OFFICE USE

Name of CSR ___________________________________________  Fees Receipted ________________  Receipt No. __________________________

Date Received ________________  Time Received ________________

Tech 1 App No. ________________________________________  P __________________________

RO _________________________  Engineer ______________________ A ______________________

OTHER PERMISSION APPLICATIONS

This application is made pursuant to the Resource Management Act 1991 (RMA 1991), Local Government Act 1974 or Reserves Act 1977 as identified below. Please note that your application will be subject to all other relevant provisions contained within the RMA.

This form is designed to provide the required details, and must be submitted as part of your application. Please note that the public can view all information provided in your application.

District plan rules and maps, application, and written approval forms and land information are available on council’s website at: www.wdc.govt.nz

It is important that you fully complete all sections

1. Pre-application meeting or previous discussions

Have you attended a pre-application meeting regarding this proposal?  Yes ☐  No ☐

If yes, please enter the date of the meeting:

Have you spoken to a member of our planning staff regarding this proposal?  Yes ☐  No ☐

If yes, please enter the planners name:

2. Applicant’s details

Applicant’s full name:

Postal address:

Phone:  Email:

I hereby apply to Whangarei District Council for:

☐ Conservation covenant (s114, Res Act)  ☐ Consent notice (s221, RMA)
☐ Notice of requirement (s168) (s168a)  ☐ Objection to costs (s357b, RMA)
☐ Change to conditions (s127, RMA)  ☐ Extension of time (s125, RMA)
☐ Easement cancellation (s243, RMA)  ☐ Objection to conditions (s357, RMA)
☐ Right-of-way (s348, LGA)  ☐ Cancellation of amalgamation covenant (s240)
                                         (s241) (RMA)
☐ Marginal or Temporary Exemption (s87BB, RMA)

Description of activity:
This application is in relation to a previous

- Land use consent
  Ref:
- Subdivision consent
  Ref:
- Certificate of compliance
  Ref:

3. Site location details

Property address:

Legal description: Property ID:

Certificate of title: Valuation reference:

District plan environment(s):

4. Site visit requirements - A site visit is generally undertaken by staff processing the application

4.1 Is there a locked gate or security system restricting access by council staff? Yes □ No □

4.2 Is there a dog on the property? Yes □ No □

4.3 Provide details of any entry restriction or hazards that council staff should be aware of, e.g. health and safety, organic farm, measures to inhibit the transfer of Psa-V etc.

5. Ownership details - If different from the applicant

Full legal name of owner:

Postal address of owner:

Phone no. (owner): Email (owner):

Full legal name of occupier:

Postal address of occupier:

6. Payer details - Mandatory

Full legal name of payer:

Postal address of payer:

Phone no: Email:

Signature (mandatory): Date:

Nb. - By signing this form you undertake to pay Council’s processing fee
7. Agent details – Address for service/correspondence

<table>
<thead>
<tr>
<th>Name of agent:</th>
<th>Ref:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postal address of agent:</td>
<td></td>
</tr>
<tr>
<td>Phone no:</td>
<td>Email:</td>
</tr>
</tbody>
</table>

8. Attachment checklist – Mandatory requirements are in bold

To be accepted for processing, your application should include the following:

- [ ] Completed application form
- [ ] Certificate of title (no more than 6 months old)
- [ ] Advance fee/deposit (excl s357b)
- [ ] Planning maps/locality maps
- [ ] Three copies of the application or 1 x USB and 2 colour
- [ ] Covering letter
- [ ] Iwi consultation
- [ ] Landscape assessment
- [ ] Assessment of environmental effects
- [ ] Building/activity or site plans
- [ ] Written approvals
- [ ] Engineering report
- [ ] Ecological report
- [ ] Other (specify): ______________________________________________________________________

9. Fees and charges


You are required to pay an advance deposit fee at time of lodgment.

You will be charged a processing fee when council has reached a decision on your application. Interim billing may also occur on applications. The processing charge covers such tasks as site visits, report preparation, information searches, and input from other council staff including engineers. Mileage is also charged for.

**Development contributions**

When granting consent to certain activities the council may levy a monetary contribution. Development contributions are levied under the Local Government Act 2002 in accordance with the council’s Development Contributions Policy. Unless otherwise advised, the name and contact address of the person responsible for payment of any contributions will be taken as the applicant.
10. Privacy information

The council requires the information you have provided on this form to process your application under the RMA and to collect statistics. The council will hold and store the information, including all associated reports and attachments, on a public register. The details may also be made available to the public on the council’s website. These details are collected to inform the general public and community groups about all consents which have been processed or issued through the council. If you would like to request access to, or correction of any details, please contact the council.

11. Declaration for the applicant or authorised agent

By signing this form, if you are the owner of the application site, you confirm that the council may undertake a site inspection.

I/we confirm that I/we have read and understood the notes above.

Applicant’s signature: Date:

Declaration for the agent authorised to sign on behalf of the applicant

As authorised agent for the applicant, I confirm that I have read and understood the above notes and confirm that I have fully informed the applicant of their/its liability under this document, including for fees and other charges, and that I have the applicant’s authority to sign this application on their/its behalf.

Applicant’s signature: Date:

12. Submitting the application

Please deliver your completed application to your nearest Whangarei District Council service centre;

Or post to: Resource Consents Department
Whangarei District Council
Private Bag 9023
Whangarei 0148