

Northland Civil Defence Emergency Management Whangarei Central Business District Response Plan

HOW TO GET READY

1. Learn about the hazards that can affect you at www.getthru.govt.nz
2. Find out about Tsunami risk in your area and obtain Tsunami Inundation maps for your location
3. Create and practice a business emergency plan, making sure all employees understand the procedures involved
4. Request employees complete a personal household emergency plan – **see reverse for details / copy**
5. Assemble and maintain emergency survival items to be stored within your place of work
6. Have a getaway kit in case you have to leave in a hurry with copies of important documentation on a flash drive and employee details amongst other items you have of value to continue business as usual
7. Know what alerting and response procedures are in place for emergency events

EVACUATION AND WARNINGS FOR WHANGAREI

Civil Defence Warnings to the Whangarei CBD will be by the following methods

- Warning via Radio – More FM – 91.6 FM - provides local Civil defence messages
- National Television
- Tsunami Sirens located within the CBD at Lower Dent Street, the Whangarei marina and Port Road and Lower Port Road. Sirens mean **SEEK FURTHER INFORMATION** and are only activated for tsunami events and testing bi-annually
- Business telephone trees linked to the following agencies:
 - Northland Chamber of Commerce
 - Northland Intersectoral Forum
 - Whangarei Leaseholders Association
 - i-Sites
 - Schools and Childcare Centres
- WDC and NRC Facebook and Twitter pages
- <https://www.facebook.com/WhangareiDC> <https://www.facebook.com/NorthlandRegionalCouncil>
- Twitter – **WhangareiDC** and **NorthlandRegCouncil**
- Northland Civil Defence Facebook Page <https://facebook.com/NorthlandRegionalCouncil?ref=ts#!/civildefencenorthland>
- Or you could subscribe to OPTN. OPTN is a text alert system. You will receive free text messages from the Northland Civil Defence Group about civil defence emergencies. To subscribe or find out more about OPTN go to their website: <http://nz.optnmobile.net/signup/civildefence/>

IF YOU HEAR A CIVIL DEFENCE WARNING

- Listen to your local radio and/or look on the Whangarei District Council or Northland Regional Council websites www.wdc.govt.nz www.nrc.govt.nz and follow instructions
- Follow updates on the WDC and NRC Facebook and Twitter pages.
- Follow updates on the Northland Civil Defence Facebook page
- Refer to the back of your telephone book as a guide on what to do
- Pass on Information received through the telephone trees to neighbouring businesses
- Prepare to activate your business emergency plan

IF YOU ARE REQUIRED TO EVACUATE

If you are required to evacuate and are able to go home, to family / friends, make your way there. If you have no alternate accommodation or place to go, assemble with your emergency get away kit as directed by Civil Defence, Emergency Services or via the above mentioned business telephone trees to:

- **The ASB Stadium, Kensington Avenue;**
- or if this is not available due to the nature of the event you will be told of an **alternative by Civil Defence**

TSUNAMI INFORMATION

- If the evacuation has a short time scale for a tsunami event, Civil Defence advises:
 - Evacuate on foot to the nearest high ground
 - Evacuation upstairs to the 4th Floor or above in buildings
 - If you hear a tsunami siren – seek further information – see above ‘evacuation and warnings for Whangarei’
 - Know Natural Warning Signs – sea levels drop quickly, roaring sound from the ocean, ground shaking

ALL INSTRUCTIONS ISSUED BY THE EMERGENCY SERVICES MUST BE FOLLOWED WITHOUT EXCEPTION

HOUSEHOLD EMERGENCY PLAN

COMPLETE THIS PLAN WITH ALL MEMBERS OF YOUR HOUSEHOLD

YOUR HOUSEHOLD

Address

Name

Phone numbers

Name

Phone numbers

Name

Phone numbers

Name

Phone numbers

Name

Phone numbers

- 1.** If we can't get home or contact each other we will meet or leave a message at:

Name

Contact details

Name (back-up)

Contact details

Name (out of town)

Contact details

- 2.** The person responsible for collecting the children from school is:

Name

Contact details

- 3.** Emergency Survival Items and Getaway Kit

Person responsible for checking water and food

Items will be checked and replenished on:

(check and replenish at least once a year)

The Getaway Kits are stored in the

- 4.** The radio station (inc AM/FM frequency) we will tune in to for local civil defence information during an emergency

- 5.** Friends/neighbours who may need our help or who can help us

Name

Address

Phone

Name

Address

Phone

- 6.** On a separate sheet of paper draw a plan of the house showing places to shelter in an earthquake or storm, exits and safe assembly areas and where to turn off water, electricity and gas.

IMPORTANT PHONE NUMBERS FOR POLICE, FIRE OR AMBULANCE CALL 111

Local Police station

Medical Centre

Insurance Company

Vet/Kennel/Cattery

Electricity Supplier

Council Emergency Helpline

Water Supplier

Gas Supplier

Electrician

Plumber

Builder