

## Building Consent Application

### Technical Assessment and Peer Review – Commercial

Applicant \_\_\_\_\_ BC no \_\_\_\_\_  
 Site address \_\_\_\_\_  
 Description/use \_\_\_\_\_ Date \_\_\_\_\_

<b>Key</b>	✓ <b>Compliance with Building Code / District Plan and/or WDC requirements</b>	<b>I Not applicable</b>
	✗ <b>Non-compliance with Building Code / District Plan and/or WDC requirements</b>	

**Entire checklist to be completed and marked accordingly**

**Peer review to be marked in red pen on photocopy of original assessment sheet to be placed on individual competency assessment file**

#### Technical Assessment - General

##### Reasons for decisions

	<p><b>NZFS review</b></p> <ul style="list-style-type: none"> <li>Does this building work require NZFS review as required under section 46 NZBA?</li> <li>Has the advice of the NZFS under section 47 of NZBA been considered by the BCA?</li> </ul>	
<input type="checkbox"/>	<p><b>Classified use of building</b> Project description &amp; intended use</p> <ul style="list-style-type: none"> <li>New Building</li> <li>Alteration to existing</li> <li>Change of use (<i>Section 5-6,... Change the Use Regulations 2005</i>)</li> <li>New use more onerous than old?</li> <li>Sec 112 (<i>Alteration to existing buildings – B.A. 2004</i>) applies?</li> <li>Sec 115 (<i>Change of use – B.A 2004</i>) applies?</li> </ul>	
<input type="checkbox"/>	<p><b>Earthquake prone buildings</b></p> <ul style="list-style-type: none"> <li>Year of first construction of building pre-1976?</li> <li>Seismic evaluation report</li> </ul>	

<input type="checkbox"/>	<p><b>Waivers and Modifications</b></p> <p>Waivers and Modifications requested and identified</p> <p>Waivers and Modifications accepted by BCA?</p> <p><input type="checkbox"/> Yes <i>(If yes, DBH notified – see BCA procedure)</i></p> <p><input type="checkbox"/> No <i>(If no, revised design and memo requested)</i></p> <hr/> <p><i>Waivers and Modifications reviewed</i></p> <p>Tech. Leader Name _____</p> <p>Tech. Leader Signature _____</p> <p>Date _____</p>	
<input type="checkbox"/>	<p>Section 113 Specified intended life</p> <p>Intended life _____ years</p> <p><i>If applies, is it recorded on conditions page?</i></p>	
<input type="checkbox"/>	<p>Section 72 (<i>Natural Hazards</i>) notice required?</p> <p><input type="checkbox"/> Yes <i>(If yes, is it recorded on conditions page)</i></p> <p><input type="checkbox"/> No</p> <p><i>(Note: decision must be countersigned by technical leader)</i></p> <hr/> <p><i>Section 72 decision reviewed</i></p> <p>Tech. Leader Name _____</p> <p>Tech. Leader Signature _____</p> <p>Date _____</p>	
<input type="checkbox"/>	<p>Sec 75 (<i>Building on two or more allotments</i>) notice required?</p> <p><input type="checkbox"/> Yes <i>(If yes, is it recorded on conditions page?)</i></p> <p><input type="checkbox"/> No</p> <p><i>(Note: decision must be countersigned by technical leader)</i></p> <hr/> <p><i>Section 75 decision reviewed</i></p> <p>Tech. Leader Name _____</p> <p>Tech. Leader Signature _____</p> <p>Date _____</p>	

<input type="checkbox"/>	Land Use Consent (Resource Consent) conditions	
<input type="checkbox"/>	Consent Notice(s) contained in PIM/PA <ul style="list-style-type: none"> <li>• All Consent Notice conditions have been assessed by either BCO or PPAT officer (<i>Refer PIM/PA checklist - see WDC BCA Practice Note 11/001</i>)</li> </ul>	
<input type="checkbox"/>	<b>Site Requirements</b> <ul style="list-style-type: none"> <li>• Driveway access – (<i>existing / new</i>)</li> <li>• <i>Authorisation supplied from Roading Dept. (road opening, alteration to footpath / road reserve, etc.)</i></li> <li>• Supporting ground (<i>Good Ground / Other</i>)</li> <li>• Geotechnical reports</li> <li>• Cut and filled ground (<i>PS4 provided / requested</i>)</li> <li>• Corrosion zone – Zone C / Zone D (<i>Seaspray</i>)</li> <li>• Wind Zone – L – M – H – VH – EH – SED</li> <li>• Existing private drainage</li> <li>• Utility service connection points (<i>Stormwater / Sewer</i>)</li> </ul>	

### Technical Assessment – Structure: B1, B2

<input type="checkbox"/>	<b>Foundations</b> <ul style="list-style-type: none"> <li>• Engineer Design (<i>PS1/ PS2 supplied</i>)</li> <li>• Engineer detail shown on plans</li> <li>• PS3 / PS4 required (<i>add condition</i>)</li> <li>• Footing size for loaded dimensions</li> <li>• Durability</li> </ul>	
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<input type="checkbox"/>	<p><b>Floors - Concrete</b></p> <ul style="list-style-type: none"> <li>• Engineer Design (<i>PS1/ PS2 supplied</i>)</li> <li>• Engineer detail shown on plans</li> <li>• PS3 / PS4 required (<i>add condition</i>)</li> <li>• Slab systems detailed on plans</li> <li>• Slab thickenings / pads to support point / roof loads</li> <li>• Shrinkage / Control joints</li> <li>• Reinforcing (<i>size, type, placement</i>)</li> <li>• Durability</li> </ul>	
<input type="checkbox"/>	<p><b>Floors - Timber</b></p> <ul style="list-style-type: none"> <li>• Floor loadings (<i>1.5 kPa, 2.0 kPa, Other</i>)</li> <li>• Subfloor Bearers, joists, size &amp; spans</li> <li>• Flooring material specified</li> <li>• Deck joists size, spacing &amp; span</li> <li>• Sub floor ventilation (<i>must cross vent</i>)</li> <li>• Subfloor fixings</li> <li>• Subfloor bracing calculations and plan</li> <li>• Durability (<i>Timber grade &amp; treatment</i>)</li> </ul>	
<input type="checkbox"/>	<p><b>Retaining Walls</b></p> <ul style="list-style-type: none"> <li>• Engineer Design (<i>PS1/ PS2 supplied</i>)</li> <li>• Foundation detail / retaining wall details</li> <li>• Durability</li> <li>• Safety from falling – barriers (<i>NZBC: F4</i>)</li> </ul>	

<input type="checkbox"/>	<p><b>External and internal walls</b></p> <ul style="list-style-type: none"> <li>• Engineer Design (<i>PS1/ PS2 supplied</i>)</li> <li>• Engineer detail shown on plans</li> <li>• Construction systems detailed</li> <li>• Wall framing (<i>studs / dwangs / sizes / centres</i>) for height / load / wind zone</li> <li>• Steel Portal (<i>PS3 / PS4 required - add condition</i>)</li> <li>• Precast panel (<i>PS3 / PS4 required - add condition</i>)</li> <li>• Bracing systems detailed / calculations supplied</li> <li>• Lintel sizes &amp; specifications (<i>NZS3604 / other</i>)</li> <li>• Uplift fixings (<i>lintel / stud to top plate / bottom plate</i>)</li> <li>• Durability (<i>external bracing / other</i>)</li> </ul>	
<input type="checkbox"/>	<p><b>Roof Structure</b></p> <ul style="list-style-type: none"> <li>• Engineer Design (<i>PS1/ PS2 supplied</i>)</li> <li>• Engineer detail shown on plans</li> <li>• Construction systems detailed including all beams and posts</li> <li>• Roof framing (<i>rafter / purlin size, spacing &amp; span</i>)</li> <li>• Truss manufacturer's design certificate, layout &amp; fixings</li> <li>• Roof bracing detailed</li> <li>• Ceiling diaphragms detailed</li> <li>• Durability</li> <li>• Uplift fixings (<i>Rafter / Truss to top plate, purlin, beam</i>)</li> </ul>	

**Technical Assessment – Fire Safety / Safety of Users: C1 – C4, F6, F7, F8**

<input type="checkbox"/>	<p><b>Fire</b></p> <ul style="list-style-type: none"> <li>• Fire Report</li> <li>• Comments from NZFS Design Review Unit</li> <li>• Alternative Solution - peer review required?</li> </ul> <p>Peer review decision reviewed</p> <p>Technical Leader</p> <p style="padding-left: 40px;">Name _____</p> <p style="padding-left: 40px;">Signature _____</p> <p style="padding-left: 40px;">Date _____</p> <ul style="list-style-type: none"> <li>• Occupant numbers</li> <li>• Purpose group / Risk group</li> <li>• Means of escape</li> <li>• Requirements for fire cells</li> <li>• Fire resistance ratings</li> <li>• Control of internal fire and smoke spread</li> <li>• Control of external fire spread</li> <li>• Fire fighting</li> <li>• Outbreak of fire</li> <li>• Compliance Schedule items noted</li> </ul>	
<input type="checkbox"/>	<p><b>Lighting for Emergency</b></p> <ul style="list-style-type: none"> <li>• Location and installation</li> <li>• Compliance Schedule items noted</li> </ul>	
<input type="checkbox"/>	<p><b>Warning Systems</b></p> <ul style="list-style-type: none"> <li>• Alarm system type</li> <li>• Connection to Fire Service</li> <li>• Fire Alarm Certificate of Compliance (<i>request under S.90</i>)</li> <li>• Compliance Schedule items noted</li> </ul>	
<input type="checkbox"/>	<p><b>Signs</b></p> <ul style="list-style-type: none"> <li>• Safety signs</li> <li>• Escape routes</li> <li>• Fire related safety features</li> </ul>	

## Technical Assessment – Access: D1, D2, F8, F4, G5

<input type="checkbox"/>	<p><b>Access</b></p> <ul style="list-style-type: none"> <li>• Means of compliance identified – D1/AS1, NZS4121, Alt. Solution</li> <li>• Access Route</li> <li>• Accessible Route required / provided</li> <li>• Accessible signage (<i>International Access Symbol</i>)</li> <li>• Slip resistance</li> <li>• Carparking – Size, Gradient, Proximity to building entrance, signage</li> <li>• Lifts - NZS4332, PS1 provided</li> <li>• Escalators - PS1 provided Accessible accommodation (<i>hotel, motel, etc.</i>)</li> <li>• Sub floor access</li> <li>• Ceiling access</li> <li>• Compliance Schedule items noted</li> </ul>	
<input type="checkbox"/>	<p><b>Ramps and Stairs</b></p> <ul style="list-style-type: none"> <li>• Ramps – width, gradient, kerb upstand, landings</li> <li>• Stairs</li> <li>• Stair nosings – profile, slip resistance, visibility (contrasting colour)</li> <li>• Landing size / position</li> <li>• Handrails – height and profile</li> </ul>	
<input type="checkbox"/>	<p><b>Doors</b></p> <ul style="list-style-type: none"> <li>• Doors - upstands / thresholds (<math>\leq 20mm</math>), Clear opening widths (<math>\geq 760mm</math>)</li> <li>• Accessible door visibility - Glazing to double swing doors - Contrasting door colour</li> <li>• Door handle type, height from floor</li> </ul>	
<input type="checkbox"/>	<p><b>Accessible Counters</b></p> <ul style="list-style-type: none"> <li>• Appropriate for use – size, space, height, legroom</li> </ul>	

<input type="checkbox"/>	<b>Listening Systems</b> <ul style="list-style-type: none"> <li>• Audio loops</li> <li>• FM radio systems</li> <li>• Signage</li> <li>• Compliance Schedule items noted</li> </ul>	
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### Technical Assessment – Moisture: E1, E2, E3

<input type="checkbox"/>	<b>Surface Water</b> <ul style="list-style-type: none"> <li>• Driveway / Hardstand drainage</li> <li>• Floor heights – above finished ground / road / datum</li> <li>• Calculations for gutter and downpipe sizing</li> <li>• Calculations for sump sizing and hardstand disposal</li> </ul>	
<input type="checkbox"/>	<b>Tanking</b> <ul style="list-style-type: none"> <li>• Retaining walls and under floor waterproofing, protection, drainage, damp proof membrane</li> <li>• Tanking PS3 / Inspection requested (<i>section 90</i>)</li> <li>• Durability</li> </ul>	
<input type="checkbox"/>	<b>Wall Claddings</b> <ul style="list-style-type: none"> <li>• E2 risk matrix assessment</li> <li>• Cladding compliance path – <i>E2/AS1, E2/VM1, BRANZ appraisal, other?</i></li> <li>• Cladding systems (<i>detailed, correct installation</i>)</li> <li>• Cavity system details (<i>batten size, treatment, cavity drain/closure, int./ext. corners</i>)</li> <li>• Building wrap / Rigid air barriers (<i>EH wind zone</i>)</li> <li>• Risk factors vs. cladding system, detailing adequate, junctions and connections, special installation requirements</li> <li>• Windows &amp; doors flashings (<i>head, jamb &amp; sill flashing details</i>)</li> <li>• Flashing and junction details</li> <li>• Parapets (<i>caps, walls, intersections, etc.</i>)</li> <li>• Meter boxes</li> <li>• Penetrations</li> <li>• Fixing points</li> <li>• Cladding PS3 / Inspection requested (<i>section 90</i>)</li> <li>• Downpipe spreaders</li> <li>• Durability (<i>claddings, fixings, flashings</i>)</li> <li>• Maintenance requirements</li> <li>• Cladding PS3 / Inspection requested (<i>sec. 90</i>)</li> </ul>	



<input type="checkbox"/>	<b>Decks</b> <ul style="list-style-type: none"> <li>• Connection to building details</li> <li>• Saddle flashings</li> <li>• Deck to floor level separation</li> <li>• Membrane deck (<i>product, substrate, fall, drainage, overflows, barrier fixings</i>)</li> <li>• Membrane PS3 / Inspection requested (<i>sec. 90</i>)</li> <li>• Safety from falling barriers (<i>F4</i>)</li> </ul>	
<input type="checkbox"/>	<b>Roof Claddings</b> <ul style="list-style-type: none"> <li>• Roofing material / profile / pitch</li> <li>• Membrane roofing substrate thickness and framing centres (<i>B1</i>)</li> <li>• Roofing PS3 / Inspection requested (<i>sec. 90</i>)</li> <li>• External gutters (<i>capacity, downpipe spreaders</i>)</li> <li>• Internal gutters (<i>material, falls, outlets, overflows, capacity</i>)</li> <li>• Flashing systems detailed (<i>stop ends, penetrations, eaves flashings, apron flashings</i>)</li> </ul>	
<input type="checkbox"/>	<b>Internal Moisture</b> <ul style="list-style-type: none"> <li>• Waterproofing (<i>showers, floors, wet areas</i>)</li> <li>• Membrane PS3 / Inspection requested (<i>sec. 90</i>)</li> <li>• Service rooms sealed</li> <li>• Ventilation (<i>G4</i>)</li> <li>• Thermal resistance</li> </ul>	

### Technical Assessment – Safety of Users: F1, F2, F3, F4, F5

<input type="checkbox"/>	<b>F1: Hazardous agents on site</b> <ul style="list-style-type: none"> <li>• Hazardous agents identified - Council records</li> <li>• Hazards mitigated as required</li> <li>• Consultants reports (<i>ERMA</i>)</li> </ul>	
<input type="checkbox"/>	<b>F2: Hazardous building materials</b> <ul style="list-style-type: none"> <li>• Hazardous materials identified</li> <li>• Compliance with performance requirements of F2 - Safety glazing, balustrades etc.</li> </ul>	

<input type="checkbox"/>	<p><b>F3: Hazardous substances and processes</b></p> <p>Identified and addressed</p> <ul style="list-style-type: none"> <li>Existing asbestos</li> <li>HSNO Act</li> <li>Certificate(s) – design, construction, storage</li> <li>Other hazardous materials (<i>refer applicant to ERMA</i>)</li> </ul>	
<input type="checkbox"/>	<p><b>F4: Safety from Falling</b></p> <ul style="list-style-type: none"> <li>Opening windows</li> <li>Barriers</li> </ul>	
<input type="checkbox"/>	<p><b>F5: Construction and demolition hazards</b></p> <p>Identified for public safety</p> <ul style="list-style-type: none"> <li>Advisory note required</li> <li>Suitable hoardings and barriers detailed</li> <li>Certificate of Public Use application</li> </ul>	

### Technical Assessment – Services and Facilities: G1, G2, G3, G15

<input type="checkbox"/>	<p><b>Facilities</b></p> <ul style="list-style-type: none"> <li>Toilet, Bathroom, Laundry, Kitchen (<i>numbers and locations</i>)</li> <li>Privacy, cubicles &amp; lobbies</li> </ul>	
<input type="checkbox"/>	<p><b>Accessible sanitary fixtures</b></p> <ul style="list-style-type: none"> <li>Accessible toilet room space / size, grab rails, toilet paper holder</li> <li>Accessible shower room space / size, grab rails, hinged seat, reachable controls, shower curtain</li> <li>Accessible Washbasin underside clearance, mirror height, tap type</li> <li>Accessible toilet / shower doors opening / orientation</li> <li>Accessible facility signage (<i>F8</i>)</li> </ul>	
<input type="checkbox"/>	<p><b>Solid Waste</b></p> <ul style="list-style-type: none"> <li>Containers / storage capacity</li> <li>Carry distance</li> <li>Solid waste storage areas</li> <li>Solid waste chutes</li> </ul>	

### Technical Assessment – Interior Environment and Ventilation: G4, G5, G6, G7, G8

<input type="checkbox"/>	<b>G4: Ventilation</b> <ul style="list-style-type: none"> <li>• Ventilation – Natural, Mechanical or Alternative solution</li> <li>• Cooking moisture / odours</li> <li>• Carpark ventilation</li> <li>• Compliance Schedule items noted</li> </ul>	
<input type="checkbox"/>	<b>G5: Interior Environment</b> <ul style="list-style-type: none"> <li>• <i>***Check limits on application in the functional and performance requirements of the NZBC***</i></li> <li>• Heating requirements</li> <li>• Room sizes and space</li> </ul>	
<input type="checkbox"/>	<b>G6: Airborne and impact sound</b> <ul style="list-style-type: none"> <li>• <i>***Check functional requirements with limits on application within the NZBC***</i></li> <li>• Performance requirements met: Sound protection – 55 STC Impact sound protection – 55 IIC</li> <li>• Means of compliance: PS1, Acceptable Solution</li> </ul>	
<input type="checkbox"/>	<b>G7 and G8 Natural and artificial lighting</b> <ul style="list-style-type: none"> <li>• <i>***Check limits on application in the functional and performance requirements of the NZBC***</i></li> <li>• Light &amp; visual awareness</li> <li>• External awareness for habitable spaces</li> <li>• Illuminance</li> </ul>	

### Technical Assessment – Energy Works: G9, G10, G11

<input type="checkbox"/>	Electricity energy works certificate requested <i>(Section 90)</i>	
<input type="checkbox"/>	Gas energy works certificate requested <i>(Section 90)</i> Location Certificate	

**Technical Assessment – Plumbing and Drainage: G12, G13, G14, E1**

<input type="checkbox"/>	<p><b>Plumbing System</b></p> <ul style="list-style-type: none"> <li>• Means of compliance: G12 or AS/NZS 3500 or Alt solution</li> <li>• Water supply to building</li> <li>• Water supply (<i>community care</i>)</li> <li>• Non-potable supply</li> <li>• Protection of potable supply (<i>swimming pools, dual water sources</i>)</li> <li>• Testing requirements</li> <li>• Materials specified</li> <li>• Water heating system</li> <li>• Tempering to personal hygiene fixtures</li> <li>• Compliance Schedule items noted</li> </ul>	
<input type="checkbox"/>	<p><b>Foul Water Drainage Systems</b></p> <ul style="list-style-type: none"> <li>• Means of disposal identified (off site or onsite) and detailed</li> <li>• PS1/PS2 design required</li> <li>• Means of compliance: G13 or AS/NZS 3500 or Alt solution</li> <li>• Sewer layout - Plan / schematic layout provided, pipe sizes, gradients, venting</li> <li>• Trade waste by-laws requirements</li> </ul>	
<input type="checkbox"/>	<p><b>Surface water</b></p> <ul style="list-style-type: none"> <li>• Stormwater attenuation required?</li> <li>• Attenuation design details supplied</li> <li>• PS1 design for disposal system</li> <li>• Means of disposal identified (off site or onsite) and detailed</li> <li>• Calculations for sump sizing and hard standing disposal</li> </ul>	
<input type="checkbox"/>	<p><b>On-site Effluent Disposal</b></p> <ul style="list-style-type: none"> <li>• On site waste water assessment completed</li> <li>• NRC Resource Consent</li> <li>• Effluent disposal design &amp; calculations, site plan &amp; reserve area</li> <li>• Existing system – extra loading</li> </ul> <p><b>Notes</b></p> <p><i>Disposal fields must not be located within:</i></p> <ol style="list-style-type: none"> <li>i. 20m of any surface water body (including any stormwater open drain or roadside drain) or</li> <li>ii. 20m of the coastal marine area or</li> <li>iii. 20m of any bore drawing groundwater from an unconfined aquifer into which any contaminant may enter as a result of the discharge</li> </ol>	

<input type="checkbox"/>	<b>Industrial Liquid Waste</b> <ul style="list-style-type: none"> <li>• Treatment and disposal</li> <li>• Security</li> <li>• Conveyance of liquid wastes</li> <li>• Storage tanks</li> </ul>	
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### Technical Assessment – Energy Efficiency: H1

<input type="checkbox"/>	<b>Insulation</b> <ul style="list-style-type: none"> <li>• Small or large building (<math>\pm 300m^2</math>)</li> <li>• Method of compliance – Modelling, Schedule, Calculation, H1/VM1, NZS4218, NZS4243, Alternative Solution</li> <li>• R-values noted on plans</li> </ul>	
<input type="checkbox"/>	<b>Artificial Lighting</b> <ul style="list-style-type: none"> <li>• NZS4243.2 – PS1 design</li> </ul>	

## Technical Assessment – Miscellaneous

<input type="checkbox"/>	<p><b>Other</b></p> <ul style="list-style-type: none"><li>• Producer Statements – check sheets completed</li><li>• Specifications – relevant to job, complete</li><li>• Supplementary information / product information – current and complete</li><li>• Other – phone conversations, meetings, research (make notes of discussions, findings)</li></ul>	
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### Technical Assessment – Compliance Schedule

<input type="checkbox"/>	<p><b>Compliance Schedule</b></p> <ul style="list-style-type: none"> <li>• Compliance Schedule details – new / existing / amended</li> <li>• Performance standard</li> <li>• Type</li> <li>• Make and model (if known)</li> <li>• Maintenance</li> <li>• Inspection</li> <li>• Reporting</li> </ul>	
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**Finalising Application**
**Application Suspended?**
*If yes, complete below:*

- Application suspended in TechOne events list
- Suspension correspondence generated
- Suspension correspondence catalogued to TRIM
- Correspondence sent – with copies in the post as necessary
- 5-day reminder set in Outlook
- Text note completed in TechOne
- Timesheet completed
- File assigned to suspension shelf in TRIM

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*Note – Refer BCA Practice Note 002/10 (Email-based suspensions – BC application processing) for further information*

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**Granting Application**

- Is there a 'Resource Consent required' or PIM Re-check required' stamp on the PIM/PA assessment document?
  - Have there been changes to plans that may affect outcome of planning check – eg. change to footprint, location, height, etc?
- If yes, take file to PPAT team for re-assessment or to notify/owner agent of outstanding issues*
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- 
- 
- 
- Assessment outcome recorded and signed on page 15 by B.O. / S.B.O.
  - Section 72/75 decisions countersigned by S.B.O.
  - Schedule of Site Requirements completed  
*(one in each half of the file)*
  - BC Conditions / Additional information areas completed
  - All consent documents stamped 'Approved'
  - Superseded information stamped  
*(one copy kept in front half of file)*
  - Application events completed in TechOne
  - Timesheet completed
- 
- 
- 
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### Peer reviewer's comments

For reporting purposes:

- A = No issues identified \_\_\_\_\_
- B = Minor individual issues identified \_\_\_\_\_
- C = Minor systems issues identified \_\_\_\_\_
- D = Major individual issues identified \_\_\_\_\_
- E = Major systems issues identified \_\_\_\_\_

\_\_\_\_\_  
 Name printed \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_

Team leader's  
 comments

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Name printed \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_

Building compliance manager's  
 comments

\_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Name printed \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_

Post review discussion undertaken by \_\_\_\_\_ on (date) \_\_\_\_\_

Action identified \_\_\_\_\_

Target date \_\_\_\_\_

Signature of reviewee

\_\_\_\_\_  
 Name printed \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_

1 I have undertaken the technical assessment of this application and have suspended it requesting further information as detailed in correspondence to the applicant / agent. All other aspects of the application demonstrate compliance with the New Zealand Building Code and/or WDC requirements.

**Building assessment officer                      Supervisor (if required)                      Date**

Name of			
Signature of			

Details of supervision undertaken (*e.g. code clauses*) if whole application state 'whole'

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2 I have undertaken the technical assessment of this application and have granted the application because the plans and specifications supplied have been confirmed by myself and/or the BCA's Contractor to demonstrate compliance with the New Zealand Building Code and/or WDC requirements.

**Building assessment officer                      Supervisor (if required)                      Date**

Name of			
Signature of			

Details of supervision undertaken (*e.g. code clauses*) if whole application state 'whole'

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3 I, and/or the BCA's Contractor has viewed the information supplied in response to the request for further information and I have granted the application, because the plans and specifications supplied demonstrate compliance with the New Zealand Building Code and/or WDC requirements. The remainder of the application has been assessed by the Building Assessment officer named in 1 above, or the Contractor's recommendation sheet.

**Building assessment officer                      Supervisor (if required)                      Date**

Name of			
Signature of			

Details of supervision undertaken (*e.g. code clauses*) if whole application state 'whole'

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4 I, and/or the BCA's Contractor has viewed the information supplied in the application and have refused the application, because the plans and specifications supplied have been confirmed by myself and/or the BCA's Contractor do not comply with the New Zealand Building Code and/or WDC requirements.

**Building assessment officer                      Supervisor (if required)                      Date**

Name of			
Signature of			

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**Conditions**

**Details**

s67 Building Act 2004  \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

s72/7  
 3 Building Act 2004  \_\_\_\_\_  
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s75 Building Act 2004  \_\_\_\_\_  
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s90 Building Act 2004  \_\_\_\_\_  
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s113 Building Act 2004  \_\_\_\_\_  
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**Additional information**

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