the registration year	1/12 th the relevant fee for each complete month remaining in the registration year
Replacement tags	6.00	6.00

Other charges	Current fee (\$)
First impounding	142.00
Second impounding	161.00
Impound fee for third and any subsequent impounding	198.00
Dog sustenance fees – per day	24.00

Stock ranging/impounding

	Current fee (\$)
Impound fee for first impounding (driving charges additional)	142.00
Impound fee for second impounding (driving charges additional)	161.00
Impound fee for third and any subsequent impounding (driving charges additional)	198.00
Stock sustenance fees – per day	11.00
Stock control – driving charges – per hour	91.00
Transportation charges	Actual

Building Control

Project Information Memorandum (PIM) application

	Current fee (\$)
PIM Commercial	
All works for new, existing and alterations to existing buildings described in the terms of the Building Regulations under the classifications of commercial, industrial and communal residential. In short, if the works are not solely and expressly residential then it is deemed commercial.	551.00
Examples of such include, but are not limited to: show homes, milking sheds and other farm buildings, residential accommodation in or attached to a commercial building, schools, changing a bedroom so it can be used as part of a home occupation, retaining walls and bridges for sub divisional development, communal buildings within retirement villages.	
Residential PIM – Type 1	
All works for new, existing and alterations to existing buildings described in the terms of the Building Regulations under the classifications of housing, outbuilding and ancillary.	444.00
Examples of such include, but are not limited to: dwellings, minor residential dwellings, farm worker’s accommodation, sleep outs, garages, carports, and any alterations affecting or changing the exterior footprint of the building, pergolas, decks, swimming pools, retaining walls and bridges not for sub divisional development.	
Residential PIM – Type 2	
Internal alterations with a change of use, re-roof with a change of pitch, re-cladding, drainage or re-piling.	196.00
Examples of such include, but are not limited to: altering a wardrobe or bedroom to become an en-suite / bathroom or laundry, closing in a carport to become a garage, changing from tiles to long run or corrugated iron roofing.	
Residential PIM – Type 3	
Minor alterations, fireplaces and plumbing. Removal or demolition of buildings.	122.00
Examples of such include, but are not limited to: replacing a window with a ranch slider, constructing or altering of a non-load-bearing wall without a change of use (see PIM – type 2 for examples of change of use), repositioning of kitchen or bathroom fixtures within existing kitchen or bathroom, wet area showers within existing bathroom, taking out a bath and replacing it with a shower.	
Review of planning for PIM prior’s and amendments	
This fee provides for planning issues to be reviewed at the building consent application stage.	
Residential	124.00
Commercial	171.00

Building consents

The below fees are installments only and may attract additional processing or inspection fees charged on a time basis.

Building consent applications with a market value in excess of \$19,999 will be subject to BRANZ and applications with a market value in excess of \$20,444 subject to MBIE levies in addition to the fees shown (see below).

Any external services that are required through the consenting process to be evaluated by an appropriate engineer or an agency such as Fire and Emergency New Zealand, will be invoiced at the actual cost incurred through the review or regulatory process. Inspection fees are charged at the scheduled rate below per inspection and any additional inspections will be charged at the rate at the time of service. Please note inspections are charged per inspection type and not per site visit.

Building Consent Applications

A Building Consent Fee Calculator is available on Council's website:

www.wdc.govt.nz/BuildingandProperty/BuildingConsents/Pages/Building-Consent-Costs.aspx

RESIDENTIAL

The below fees are instalments only and may attract additional processing or inspection fees charged on a time basis.

		Building Consents		Certificate of Acceptance
		Building Consent (Includes PA) * (\$)	Building Consent (Includes PIM) * (\$)	Certificate of Acceptance (Includes PA) * (\$)
Estimated value of the building project	Estimated number of inspections required	Includes inspection instalment based on estimated inspections required		Includes 1 Inspection. Additional inspection fees may apply
		Current fee (\$)	Current fee (\$)	Current fee (\$)
Heating and/or Solar Appliances	1	358.00	358.00	498.00
\$0 to \$5,000	2	1,324.00	1,340.00	1,307.00
\$5,001 to \$10,000	3	1,675.00	1,749.00	1,555.00
\$10,001 to \$50,000	5	2,652.00	2,811.00	2,470.00
\$50,001 to \$100,000	7	3,444.00	3,603.00	3,178.00
\$100,001 to \$250,000	9	4,132.00	4,291.00	3,678.00
\$250,001 to \$500,000	12	5,665.00	5,824.00	5,430.00
\$500,001 to \$900,000	18	7,823.00	7,982.00	7,118.00
\$900,001 and over	25	10,455.00	10,614.00	9,316.00
* BRANZ levies apply on applications in excess of \$19,999.				
* MBIE levies apply on applications in excess of \$20,444.				
† Accreditation Levy apply to all Building Consent applications				

COMMERCIAL

The below fees are instalments only and may attract additional processing or inspection fees charged on a time basis.

		Building Consents		Certificate of Acceptance
		Building Consent (Includes PA) * (\$)	Building Consent (Includes PIM) * (\$)	Certificate of Acceptance (Includes PA) * (\$)
Estimated market value of the building project	Estimated number of inspections required	Includes inspection instalment based on estimated inspections required		Includes 1 Inspection. Additional inspection fees & hourly rate may apply
		Current fee (\$)	Current fee (\$)	Current fee (\$)
\$0 to \$5,000	2	2,159.00	2,350.00	2,531.00
\$5,001 to \$10,000	3	2,792.00	2,983.00	3,231.00
\$10,001 to \$50,000	4	3,665.00	3,856.00	4,411.00
\$50,001 to \$100,000	5	4,203.00	4,394.00	4,921.00
\$100,001 to \$250,000	7	5,643.00	5,834.00	6,669.00
\$250,001 to \$500,000	9	6,991.00	7,182.00	8,233.00
\$500,001 to \$1,000,000	12	9,888.00	10,079.00	12,329.00
\$1,000,001 to \$1,500,000	18	14,230.00	14,421.00	17,617.00
\$1,500,001 and over	25	20,104.00	20,295.00	25,403.00
* BRANZ levies apply on applications in excess of \$19,999.				
* MBIE levies apply on applications in excess of \$20,444.				
† Accreditation Levy apply to all Building Consent applications.				

BRANZ LEVY

Calculated at \$1.00 per \$1,000 or part thereof of projects with an estimated value of building work exceeding \$19,999 (or as amended by BRANZ). The BRANZ levy is not subject to GST.

MBIE LEVY

Calculated at \$1.75 per \$1,000 or part thereof of projects with an estimated value of building work exceeding \$20,444 (or as amended by the MBIE). The Building (MBIE) levy includes GST.

ACCREDITATION LEVY

21 cents per \$1,000 of project value or part thereof. The accreditation levy includes GST.

Other applications, functions or services

The below fees are instalments only and may attract additional processing fees charged on a time basis.

	Current fee (\$)
Amendment to a Building Consent – residential	392.00
Amendment to a Building Consent – commercial	392.00
Certificate for Public Use – commercial	569.00
Notification of change of use	134.00
Exemption under Schedule One (1) from the requirement for Building Consent	358.00
Extension of time application fee	65.00
Service connection or disconnection to the public utility infrastructure	418.00
Certificate of title registration or removal of registration (e.g. natural hazards identification or the binding of two or more allotments)	391.00
Vehicle crossing application to Council’s engineering standards	418.00
Notice to fix issuance only (additional fees will be charged on a time basis)	288.00
Building code certificate under section 100(f) of the Sale and Supply of Alcohol Act 2012	188.00
Change of certifier – residential review (including two inspections)	1,015.00
Change of certifier – commercial review (including two inspections)	1,143.00
Change of certifier – heating appliance (including one inspection)	297.00
Building inspection fee – residential (per inspection)	219.00
Building inspection fee – commercial (per inspection)	283.00
Code compliance certificate (CCC) – residential	289.00
Code compliance certificate (CCC)– commercial	289.00
Potential contaminants site search (file review only) – residential (allowance of two (2) hours only)	259.00
Potential contaminants site search (file review only) – commercial (allowance of three (3) hours only)	430.00
Oakura Sewerage Charge	482.00

Building Warrant of Fitness and compliance schedules

The below fees are instalments only and may attract additional processing fees charged on a time basis.

	Current fee (\$)
Independent qualified person (IQP) – new application to be registered	389.00
Specified system registration for an IQP (note: this is per system)	164.00
IQP annual renewal to remain registered (per person) not company	164.00
Compliance schedule statement	100.00
Building Warrant of Fitness (BWOFF) receipt and administration fee	112.00
Amendment to compliance schedule	130.00
BWOFF site audits (allowance of one (1) hour only)	283.00
Risk category 1 – once per year	168.00/hr
Risk category 2 – once per 3 years	168.00/hr
Risk category 3 – once per 5 years	168.00/hr
Building warrant of fitness site audit rechecks	168.00/hr

Subscriptions and publications

	Current fee (\$)
Issued building consent register – monthly	40.00
Issued building consent register - annual	331.00

Land Information Memorandum (LIM)

The below fees are instalments only and may attract additional processing fees charged on a time basis.

Residential (including lifestyle blocks less than 20 hectares)	Current fee (\$)
Used principally for residential purposes or lifestyle residential purposes	
A lifestyle block includes properties of variable size, but generally comprise of 20 hectares or less, which might otherwise be categorised as rural, but which are used for non-economic (in the traditional farming sense) lifestyle residential purposes	384.00
LIM - Cancellation fee	100.00

Commercial (including farms over 20 hectares)	Current fee (\$)
Large commercial/industrial LIMs will be assessed and may incur additional costs	694.00
LIM - Cancellation fee	100.00

Bylaw enforcement

Seizure of property under bylaws

		Current fee (\$)
Seizure and confiscation of signs under the Local Government Act 2002 and bylaws	Signs under 1m ²	67.00
	Signs over 1m ²	136.00
Seizure of other property		Actual cost recovery at \$90.00/hr. and mileage of \$0.79/km plus any additional specialist contractor's cost
Seizure of skateboards, bikes and similar		65.00
Where otherwise not specified any application for a permit, consent or exemption application or request under a Whangarei District Bylaw. Fee is for one hour of processing, with additional time charged at \$168 per hour.		168.00

Cameron Street Mall permits

Cameron St Mall permits	Current fee (\$)
Cameron Street Mall permits	20.00
Preferred busking permit	20.00
Bond for power charge	20.00

Cemetery

Burial fees

Purchase and maintenance of plot fees	Current fee (\$)
Burial plots – Maunu	2,927.00
Family burial plot	3,660.00
Natural burials	2,928.00
Children's burial plots – Maunu and Onerahi (available up to 12 years)	769.00
Stillborn and newborn	156.00
Standard ashes plot (900 x 400) – Maunu, Onerahi and Kamo	680.00
Family ashes plot – Maunu	889.00
Premium ashes plot – Maunu Rose garden	732.00
Rose garden plaque	262.00
Transfer of ownership fee (burial plot or ashes plot)	42.00

Burial (digging fees) Maunu, Onerahi and Kamo	Current fee (\$)
Digging – single/double depth	941.00
Digging – off site	1,464.00
Digging – 1 to 12 years	362.00
Digging stillborn and newborn	No charge
Lowering device fee	74.00
Grave mats	No charge
Surcharge for burial on Saturday	305.00
Surcharge for late arrival (30 minutes after booking time)	249.00
Staff call out on statutory holidays	554.00
Oversize casket (extra) – greater than standard length 2100mm, width 770mm	187.00
Breaking concrete (extra)	187.00
Dis-interment (burial plot)	1,968.00
Headstone or memorial permit fee (burial or ashes plot)	46.00

Other fees	Current fee (\$)
Memorial bench	3,066.00
Pop-up gazebo – Maunu only	57.00
Memorial tree – Kamo only	590.00

Ash interment fees

	Current fee (\$)
Book of Remembrance entry	72.00
Burial of ashes	108.00
Scattering of ashes	61.00
Dis-interment of ashes	124.00
A fee may be charged for the compilation of large amounts of information	

Council professional fees

Hourly rates charged in 6 minute intervals	Current fee (\$)	
Manager, RMA Consents	211.00/hr	
Manager, Parks and Recreation		
Manager, Infrastructure Development		
Manager, Infrastructure Planning & Capital Works		
Manager, Roading		
Manager, District Plan		
Manager, Health and Bylaws		
Manager, Building Control		
Manager, Libraries		
Manager, Water Services		
Manager, Waste and Drainage		
RMA Planning Specialist		188.00/hr
Team Leader RMA Consents		
Senior Specialist Resource Consents		
District Plan Specialist		
Senior Planner (District Plan & Consents)		
Team Leader Development Engineering		
Senior Development Engineering Officer		
Development Engineer		
Engineering Officer, Water		
Senior Water Technician		
Infrastructure Asset Engineer		
Infrastructure Project Engineer		
Infrastructure Senior Engineer		
Distribution Engineer		
Solid Waste Engineer		

Hourly rates charged in 6 minute intervals	Current fee (\$)	
Asset Engineer, Water	188.00/hr	
Waste and Drainage Engineer		
Waste and Drainage Asset Engineer		
Wastewater Projects Engineer		
Senior Building Controls Officer		
Team Leader Building		
Team Leader Infrastructure Planning		
Team Leader Landscape Architects		
Team Leader, Environmental Health		
Cemetery and Botanica Manager		
Senior Asset Engineer		
Planner (District Plan and Consents)		168.00/hr
Team Leader RMA Approvals and Compliance		
Landscape Architect		
Post-Approval Subdivision Officer		
Development Contributions Coordinator		
Infrastructure Planner		
Development Engineering Officer		
Distribution Technician		
Engineering Officer (Drainage and Water)		
Team Leader RMA Support		
Strategic Asset Coordinator - Parks		
Infrastructure Technical Officer		
Senior Roading Engineer (Traffic and Parking)		

Hourly rates charged in 6 minute intervals	Current fee (\$)
Traffic Projects Engineer	168.00/hr
Building Control Officer	
Approvals and Compliance Officers (Building Control)	
Compliance Officer (RMA Consents)	
Architect / Urban Designer	
Environmental Health Officer	
Property Assessment Officer	
Infrastructure Asset Systems Technician	144.00/hr
Compliance Officer (Regulatory Services)	100.00/hr
Planning Assistant (RMA Consents) / Support Assistant (District Plan/Health and Bylaws/Building Processing)	
Building Administrator (BCA and TA)	100.00/hr
Mileage	79 cents/km
Disbursements	At cost charged to department by provider

Hearings required for any resource consent or other permission will be charged at actual cost.

Cost of any consultant / hearings commissioner will be charged at actual cost.

Miscellaneous charges will be charged at actual cost.

All costs will be itemised.

All figures are standard fees inclusive of GST; the final fee in any one application will be determined by the Resource Consents Manager or his/her appointee.

Council reserves the right to interim invoice applications where significant costs have been incurred over a period of one month or more without progress on the application.

District plan

Private plan change

All fees and charges are DEPOSITS unless otherwise stated. Processing may require further charges that exceed the initial lodgement deposit.	
Private plan change	Current fee (\$)
Private Plan Change – on receipt of a request to change the Plan	14,500.00
Private Plan Change – before commencement of notification	14,500.00
Private Plan Change – before commencement of a hearing	14,500.00
Disbursements	At cost charged to Department by provider
Hourly rates charged in six-minute intervals. Hours over the above advance fee and mileage, plus disbursements, which may also involve work by other specialist planning, parks and engineering staff will be charged at a rate specified in Council’s Professional Fee Schedule.	See pages 10-11

Hearings required for any plan change

Any and all costs of third party or independent Commissioners will be recoverable as well as the cost associated with the hearing (i.e. staff time, consultant’s costs, venue hire, printing).

When a Councillor is appointed as a Hearings Commissioner the cost set by Regulation will be charged.

All figures are standard fees inclusive of GST, the final fee in any one change to the District Plan will be determined by the District Plan Manager or his/her appointee.

In the case where a consultant(s) is required, Council will charge the actual and reasonable costs incurred by the consultant, plus 5% for supervision and administration.

Notes

Private plan changes may be processed by consultants. In this situation, an applicant will be asked to undertake, at the submission stage, to pay the full cost of such processing in addition to the normal cost of Council to process it's part of the application. Fees are charged to defray the cost of:

- (a) Initial receipt of the application
- (b) Cost of allocation of the application and distribution of information
- (c) Site visits
- (d) All professional and administrative staff costs at the hourly rate, mileage and disbursements in handling the application
- (e) Request for additional information and review or peer review such information
- (f) Notification procedure
- (g) Summarising submissions and input into database
- (h) Notification of submissions for further submissions
- (i) Summary of further submissions and input into database
- (j) Preparation of staff report to a Hearings Committee and/or Council
- (k) Preparation of hearing, notices, hall hire, appointment of commissioners, etc
- (l) Attendance and any cost of hearings plus secretarial services
- (m) All cost of the hearing including full cost of independent commissioners
- (n) Preparation and finalising the Hearings Committee's recommendation to Council
- (o) Submission to Council of the hearings report and cost of any subsequent requirements of Council
- (p) Updating of database with all the decisions of Council on submissions
- (q) Distributing decision replies to all submitters
- (r) Council may on-charge cost of an appeal where the decision of Council was in favour of the applicant, but was appealed by a submitter
- (s) All costs will still be payable notwithstanding the outcome of the application, i.e., if an application is declined or only partially accepted/adopted/granted the cost still has to be recovered
- (t) Cost can be reduced if all information is provided electronically and distributed electronically where applicable.

Drainage

Services location	Current fee (\$)
Where work is done by Council to locate connections and the connection is found to be within 1.5 meters horizontally and 0.5 meters vertically of the 'as-built' position, work done will be charged at cost.	Actual cost of contractor

Septage treatment	Current fee (\$)
For disposal and treatment of septage at Council's treatment facility – types 1.02, 1.03 & 1.14	38.00
For disposal and treatment of septage at Council's treatment facility – types 1.04 & 14.01	11.50
Consent monitoring hourly rate	87.00
Trade Waste uniform annual charge	492.00
Trade Waste Consent Application Fee (controlled & conditional)	187.00
Trade Waste Consent Application Fee (permitted)	63.00

Pan charge	Current fee (\$)
Pan charge for discharge of wastewater into Council's wastewater system where connection cannot be charged as targeted rate**	492.00

**An approved connection may be provided but as the building is not on land, no certificate of title exists therefore the charge cannot be levied as a rate under the Local Government Rating Act 2002

Part year wastewater charge	Current (\$)
Part year wastewater fee for properties connected to the public wastewater system during the year. After connection, properties are charged on 1 July as part of the rates.	
Sewer connection date	(as a % of annual pan fee)
July	92%
August	83%
September	75%
October	67%
November	58%
December	50%
January	42%
February	33%
March	25%
April	17%
May	8%
June	0%

Trade waste discharges	Current fee (\$)
By Volume	1.59/m ³
By Total Kjeldahl Nitrogen (TKN)	0.80/kg
By Total Suspended Solids (TSS)	0.62/kg
By Chemical Oxygen Demand (COD)	0.43/kg

Food premises

Fees for functions under the Food Act 2014

Registration – food control plan	Current fee (\$)
New application for registration of food control plan based upon a template (fee includes up to 2 hours of processing time, supply of thermometer and printed food safety plan).	332.00 fixed fee
Fee for additional time in processing the application	168.00/hr
Additional food control plan document pack	26.00 per pack
Thermometer	26.00
Registration renewal	168.00 fixed fee

Registration – national programmes	Current fee (\$)
Application for registration of model issued by MPI of a business subject to a national programme (includes up to 1.5 hours of processing time).	249.00
Fee for additional time in processing the application	168.00/hr
Additional national programme document pack	26.00 per pack
Thermometer	26.00
Registration renewal	168.00

Amendment to registration	Current fee (\$)
Significant amendment to registered food control plan based on a template or model issued by MPI or an amendment to the registration of a business subject to a national programme (includes up to 1 hour of processing time)	168.00 fixed fee
Fee for additional time in processing the application	168.00/hr

Verification of food control plan	Current fee (\$)
Verification including site visits and compliance checks with food control plans (includes up to 3.5 hours of processing and traveling time).	588.00 fixed fee
Where a verification results in the issue of a Corrective Action Request (CAR), that requires a return visit, then this follow up visit to check remedial actions and every additional visit is subject to additional compliance and monitoring fees.	168.00/hr
Fee for additional time of verification activity	168.00/hr
Failure to attend scheduled verification	168.00/hr
Unscheduled verification	168.00/hr

Verification of national programme	Current fee (\$)
One hour of verification activity, including site visits and compliance checks with national programme.	168.00 fixed fee
Where a verification results in the issue of a Corrective Action Request (CAR) that requires a return visit, then this follow up visit to check remedial actions and every additional visit is subject to additional compliance and monitoring fees. Fee for additional time of verification activity	168.00/hr
Failure to attend scheduled verification.	168.00/hr
Unscheduled verification	168.00/hr

Compliance and monitoring	Current fee (\$)
Complaint driven investigation resulting in issue of improvement notice by food safety officer.	168.00/hr
Application for review of issue of improvement notice.	168.00/hr
Second and subsequent return to business to check on compliance with CAR.	168.00/hr
Monitoring of food safety and suitability.	168.00/hr

Fees and charges under the food businesses grading bylaw 2016

	Current fee (\$)
Re-grading of premises under the Food Businesses Grading Bylaw 2016	188.00/hr

Forum North venue hire

Venue	Session	Current fee (\$)
Expo Hall	Day	1,070.00
	Evening	800.00
Cafler Suite	Day	450.00
	Evening	337.50
Bounty Room	Day	265.00
	Evening	198.00
Theatre	Day – peak	1,200.00
	Evening – peak	900.00
	Day – off-peak	950.00
	Evening – off-peak	713.00
	Day & evening – off-peak	1,188.00
Equipment Hire		Price on Application

A community venue hire rate may be available to eligible organisations upon application

Gambling Act and Racing Act application

	Current fee (\$)
Application for TLA consent under Gambling Act 2003 (s 99) and Racing Act 2003 (s 65B) – Deposit provides for a maximum of 7 hours of processing.	1,484.00
Additional processing time	211.00/hr

Health Act registered premises

Fees for functions under the Health Act 1956: Registered Premises.

Funeral directors	Current fee (\$)
On application (annual fee) and renewal	237.00
Transfer	63.00

Hairdressers	Current fee (\$)
On application (annual fee) and renewal	198.00
Transfer	63.00

Camping grounds	Current fee (\$)
On application (annual fee) and renewal	346.00
Transfer	63.00

Offensive trades	Current fee (\$)
Offensive trades	237.00
Transfer	63.00

Miscellaneous	Current fee (\$)
Consultation work including inspection undertaken by request and other inspections under the Health Act 1956	Hourly rate of 168.00/hr plus mileage 79 cents/km

Laboratory testing

Chemical

	Current fee (\$)
#Biochemical Oxygen Demand (B.O.D.) ⁽⁵⁾	47.00
#Carbonaceous Biochemical Oxygen Demand (C.B.O.D.) ⁽⁵⁾	51.00
Chemical Oxygen Demand (C.O.D.)	39.00
Solids – total	24.00
Solids – suspended	24.00
Solids – total dissolved	24.00
Hardness – total	25.00
Hardness – calcium	25.00
Hardness – magnesium	No charge
Calcium	25.00
Total alkalinity (to ph 4.5)	25.00
Chloride	25.00
Free available chlorine	18.00
Total chlorine	18.00
Dissolved oxygen	13.00
Conductivity	13.00
Salinity	13.00
pH	13.00
Turbidity	13.00
Colour	13.00
Iron	21.00
Manganese	21.00
Ammonia nitrogen	17.00
Nitrate + nitrite (total oxidised nitrogen)	21.00
Dissolved reactive Phosphorous	21.00
Corrosive index (lsi)	71.00
Routine water profile (sub-contracted)	130.00

Microbiological

	Current fee (\$)
Faecal coliform (presumptive)	35.00
Escherichia coli & total coliform	40.00
Enterococci	51.00
Total plate count @ 35°C	37.00
Total plate count @ 20°C	37.00
Pseudomonas aeruginosa (presumptive)	37.00
Staphylococcus aureus (presumptive)	37.00

Sample collection

	Current fee (\$)
Sample collection – per hour	82.00
Mileage	79 cents/km

Library

Membership

Membership	Current fee (\$)
Residents and ratepayers	Free
Non-ratepayers/visitors	Free

Inter-library loans	Current fee (\$)
From a cooperating library – per item	6.50
From a non-cooperating New Zealand library – per item	Minimum of 20.00
From an Australian library – per item	40.00
Urgent requests – per item	25.00-30.00

Lost/non-returned items	Current fee (\$)
Replacement value of item plus administration fee	Replacement value of item plus 10.00 admin fee
Uncollected hold charge	1.50

Overdue charges (per non-rental item)	Current fee (\$)
Overdue fine (per item) – per day	0.40
Overdue fine – maximum	15.00

Rental items

Bestseller books (green stickers)	Current fee (\$)
1 week	3.00
Overdue fine (per item) – per day	1.10
Overdue fine - maximum	20.00

DVDs	Current fee (\$)
Per week	2.00
Hearing impaired – 1 item per visit	No charge
Overdue fines (per item) – per day	0.50
Overdue fine - maximum	20.00

New release DVDs	Current fee (\$)
3 days	4.00
Overdue fine (per item) – per day	1.10
Overdue fine - maximum	20.00

Other pay services – library

Self-help computer services	Current fee (\$)
Internet – per 3 minutes	0.20

Photocopy/printing services	Current fee (\$)
Black and white A4	0.10
Black and white A3	0.20
Colour A4	1.00
Colour A3	2.00
Scanning per page	0.10
Laminating per A4 sheet	2.00
Laminating per A3 sheet	4.00

Miscellaneous	Current fee (\$)
Sales	Prices as marked
Book mending & covering services	Prices on application
Sundry items	Prices as marked

Fax	Current fee (\$)
0800 numbers – first page	2.00
Local – first page	2.00
National – first page	2.50
International – first page	3.00
Receiving – first page	1.00
All additional pages	0.20

Display	Current fee (\$)
Display cabinet – per week	12.50

Room hireage

May Bain Room	Current fee (\$)
Booking fee	25.00
Plus, room hire per hour	25.00
50% discount on room hire fees for local non-profit community groups	
Sundries supplied (per booking period)	12.00
Data projector hire (per booking period)	30.00
Wi-Fi access – per day	Free

Leonard Room	Current fee (\$)
Room hire per hour	10.00

Monitoring and land use consent conditions – RMA

Monitoring and land use consent conditions

	Current fee (\$)
Deposit invoiced at the time a resource consent decision is issued. Should the cost of monitoring (based on Council staff hourly rates and mileage) exceed the deposit an invoice will be issued for the additional amount.	
Residential	425.00
Commercial	610.00
Hours over the above advance fee and mileage, which may also involve work by other specialist planning, parks and engineering staff will be charged at a rate specified in Council's Professional Fee Schedule plus any additional specialist contractor costs.	See pages 10-11

Abatement notices

	Current fee (\$)
Charge applied to issue an abatement notice	150.00
Charge to cover seizure, impounding, transporting and storing of property under Section 366, Resource Management Act 1991	233.00

Official information

Where no other fee applies	Fee set out by statute (\$)
Time spent by staff searching for relevant material, extracting and collating, copying, transcribing and supervising access where the total time involved is more than one hour should be charged out as follows:	38.00/ half hour

Photocopying	Current fee (\$)
First 20 pages of A4 black and White copies	Free
Thereafter – see Photocopy charges (page 23)	

Other costs
All other charges incurred will be fixed at an amount which recovers the full costs involved

Fee in advance
A fee in advance may be required where the charge is likely to exceed \$76.00 or where some assurance of payment is required to avoid waste of resources

Parks and reserves

Playing field rentals

Seasonal hire to parent sporting codes		Current fee (\$)
Cricket	Senior wickets	550.00
	Twilight wickets	100.00
	Artificial wickets	50.00
Softball and baseball	Diamond	250.00
Rugby	Senior field	550.00
	Junior field	450.00
Touch rugby	Field	250.00
Five-a-side soccer	Field	250.00
Soccer	Senior field	550.00
	Junior field	450.00
Rugby league	Senior field	550.00
	Junior field	450.00
Casual usage of sporting fixtures by businesses, social clubs and other groups during appropriate season. i.e., using existing field		41.00
Note: Rugby, soccer, hockey, touch, league, twilight and artificial cricket wicket per field, softball per diamond, netball per court		
Schools and pre-school groups	No charge	

Barge Park Show Grounds, Maunu

	Current fee (\$)
Equestrian Federation and New Zealand Pony Club Association events cross country and dressage events etc per day per group	50.00 per day as per legal agreement

Other

	Current fee (\$)
Annual community/sports lease fee	500.00
Grazing license	By negotiation

All parks and reserves

	Current fee (\$)
Gala days and fundraising events by non-profit making organisation (all venues).	100.00
Fund raising events by non-profit orgs - bond	500.00
Filming on reserve (depending on scale of event)	Up to 500.00 per day
Events by profit making or commercial organisations, with the intention of making a profit (all venues): Plus, bond \$500.00	Up to 600.00 depending on scale of event

Botanica Whangārei

	Current fee (\$)
Booking fee – per hour (or part thereof) and minimum fee	75.00

Mair Park

	Current fee (\$)
Use of power. Key available ex Parks – per day	25.00

Laurie Hall Park

	Current fee (\$)
Use of power. Key available ex Parks – per day	25.00

Sign parks

	Current fee (\$)
Community events – single site 1.2m x 1.2m – per 3 weeks	39.00
Community events – double site 1.2m x 2.4m – per 3 weeks	74.00

Pensioner housing

Pensioner Housing rents are set in accordance to Council's Pensioner Housing Policy 0050, as a percentage of the tenant's superannuation entitlement.

Increases are implemented annually with the required notification period as detailed in the Residential Tenancies Act 1986.

Note: GST does not apply to pensioner housing rents.

Council's Pensioner Housing is administered by the Whangarei AMP Society, Whangarei.

Photocopying and file handling charges

Photocopying and printing

		Current fee (\$)
Black & white	A4	0.10
	A3	0.20
Colour	A4	1.00
	A3	2.00
Double sided – charge each side as a single page		

Public places bylaws

Licences issued under any Whangarei District Bylaw

These are annual fees unless otherwise stated	Current fee (\$)
Any application for a permit, consent, exemption or request under a Whangarei District Bylaw, includes up to one hour of processing time. Additional time will be charged at \$168/hr.	168.00/ site or application
Alfresco dining application fee	232.00
Alfresco dining monitoring fee	128.00
Animal powered vehicle license	185.00

Resource management administrative charges

All fees and charges are DEPOSITS unless otherwise stated	Current fee (\$)
You will be charged a final processing fee when council has reached a decision on your application. Interim billing may also occur. The processing charge covers tasks such as site visits, report preparation, information searches and input from other council staff. Mileage is also charged.	
Applications under the Resource Management Act as follows: <ul style="list-style-type: none"> • Non-notified or Limited Notified Resource Consent applications (Land Use and/or Subdivision) • Non-notified or Limited Notified Notices of Requirement for designations and alterations to existing designations under Sections 168, 168A, and 181 • Applications for Certificates of Compliance under Section 139 • Applications for Existing Use Rights Certificates under Section 139A 	2,000.00
Applications requiring public notification under the Resource Management Act Note: Where a determination is made requiring notification of an application where \$2,000.00 advance fees have already been paid, Council will require an additional \$8,000.00 advance fee to be paid before public notification proceeds	10,000.00

All fees and charges are DEPOSITS unless otherwise stated	Current fee (\$)
<p>Applications under the Resource Management Act as follows:</p> <ul style="list-style-type: none"> • Non-notified or Limited Notified Change or Cancellation of Consent Condition/s under Section 127 • Extension of time under Section 125 • Outline Plan s176A • Review of Consent Condition/s under Section 128 • Vary or cancel a consent notice under Section 221(3) 	1,250.00
<ul style="list-style-type: none"> • Certification that Subdivision complies with District Plan under Section 226 • Cancellation of covenant against transfer of allotment & Cancellation of Amalgamation of allotments under Sections 240(4) and 241 • Grant, Surrender, Transfer, Vary or Cancel Easements under Section 243 • Applications under section 100 of the Sale and Supply of Alcohol Act 2012 • Applications under sections 327A (Cancellation of Building Line Restriction) and 348 (Creation of right-of-way easement) of the Local Government Act • Applications under sections 94 and 114 (Conservation Covenants) of the Reserves Act • Applications under the First Schedule of the Overseas Investment Regulations 1995 	1,000.00
<ul style="list-style-type: none"> • Application for Boundary Activity under section 87B 	\$500.00 (set fee)
<ul style="list-style-type: none"> • Application for Marginal or Temporary Activity under section 87BB 	\$500.00
<p>Applications under the Resource Management Act as follows:</p> <ul style="list-style-type: none"> • Approval of Survey Plan under Section 223 • Completion Certificate for subdivision under Section 224 • Surrender of Consent under Section 138 • Monitoring of NES permitted activities 	Actual and reasonable costs
<p>Pre-Application meetings with Council staff</p> <ul style="list-style-type: none"> • Applicants can request to meet relevant Council staff to discuss potential resource consent matters prior to preparing and lodging an application, in accordance with Councils Pre-Application meetings process 	One pre-application meeting free of charge*. All meetings requested thereafter (including preparation and follow-up) will be charged at actual and reasonable cost
<p>*This includes all meeting preparation, staff attendance, and any follow-up actions undertaken by Council staff as a result of the first meeting. It does not include the cost of any technical assessments required by third parties acting on behalf of Council (i.e., use of consultants).</p>	

All fees and charges are DEPOSITS unless otherwise stated	Current fee (\$)
Rejection of Application <ul style="list-style-type: none"> Council will charge actual and reasonable costs at the relevant hourly rate in the event that any application lodged is required to be rejected because it does not comply with the information requirements of the Fourth Schedule. 	Actual and reasonable costs
Hours over the above deposit, plus mileage, and disbursements (which may also involve work by other specialist planning, parks and engineering staff), will be charged at a rate specified in Council's Professional Fee Schedule	See pages 10-11

Hearings required for any resource consent or other permission:
<ul style="list-style-type: none"> Cost of third party/hearings commissioners will be charged at actual cost.
<ul style="list-style-type: none"> All staff and consultant's costs will be charged at actual cost.
<ul style="list-style-type: none"> Miscellaneous charges will be charged at actual cost.
<ul style="list-style-type: none"> All costs will be itemised.

Notes: All figures are standard fees inclusive of GST; the final fee in any one application will be determined by the Resource Consents Manager or his/her appointee.

Council reserves the right to interim invoice applications where significant costs have been incurred over a period of one month or more without progress on the application.

Rubbish disposal

Rubbish service at kerbside	Current fee (\$)
Official rubbish bag (65-litre) or sticker	2.80
Small rubbish bag (35-litre)	1.80
Replacement recycling crate	15.00
Replacement recycling bin	N/A

Rubbish services at all wdc transfer stations	Current fee (\$)
Standard rubbish bag (65 litre) - rubbish	2.80
Standard rubbish bag (65 litre) - vegetation	1.60
Small rubbish bag (35 litre) - rubbish	1.80
Car boot - rubbish	20.00
Car boot - vegetation	12.00
Station wagons, people movers – rubbish	45.00 per cubic metre
Station wagons, people movers – vegetation	22.50 per cubic metre
Utes, vans, 4 wheel drives - rubbish	45.00 per cubic metre
Utes, vans, 4 wheel drives – vegetation	22.50 per cubic metre
Trailers - rubbish	45.00 per cubic metre
Trailers - vegetation	22.50 per cubic metre
Loaded vehicle plus loaded trailer - rubbish	45.00 per cubic metre
Car tyre	7.50
Truck tyre	23.00
4WD and light commercial tyre	18.50
Tractor tyre	38.00
Tyres on rim	As above + 2.50
Earthmover tyres	Not accepted
CRT screens from computers and TVs	26.00
Whiteware / gas bottles (de-gassing)	7.00

Unless otherwise stated, prices include GST

Sale and Supply of Alcohol Act 2012

Alcohol licensed premises

The alcohol fees stated here are set under the Whangarei District Council Alcohol Fees Bylaw 2016. These fees replace the fees payable as stated under Regulation 7 of the Sale and Supply of Alcohol (Fees) Regulations 2013.

The above Regulations however continue to determine and define the various application and annual risk categories for the various premises and does so by allocating a numeral weighting to each category, depending on the perceived risk. In addition, the Regulations also allocate a higher risk rating to premises that operate longer hours; or those that have in the past suffered some enforcement action.

The sum total of each of these then translate into five (5) different risk categories ranging from “very low” to “very high”. A very low risk category premises will pay a substantially lower application or annual compliance monitoring fee than premises in a higher risk category.

For Special licensed events, the Regulations provides for three (3) Classes, dependent upon the number of attendees. With Class 1 being the highest risk and Class 3, the lowest.

For a more detailed explanation and in order for applicants to predetermine their individual application and/or annual risk categories, please see the Sale and Supply of Alcohol (Fees) Regulations 2013.

Application fee	Fee set by bylaw (\$)
Very low	600.00
Low	994.00
Medium	1,456.00
High	1,669.00
Very high	1,969.00

Annual fee	Fee set by bylaw (\$)
Very low	262.00
Low	637.00
Medium	1,031.00
High	1,687.00
Very high	2,344.00

Special license fee	Fee set by bylaw (\$)
Class 1	937.00
Class 2	337.00
Class 3	102.00

Other fees	Fee set by regulations (\$)
Temporary Authority*	484.00
Temporary License*	484.00
Manager’s Certificate*	316.25

*This fee is set through the regulations not through the bylaw but is included here for completeness.

Searches

Note: Photocopy charges may also apply see Copy/print fees page 23.

Basic property search	Current fee (\$)
Residential	140.00 per hour or part thereof
Commercial	140.00 per hour or part thereof
(Contains site plan, floor plan, drainage plans and CCC information).	

Specific searches	Current fee (\$)
<ul style="list-style-type: none"> • Historical LIM (as scanned for record purposes) • Historical PIM • Building File • Subdivision or Resource Consent • Engineering reports • Dangerous goods/health/licensing • GIS consultancy 	140.00 per hour or part thereof
Deposited plans	Free

Swimming pool/spa pool inspections

	Current fee (\$)
Certificate of acceptance or building consent for pools recorded on Council's register	629.00
First inspection of pool	147.00
Follow up inspections	Direct recovery of actual cost for each inspection with time recovered at 121.00/hr and mileage 79 cents/km
Administration of empty pools	121.00

Transport

Parking

As per Council parking policy (Parking Management Strategy 2011), charges reflect demand and therefore may change throughout the year.

Trade cards – per day	Current fee (\$)
Parking meter cards (trades)	16.00

Road corridor – licence to occupy	Current fee (\$)
Residential / non-commercial applicant	460.00
Commercial applicant	1,329.00

Overweight vehicles	Current fee (\$)
Overweight vehicles – standard	135.00
Overweight vehicles – HPMV	175.00

Water

Water connections/disconnections

Refer to service connections/disconnections under Building section page 7.

Meter testing

	Current fee (\$)
25mm diameter and under	391.00
Over 25mm up to 40mm diameter	447.00
Over 40mm diameter	651.00

Meter only water connections

	Current fee (\$)
20mm manifold meter only	332.00
20mm manifold + meter	640.00
20mm manifold + meter + box	718.00
20mm In line meter + dual check valve	525.00
Cast iron meter box (materials only)	199.00

Boundary back flow devices

Charges for backflow preventers are now targeted rates. Refer to the current Annual Plan or Long Term Plan for current costs.

Special meter reading

	Current fee (\$)
For special meter readings requested by customers for each meter reading outside the normal reading cycle	64.00

Standpipes metered

	Current fee (\$)
Meter reading - (monthly)	77.00
Weekly hire (minimum charge one week)	36.00

Tanker filling point – Kioreroa and Sime Road

	Current fee (\$)
Per fill	17.00

Water consumption rates

	Current fee (\$)
Water consumption - per m ³ (standard domestic charge)	2.26
Water supply charge	34.50

Abbreviations and acronyms

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B.O.D	Biochemical Oxygen Demand
BC	Building Consent
BRANZ	Building Research Association of New Zealand
BWOF	Building Warrant of Fitness
CAR	Health Corrective Action Request
C.B.O.D	Carbonaceous Biochemical Oxygen Demand
CCC	Code Compliance Certificate
COD	Chemical Oxygen Demand
DBH	Department of Building and Housing
GIS	Geographic Information Systems
HPMV	High Productivity Motor Vehicles
IQP	Independent Qualified Person
LIM	Land Information Memorandum
LSI	Langelier Saturation Index
MBIE	Ministry of Building Innovation and Employment
PIM	Project Information Memorandum
PAT	Project Assessment Team
TLA	Territorial Local Authority



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