



WHANGAREI
DISTRICT COUNCIL

2017 FEES & CHARGES 18



VISION, MISSION AND VALUES

VISION

To be a vibrant, attractive and thriving District by developing sustainable lifestyles based around our unique environment; the envy of New Zealand and recognised worldwide.

TIROHANGA

Ka kitea to ihi, te ataahuatanga kia anga mua tonu nga mahi i roto i to tatou rohe. Kia pumau tonu te ahurei o te taiao. Ka ahua pūhaehae te titiro mai o te ao whanui ki Aotearoa.

MISSION

Creating the ultimate living environment.

ARONGA

Auaha mutunga kore o te ao tūroa.

VALUES

The Vision for our District and the Mission for our organisation are underpinned by Whangarei District Council's commitment to the fundamental core values of:

- Communication
- Customer first
- Innovation and excellence
- Valuing employees and partnerships
- Visionary leadership.

WARIU

Nga tirohanga mo to tatou rohe, me nga aronga mo to tatou roopu whakariterite, na te roopu tautoko kaupapa. Te Kaunihera a rohe o Whangarei. Kia noho here ki nga pu taketake whai wariu:

- Whakawhitiwhitinga korero
- Te kai tono i te tuatahi
- Whakatakoto kaupapa hou, whakahirahira
- Wāriūtanga o nga kaimahi i roto i te haerenga tahitanga, pera i nga tikanga o te Tiriti o Waitangi
- Tirohanga kaiārahi (nga tirohanga whakamua kaiārahi).

CONTENTS

ANIMALS	5
Dogs	5
Stock Ranging/Impounding	5
BUILDING DEPARTMENT	6
Project Information Memorandum (PIM) Application	6
Building Consents	7
Other Applications, Functions or Services	9
Building Warrant of Fitness and Compliance Schedules	9
Subscriptions and Publications	10
Land Information Memorandum (LIM)	10
BYLAW ENFORCEMENT	10
Seizure of Property under Bylaws	10
CAMERON STREET MALL PERMITS	10
CEMETERY	11
Burial Fees	11
Ash Interment Fees	11
COUNCIL PROFESSIONAL FEES	12
DISTRICT PLAN	14
DRAINAGE	15
FOOD PREMISES	16
Fees for functions under the Food Act 2014	16
Fees and charges for functions under the Food Hygiene Regulations 1974	17
Fees and charges under the Food Businesses Grading Bylaw 2016	17
Other Registered Premises	18
GAMBLING ACT AND RACING ACT APPLICATION	18
LABORATORY TESTING	19
Chemical	19
Microbiological	20
Sample Collection	20
LIBRARY	21
Membership	21
Rental Items	21
Other Pay Services – Library	22
May Bain Room Hireage	22
LICENCES	23
Stalls, Hawkers, Mobile shops and others	23
Alcohol Licensing	23

MONITORING AND LAND USE CONSENT CONDITIONS – RMA	24
Monitoring and Land Use Consent Conditions	24
Abatement Notices	24
OFFICIAL INFORMATION	25
PARKS AND RESERVES	25
Playing Field Rentals	25
Maunu Reserve – Barge Show Grounds	26
All Parks and Reserves	26
Botanica Whangarei	26
Mair Park	26
Laurie Hall Park	26
Sign Parks	26
PENSIONER HOUSING	27
PHOTOCOPYING AND PRINTING	27
Photocopying and Printing	27
RESOURCE MANAGEMENT ADMINISTRATIVE CHARGES	28
Hearings required for any resource consent or other permission	29
RUBBISH DISPOSAL	30
SEARCHES	31
SWIMMING POOL/SPA POOL INSPECTIONS	31
TRANSPORT	32
Parking	32
WATER	32
Water Connections/Disconnections	32
Meter Testing	32
Meter Only Water Connections	32
Boundary Back Flow Devices	32
Special Meter Reading	33
Standpipes Metered	33
Tanker Filling Point – Kioreroa and Sime Road	33
Water Rates	33
ABBREVIATIONS AND ACRONYMS	34

ANIMALS

DOGS

REGISTRATION	(\$)
Standard owner	63.00
Late fee standard owner	94.00
Discounted fee owner (desexed dog)	50.00
Late fee discounted owner (desexed dog)	74.00
Working dogs	49.00
Late fee – working dog	63.00
Dangerous dog	150% of relevant fee
Service dogs	7.00
Puppy fees	1/12th the relevant fee for each complete month remaining in the registration year

OTHER CHARGES	(\$)
Replacement tags	6.00
First impounding	133.00
Second impounding	151.00
Third and any subsequent impounding	186.00
Sustenance fees – per day	22.00

STOCK RANGING/IMPOUNDING

	(\$)
Impound fee for first impounding (driving charges additional)	133.00
Impound fee for second impounding (driving charges additional)	151.00
Impound fee for third and any subsequent impounding (driving charges additional)	186.00
Sustenance fees for stock – per day	11.00
Stock control – driving charges – per hour	85.00
Transportation charges	Actual

BUILDING DEPARTMENT

PROJECT INFORMATION MEMORANDUM (PIM) APPLICATION

PIM COMMERCIAL	(\$)
All works for new, existing and alterations to existing buildings described in the terms of the Building Regulations under the classifications of commercial, industrial and communal residential. In short if the works are not solely and expressly residential then it is deemed commercial.	517.00
Examples of such include, but are not limited to: show homes, milking sheds and other farm buildings, residential accommodation in or attached to a commercial building, schools, changing a bedroom so it can be used as part of a home occupation, retaining walls and bridges for sub divisional development, communal buildings within retirement villages.	
RESIDENTIAL PIM – TYPE 1	
All works for new, existing and alterations to existing buildings described in the terms of the Building Regulations under the classifications of housing, outbuilding and ancillary.	416.00
Examples of such include, but are not limited to: dwellings, minor residential dwellings, farm worker's accommodation, sleep outs, garages, carports, and any alterations affecting or changing the exterior footprint of the building, pergolas, decks, swimming pools, retaining walls and bridges not for sub divisional development.	
RESIDENTIAL PIM – TYPE 2	
Internal alterations with a change of use, re-roof with a change of pitch, re-cladding, drainage or re-piling.	184.00
Examples of such include, but are not limited to: altering a wardrobe or bedroom to become an ensuite / bathroom or laundry, closing in a carport to become a garage, changing from tiles to long run or corrugated iron roofing.	
RESIDENTIAL PIM – TYPE 3	
Minor alterations, fireplaces and plumbing. Removal or demolition of buildings.	114.00
Examples of such include, but are not limited to: replacing a window with a ranch slider, constructing or altering of a non-load-bearing wall without a change of use (see PIM – type 2 for examples of change of use), repositioning of kitchen or bathroom fixtures within existing kitchen or bathroom, wet area showers within existing bathroom, taking out a bath and replacing it with a shower.	
REVIEW OF PLANNING FOR PIM PRIOR'S AND AMENDMENTS	
This fee provides for planning issues to be reviewed at the building consent application stage.	
Residential	116.00
Commercial	160.00

BUILDING CONSENTS

Any external services that are required through the consenting process to be evaluated by an appropriate engineer or agency like the New Zealand Fire Service will be invoiced at the actual cost incurred through the review process.

Inspection fees charged at the current rate are valid for 12 months following payment. Inspections beyond the 12-month period will be invoiced at any new rate and any additional inspections will incur the new rate at the time of service.

Inspections will be charged per inspection type regardless of when the service is provided.

Building Consent applications

RESIDENTIAL

The below fees are instalments only and may attract additional processing fees charged on a time basis.

ESTIMATED VALUE OF THE BUILDING PROJECT	ESTIMATED NUMBER OF INSPECTIONS REQUIRED	BUILDING CONSENTS		CERTIFICATE OF ACCEPTANCE
		BUILDING CONSENT (INCLUDES PA) * (\$)	BUILDING CONSENT (INCLUDES PIM) * (\$)	CERTIFICATE OF ACCEPTANCE (INCLUDES PA) * (\$)
		INCLUDES INSPECTION INSTALMENT BASED ON ESTIMATED INSPECTIONS REQUIRED		INCLUDES 1 INSPECTION. ADDITIONAL INSPECTION FEES MAY APPLY
Heating and/or Solar Appliances	1	409.00	523.00	467.00
\$0 to \$5,000	2	1,163.00	1,177.00	1,067.00
\$5,001 to \$10,000	3	1,492.00	1,562.00	1,301.00
\$10,001 to \$50,000	5	2,329.00	2,477.00	2,001.00
\$50,001 to \$100,000	7	2,992.00	3,140.00	2,507.00
\$100,001 to \$250,000	9	3,639.00	3,787.00	2,981.00
\$250,001 to \$500,000	12	4,682.00	4,830.00	3,837.00
\$500,001 to \$900,000	18	6,675.00	6,823.00	5,363.00
\$900,001 and over	25	9,169.00	9,317.00	7,481.00
* BRANZ and MBIE levies apply as per below.				
Accreditation Levy apply to all Building Consent applications				

BRANZ LEVY

Calculated at \$1.00 per \$1,000 or part thereof of projects with an estimated value of building work exceeding \$19,999 (or as amended by BRANZ). (This is exempt from GST).

MBIE LEVY

Calculated at \$2.01 per \$1,000 or part thereof of projects with an estimated value of building work exceeding \$20,443 (or as amended by the MBIE). (This levy is inclusive of GST).

ACCREDITATION LEVY

21 cents per \$1,000 of project value or part thereof.

A Building Consent Fee Calculator is available on Council's website:

www.wdc.govt.nz/BuildingandProperty/BuildingConsents/Pages/Building-Consent-Costs.aspx

COMMERCIAL

The below fees are instalments only and may attract additional processing fees charged on a time basis.

	BUILDING CONSENTS			CERTIFICATE OF ACCEPTANCE
	ESTIMATED NUMBER OF INSPECTIONS REQUIRED	BUILDING CONSENT (INCLUDES PA) * (\$)	BUILDING CONSENT (INCLUDES PIM) * (\$)	CERTIFICATE OF ACCEPTANCE (INCLUDES PA) * (\$)
ESTIMATED MARKET VALUE OF THE BUILDING PROJECT		INCLUDES INSPECTION INSTALMENT BASED ON ESTIMATED INSPECTIONS REQUIRED		INCLUDES 1 INSPECTION. ADDITIONAL INSPECTION FEES & HOURLY RATE MAY APPLY
\$0 to \$5,000	2	1,950.00	2,129.00	2,220.00
\$5,001 to \$10,000	3	2,542.00	2,721.00	2,872.00
\$10,001 to \$50,000	4	3,283.00	3,462.00	3,822.00
\$50,001 to \$100,000	5	3,789.00	3,968.00	4,302.00
\$100,001 to \$250,000	7	5,062.00	5,241.00	5,784.00
\$250,001 to \$500,000	9	6,248.00	6,427.00	7,092.00
\$500,001 to \$1,000,000	12	8,968.00	9,147.00	10,936.00
\$1,000,001 to \$1,500,000	18	13,044.00	13,223.00	15,896.00
\$1,500,001 and over	25	18,241.00	18,420.00	22,566.00
* BRANZ and MBIE levies apply as per below				
Accreditation Levy apply to all Building Consent applications				

BRANZ LEVY

Calculated at \$1.00 per \$1,000 or part thereof of projects with an estimated value of building work exceeding \$19,999 (or as amended by BRANZ). (This is exempt from GST).

MBIE LEVY

Calculated at \$2.01 per \$1,000 or part thereof of projects with an estimated value of building work exceeding \$20,443 (or as amended by the MBIE). (This levy is inclusive of GST).

ACCREDITATION LEVY

21 cents per \$1,000 of project value or part thereof.

A Building Consent Fee Calculator is available on Council's website:

www.wdc.govt.nz/BuildingandProperty/BuildingConsents/Pages/Building-Consent-Costs.aspx

OTHER APPLICATIONS, FUNCTIONS OR SERVICES

The below fees are instalments only and may attract additional processing fees charged on a time basis.

	(\$)
Amendment to a Building Consent – residential	211.00
Amendment to a Building Consent – commercial	211.00
Certificate for Public Use – commercial	374.00
Exemption under Schedule One (1) from the requirement for Building Consent	178.00
Extension of time application fee	92.00
Service connection or disconnection to the public utility infrastructure	392.00
Certificate of title registration or removal of registration (e.g. natural hazards identification or the binding of two or more allotments)	367.00
Vehicle crossing application to Council's engineering standards	392.00
Notice to fix issuance only (additional fees will be charged on a time basis)	176.00/hr
Building code certificate under section 100(f) of the Sale and Supply of Alcohol Act 2012	176.00/hr
Change of certifier – residential review (including two inspections)	909.00
Change of certifier – commercial review (including two inspections)	1,031.00
Change of certifier – fireplace (including one inspection)	279.00
Building inspection fee – residential (per inspection)	205.00
Building inspection fee – commercial (per inspection)	266.00
Code compliance certificate (CCC) – residential	272.00
Code compliance certificate (CCC)– commercial	272.00
Potential contaminants site search (file review only) – residential (allowance of two (2) hours only)	242.00
Potential contaminants site search (file review only) – commercial (allowance of three (3) hours only)	404.00
Oakura Sewerage Charge	463.00 + Accreditation Levy

BUILDING WARRANT OF FITNESS AND COMPLIANCE SCHEDULES

The below fees are instalments only and may attract additional processing fees charged on a time basis.

	(\$)
Independent qualified person (IQP) - application to be registered	364.00
Specified system registration for an IQP (note: this is per system)	153.00
IQP annual renewal to remain registered (per person)	153.00
Compliance schedule statement	72.00
Building Warrant of Fitness (BWOF) receipt and administration fee	105.00
BWOF site audits (allowance of one (1) hour only)	
Risk category 1 buildings – once per year	157.00/hr
Risk category 2 buildings – once per 3 years	157.00/hr
Risk category 3 buildings – once per 5 years	157.00/hr
Building warrant of fitness site audit rechecks	157.00/hr

SUBSCRIPTIONS AND PUBLICATIONS

	(\$)
Issued building consent register – monthly	37.00
Issued building consent register - annual	311.00

LAND INFORMATION MEMORANDUM (LIM)

The below fees are instalments only and may attract additional processing fees charged on a time basis.

RESIDENTIAL (INCLUDING LIFESTYLE BLOCKS LESS THAN 20 HECTARS)	(\$)
USED PRINCIPALLY FOR RESIDENTIAL PURPOSES OR LIFESTYLE RESIDENTIAL PURPOSES	
A lifestyle block includes properties of variable size, but generally comprise of 20 hectares or less, which might otherwise be categorised as rural, but which are used for non-economic (in the traditional farming sense) lifestyle residential purposes	368.00
LIM - Cancellation fee	94.00

COMMERCIAL (INCLUDING FARMS OVER 20 HECTARS)	(\$)
A BUILDING OR LAND IN WHICH ANY NATURAL RESOURCES, GOODS, SERVICES OR MONEY ARE EITHER DEVELOPED, SOLD, EXCHANGED OR STORED	
Large commercial/industrial LIMs will be assessed and may incur additional costs	664.00
LIM - Cancellation fee	94.00

BYLAW ENFORCEMENT

SEIZURE OF PROPERTY UNDER BYLAWS

		(\$)
Seizure and confiscation of signs under the Local Government Act 2002 and bylaws	Signs under 1m ²	64.00
	Signs over 1m ²	127.00
Seizure of other property	Actual cost recovery at \$84.00/hr and mileage of \$0.72/km plus any additional specialist contractors' costs	
Seizure of skateboards, bikes and similar		62.00
Where otherwise not specified any application for a permit, consent or exemption application or request under a Whangarei District Bylaw.		107.00

CAMERON STREET MALL PERMITS

CAMERON ST MALL PERMITS	(\$)
Cameron Street mall permits	20.00
Preferred busking permit	20.00
Bond for power charge	20.00

CEMETERY

BURIAL FEES

PURCHASE AND MAINTENANCE OF PLOT FEES	(\$)
Burial plots – Maunu and Onerahi	2,248.00
Children’s burial plots – Maunu and Onerahi (available up to 12 years)	721.00
Purchase of ashes plot (900 x 400) – Maunu, Onerahi and Kamo	584.00
Transfer of ownership fee (burial plot or ashes plot)	37.00

BURIAL (DIGGING FEES) MAUNU, ONERAHI AND KAMO	(\$)
Single depth	840.00
Double depth	840.00
1 to 12 years	339.00
Stillborn and newborn	No charge
Mats and lowering device fee	67.00
Surcharge for burial on Saturday	285.00
Surcharge for late arrival (30 minutes after booking time)	234.00
Staff call out on statutory holidays	520.00
Oversize casket (extra) – greater than standard length 2100mm, width 770mm	175.00
Breaking concrete (extra)	175.00
Disinterment (burial plot)	1,846.00
Headstone or memorial permit fee (burial or ashes plot)	43.00

OTHER FEES	(\$)
Memorial bench	2,717.00
Pop-up gazebo – Maunu only	53.00
Memorial tree – Kamo only	540.00
Memorial shrub – Kamo only	218.00

ASH INTERMENT FEES

	(\$)
Book of Remembrance entry	67.00
Burial of ashes	102.00
Scattering of ashes	58.00
Disinterment of ashes	116.00
A fee may be charged for the compilation of large amounts of information	

COUNCIL PROFESSIONAL FEES

HOURLY RATES CHARGED IN 6 MINUTE INTERVALS	(\$)
Manager – RMA Consents	198.00/hr
Manager – Parks and Recreation	
Manager – Infrastructure Development	
Manager – Infrastructure Planning and Capital Works	
Manager - Roading	
Manager – District Plan	
Manager - Strategy	
Manager – Health and Bylaws	
Manager – Building Control	
Manager - Libraries	
Manager – Water Services	
Manager – Waste and Drainage	
RMA Planning Specialist	
District Plan Specialist	
Team Leader - RMA Consents	
Senior Planner - Policy and Consents	
Team Leader – Development Engineering	
Development Engineer	
Senior Environmental Engineering Officer	
Senior Specialist	
Senior Strategic Planner	
Engineering Officer (Water)	
Senior Water Technician	
Asset Engineer	
Project Engineer	
Distribution Engineer	
Solid Waste Engineer	
Senior Building Control Officer	
Team Leader Building Inspections	
Team Leading Building Consents	
Team Leader – Infrastructure Planning	
Team Leader – Landscape Architecture	
Cemetery and Botanica Manager	
Senior Asset Engineer - Roading	
Strategic Planner	

HOURLY RATES CHARGED IN 6 MINUTE INTERVALS	(\$)
Planner	157.00/hr
Team Leader – RMA Approvals and Compliance	
Team Leader – Building Approvals and Compliance	
Development Engineering Officer	
Landscape Architect	
Post Approval Officer	
Development Contributions Co-ordinator	
Infrastructure Planner	
Distribution Technician	
Team Leader – Infrastructure Support & Contract Payment	
Parks Asset Co-ordinator	
Technical Officer	
Building Control Officer	
Trainee Building Control Officer	
Urban Designer	
Environmental Health Officer	
PIMs and LIMs Co-ordinator	156.00/hr
PIMs and LIMs Officer	135.00/hr
Asset Systems Technician	
Compliance Officer	94.00/hr
Support Assistant – District Plan	
Planning Assistant	
Team Leader - RMA Support	
BCA Quality Administrator	
Support Assistant - Building Inspections	
Support Assistant – Building Processing	
Democracy Advisor	
Senior Democracy Advisor	
Team Leader - Democracy	94.00/hr
Mileage	72 cents/km
Disbursements	At cost charged to department by provider
Hearings required for any resource consent or other permission will be charged at actual cost.	
Cost of any consultant/hearings commissioner will be charged at actual cost.	
Miscellaneous charges will be charged at actual cost.	
All costs will be itemised.	
All figures are standard fees inclusive of GST; the final fee in any one application will be determined by the Resource Consents Manager or his/her appointee.	
Council reserves the right to interim invoice applications where significant costs have been incurred over a period of one month or more without progress on the application.	

DISTRICT PLAN

All fees and charges are DEPOSITS unless otherwise stated. Processing may require further charges that exceed the initial lodgement deposit.

PRIVATE PLAN CHANGE	(\$)
Private Plan Change – on receipt of a request to change the Plan	14,500.00
Private Plan Change – before commencement of notification	14,500.00
Private Plan Change – before commencement of a hearing	14,500.00
Disbursements	At cost charged to Department by provider
Hourly rates charged in six-minute intervals. Hours over the above advance fee and mileage, plus disbursements, which may also involve work by other specialist planning, parks and engineering staff will be charged at a rate specified in Council's Professional Fee Schedule.	See pages 12-13

HEARINGS REQUIRED FOR ANY PLAN CHANGE
Any and all costs of third party or independent commissioners will be recoverable as well as the cost associated with the hearing (i.e. staff time, consultants costs, venue hire, printing).
When a councillor is appointed as a Hearings Commissioner the cost set by Regulation will be charged.
All figures are standard fees inclusive of GST, the final fee in any one change to the District Plan will be determined by the Environmental Policy and Monitoring Manager or his/her appointee.
In the case where a consultant(s) is required, Council reserves the right to on-charge costs.

ASSOCIATED PHOTOCOPYING	(\$)
A4 black and white	0.05
A4 colour	0.15
A3 black and white	0.05
A3 colour	0.15
Note double sided copying same cost as single sided copying	

Notes: Private plan changes may be processed by consultants. In this situation, an applicant will be asked to undertake, at the submission stage, to pay the full cost of such processing in addition to the normal cost of Council to process its part of the application. Fees are charged to defray the cost of:

- | | | |
|---|---|--|
| (a) Initial receipt of the application | (j) Preparation of staff report to a Hearings Committee and/or Council | (q) Distributing decision replies to all submitters |
| (b) Cost of allocation of the application and distribution of information | (k) Preparation of hearing, notices, hall hire, appointment of commissioners, etc | (r) Council may on-charge cost of an appeal where the decision of Council was in favour of the applicant, but was appealed by a submitter |
| (c) Site visits | (l) Attendance and any cost of hearings plus secretarial services | (s) All costs will still be payable notwithstanding the outcome of the application, i.e. if an application is declined or only partially accepted/adopted/granted the cost still has to be recovered |
| (d) All professional and administrative staff costs at the hourly rate, mileage and disbursements in handling the application | (m) All cost of the hearing including full cost of independent commissioners | (t) Cost can be reduced if all information is provided electronically and distributed electronically where applicable. |
| (e) Request for additional information and review or peer review such information | (n) Preparation and finalising the Hearings Committee's recommendation to Council | |
| (f) Notification procedure | (o) Submission to Council of the hearings report and cost of any subsequent requirements of Council | |
| (g) Summarising submissions and input into database | (p) Updating of database with all the decisions of Council on submissions | |
| (h) Notification of submissions for further submissions | | |
| (i) Summary of further submissions and input into database | | |

DRAINAGE

SERVICES LOCATION	(\$)
Where work is done by Council to locate connections and the connection is found to be within 1.5m horizontally and 0.5m vertically of the 'as-built' position, work done will be charged at cost	Actual cost of contractor

SEPTAGE TREATMENT	(\$)
For disposal and treatment of septage at Council's treatment facility – types 1.02, 1.03 & 1.14	35.03
For disposal and treatment of septage at Council's treatment facility – types 1.04 & 14.01	10.38
Consent monitoring hourly rate	81.77
Uniform annual charge	462.08
Trade Waste Consent Permit (conditional)	175.23
Trade waste permitted application fee	58.41

PAN CHARGE	(\$)
Pan charge for discharge of wastewater into Council's wastewater system where connection cannot be charged as targeted rate**	683.00
** An approved connection may be provided but as the building is not on land, no certificate of title exists therefore the charge cannot be levied as a rate under the Local Government Rating Act 2002.	

PART YEAR WASTEWATER CHARGE	(\$)
Part year wastewater fee for properties connected to the public wastewater system during the year. After connection, properties are charged on 1 July as part of the rates.	

SEWER CONNECTION DATE	(\$)
July	628.36
August	566.89
September	512.25
October	457.61
November	396.14
December	341.50
January	286.86
February	225.39
March	170.75
April	116.11
May	54.64
June	-

FOOD PREMISES

FEES FOR FUNCTIONS UNDER THE FOOD ACT 2014

REGISTRATION – FOOD CONTROL PLAN	(\$)
New application for registration of food control plan based upon a template fee (includes up to 2 hours of processing time, supply of thermometer and printed food safety plan)	312.00 fixed fee
Fee for additional time in processing the application	156.00/hr
Registration renewal	156.00 fixed fee
REGISTRATION – NATIONAL PROGRAMMES	(\$)
Application for registration of model issued by MPI of a business subject to a national programme (includes up to 1.75 hours of processing time)	234.00 fixed fee
Fee for additional time in processing the application	156.00/hr
Registration renewal	156.00 fixed fee
AMENDMENT TO REGISTRATION	(\$)
Significant amendment to registered food control plan based on a template or model issued by MPI or registration of a business subject to a national programme (includes up to 1 hour of processing time)	156.00 fixed fee
Fee for additional time in processing the application	156.00/hr
VERIFICATION OF FOOD CONTROL PLAN	(\$)
Verification including site visits and compliance checks with food control plans. Where a verification results in the issue of a CAR that requires a return visit, then the fee covers the first follow up visit to check remedial actions (includes up to 3.5 hours of verification activity). Every additional visit is subject to additional compliance and monitoring fees.	534.00 fixed fee
Fee for additional time of verification activity	156.00/hr
Failure to attend scheduled audit	120.00 fixed fee
Unscheduled verification	156.00/hr
VERIFICATION OF NATIONAL PROGRAMME	(\$)
Verification including site visits and compliance checks with national programme. Where a verification results in the issue of a CAR that requires a return visit, then the fee covers the first follow up visit to check remedial actions (includes up to 1 hour of verification activity). Every additional visit is subject to additional compliance and monitoring fees.	156.00 fixed fee
Fee for additional time of verification activity	156.00/hr
Failure to attend scheduled audit	120.00 fixed fee
Unscheduled verification	156.00/hr
VERIFICATION OF CLUBS	(\$)
Verification of either a Food Control Plan or National Programme including site visits and compliance checks (includes up to 1 hour of verification activity)	156.00 fixed fee
Fee for additional time of verification activity	156.00/hr
Failure to attend scheduled audit	120.00 fixed fee
Unscheduled verification	156.00/hr

COMPLIANCE AND MONITORING	(\$)
Complaint driven investigation resulting in issue of improvement notice by food safety officer	156.00/hr
Application for review of issue of improvement notice	156.00/hr
Second and subsequent return to business to check on compliance with CAR	156.00/hr
Monitoring of food safety and suitability	156.00/hr
FOOD HYGIENE REGISTERED PREMISES TRANSITIONING TO FOOD ACT 2014	
Food Act fees apply with refund of Food Hygiene Regulations registration fees during the registration year on a pro rata basis	

FEES AND CHARGES FOR FUNCTIONS UNDER THE FOOD HYGIENE REGULATIONS 1974

REGISTRATION INCLUDING INSPECTION TO CONFIRM COMPLIANCE WITH THE FOOD HYGIENE REGULATIONS 1974 AND ONE FOLLOW UP INSPECTION	(\$)
Low risk activities – Food businesses of a type but not limited to the following: Chilled frozen storage, small scale manufacturers (non perishable food), coffee carts, bread based only bakeries.	457.00
Medium risk activities – Food premises of a type but not limited to the following: butchers, fish shops, small manufacturers-perishables, cake kitchens, dairies selling preheated pies, scooped ice cream and/or repacked lolly bags, service stations, superettes, wholesalers.	534.00
High risk activities – Food premises of a type but not limited to: restaurants, cafes, taverns, large bakeries, large manufacturers, supermarkets, takeaways, lunch bars.	652.00
Second and subsequent follow up inspections.	Actual time at 157.00/hr

FEES AND CHARGES UNDER THE FOOD BUSINESSES GRADING BYLAW 2016

	(\$)
Re-grading of premises under the Food Businesses Grading Bylaw 2016	Actual time at 157.00/hr

OTHER REGISTERED PREMISES

FUNERAL DIRECTORS		(\$)
On application (annual fee) and renewal		223.00
Transfer		60.00
HAIRDRESSERS		(\$)
On application (annual fee) and renewal		186.00
Transfer		60.00
CAMPING GROUNDS		(\$)
On application (annual fee) and renewal		332.00
Transfer		60.00
OFFENSIVE TRADES		(\$)
Offensive trades		223.00
Transfer		60.00
MISCELLANEOUS		(\$)
Consultation work including inspection undertaken by request and other inspections under the Health Act 1956		Hourly rate of \$132.00 plus travel at \$0.72/km

GAMBLING ACT AND RACING ACT APPLICATION

	(\$)
Application for TLA consent under Gambling Act 2003 (s 99) and Racing Act 2003 (s 65B)	718.00

LABORATORY TESTING

CHEMICAL

	(\$)
B.O.D. ⁽⁵⁾	44.00
C.B.O.D. ⁽⁵⁾	49.00
C.O.D.	36.00
Solids – total	22.00
Solids – suspended	22.00
Solids – total dissolved	22.00
Hardness – total	20.00
Hardness – calcium	20.00
Hardness – magnesium	20.00
Calcium	20.00
Total alkalinity (to ph 4.5)	20.00
Chloride	20.00
Free available chlorine	15.00
Total chlorine	15.00
Dissolved oxygen	13.00
Conductivity	13.00
Salinity	13.00
pH	13.00
Turbidity	13.00
Colour	13.00
Iron	21.00
Manganese	21.00
Ammonia nitrogen	21.00
Nitrate + nitrite (total oxidised nitrogen)	21.00
Dissolved reactive phosphorous	21.00
Corrosive index (I _{si})	66.00
Routine water profile (sub-contracted)	127.00

MICROBIOLOGICAL

	(\$)
Faecal coliform (presumptive)	30.00
Escherichia coli & total coliform	37.00
Enterococci	48.00
Total plate count @ 35°C	34.00
Total plate count @ 20°C	34.00
Pseudomonas aeruginosa (presumptive)	34.00
Staphylococcus aureus (presumptive)	34.00

SAMPLE COLLECTION

	(\$)
Sample collection – per hour	78.00
Mileage / km	0.72

LIBRARY

MEMBERSHIP

	(\$)
Residents and ratepayers	Free
Non-ratepayers/visitors memberships: (\$30 refundable deposit and \$38.00 annual subscription)	70.00
Non-ratepayers/visitors additional cards (non-refundable) per family member	20.00
Replacing a lost card – per card	Free
INTER-LIBRARY LOANS	(\$)
From a cooperating library – per item	6.00
From a non-cooperating New Zealand library – per item	Minimum of 19.00
From an Australian library – per item	40.00
Urgent requests – per item	25.00 to 30.00
LOST/NON-RETURNED ITEMS	(\$)
Replacement value of item plus administration fee	Replacement value of item plus 10.00 admin fee
Uncollected hold charge	1.00
OVERDUE CHARGES (PER NON-RENTAL ITEM)	(\$)
Overdue charge – per day	0.40
Overdue charge – maximum	10.00

RENTAL ITEMS

BESTSELLER BOOKS (GREEN STICKERS)	(\$)
1 week	3.00
Overdue charge (per item) – per day	1.10
Overdue charge - maximum	20.00
MUSIC CDS	(\$)
1 week	No charge
Overdue charges (per item) – per day	0.40
Overdue charge – maximum	20.00
DVDS	(\$)
Per week	2.00
Hearing Impaired – 1 item per visit	No charge
Overdue fines (per item) – per day	0.50
Overdue charge – maximum	20.00
NEW RELEASE DVDS	(\$)
3 days	4.00
Overdue fines (per item) – per day	1.10
Overdue charge – maximum	20.00

OTHER PAY SERVICES – LIBRARY

SELF-HELP COMPUTER SERVICES	(\$)
Internet – per hour	4.00
Internet – per half hour	2.00
Internet – per 15 minutes	1.00
Internet – per 5 minutes	0.50
PHOTOCOPY/PRINTING SERVICES	(\$)
Black and white A4	0.10
Black and white A3	0.20
Colour A4	1.00
Colour A3	2.00
Scanning per page	0.10
Laminating per A4 sheet	2.00
Laminating per A3 sheet	4.00
MISCELLANEOUS	(\$)
Sales	Prices as marked
Book mending & covering services	Prices on application
Sundry items	Prices as marked
FAX	(\$)
0800 numbers – first page	2.00
Local – first page	2.00
National – first page	2.50
International – first page	3.00
Receiving – first page	1.00
All additional pages	0.20
DISPLAY	(\$)
Notice boards – per board per week	12.50
Display cabinet – per week	12.50

MAY BAIN ROOM HIREAGE

	(\$)
Booking fee	25.00
Plus room hire per hour	25.00
50% discount on room hire fees for local non-profit community groups	
Sundries supplied (per booking period)	12.00
Data projector hire (per booking period)	30.00
Wi-Fi access – per day	1.00

LICENCES

STALLS, HAWKERS, MOBILE SHOPS AND OTHERS

THESE ARE ANNUAL FEES UNLESS OTHERWISE STATED	(\$)
Mobile shop license	174.00
Hawker/pedlar license	174.00
Stall license	213.00
Alfresco dining application fee	218.00
Alfresco dining monitoring fee	120.00
Animal powered vehicle license	174.00

ALCOHOL LICENSING

APPLICATION FEE	\$
Very low	600.00
Low	994.00
Medium	1,456.00
High	1,669.00
Very high	1,969.00
ANNUAL FEE	
Very low	262.00
Low	637.00
Medium	1,031.00
High	1,687.00
Very high	2,344.00
SPECIAL LICENCE FEE	
Class 1	937.00
Class 2	337.00
Class 3	102.00
OTHER FEES	
Temporary Authority	484.00
Temporary License	484.00
Manager's Certificate*	316.25

Fees are set under the Whangarei District Council Alcohol Fees Bylaw 2016. These fees replace the fees payable under regulation 7 of the Sale and Supply of Alcohol (Fees) Regulations 2013 and are determined using the methodology set by the Regulations.

* This fee is set through the regulations not through the bylaw but is included here for completeness.

MONITORING AND LAND USE CONSENT CONDITIONS – RMA

MONITORING AND LAND USE CONSENT CONDITIONS

	(\$)
Deposit invoiced at the time a resource consent decision is issued	
Residential	406.00
Commercial	579.00
Hours over the above advance fee and mileage, which may also involve work by other specialist planning, parks and engineering staff will be charged at a rate specified in Council's Professional Fee Schedule plus any additional specialist contractor costs.	See pages 12-13

ABATEMENT NOTICES

	(\$)
Charge applied to issue an abatement notice	140.00
Charge to cover seizure, impounding, transporting and storing of property under Section 366, Resource Management Act 1991	224.00

OFFICIAL INFORMATION

WHERE NO OTHER FEE APPLIES	(\$)
Time spent by staff searching for relevant material, extracting and collating, copying, transcribing and supervising access where the total time involved is in excess of one hour should be charged out as follows:	38.00/ half hour
PHOTOCOPYING	
First 20 pages of A4 black and white copies	Free
Thereafter – see photocopy charges on page 27	
OTHER COSTS	
All other charges incurred will be fixed at an amount which recovers the full costs involved	
FEE IN ADVANCE	
A fee in advance may be required where the charge is likely to exceed \$76.00 or where some assurance of payment is required to avoid waste of resources	

PARKS AND RESERVES

PLAYING FIELD RENTALS

SEASONAL HIRE TO PARENT SPORTING CODES		(\$)
Athletics	Grass track	647.00
Cricket	Senior wickets	647.00
	Twilight wickets	129.00
	Artificial wickets	58.00
Softball and baseball	Diamond	297.00
Rugby	Senior field	635.00
	Junior field	520.00
Touch rugby	Field	291.00
Five-aside soccer	Field	291.00
Soccer	Senior field	635.00
	Junior field	520.00
Hockey	Senior field	635.00
Netball	Per court	238.00
Rugby league	Senior field	635.00
	Junior field	520.00
Casual usage of sporting fixtures by businesses, social clubs and other groups during appropriate season. i.e. using existing field		38.00
Note: Rugby, soccer, hockey, touch, league, twilight and artificial cricket wicket per field, softball per diamond, netball per court		
Schools and pre-school groups		No charge

MAUNU RESERVE – BARGE SHOW GROUNDS

	(\$)
Equestrian Federation and New Zealand Pony Club Association events cross country and dressage events etc per day per group	58.00

ALL PARKS AND RESERVES

	(\$)
Gala days and fundraising events by non-profit making organisation (all venues).	562.00 Bond
Events by profit making or commercial organisations, with the intention of making a profit (all venues): Plus bond \$500.00	594.00

BOTANICA WHANGAREI

	(\$)
Booking fee – per hour (or part thereof) and minimum fee	164.00

MAIR PARK

	(\$)
Use of power. Key available ex Parks – per day	21.00

LAURIE HALL PARK

	(\$)
Use of power. Key available ex Parks – per day	21.00

SIGN PARKS

	(\$)
Community events – single site 1.2M x 1.2M – per 3 weeks	37.00
Community events – double site 1.2M x 2.4M – per 3 weeks	72.00
Fees reduced by \$10.00 per sign in overflow situations	

PENSIONER HOUSING

Pensioner Housing rents are set in accordance to Council's Pensioner Housing Policy 0050, as a percentage of the tenant's superannuation entitlement.

Increases are implemented annually with the required notification period as detailed in the Residential Tenancies Act 1986.

Note GST does not apply to pensioner housing rents.

Council's Pensioner Housing is administered by the Northland District Masonic Trust, Mansfield Terrace, Whangarei.

PHOTOCOPYING AND PRINTING

PHOTOCOPYING AND PRINTING

		(\$)
Black & white	A4	0.10
	A3	0.20
Colour	A4	1.00
	A3	2.00
Double sided – charge each side as a single page		

RESOURCE MANAGEMENT ADMINISTRATIVE CHARGES

ALL FEES AND CHARGES ARE DEPOSITS UNLESS OTHERWISE STATED	(\$)
<p>Applications under the Resource Management Act as follows:</p> <ul style="list-style-type: none"> • Non-notified or Limited Notified Resource Consent applications (Land Use and/or Subdivision) • Non-notified or Limited Notified Notices of Requirement for designations and alterations to existing designations under Sections 168, 168A, and 181 • Applications for Certificates of Compliance under Section 139 • Applications for Existing use Rights Certificates under Section 139A 	1,500.00
<p>Applications requiring public notification under the Resource Management Act</p> <p>Note: Where a determination is made requiring notification of an application where \$1500.00 advance fees have already been paid, Council will require an additional \$3000.00 advance fee to be paid before public notification proceeds</p>	4,500.00
<p>Applications under the Resource Management Act as follows:</p> <ul style="list-style-type: none"> • Non-notified or Limited Notified Change or Cancellation of Consent Condition/s under Section 127 • Extension of time under Section 125 • Review of Consent Condition/s under Section 128 • Vary or cancel a consent notice under Section 221(3) 	1,000.00
<ul style="list-style-type: none"> • Certification that Subdivision complies with District Plan under Section 226 • Cancellation of covenant against transfer of allotment & Cancellation of Amalgamation of allotments under Sections 240(4) and 241 • Grant, Surrender, Transfer, Vary or Cancel Easements under Section 243 • Outline Plan s176A • Applications under section 100 of the Sale and Supply of Alcohol Act 2012 • Applications under sections 327A (Cancellation of Building Line Restriction) and 348 (Creation of right-of-way easement) of the Local Government Act • Applications under sections 94 and 114 (Conservation Covenants) of the Reserves Act • Applications under the First Schedule of the Overseas Investment Regulations 1995 	750.00
<p>Applications under the Resource Management Act as follows:</p> <ul style="list-style-type: none"> • Approval of Survey Plan under Section 223 • Completion Certificate for subdivision under Section 224 • Surrender of Consent under Section 138 	Actual and reasonable costs
<p>Pre-Application meetings with Council staff</p> <ul style="list-style-type: none"> • Applicants can request to meet relevant Council staff to discuss potential resource consent matters prior to preparing and lodging an application, in accordance with Councils Pre-Application meetings process 	One pre-application meeting free of charge*. All meetings requested thereafter (including preparation and follow-up) will be charged at actual and reasonable cost
<p>*This includes all meeting preparation, staff attendance, and any follow-up actions undertaken by Council staff as a result of the first meeting. It does not include the cost of any technical assessments required by third parties acting on behalf of Council (i.e. use of consultants).</p>	
<p>Rejection of Application</p> <ul style="list-style-type: none"> • Council will charge actual and reasonable costs at the relevant hourly rate in the event that any application lodged is required to be rejected because it does not comply with the information requirements of the Fourth Schedule. 	Actual and reasonable costs

ALL FEES AND CHARGES ARE DEPOSITS UNLESS OTHERWISE STATED	(\$)
Hours over the above deposit, plus mileage, and disbursements (which may also involve work by other specialist planning, parks and engineering staff), will be charged at a rate specified in Council's Professional Fee Schedule	See pages 12-13

ASSOCIATED PHOTOCOPYING	(\$)
A4 black and white	0.05
A4 colour	0.15
A3 black and white	0.05
A3 colour	0.15
Note: double sided copying same cost as single sided copying	

HEARINGS REQUIRED FOR ANY RESOURCE CONSENT OR OTHER PERMISSION

- Cost of third party/hearings commissioners will be charged at actual cost.
- All staff and consultants costs will be charged at actual cost.
- Miscellaneous charges will be charged at actual cost.
- All costs will be itemised

Notes: All figures are standard fees inclusive of GST; the final fee in any one application will be determined by the Resource Consents Manager or his/her appointee.

Council reserves the right to interim invoice applications where significant costs have been incurred over a period of one month or more without progress on the application.

In the case where a consultant(s) is required, Council will charge the actual and reasonable costs incurred by the consultant, plus 5% for supervision and administration.

RUBBISH DISPOSAL

RUBBISH SERVICE AT KERBSIDE:	(\$)
Official rubbish bag (65-litre) or sticker	2.80
Small rubbish bag (35-litre)	1.80
RUBBISH SERVICES AT ALL WDC TRANSFER STATIONS:	
Standard rubbish bag (65 litre) - rubbish	2.80
Standard rubbish bag (65 litre) - vegetation	1.60
Small rubbish bag (35 litre) - rubbish	1.80
Car boot - rubbish	20.00
Car boot - vegetation	12.00
Station wagons, people movers - rubbish	35.00
Station wagons, people movers - vegetation	17.00
Utes, vans, 4 wheel drives - rubbish	45.00
Utes, vans, 4 wheel drives - vegetation	22.50
Trailers - rubbish	45.00
Trailers - vegetation	22.50
Loaded vehicle plus loaded trailer	Combine fee
Car tyre	7.00
Truck tyre	22.00
4WD and light commercial tyre	18.00
Tractor tyre	38.00
Tyres on rim	As above + 2.50
Earthmover tyres	Not accepted
CRT screens from computers and TVs	26.00
Whiteware / gas bottles (de-gassing)	7.00

SEARCHES

Note Photocopy charges may also apply see Copy/print fees on page 27

BASIC PROPERTY SEARCH	(\$)
Residential	135.00 per hour or part thereof
Commercial	135.00 per hour or part thereof
[Contains site plan, floor plan, drainage plans and CCC information].	

SPECIFIC SEARCHES	(\$)
<ul style="list-style-type: none"> • Historical LIM (as scanned for record purposes) • Historical PIM • Building File • Subdivision or Resource Consent • Engineering reports • Dangerous goods/health/licensing • GIS consultancy 	135.00 per hour or part thereof
Deposited plans	Free
Rates payment search – a flat fee per ratepayer will apply to requests for rates payment information for previous years	42.00

SWIMMING POOL/SPA POOL INSPECTIONS

	(\$)
First inspection of pool	141.00
Follow up inspections	Direct recovery of actual cost for each inspection with time recovered at \$115.00/hr and mileage at \$0.72/km
Administration of empty pools	39.00
Application for waiver under Building Act 2004	309.00

TRANSPORT

PARKING

As per Council parking policy (Parking Management Strategy 2011), charges reflect demand and therefore may change throughout the year.

TRADE CARDS – PER DAY	(\$)
Parking meter cards (trades)	11.50

ROAD CORRIDOR – LICENCE TO OCCUPY	(\$)
Residential/non-commercial applicant	446.00
Commercial applicant	1,272.00

OVERWEIGHT VEHICLES	(\$)
Overweight vehicles - standard	132.00
Overweight vehicles – HPMV	172.50

WATER

WATER CONNECTIONS/DISCONNECTIONS

Refer to service connections/disconnections under Building section 9.

METER TESTING

	(\$)
25mm diameter and under	367.00
Over 25mm up to 40mm diameter	419.00
Over 40mm diameter	611.00

METER ONLY WATER CONNECTIONS

	(\$)
20mm manifold meter only	300.00
20mm manifold + meter	597.00
20mm manifold + meter + box	674.00
20mm In line meter + dual check valve	487.00
Cast iron meter box (materials only)	194.00

BOUNDARY BACK FLOW DEVICES

Charges for backflow preventers are now targeted rates. Refer to the current Annual Plan or Long Term Plan for current costs.

SPECIAL METER READING

	(\$)
For special meter readings requested by customers for each meter reading outside the normal reading cycle	52.00

STANDPIPES METERED

	(\$)
Meter reading - (monthly)	61.00
Weekly hire (minimum charge one week)	33.00
Charge rate - per m ³	2.26

TANKER FILLING POINT - KIOREROA AND SIME ROAD

	(\$)
Per fill	17.00
Charge rate - per m ³	2.26

WATER CONSUMPTION RATES

	(\$)
Water consumption - per m ³	2.26
Water supply charge - metered	34.50

ABBREVIATIONS AND ACRONYMS

B.O.D	Biochemical Oxygen Demand
BC	Building Consent
BRANZ	Building Research Association of New Zealand
BWOF.....	Building Warrant of Fitness
CAR	Health Corrective Action Request
C.B.O.D	Carbonaceous Biochemical Oxygen Demand
CCC	Code Compliance Certificate
COD	Chemical Oxygen Demand
DBH	Department of Building and Housing
GIS	Geographic Information Systems
HPMV.....	High Productivity Motor Vehicles
IQP.....	Independent Qualified Person
LIM	Land Information Memorandum
LSI	Langelier Saturation Index
MBIE.....	Ministry of Building Innovation and Employment
PIM	Project Information Memorandum
PPAT.....	Project and Property Assessment Team
TLA	Territorial Local Authority



**WHANGAREI
DISTRICT COUNCIL**

Private Bag 9023, Whangarei 0148, New Zealand
Forum North Building, Rust Avenue, Whangarei
Ruakaka Service Centre, Takutai Place, Ruakaka
P: +64 09 430 4200 | F: +64 09 438 7632
E: mailroom@wdc.govt.nz | W: www.wdc.govt.nz
Facebook & Twitter: WhangareiDC