

## Position Description

### Youth Advisory Group Member

# YOUTH ADVISORY GROUP



### Purpose of the role

To be a Whangarei District Council (WDC) representative within: your school, youth networks, the wider community and at civic functions. To represent the district's youth through discussing, debating and developing ideas relating to young people in Whangarei district, and by making recommendations to Council through the committee process at Youth Advisory Group meetings for a two year term.

### Key Relationships

#### Internal

Her Worship the Mayor, Whangarei District Councillors and Council's standing committees, Community Services Manager, Community Services Adviser and other Whangarei District Council staff (including Library staff).

#### External

Your community, your school, local youth groups, groups that you belong to, work places, sponsors and the public.

### Key Values

<b>Commitment</b>	To your role, maintaining active engagement as a youth representative and adviser
<b>Connecting</b>	With other youth, responsible for being their voice
<b>Conduct</b>	Being aware that you are representing WDC
<b>Courtesy</b>	Towards one another in meetings
<b>Communication</b>	Responding to communication promptly

### Key Responsibilities

Key Responsibilities	Expected Results	Expected Actions
To attend and actively engage in all official Youth Advisory Group meetings	<p>That young people within the community have an effective vehicle to engage with local government to:</p> <ul style="list-style-type: none"><li>• advocate for youth and</li><li>• provide a youth perspective</li></ul> <p>Be an effective youth representative</p>	<p>Reading the meeting agenda, officers' reports and minutes</p> <p>Maintaining communication with the group via phone, txt and email</p> <p>Seeking opinions and ideas from your peers</p> <p>Forming an opinion of your own</p> <p>Raising all key issues affecting young people in Whangarei District at meetings or other appropriate forums</p>

Key Responsibilities	Expected Results	Expected Actions
To keep well informed of youth issues in the Whangarei district	That all YAG members are aware of what is important to and happening for young people in the district's high schools and in their local communities.	Ensure full and accurate information on issues relevant to the district's youth is available to the YAG members and the Council.
To establish and maintain relationships with a wide range of local youth networks through effective communication	That the YAG is able to be the voice for a wide range of our district's youth.  That the YAG and its activities are promoted to other young people in the district, so they are aware that they have a voice.	YAG members are to be actively engaged in and to be kept informed of the issues that are important to the district's youth via: <ul style="list-style-type: none"> <li>• social media, and</li> <li>• involvement with school councils and other youth groups.</li> </ul>
To participate in Youth Advisory Group and other youth initiatives (local and national)	That YAG support local youth events, e.g. Youth Week.  That YAG members participate in wider youth forums to share learning and experience with their peers.	To attend planning meetings and assist with delivery of meetings as necessary.
To act as a consultation group for WDC staff and other community groups	That Council staff working on WDC plans and proposals are well advised on the opinions and needs of local youth.	Participation in youth consultations as necessary: <ul style="list-style-type: none"> <li>• providing a youth perspective on relevant issues.</li> </ul>