

IN THE MATTER

of the Sale and Supply of Alcohol Act
2012

AND

IN THE MATTER

of an application by **The New Zealand Society of Authors, Northland Branch** for a special licence pursuant to s.137 of the Act in respect of the Riverbank Centre, 71 Reyburn House Lane, Whangarei for an event known as the **New Zealand Society of Authors Annual General Meeting**

BEFORE THE WHANGAREI DISTRICT LICENSING COMMITTEE

Chairman: Councillor John Williamson
Member: Paul Dimery
Member: Mark Vincent

DECISION (ON THE PAPERS)

This is an application by **The New Zealand Society of Authors, Northland Branch** for an on-site special licence in respect of the Riverbank Centre, 71 Reyburn House Lane, Whangarei, for an event known as the New Zealand Society of Authors Annual General Meeting..

The days and hours sought for the event are :

Friday 23 May 2014	5.00pm to 8.00pm	Annual General Meeting
Saturday 24 May 2014.	6.00 pm to 10.30 pm	Dinner

The New Zealand Society of Authors promotes and protects the interest of NZ writers. It conducts seminars and workshops for NZ writers. The Northland Branch is hosting this year's National AGM in Whangarei, and it is proposing to sell alcohol during the two-day event. The secretary, Phyllis Holroyd, will be the person nominated by the licensee to conduct the sale of alcohol pursuant to the licence. She has received training relating to the sale and supply of alcohol by a certificated duty manager of Riverbank Centre (Ian Page). Phylis Holroyd does not hold a managers certificate but we are satisfied that she is able to properly manage the sale of alcohol at this relatively small event. We exempt the holder of this special licence under section 213(2) of the Act from appointing a manager for the event.

The committee has received reports on the application from the Police, the Medical Officer of Health and the Licensing Inspector and none have raised matters in opposition. Further more the application did not require public notice. Accordingly we deal with the matters on the papers

Section 142 of the Sale and Supply of Alcohol Act 2012 provides that in deciding whether or not to issue a special licence, the licensing committee must have regard to the following matters :

(a) the object of this Act:

(b) the nature of the particular event for which the licence is sought and, in particular,—

(i) whether the applicant is engaged in, or proposes at the event to engage in, the sale of goods other than alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which goods; and

(ii) whether the applicant is engaged in, or proposes at the event to engage in, the provision of services other than those directly related to the sale of alcohol,

low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which services:

(c) the suitability of the applicant:

(d) any relevant local alcohol policy:

(e) whether (in its opinion) the amenity and good order of the locality would be likely to be reduced, by more than a minor extent, by the effects of the issue of the licence:

(f) the days on which and the hours during which the applicant proposes to sell alcohol:

(g) the design and layout of the premises concerned:

(h) whether the applicant has appropriate systems, staff and training to comply with the law:

(i) any areas of the premises that the applicant proposes should be designated as restricted areas or supervised areas:

(j) any steps the applicant proposes to take to ensure that the requirements of this Act in relation to the sale and supply of alcohol to prohibited persons are observed:

(k) the applicant's proposals relating to—

(i) the sale and supply of non-alcoholic drinks and food; and

(ii) the sale and supply of low-alcohol drinks; and

(iii) the provision of help with or information about alternative forms of transport from the premises:

(l) any matters dealt with in any report from the Police, the Medical Officer of Health, or an inspector made under section 141.

DECISION

We are satisfied as to the matters to which we must have regard as set out in s.142 of the Act and we grant the applicant an on-site special licence subject to the following conditions.

1. Alcohol may be sold under the licence only on the following days and during the following hours: **Friday, 23 May 2014 between 5.00pm to 8.00 pm; Saturday, 24 May 2014 between 6.00pm to 10.30pm.**
2. Alcohol may be sold or supplied to the following types of people: **Persons attending the event.**
3. The fees payable for the licence concerned are: **\$63.25 GST inclusive.**
4. The licensee must take the following steps to ensure that the provisions of this Act relating to the sale or supply of alcohol to prohibited persons are observed: **No sales to minors or intoxicated persons; appropriate signage displayed; evidence of age documents must be requested when deemed necessary.**
5. The licensee must take the following steps to ensure that the provisions of this Act relating to the management of premises are observed: **Manager to be on duty at all times and responsible for compliance. Name of duty manager to be displayed.**
6. Drinking water is to be freely available to customers at the following places, while the event is taking place: **At the bar and on each dining table.**
7. Where the principal business carried out on the premises is not the manufacture or sale of alcohol, the kinds of alcohol that may be sold or delivered on or from the premises are: **wine and beer.**
8. Food must be available for consumption on the premises as follows: **Catered buffet dinner and dessert.**
9. Low-alcohol beverages must be available for sale and supply on the premises as follows: **Low alcohol beer.**
10. Non-alcohol beverages must be available for sale and supply on the premises as follows: **Fruit juices, soft drinks, tea, coffee and water.**
11. The licensee must take the following steps to provide assistance with or information about alternative forms of transport from the premises: **Taxi number displayed and sober driver.**
12. Members of the public must be excluded from the premises in the following circumstances: **Ticket entries, members of public are excluded.**
13. Alcohol may be sold in the following types of container only: **Standard glasses.**

14. The person nominated to manage the conduct of the sale of alcohol pursuant to the licence is Phyllis Holroyd.

DATED at Whangarei this 20th day of May 2014

Chairman
Whangarei District Licensing Committee

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